

COMPANY SECRETARIES EXAMINATIONS - DECEMBER, 2011

TIME-TABLE & PROGRAMME

Date and Day	MORNING SESSION (9:00 AM TO 12:00 NOON)		AFTERNOON SESSION (1:30 PM TO 4:30 PM)
	FOUNDATION PROGRAMME	PROFESSIONAL PROGRAMME	EXECUTIVE PROGRAMME
26/12/2011 Monday	English and Business Communication	Company Secretarial Practice (MODULE-I)	General and Commercial Laws (MODULE-I)
27/12/2011 Tuesday	Economics and Statistics	Drafting, Appearances and Pleadings (MODULE-I)	Company Accounts, Cost and Management Accounting (MODULE-I)
28/12/2011 Wednesday	Financial Accounting	Financial, Treasury and Forex Management (MODULE-II)	Tax Laws (MODULE-I)
29/12/2011 Thursday	Elements of Business Laws and Management	Corporate Restructuring and Insolvency (MODULE-II)	Company Law (MODULE-II)
30/12/2011 Friday		Strategic Management, Alliances and International Trade (MODULE-III)	Economic and Labour Laws (MODULE-II)
31/12/2011 Saturday		Advanced Tax Laws and Practice (MODULE-III)	Securities Laws and Compliances (MODULE-II)
1/1/2012 Sunday		Due Diligence and Corporate Compliance Management (MODULE-IV)	
2/1/2012 Monday		Governance, Business Ethics and Sustainability (MODULE-IV)	