

IRCTC -Campus Recruitment at New Delhi

Indian Railway Catering and Tourism Corporation Ltd is looking for a fresher or experienced Company Secretary for the post of Executive Secretarial (E-0 level) in the pay scale of Rs 12,600-32,500(IDA) on regular basis through Campus selection.

The eligibility criteria is as under :-

Post	Qualification	Max Age
Executive Secretarial	<p>Essential:-</p> <ol style="list-style-type: none">1. Should have passed Company Secretary Final/Professional Programme Examination of Company Secretary2. Should be a member of the Institute of Company Secretaries of India <p>Desirable:-</p> <ol style="list-style-type: none">1. Should be B.com2. Should have diploma certificate in Computers of 3 months/6months/1 year& above	30 years as on 1 st April 2014 (relaxation in the age limit as per Govt Guidelines)

Eligible candidates are requested to e-mail the details strictly in the prescribed format in excel sheet mentioning in the subject line '**IRCTC Application**' to chandraprakash@icsi.edu by **6th May 2014**.

Application Format may be downloaded from the following link:-

[<Format of Application in Excel Sheet>](#)

No other document is required to be sent with the email.