Announces its

1st Professional Induction Program (PIP)
(As per the New Training Guidelines introduced by ICSI)

<table>
<thead>
<tr>
<th>Day, Date &amp; Time</th>
<th>Saturday, September 12 &amp; Sunday, September 13, 2015 10.00 a.m. to 05.30 p.m.</th>
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</thead>
<tbody>
<tr>
<td>Venue</td>
<td>ICSI-C CGRT Training Hall, Plot No. 101, Sector 15, Institutional Area, CBD Belapur, Navi Mumbai – 400 614</td>
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</tbody>
</table>
| Proposed Coverage      | Day 1

- Training structure and Compliance
  - Complete training structure of ICSI
  - Expectations of trainer from trainees
  - Various compliances during training
- Work place management
  - Office culture
  - File management
  - e-filing (overview)
- Interview skills
  - CV enhancement
  - Do’s & Don’ts of Interview
- Corporate etiquettes
  - Dressing sense
  - Behavioural issues

Day 2

- Companies Act, 2013
  - Introduction and Overview
  - Role and Opportunities for CS & Challenges for CS
- Drafting of Notice, Agenda, Minutes, Resolutions, Application/petition before NCLT & NCLAT
- Profession, Professional & Professionalism

<table>
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<tr>
<th>Inauguration</th>
<th>CS Shri Ashish Doshi, Chairman, ICSI-C CGRT Management Committee &amp; Central Council Member</th>
</tr>
</thead>
</table>
| Who can undergo & When to undergo | Executive Passed Students pursuing Company Secretaryship course

Students can complete within 3 months of passing Executive program or within 2 months of commencement of their 15 months/1 year/2 years training, whichever is earlier. If, any student is already undergoing training on the date of passing the Executive program, in such case, 2 months criteria is not applicable to him/her.

| Fees                  | ₹ 1,500/- per participant (including lunch and 2 tea breaks) |

For Registration

Fees may be paid through DD / local / Par cheque payable at Mumbai in favour of "ICSI-C CGRT A/c" and sent to The Program Co-ordinator-PIP, ICSI-Centre for Corporate Governance, Research & Training (ICSI-C CGRT), Plot No. 101, Sector-15, Institutional Area, CBD Belapur, Navi Mumbai- 400 614.

☎ 022- 4102 1501/04/15 / 35, Fax: 022- 27574384; email: ccgrt@icsi.edu

(CS Ashish Doshi)
Chairman, ICSI-C CGRT,
Central Council Member