No. 1/3/2014-CL-I
Government of India
Ministry of Corporate Affairs

5th Floor, ‘A’ Wing,
Shastri Bhawan, Delhi.
Dated: 10th April, 2015

To

The President,
The Institute of Company Secretaries of India,
22, Institutional Area, Lodhi Road,
New Delhi

Subject: Approval of Secretarial Standards SS-1 and SS-2 under section 118(10) of the Companies Act, 2013 - Regarding

Sir,

I am directed to refer to your letter Number MCA: 2015: SSB dated 10th February, 2015 on the subject cited above seeking approval of the Central Government for two Secretarial Standards (SS) namely SS-1: Meetings of the Board of Directors and SS-2: General Meetings under sub-section (10) of section 118 of the Companies Act, 2013.

2. The matter has been examined in the Ministry and the approval of Central Government under sub-section (10) of section 118 of the Companies Act, 2013 is hereby accorded to the Secretarial Standards (SS) namely SS-1 on Meetings of the Board of Directors and SS-2 General Meetings.

3. This issues with the approval of competent authority.

Yours faithfully,

(Animesh Bose)
Assistant Director