



**PCH-4**

**Announces**

**PDP-8**

**Unique Workshop on  
Annual Filing 2015  
(For Employee CS & Practicing CS)**

<b>Background</b>	<p>Professionals and companies are undergoing first Annual Filing under the Companies Act 2013. The entire process and concept of annual filing has undergone a change. New annual filing forms were recently introduced by MCA. Company Secretaries are now shouldered with the responsibilities of signing and/or certification of annual returns and form for filing of financial statements.</p> <p><b>It would be essential for members to understand the applicability, concept, contents, scope, process, responsibilities and approach towards signing and certification of annual filing forms &amp; returns.</b></p> <p>In this workshop, we propose to do a threadbare discussion on contents of each form with discussion on the provisions of the act and rules and circulars and clarifications issued by MCA in this regard.</p> <p>Each session will start with the discussion on contents of the forms followed by queries from the participants. Maximum time will be allocated for technical discussion. Panel of facilitators will facilitate and lead the discussion.</p>
<b>Day, Date &amp; Time</b>	Saturday, October 10, 2015 <span style="float: right;">09.30 a.m. to 06.00 p.m. with lunch and material</span>
<b>Venue</b>	ICSI-CCGRT Auditorium, Plot No. 101, Sector 15, Institutional Area, CBD Belapur, Navi Mumbai – 400 614
<b>Proposed Coverage includes</b>	<p><b><u>Workshop would be divided in the following sessions:</u></b></p> <ul style="list-style-type: none"> <li>❖ Filing of financial statements &amp; Cost Audit Report: Form AOC 4, AOC 4CFS, AOC 4 XBRL &amp; CRA 4</li> <li>❖ Filing of Annual Returns (signing &amp; certification): Form MGT 7 &amp; Form MGT 8</li> <li>❖ Directors Report &amp; Notice of AGM: MGT9, AOC 1 &amp; AOC 2</li> </ul>
<b>Panel Facilitators</b>	<p>CS Ashish Doshi, Central Council Member &amp; Chairman, ICSI-CCGRT Management Committee</p> <p>CS Makarand Lele, Central Council Member &amp; Member ICSI-CCGRT Management Committee</p> <p>CS Vineet K Chaudhary, Central Council Member &amp; Corporate Laws and Governance Committee</p> <p>Shri K M S Narayanan, Assistant Director Policy, MCA, New Delhi</p> <p>CS Devendra Deshpande, Practicing Company Secretary &amp; Council Member WIRC</p> <p>CS Anshul Jain, Practicing Company Secretary</p> <p>Shri Amog Diwan, Research Committee Member ICSI CCGRT</p> <p>Shri Samir Dadia, XBRL Expert</p>
<b>Participant</b>	Company Secretaries in Practice, Employment and Academicians
<b>Fees</b>	Member & Students of ICSI: Rs. 1300/- per participant (inclusive of Service Tax) Others: Rs. 1500/- per participant (inclusive of Service Tax)

**For Registration**

Fees may be paid through local / Par cheque payable at Mumbai in favour of “**ICSI-CCGRT A/c**” and sent to: Dr. Rajesh Agrawal, Director, ICSI-Centre for Corporate Governance, Research & Training (ICSI-CCGRT), Plot No. 101, Sector-15, Institutional Area, CBD Belapur, Navi Mumbai- 400 614.

☎ 022-41021515 / 10, Fax: 022-27574384; email: [ccgrt@icsi.edu](mailto:ccgrt@icsi.edu)

**(CS Ashish Doshi)  
Central Council Member  
Chairman, ICSI CCGRT Management Committee**