

ICSI/INFRA/EIRO/2025

9TH APRIL 2025

TENDER DOCUMENT

(TECHNICAL BID)

FOR

SALE OF OLD PREMISES OF EASTERN INDIA REGIONAL OFFICE (EIRO)
OF THE ICSI

SITUATED AT

3A, AHIRIPUKUR, 1ST LANE, KOLKATA - 700019

Pages – (1 – 18)



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

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SECTION- I

SALIENT FEATURES OF TENDER

1	Type of Contract	Agreement to Sale (ATS) followed by Sale Deed or execution of Sale Deed after full & final payment.
2	Validity of offer	3 Months from the last date of submission of bid. The same may be extended for a further period of 60 days with concurrence of the Bidder/Tenderer.
3	Earnest Money Deposit (Refundable)	Rs. 50,000/- (Rupees Fifty Thousand only) through Demand Draft/ pay order only, drawn in favour of the “ Institute of Company Secretaries of India ”, payable at “ Kolkata ”.
4	Cost of tender documents (non-refundable)	Rs. 500/- plus GST (i.e., Rs. 590/-) through Demand Draft/ pay order only, drawn in favour of the “ Institute of Company Secretaries of India ”, payable at “ Kolkata ”.
5	Reserve Price	Rs 975.00 Lakh (Rupees Nine Crore Seventy Five Lakh Only)
6..	Last date and time for Receiving of sealed tender	30th April, 2025 at 03:00 PM
7.	Place and date of receiving & opening	Eastern India Regional Office (EIRO) of ICSI, ICSI-CCGRT Kolkata Campus, Action Area II, Newtown, Kolkata - 700135. On 30th April, 2025 at 04:00 PM.

SECTION- II

INVITATION OF OFFER/ TENDER

“The Institute of Company Secretaries of India” (ICSI), herein after referred to as the **“Institute”** is a Statutory Body constituted under an Act of Parliament, i.e. the Company Secretaries Act, 1980. It functions under the overall administrative jurisdiction of Ministry of Corporate Affairs, Government of India, having its Headquarters at “ICSI House”, 22 Institutional Area Lodi Road, New Delhi-110003. The ICSI has Nationwide presence with its headquarters at New Delhi, four Regional Offices at New Delhi, Chennai, Kolkata and Mumbai, three Centres for Corporate Governance, Research and Training at Navi Mumbai, Hyderabad and Kolkata, 73 Chapters spread all over India and six overseas Centers at UAE, USA, UK, Singapore, Australia and Canada.

The Institute invites offers from the interested Bidders/ Tenderer for outright sale of its EIRO Office’ old premises (land admeasuring 8 Cottahs 14 Chittacka 10 sq. ft. together with the three stories building standing thereon with total area of 10,000 Sq.ft. approximately with 20.74 kW roof top solar system and furniture/fixtures and equipments installed), situated in prime location at 3A, Ahiripukur, 1st Lane, Kolkata – 700019 on **“as is where is basis”**. Interested parties may download the format along with terms & conditions and submit their offer/s in a sealed envelope super-scribed as **“Offer for Purchase of Institute’s EIRO Office old premises at 3A, Ahiripukur, 1st Lane, Kolkata – 700019”** so as to reach on or before **30th April 2025 up to 3.00 PM** at following address:

**The Chairman
Eastern India Regional Council (EIRC) of ICSI
ICSI-CCGRT Kolkata Campus,
Action Area II, Newtown,
Kolkata - 700135.**

The Institute shall not be liable for any postal delays whatsoever in receipt of tender. Tenders received after the stipulated date and time shall not be entertained. Incomplete tender received shall be summarily rejected.

Priority would be given to Public Sector Undertakings / Govt. Departments / Public Financial Institutions.

No Brokers please.

The Institute, at its sole discretion, reserves its right to accept or reject any or all tenders including the highest tenderer(s) without assigning any reason whatsoever.

**The Regional Director
The Eastern India Regional Office (EIRO) of ICSI**

**SECTION- III
GENERAL TERMS AND CONDITIONS**

1. ELIGIBILITY

The Bidder/ Tenderer shall:

- (a) be any person, registered trust, registered firm, registered Co-operative Society, Private Limited Company, Public Limited Company, Partnership Firm registered in India.
- (b) be legally competent to enter into contract as per prevailing laws,
- (c) be financially sound,
- (d) Income tax assessment orders for the last three years shall be enclosed along with the tender.
- (e) The bidder should enclose documentary proof that he has the liquidity, line of credit and other financial means to meet the bid price.

The Institute may also consider a bid submitted by a consortium of Persons/Companies. It is, however, made clear that there should be no change in the consortium structure during the finalization of the tender right up to the stage of depositing the bid amount in full with the Institute. If there are any changes in the consortium structure, the Institute reserves the right to accept / cancel the sale. However, the financial arrangement between the parties should be specified in the tender documents.

2. LOCATION AND DESCRIPTION OF THE PROPERTY:

The offered property is land admeasuring 8 Cottahs 14 Chittacka 10 sq. ft. together with the three stories building standing thereon with total area of 10,000Sq. ft. approximately, located in prime location at 3-A, Ahiripukur, 1st Lane, Kolkata – 700019. The Google map showing location and area of the property is enclosed at **Annexure- I.**

The offered premises is bounded and surrounded:

On or towards North	–	by Premises No. 3, Ahiripukur 1 st Lane, Kolkata
On or towards South	–	by Ahiripukur 1 st Lane, Kolkata
On or towards East	–	by 8 ft. wide common passage forming a portion of by Premises No. 3A, Ahiripukur 1 st Lane, and thereafter by Premises No. 4, 4A and 4B, Ahiripukur 1 st Lane, Kolkata Kolkata
On or towards West	–	by Premises No. 1 & 2, Ahiripukur 1 st Lane, Kolkata,

Together with all the land with buildings and structures constructed thereon.

The details of the assets/ fixtures/ equipments installed / lying in the premises are as per the **Annexure -II** and the same along with the premises to be considered as **“as is where is basis”**.

3. TITLE DEED OF PREMISES:

The Institute is the owner and in possession of the Premises and well and sufficiently entitled for entering into Sale- Purchase transaction of the same. The title of the property owned by the Institute is clear, marketable and free from any kind of encumbrance, charge or any third-party interest.

4. SUBMISSION OF OFFER:

Tenderer shall submit the tender documents in two sealed envelopes (Envelope No. -I for Technical Bid and Envelope No. -II for Financial Bid) and thereafter two envelopes to be put inside a bigger envelope. Sealed offers with all pages of this Tender Document (Technical Bid and Financial Bid) including General & Special Terms & Conditions should be Signed as token of acceptance and submitted in original in a sealed envelope superscribing **“Offer for Purchase of Institute’s EIRO Office old premises at 3A, Ahiripukur, 1st Lane, Kolkata – 700019”** addressed to:

**The Chairman
Eastern India Regional Council (EIRC) of ICSI
ICSI-CCGRT Kolkata Campus,
Action Area II, Newtown,
Kolkata - 700135.**

The last date of receipt of sealed offer/ tender is **on or before 30th April, 2025 up to 3.00 PM** in a sealed tender box kept at the reception of the office of the Institute’s EIRO Office at ICSI-CCGRT Kolkata Campus or the same may be sent by post/ Courier on above mentioned address. No other mode of submission such as telex, telegraphic, fax etc. shall be considered. Tender received in open condition shall be liable to be rejected. The Technical bids of the tenders will be opened on **30th April, 2025 at 04.00 PM** at the Institute’s EIRO Office at ICSI-CCGRT Kolkata Campus on the above-mentioned address.

The representative of the bidders, if desires, may remain present while opening of the Tender. In the event of Institute’s office remaining closed on the day of opening of bid for any unforeseen reason, the bids shall be opened on the next working day of the Institute at the same time. The Financial bids of the qualified bidders in technical evaluation will be opened in later stage with prior intimation.

5. SITE INSPECTION:

Inspection of premises may be done by the bidders on any working day between **10.00 AM to 5.00 PM** with prior intimation to **Mr. U. C. Mishra, (Executive-Admin) M: 9937004139 /Ms. Uma Banik Joarder (Executive-Admin) M: 9836231258 /Mr Aritra Karmakar (Sr. Executive Assistant) M: 7878312241**

6. CRITERIA FOR FINALISATION OF BID:

The reserve price fixed by the ICSI is **Rs. 9,75,00,000/- (Rs. Nine Crore Seventy Five Lakh only)**. The bidder/ tenderer shall bid above the reserve price of the Property. No Offers / bids below reserve price shall be entertained. The Sale of the property shall be done on the basis of highest tendered /negotiated price, provided that the price is considered reasonable by the Institute and shall be final and binding on the bidders. However, the Institute has the right for selection of the parties considering their reputation and other preferred criteria. It may be noted that conditional Tender shall be summarily rejected.

7. EARNEST MONEY DEPOSIT (EMD):

EMD of Rs. 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft (DD) / Pay Order drawn in favour of “**The Institute of Company Secretaries of India**”, payable at **Kolkata**. The EMDs of the unsuccessful tenderer/ bidders will be refunded without any interest after completion of the tender process i.e. after finalization of name of selected Tenderer/ Bidder. The EMD of successful tenderer/ bidder will be adjusted in the total consideration of the property. Any tender received without EMD will not be considered. The EMD of the Tenderer shall be forfeited in the following circumstances:-

- (i) The Tenderer withdraws his bid;
- (ii) The Tenderer fails to execute the ATS/ Sale Deed within agreed period.
- (iii) The Tenderer fails to comply with the terms and conditions of the tender.
- (iv) Any other justified reasons e.g. misleading or wrong information in the Bid, violation of the terms and conditions of the tender, involvement in forming ring / cartel, submission of multiple bids in different names etc.

8. SELECTION OF BID:

- (a) Sale of part of the property shall not be considered.
- (b) Bidders shall get themselves fully acquainted with all prevailing rules, regulations, statutory obligations etc., required for transfer of property by way of outright sale and for further developments after purchase of the property, before filling up of the tender.
- (c) Sale will be done on the basis of the highest bid price, provided that such tendered rate / amount quoted by the Bidder are found reasonable and acceptable by the institute including the reputation of the bidder.

- (d) Sale Deed shall be executed in the name of the Bidder/s only.
- (e) The property will be sold on “**as is where is basis**” only.
- (f) Agreement to Sale once made shall not be altered at the instance of Tenderer/ Bidder.

9. PAYMENT SCHEDULE:

- (a) First installment i.e. 50% of the accepted bid price of the property shall become payable within 60 days from the date of issue of “Letter of Acceptance” failing which the bid shall be liable for cancellation and EMD shall stand forfeited. The Tenderer/ bidder shall execute an “Agreement for Sale” with the Institute immediately, within 7 days of payment of first installment. However, the Institute, at its discretion may on the request of the party extend the time for payment for a period not exceeding 15 days and the party shall pay in additional interest @ 18%, or as the Institute decides on the said amount for the extended period failing which the EMD of the party shall stand forfeited.
- (b) The balance consideration together with other dues, if any i.e. full and final sale consideration after adjustment of first installment and EMD shall be payable within 60 days from the date of issue of “Letter of Acceptance”, ”, by the purchaser either by e-mail or post, whichever is earlier failing which, the Institute shall have discretion to cancel the offer and refund 75% of deposited amount without any interest. In case of cancellation of offer by the Purchaser the EMD deposited by the bidder/ tenderer shall stand forfeited.
- (c) However, the selected Tenderer/ Bidder may deposit full and final Sale Consideration at single instance (without any installment) and the Institute reserves its right to accept full and final Sale Consideration in Single installment at the time, first Installment becomes due or the time Institute deems appropriate as per the prevailing circumstances.
- (d) All statutory/ non statutory dues, taxes, rates, charges and fees subsequent to execution of ATS, shall be the responsibility of the prospective buyer.

10. SALE DEED EXECUTION:

On Payment of first Installment, Agreement to Sale (ATS) shall be executed and subsequent to full and final payment i.e. realization of full Sale Consideration by the Institute the Sale Deed shall be executed.

In case of payment of full and final sale consideration in single instance the Institute reserves its right to waive off the execution of Agreement to Sale and may directly enter into execution of Sale Deed. All costs & fees including registration, stamp duty

& other incidental charges, if any will be borne by the bidder/purchaser/ Tenderer.

11. POSSESSION:

Possession of property shall be given to the party only on the execution and registration of the Sale Deed. The Institute may at its sole discretion handover the possession pending execution and registration of Sale Deed in case the entire sale consideration is received earlier along with other deposits.

12. AMENDMENTS:

The Institute reserves the right to amend any terms and conditions of the tender and same shall be binding on the bidders.

13. ACCEPTANCE/ REJECTION OF OFFERS:

The Institute reserves the right to accept or reject any or all offers without assigning any reason whatsoever.

14. MIS-REPRESENTATION OR SUPPRESSION OF FACTS:

If it is found that the applicant has given false information or concealed certain facts, the offer is liable to be cancelled without making any reference to the applicant and all deposits including EMD till then shall be forfeited.

15. TERMINATION AND BLACKLISTING:

The Institute without prejudice to its right to forfeit security deposit and/or all the deposits and any other remedy, reserves the right to terminate the tender / offer in whole or in part and also to blacklist Applicant / Tenderer / Bidder for a suitable period in case he fails to honor his bid without sufficient grounds or found guilty for breach of condition(s) of the tender / offer, negligence, carelessness, inefficiency, fraud, mischief and misappropriation or any other type of misconduct by such Applicant / Tenderer / Bidder or by its staff, agent or representative

16. CONSTRUCTION/RENOVATION:

- (a) The party can take up construction/ renovation as per the applicable bylaws of Local Authorities at his/her own cost.
- (b) The Institute shall not be responsible for paying any compensation for demolition of illegal construction and development work done by the party.

17. POWER, WATER SUPPLY AND SANITATION:

Necessary connections are available at the premises indicated for sale. However, the offer is on “**AS IS WHERE IS BASIS**”. The dues of water and electricity connection shall be borne by the Institute up to the date of execution of Sale Deed on

proportionate basis.

18. VALIDITY:

Offers submitted by the Bidders should be kept valid for 3 months from the date of opening of bids and the Institute may seek extension, if necessary. Withdrawal of the offer by the Bidder within the validity period shall attract forfeiture of EMD.

19. FORCE MAJEURE:

The Institute shall not be liable for any failure or delay in performance due to any cause beyond their control including fires, floods, strikes, go-slow, lock-out, closure, pestilence, dissilience, dislocation of normal working conditions, war, riots, epidemics, political upheavals, Governments actions, civil commotion, breakdown of machinery, shortage of labour acts, demand or otherwise or any other cause or conditions beyond the control of aforesaid causes or not and the existence of such cause or consequence may operate at the sole discretion of the Institute to extend the time of performance on the part of the Institute by such period as may be necessary to enable the Institute to effect performance after the cause of delays will have ceased to exist. The provisions aforesaid shall not be limited or abrogated by any other terms of the contract whether printed or written.

20. INDEMNITY:

The Tenderer(s) / Bidder(s) shall indemnify and keep at all times indemnified the Institute against any loss or damage that the Institute may sustain directly or indirectly as a result of the failure or negligence of Tenderer and its employees / agent / representative to faithfully carry out its obligations under this tender / offer and to pay for all loses, damages, costs, charges and expenses which the Institute may reasonably incur or suffer and indemnify and keep indemnified the Institute in all respects.

21 ARBITRATIONS:

In case of any dispute or difference arising in relation to meaning or interpretation of this agreement, the authorised official of the Institute and the purchaser will address the disputes/ differences for mutual resolution and failing thereby, the matter shall be referred to the Sole Arbitrator to be appointed by the Secretary, The Institute of Company Secretaries of India or his nominee. The provisions of the Arbitration and Conciliation Act, 1996 will be applicable to the Arbitration proceedings. The venue of the Arbitration shall be at New Delhi . The cost of the Arbitration proceedings shall be shared equally by both the parties. The decision / award of the Arbitrator shall be final and binding.

Jurisdiction

All disputes arising out of this work order are subject to the jurisdiction of Courts in New Delhi.

SECTION- IV

SPECIAL TERMS & CONDITIONS

1. Intending Bidder(s)/ Tenderer may obtain any clarification required before tendering. Submission of tender implies, the bidder(s)/ Tenderer have obtained all the clarifications required.
ICSI shall not undertake any responsibility to procure any permission/ license etc. in respect of the property offered for sale or for settlement of any dues whatsoever in respect of the said property.
ICSI reserves its right and shall have discretion to negotiate with the bidders after opening of tenders after getting the highest bid for improvement in the offer and to accept or to reject any or all offers without assigning any reasons whatsoever
2. The Bidders/ Tenderer must visit the site & ensure physical verification before quoting their rate / consideration. In case of any doubts, clarifications may be obtained from the Institute's aforesaid EIRO Office.
3. The Bidders/ Tenderer shall quote clearly the offered price on lump-sum basis both in words and figures in columns provided for the same in the application form. In case of any discrepancy, the rates quoted in figures and words, the rates in words will be considered as correct.
4. Incomplete tender or tenders submitted with qualifying conditions or with conditions at variance with any special or general terms & conditions of tender is liable to be rejected at the discretion of the institute.
5. All alterations, erasure(s) & or over-writings, if any, should be duly authenticated by the Bidders/ Tenderer signatures.
6. It shall be noted by the Bidder/ Tenderer that by entering into this contract, the institute is not precluded from entering into similar contracts with anyone else of their choice at any time during the subsistence of this contract.
7. In case offer is not accepted, the Bidder / Tenderer shall not be entitled to claim any cost, charges, expenses incidental to or incurred by the bidder through or in connection with the submission of the offer even though the institute may elect to withdraw the invitation to offer. In case, invitation to offer is withdrawn or cancelled by the institute, the Earnest Money paid by the Bidders/ Tenderer with the offer shall be refunded to them in due course, without interest.
8. Institute reserve its right to withdraw its offer / tender at any point of time. The Earnest Money paid by the Bidders/ Tenderer with the quotation will be refunded to them in due course, without interest.
9. The submission of the tender means and implies that the Bidders/ Tenderer has unconditionally agreed to and accepted all the above terms and conditions of the tender.
10. Once the Agreement to Sell has been executed in favour of the party no request for any exchange, substitution alteration or modifications will be entertained.

SECTION- V

Information & Declaration

**The Chairman,
Eastern India Regional Council (EIRC) of ICSI**

S.No.	Particulars of the Bidder	Inputs to be provided
1	Full name of the Bidder (in block letters)	
2.	Nature/ Form of Bidder (Tick whichever is applicable) · Public Limited Company · Private Limited Company · Partnership · Individual/ Sole Proprietary · Other	
3	Applicant's Registered office/ place of business/ Residence. · Address · Telephone No. · Fax No. · E-Mail No.	
5	Particulars of Cost of Tender of Rs. 500/-	DD/ Pay Order No./ Date Name of Bank and Branch
6	Particulars of Earnest Money Deposit of Rs. 50,000/-	DD/Pay Order No./ Date Name of Bank and Branch

Certified that: -

- (i) In case my/ our offer is accepted by the Institute and if I/we fail to pay the amount in the manner to be specified by the Institute in the "Letter of Acceptance"/Tender , the amount of Earnest Money Deposit (EMD) and any further installments paid by us under this offer shall stand absolutely forfeited by the Institute.
- (ii) I/We agree to abide by the decision of the Institute.

- (iii) I/We have read and understood terms and condition and hereby unequivocally and unconditionally accept the same.
- (iv) I/We have inspected the site / property for which quotation is being submitted.

I/We hereby declare that the information stated hereinabove is complete and absolutely correct and any error or omission therein, accidental or otherwise, will be sufficient justification for the Institute to reject our bid and/or to cancel the award of sale.

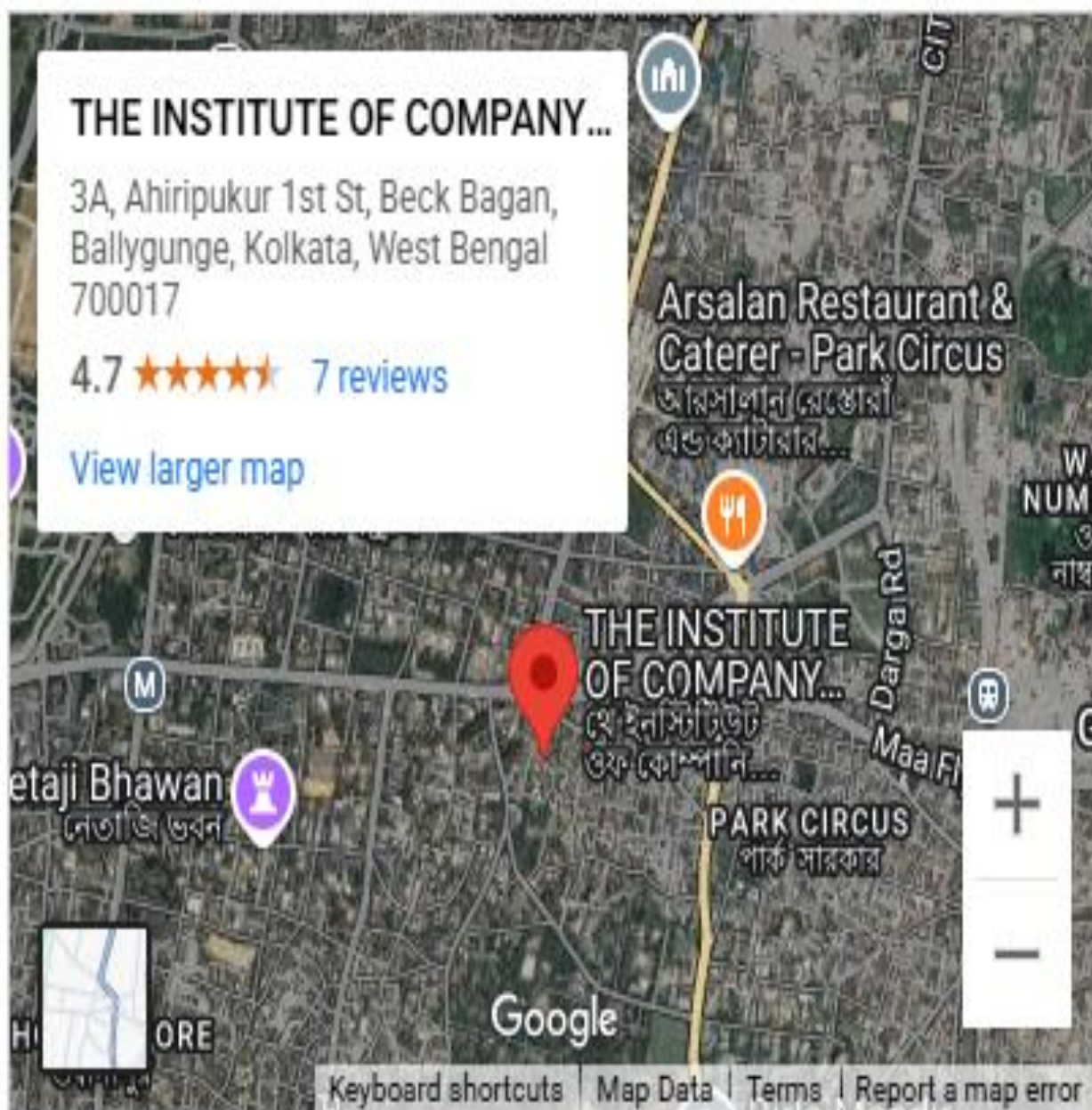
Date :

Place:

Signature/Name of Bidder

SITE ON GOOGLE MAP

The Institute of Company Secretaries of India
3A, Ahiripukur, 1st Lane, Kolkata – 700019



By embedding this map, you agree to the [terms of service](#).

Annexure – II**EIRC FIXED ASSET REGISTER FOR HQ ASSETS LYING AT BECKBAGAN**

Sl No.	Brief Description of Assets and Identification Number	Qty
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COMPUTERS & IT ASSETS

1	ICSI/HQ/UPS/02 2KVA APC Online UPS	1
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COOLING EQUIPMENTS

1	ICSI/HQ/AC/01 Voltas C4508 1.5T Window AC	1
2	ICSI/HQ/AC/04 DAIKIN 1.8T Split AC RQG60TV16U2BRA	1
3	ICSI/HQ/AC/06 VOLTAS WAC183CZP 1.5T WINDOW AC	1

FURNITURE & FIXTURES

1	ICSI/HQ/CH(A)/01-50 Chairs (Arm) Mat A/A/PUA Brown	50
2	ICSI/HQ/WR/01-12 Wooden Racks	12
3	ICSI/HQ/C/01-02 CABINETS	2
4	ICSI/HQ/HB/01-23 HIGH BENCH	23
5	ICSI/HQ/LB/01-22 LOW BENCH	22
6	ICSI/HQ/P/02 PODIUM	1
7	ICSI/HQ/RT/01-06 READING TABLE	6
8	ICSI/HQ/CARPET	1
9	ICSI/HQ/CT /01 CONFERENCE TABLE	1
10	ICSI/HQ/T-VFO/01	1
11	ICSI/HQ/T-VFO/02	1
12	ICSI/HQ/CH-VFO/03	1
13	ICSI/HQ/CARP-VFO/01 320 Sq.Ft.	1
14	ICSI/HQ/CH-BLK/07-80	74

OFFICE MACHINES & EQUIPMENTS & OTHER EQUIPMENTS

1	ICSI/HQ/CCTV/01-03	3
2	ICSI/HQ/CCTV/04-11	8
3	NVR, HDD, SWITCH, CABLES & INSTALN	1

ELECTRICAL EQUIPMENTS & INSTALLATIONS

1	ICSI/HQ/PUMP/01 1.5 HP CG PUMP	1
2	ICSI/HQ/EI/1ST FL	1
3	ICSI/HQ/EI/2ND FL	1
4	ICSI/HQ/EI/Exhs. & LF	1
5	ICSI/HQ/FA/EX/1-2	2
6	ICSI/HQ/FA/EX/3	1
7	ICSI/HQ/FA/EX/4	1

8	ICSI/HQ/FA/EX/5	1
9	ICSI/HQ/FA/EX/6	1
10	ICSI/HQ/FA/EX/7	1
11	ICSI/HQ/FA/EX/8	1
12	ICSI/HQ/FA/EX/9	1
13	ICSI/HQ/FA/EX/10	1
14	ICSI/HQ/FA/EX/11	1
15	ICSI/HQ/FA/EX/12	1
16	ICSI/HQ/FA/01-05	5
17	ICSI/HQ/EI/GRD FL	1
18	ICSI/HQ/EI/EXTR	1
19	ICSI/HQ/EI/LAN	1
20	ICSI/HQ/LAMP-RL	3
21	ICSI/HQ/LAMP-RL/3-5	3
22	ICSI/HQ/LAMP-H/6-10 Halogen Metal	5
23	ICSI/HQ/LAMP-RO/1-6 PHILIPS ROUND LIGHTS	6
24	ICSI/HQ/DG/01 63KVA GENSET Kirloskar	1
25	ICSI/HQ/LED/1-4	1
26	HQ/VFO/FAN/01	2

EIRC FIXED ASSET REGISTER (OWN FUNDING) LYING AT BECKBAGAN

SI No.	Brief Description of Assets and Identification Number	Qty
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COOLING EQUIPMENT		
1	ICSI/EIRC/AC/01 LG 1.5 Ton Window	1
2	ICSI/EIRC/AC/02 Vertis Voltas 1.5 T Win	1
3	ICSI/EIRC/AC/03 Vertis Voltas 1.5 T Win	1
4	ICSI/EIRC/AC/04 Vertis Voltas 1.5 T Win	1
5	ICSI/EIRC/AC/05 Voltas 1.5 Ton Window	1
6	ICSI/EIRC/AC/07 Voltas 2 Ton Split	1
7	ICSI/EIRC/AC/08 Voltas 2 Ton Split	1
8	ICSI/EIRC/AC/11 Voltas 1.5 Ton Window	1
9	ICSI/EIRC/AC/12 Voltas 2 Ton Split	1
10	ICSI/EIRC/AC/13 Voltas 1.5 Ton Window	1
11	ICSI/EIRC/AC/14 Voltas 1.5 Ton Window	1
12	ICSI/EIRC/AC/15 Voltas 1.5 Ton Window	1
13	ICSI/EIRC/AC/16 Voltas 1.5 Ton Window	1
14	ICSI/EIRC/AC/17 Voltas 1 Ton Split	1
15	ICSI/EIRC/AC/18 LG 2.0 Ton Split	1

FURNITURE FIXTURES			
1	ICSI/EIRC/AL/05	Godrej	1
2	ICSI/EIRC/AL/06		1
3	ICSI/EIRC/BS/08	New Kol Steel	1
4	ICSI/EIRC/BS/10	New Kol Steel	1
5	ICSI/EIRC/WT/01	WOODEN TABLE	1
6	ICSI/EIRC/SO/01	SOFA	1
7	ICSI/EIRC/SO/02	SOFA	1
8	ICSI/EIRC/SO/03	SOFA	1
9	ICSI/EIRC/SO/04	SOFA	1
10	ICSI/EIRC/SO/05	SOFA	1
11	ICSI/EIRC/SO/06	SOFA	1
12	ICSI/EIRC/CH©/02	CHAIR	1
13	ICSI/EIRC/CH/01-196	Supreme Diva Chairs	175
14	ICSI/EIRC/SD/01	Alum Glass Sliding Door	1
15	ICSI/EIRC/GATE/CL	Gate Collapsible	1
16	ICSI/EIRC/CARPET/01	264 Sq. Ft. Carpet	1
17	ICSI/EIRC/GSB/01	Glow Sign Board	1
18	ICSI/EIRC/SD/02	Alm Glass Sliding Door	1
19	ICSI/EIRC/WBS/01	Wooden Book Shelves	1
20	ICSI/EIRC/DESK/01	Security Front Desk	1
21	ICSI/EIRC/FC/2	File Cabinet Wooden Fix	1

FIRE FIGHTING EQUIPMENTS			
1	ICSI/EIRC/FE/01	6Kg MAP90 FE	1
2	ICSI/EIRC/FE/06	2Kg Fire Extinguisher	1
3	ICSI/EIRC/FE/08	1Kg Fire Extinguisher	1
4	ICSI/EIRC/FE/11	2Kg Fire Extinguisher	1
5	ICSI/EIRC/FE/12	2Kg FE CA HCFC123	1
6	ICSI/EIRC/FE/13	2Kg Fire Extinguisher	1
7	ICSI/EIRC/FE/14	2Kg Fire Extinguisher	1
8	ICSI/EIRC/FE/15	2Kg Fire Extinguisher	1
9	ICSI/EIRC/FE/16	2Kg Fire Extinguisher	1
10	ICSI/EIRC/FE/17	2Kg Fire Extinguisher	1

FANS			
1	ICSI/EIRC/FA/01		1
2	ICSI/EIRC/FA/02		1
3	ICSI/EIRC/FA/03		1
4	ICSI/EIRC/FA/04		1
5	ICSI/EIRC/FA/05		1
6	ICSI/EIRC/FA/06		1

7	ICSI/EIRC/FA/07	1
8	ICSI/EIRC/FA/08-16	9
9	ICSI/EIRC/FA/17-22	6
10	ICSI/EIRC/FA/23	1
11	ICSI/EIRC/FA/24	1
12	ICSI/EIRC/FA/25-31	7
13	ICSI/EIRC/FA/32	1
14	ICSI/EIRC/FA/33-34	2
15	ICSI/EIRC/FA/35-36	2
16	ICSI/EIRC/FA/37-38	2
17	ICSI/EIRC/FA/39-40	2

OTHERS ASSETS

1	ICSI/EIRC/SANITZ/01 Auto Sanitization Machine	1

DONATION ASSETS & OTHER ASSETS

1	EIRC-D/CH/01-03 Wooden Jali Chair	3
2	EIRC-D/T/1-14 TABLE	12
3	EIRC-D/CH/B/01-11 Blue Wooden Chairs	11
4	EIRC-D/Freeze/01	1
5	Plastic Brown Chair EIRC-D/P.CH/26-49	24
6	EIRC-D/R.CH/01-04	2

OTHER ASSETS

1	Table with steel drawer	2
2	Small Computer Table	1
3	Wooden Book Shelf	18
4	Wooden Podium	1
5	Iron Wrack	16
6	Carpet	1
7	20.74 kW roof top solar system including support structure and all accessories	1