



**THE INSTITUTE OF  
Company Secretaries of India**  
**भारतीय कम्पनी सचिव संस्थान**  
**IN PURSUIT OF PROFESSIONAL EXCELLENCE**  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

**EOI NO: ICSI/ INFRA/ MUMBAI/ 2025**

**Dated: 11<sup>th</sup> August, 2025**

**EXPRESSION OF INTEREST (EOI) FOR ACQUISITION OF FREE HOLD LAND**  
**BY THE INSTITUTE OF COMPANY SECRETARIES OF INDIA (ICSI)**

Sealed Expressions of Interest (EOIs) are invited (as per the detailed EOI attached) from the interested parties / owner shortlisted through pre-qualification press notice issued in main issue of Times of India (English) and Maharashtra Times (Marathi) on 11<sup>th</sup> August, 2025, all Mumbai editions, for purchase of freehold land (approx. 15,000 to 25,000 sq. ft.) in the western suburbs any place upto and inclusive of Goregaon and in the central suburb any place upto and inclusive of Mulund in Mumbai on “as is where is basis” for the use of ICSI for providing facilities to its members / students to stay and attend the programs of the Institute, from the Owners / Developers having clear and absolute title for sale of their Land for carrying out activities of the ICSI at Mumbai. The detailed documents /information are to be submitted as per the EOI attached.

**Joint Secretary (SG) (Infra & BM)**  
**0120-4522010**



**THE INSTITUTE OF  
Company Secretaries of India**

**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**INVITING EXPRESSION OF INTEREST (EOI) FOR  
ACQUISITION OF FREE HOLD LAND IN THE WESTERN SUBURBS ANY PLACE UPTO  
AND INCLUSIVE OF GOREGAON AND IN THE CENTRAL SUBURB ANY PLACE UPTO  
AND INCLUSIVE OF MULUND IN MUMBAI**

**EOI NO: ICSI/ INFRA/ MUMBAI/ 2025**

**DATED: 11<sup>TH</sup> AUGUST, 2025**

**THE INSTITUTE OF COMPANY SECRETARIES OF INDIA**

**INDEX**

<b>Sl. No.</b>	<b>Description</b>	<b>Page No.</b>
1	NOTICE INVITING EOI	4
2	INSTRUCTIONS TO THE APPLICANTS / BIDDERS	5
3	GENERAL TERMS & CONDITIONS	9
4	ANNEXURE-I -ACCEPTANCE LETTER TO BE SUBMITTED BY THE APPLICANT/AUTHORISED REPRESENTATIVE OF COMPANY/INDIVIDUAL	11
5	ANNEXURE-II - CONFIRMATION BY THE APPLICANT/BIDDER FOR LAND	12
6	ANNEXURE-III - CHECK LIST OF DOCUMENTS FOR EOI FOR LAND	13
7	ANNEXURE-IV - ORGANIZATIONAL STRUCTURE	14
8	ANNEXURE-V - TECHNICAL INFORMATION	15
9	FORMAT OF PRICE BID OF EOI FOR LAND	17

## THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

### NOTICE INVITING EXPRESSION OF INTEREST (EOI)

[Press Notice issued in main issue of Times of India (English) and Maharashtra Times (Marathi) on 11<sup>th</sup> August, 2025, all Mumbai editions]

**Dated: 11<sup>th</sup> August, 2025**

**Subject: Invitation of Expressions for Interest for Acquisition of Free Hold Land in the western suburbs any place upto and inclusive of Goregaon and in the central suburb any place upto and inclusive of Mulund in Mumbai.**

The Institute of Company Secretaries of India (ICSI / Institute), a Statutory body setup under an Act of Parliament, i.e., the Company Secretaries Act, 1980 invites EOIs from the interested Land Owners/Developers having clear and absolute title for sale of their land.

1.	Name of the work	Purchase / acquisition of Free hold Land for office use to carry out activities of the Institute for its members and students.
2.	Cost of EOI document	Rs. 1000/- (Non-refundable)
3.	EMD (Earnest Money deposit)	Rs. 1,00,000/- (Refundable)
4.	Mode of Payments for EMD and Cost of EOI document	To be deposited separately in the form of only <b>Demand Draft / Pay Order</b> drawn in favour of “ <b>The Institute of Company Secretaries of India</b> ” payable at <b>Mumbai</b> .
5.	Last date of submission of EOI	<b>9<sup>th</sup> September, 2025 up to 3:00 PM.</b>
6.	Date of opening of EOIs (only Technical bids)	<b>9<sup>th</sup> September, 2025 up to at 4:00 PM.</b>
7.	Place of submission/ opening of EOIs	WIRO of ICSI, 13, Jolly Maker Chambers Nos. 2, (First Floor) and Nos. 56 & 57 (Fifth floor) Nariman Point, Mumbai – 400021
8.	Mode of submission of EOI documents	May be submitted by hand or through Post / Courier so as to reach before the due date & time.

The ICSI shall not be liable for any postal delays whatsoever in receipt of EOI documents and EOI received after the stipulated date & time shall not be entertained. EOIs submitted without prescribed EMD and Cost of EOI document will be summarily rejected.

Preference would be given to land belonging to Government both Centre and State, Public Sector Units / Govt. Departments / Public Financial Institutions etc. **No Brokers please.**

The ICSI reserves the right to have negotiations with any or all, accept or reject any or all of the EOIs received or annul this process at any time without assigning any reason whatsoever.

**Joint Secretary (SG) (Infra & BM)**  
**0120- 4522010**

## **INSTRUCTIONS TO THE APPLICANTS / BIDDERS**

### **Submission of EOI:-**

The EOI is to be submitted in two (2) separate sealed envelopes and both the envelopes are to be placed in another bigger envelope. This outer envelope is to be superscribed as “**EXPRESSION OF INTEREST FOR ACQUISITION OF FREE HOLD LAND**” and it should be duly sealed and delivered at the following address on or before the scheduled date and time i.e., **9<sup>th</sup> September, 2025 up to 3:00 PM.**

**The Secretary, The ICSI  
Western India Regional Office (WIRO) of ICSI,  
13, Jolly Maker Chambers Nos. 2,  
(First Floor) and Nos. 56 & 57  
(Fifth floor) Nariman Point,  
Mumbai – 400021**

**Envelope-I** – Superscribed as “**Technical Inputs**” for Acquisition of Free Hold Land shall contain the followings:

- 1) Earnest Money Deposit (**EMD**).
- 2) Cost of EOI document.
- 3) Acceptance letter for unconditional acceptance of the terms and conditions of EOI as per prescribed format given in this document (**ANNEXURE-I**).
- 4) Brief profile of the applicant/owner of the land showing the following: -
  - a) Name of the applicant/ owner/ Director(s) of the Company/ Partners of Firm with brief organization chart.
  - b) Memorandum and Article of Association in case of a Company; and Partnership Deed in case of Partnership Firm.
- 5) Confirmation by the applicant as per prescribed format (placed at **ANNEXURE-II**) duly signed and stamped by the owner(s) / authorized person.
- 6) Complete EOI document as downloaded from website, Corrigendum/Addendum, if any, duly filled-in, signed and stamped on each page by applicant (Technical part will be treated as Incomplete without this).
- 7) Copy of Power of Attorney (PoA)/ Partnership Deed/ Board Resolution, duly attested by Notary Public, authorizing the person who signs & submits the EOI.
- 8) Copy of documentary proof of registration of the Project with concerned local Authority (if any).
- 9) Any other information as required to be submitted along with the EOI.
- 10) Copy of documents as per check list (**ANNEXURE-III**).
- 11) Present status of the land / premises (under construction/ fully furnished and ready to move/ presently occupied by tenants etc.)
- 12) Organizational Structure (**ANNEXURE-IV**).
- 13) Technical information (**ANNEXURE-V**).

**Envelope-II** – Superscribed as “**Financial Offer**” for Acquisition of Free hold Land shall only contain the duly filled-in, signed & stamped Price Bid (properly sealed).

**Other General Instructions: -**

- 1 The EOIs received after the due date and time shall not be considered and shall be returned to the applicant unopened.
- 2 ICSI shall not be responsible for any postal or other delays and applicant should take care to ensure the submission of EOI(s) at above-mentioned place before due date and time.
- 3 All alterations, erasure(s) and/or over-writing(s), if any, should be duly authenticated by the person signing the EOI.
- 4 All Proforma forming part of EOI documents has to be duly filled-in, signed and stamped by the applicant.
- 5 An applicant can submit any number of EOIs, but each EOI must be in a separate sealed envelope containing sealed “Technical Inputs” and “Financial Offer” therein as well as accompanied with requisite amount of EMD and Cost of EOI document for each case.
- 6 Applicant who has any query about this proposal may send their queries through e-mail address – [wiro@icsi.edu](mailto:wiro@icsi.edu) or may contact Shri K. C. Kaushik, Regional Director, Western Region of ICSI on Landline Number– (022) - 61307901 / 61307919 / 61307900 during Office working hours only.
- 7 Opening of EOIs: The sealed offers / EOIs (only technical bids) will be opened by appropriate Authority on behalf of the Institute on **9<sup>th</sup> September, 2025 up to at 4:00 PM** in the premises of the Institute at –

**WIRO of ICSI,**  
13, Jolly Maker Chambers Nos. 2,  
(First Floor) and Nos. 56 & 57  
(Fifth floor) Nariman Point,  
**Mumbai – 400021**

If the applicants wish to remain present during said opening of sealed offers, the applicants in person or their authorized representatives may attend the same.

- 8 Legal Due diligence of land offered for sale shall be done by the ICSI.
- 9 Title Deed and/or such other property documents (conferring clear & absolute Ownership, free from any encumbrances) in respect of the land offered through EOI and all applicable statutory clearances / NOC etc. shall be mandatory.
- 10 The applicant/owner(s) is/are required to clarify the observations raised by any agency/ individual carrying out legal Due-diligence on behalf of the ICSI within specified time.
- 11 The rates offered by the applicant/owner(s) shall initially remain valid for a minimum period of 180 days from the date of opening of the EOIs. The validity of offers may also require extension of time with the consent of the applicant/owner(s).
- 12 Mere submission of offers/ EOIs will not be treated as acceptance/ selection of the offer. The property will be selected based on detailed analysis and evaluation of offers considering various factors including, but not limited to, those mentioned in the technical information/ criteria of evaluation, and its accessibility and proximity for use by its members and students. Further, the applicants may note that the ICSI is not bound to purchase any of the land from the shortlisted offers.

- 13 EMD of the unsuccessful applicants shall be refunded without any interest only after finalization of the proposal/ short-listing/ cancellation of the process. EMD of the successful applicant will be adjusted in the total consideration without any interest.

The EMD deposited by the applicant/owner(s) along with EOI shall be liable for forfeiture in the following events & reasons:

- (a) If the applicant/owner(s) fail to get Title Deed/ property ownership related other statutory documents, No Objection Certificate (NOC), if any, from the respective local bodies or the concerned statutory authority in respect of transfer of license/development rights etc., whatsoever in favour of ICSI and use of property by the ICSI within stipulated period.
  - (b) If the applicant/owner(s) increases the quoted rates during negotiations or at any stage.
  - (c) If the Title of property is defective & the applicant/owner(s) fails to rectify the defect/ anomaly (ies) pointed out by the ICSI/ appointed Law Firm or Advocate on behalf of the ICSI, within provided time.
  - (d) If the applicant/owner(s) withdraws the submitted EOI.
  - (e) If the applicant/owner(s) after submission of EOI imposes Condition(s), such Conditional offers are not acceptable.
  - (f) Non-fulfilment of any or all of the conditions by the applicant/owner(s).
- 14 The owner(s) should preferably submit EOI directly; else, the EOI must accompany an authorization letter duly issued by the legitimate owner of the property offered through EOI in favour of the applicant, i.e. the person / agency submitting the EOI.
- 15 If group of individuals/firm /companies own the Property offered by EOI, then preferably all the authorized representatives of such companies/firm/individuals should sign the EOI documents. An authorization letter in favour of the persons signing on behalf of a company/ firm/an individual must accompany the EOI. In case only one person is signing on behalf of all the companies/firm/individuals then all such companies/firm/individuals shall issue an authorization letter in favour of person signing the EOI dully attested by Notary Public.
- 16 The ICSI reserves the right to negotiate (through single or multiple rounds of negotiations) the price/rate with any or short-listed or all the intending applicant(s) / owner(s).
- 17 The unilaterally revised offer/rates received from the applicants, after conclusion of the process of negotiations, shall not be entertained under any circumstances.
- 18 Conditional bids shall be rejected.
- 19 Canvassing in any form will automatically disqualify the respective offer/EOI submitted.

20 **CRITERIA FOR SELECTION OF PROPERTY OF FREE HOLD:**

The following criteria, with or without modifications, shall be adopted for short-listing of the land –

- (a) The location, ambience, approach roads, distances to public amenities.
- (b) Land in Institutional area.
- (c) Title of the land offered through EOI.

- (d) Statutory Compliance / NOCs of the property
- (e) Use Factor of property (Commercial / Office / Business / Industrial/ Educational / Institutional, etc.)
- (f) Electricity & Water Supplies, MEP/ HVAC/Sewerage/Landscaping etc.
- (g) Present status of land (vacant / occupied etc.).
- (h) Total permissible FAR/achieved FAR.

Further, preference would be given to the followings: -

- (I) Land with good frontage and approach roads; and
- (II) Properties located in the western suburbs any place upto and inclusive of Goregaon and in the central suburb any place upto and inclusive of Mulund in Mumbai.

In addition, the land should be situated in earmarked institutional/commercial area in specified locations with congenial environment and in close proximity to various public amenities.

The properties will be shortlisted based on the above factors.

The owner(s)/applicant(s)/bidder(s) may submit a brief write-up in support of their offers along with the EOI on the above lines.



## **GENERAL TERMS & CONDITIONS**

### **Procedure for Selection of properties: -**

1. ICSI shall open & scrutinize the EOIs submitted by the applicant/ intending Developers/ Property Owner(s)/ authorised representative taking into consideration the selection criteria.
2. The representatives of ICSI shall visit the site for physical verification, location & observe the status of land as well as whole area and nearby area. ICSI subsequently may carry out Due Diligence or other verifications for its satisfaction, for which all assistance shall have to be provided by the applicant/owner(s) including ownership documents and chain of Title documents.
3. The application(s) not accompanied by the documents as per the Checklist [**Annexure-III**] duly filled-in, stamped & signed, is/are liable to be rejected.
4. The ICSI reserves the right to accept or reject any or all the applications or negotiate for reduction in the quoted price with any or all the applicants or annul this process at any time without assigning any reason for whatsoever reasons.
5. ICSI is not bound to give reasons for rejection of any of the EOI.
6. The decision of ICSI in this matter shall be final & binding on all the applicants.
7. ICSI shall issue LOI in the name of applicant/owner(s) on approval of the proposal by the Council of the ICSI.
8. Subsequently a Sale Deed shall be executed on fulfilment of all required conditions such as all required Statutory and Legal Compliances to the best satisfaction of the ICSI.
9. The Stamp Duty and Registration charges payable on the Instrument of Transfer/Transfer Deed/Deed of Conveyance and any other documents towards the purchase of land shall be borne by the ICSI.
10. All the pending dues prior to Purchase will be borne by the owner(s) of selected Property.
11. ICSI will release payment in stages as detailed hereinafter.

### **TERMS & CONDITIONS OF PAYMENT**

12. ICSI will make payment to the Property owner(s) based upon agreed price.
13. Payment will be released only after satisfaction of the ICSI regarding both legal and statutory compliances as detailed here and approval of the Council of the ICSI.
  - Full payment along with execution of Sale Deed, or
  - Payment to be released in phase-wise manner as per mutual Agreement.
14. The purchaser (ICSI) agrees to make payment of total consideration as per above mentioned terms and conditions to applicable tax deducted at source (TDS). The ICSI also agrees to issue TDS certificate within a reasonable time, after depositing the same with the treasury.
15. ICSI shall release payment only by account payee Cheque/RTGS, to the legitimate Owner(s) of selected property. In case, the Owner(s) desires to receive payment through RTGS mode, they are requested to furnish requisite details.
16. The ICSI will not pay any brokerage to any person/Agent/Real Estate consultant for the proposed transaction/deal.

17. **ARBITRATION:**

In case of any dispute or difference arising in relation to meaning or interpretation of the agreement, the authorised official of the Institute and the seller will address the disputes/ differences for mutual resolution and failing which the matter shall be referred to the Sole Arbitrator appointed by the Secretary, The Institute of Company Secretaries of India. The provisions of the Arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings. The venue of the arbitration shall be at New Delhi. The cost of the Arbitration proceedings shall be shared equally by both the parties. The decision / award of the arbitrator shall be final and binding.

18. **Jurisdiction:**

All disputes arising out of this EOI are subject to the jurisdiction of Courts at New Delhi

**ANNEXURE-I**

**ACCEPTANCE LETTER TO BE SUBMITTED BY THE APPLICANT/ AUTHORISED  
REPRESENTATIVE OF COMPANY/ INDIVIDUAL**

**[PREFERABLY ON LETTER HEAD OF THE COMPANY/ INDIVIDUAL OWNING FREE HOLD  
LAND]**

To,  
**The Secretary, (The ICSI)**  
**The WIRO of ICSI**  
13, Jolly Maker Chambers Nos. 2,  
(First Floor) and Nos. 56 & 57  
(Fifth floor) Nariman Point,  
**Mumbai – 400021**

Madam/ Sir,

**Sub.:- “EOI AND PRICE BID” FOR ACQUISITION OF FREE HOLD LAND IN THE  
WESTERN SUBURBS ANY PLACE UPTO AND INCLUSIVE OF GOREGAON AND  
IN THE CENTRAL SUBURB ANY PLACE UPTO AND INCLUSIVE OF MULUND  
IN MUMBAI IN RESPONSE TO YOUR PRESS NOTICE DATED 11<sup>TH</sup> AUGUST, 2025  
ISSUED IN TIMES OF INDIA (ENGLISH) AND MAHARASHTRA TIMES  
(MARATHI).**

I/We have downloaded the document for submission of EOI for acquisition of land from the official website of the ICSI. I/We hereby unconditionally accept the EOI conditions in its entirety for the sale of land. I/We understand that the ICSI intends to purchase/acquire an appropriate size land after due diligence of the offered land & related documents in the manner, ICSI may deem fit.

The contents of EOI document (Instructions to Applicant) have been noted wherein it is clarified that after unconditionally accepting the EOI condition in its entirety, it is not permissible to put any remark(s)/condition(s) (except unconditional rebate on price, if any) in the EOI enclosed in the respective Envelope and the same has been followed in the present case.

In case any provision of the EOI document is found violated at any time after opening of the Envelope, I/We agree that the EOI shall be summarily rejected and ICSI shall, without prejudice to any other right or remedy be at liberty to forfeit the full amount of said earnest money (EMD) absolutely. I/We have also noted & accepted the other circumstances or events of failure to perform in accordance with the terms of the EOI, which may call for forfeiture of EMD submitted by us.

The required Earnest Money Deposit (EMD) and Cost of EOI document are enclosed herewith.

The required confirmation as per format (**ANNEXURE-II**) is enclosed herewith.

Thanking you,  
Yours faithfully,

Signature of applicant

Name with seal

**CONFIRMATION BY THE APPLICANT FOR LAND**

(Preferably on the letter-head)

**TO WHOM SO EVER IT MAY CONCERN**

I, \_\_\_\_\_ (S/o \_\_\_\_\_, and R/o \_\_\_\_\_) on behalf of \_\_\_\_\_ (Name of the company/partnership firm, if applicable), that have submitted its **EXPRESSION OF INTEREST (EOI) FOR ACQUISITION OF FREE HOLD LAND** at \_\_\_\_\_ (Location) confirms that;

**(Please put 'tick' as applicable)**

1. The offered land is registered and mutated in the name of me /us /said company / firm.
2. The offered land has a clear Title and there is no dispute of any kind on this land offered through EOI.
3. The said land fall under the approved Master Plan of local authority/ regulatory body (ies).
4. The land is free from all kind of encumbrances.
5. The property is Freehold or Leasehold \_\_\_\_\_ (Please clearly specify).
6. In case of Leasehold, the Lease period starting from \_\_\_\_\_ (date) is valid for \_\_\_\_\_ years.
8. Use Factor of property is Commercial / Office / Business / Industrial/ Educational / Institutional, etc.

We further confirm that:

- (A) We, have not taken any loan on the offered land.

OR

We have taken a loan, against the offered land, amounting to Rs. \_\_\_\_\_ from \_\_\_\_\_ (Name, address of the financial institution), out of which an amount of Rs. \_\_\_\_\_ is outstanding as on date (Please attach Certificate from the financial institution confirming the present outstanding amount).

- (B) No charge has been created on the said offered land through Registrar of Companies (ROC)/ in anyone's favour.

OR

A charge amounting to Rs. \_\_\_\_\_ was created in favour of \_\_\_\_\_ through ROC, which stands cleared as on date [Please attach necessary supporting document(s)].

OR

A charge amounting to Rs. \_\_\_\_\_ has been / was created in favour of \_\_\_\_\_ through ROC which is still in force [Please attach necessary supporting document(s)].

- (C) No third party lien or interest has been created on the offered land.

OR

Third party lien or interest had been created on the offered land, which has been cleared as on date.

OR

Third party lien or interest has been created on the offered land, which is still in force (Please submit details as applicable and also attach supporting documents).

Signature of the Owner(s) / Authorized representative (with seal)

**ANNEXURE-III****CHECK LIST OF DOCUMENTS FOR EOI FOR LAND**

(Please put 'tick' as applicable)

<b>Sl. No.</b>	<b>ITEM DESCRIPTION</b>	<b>YES</b>	<b>NO</b>	<b>NA (Not Applicable)</b>
1.	Location plan of offered free hold land where the land is situated w.r.t. the existing adjoining areas, Approach road, NH, Railway station, Bus stand, Market etc (preferably on Google map) and Site Plan.			
2.	Location of the plot of land marked on the approved Master Plan / City Plan of that area.			
3.	<b>Title documents</b> of the land [Sale Deed/ Lease Deed/ Conveyance Deed/ Mutation Certificate/ Allotment & Possession Letters etc.]			
4.	Certificate of Registration under RERA (as applicable, if any).			
5.	Memorandum and Articles of Association.			
6.	EMD and Cost of EOI document.			
7.	Acceptance Letter (as per <b>ANNEXURE-I</b> ).			
8.	Confirmation by the applicant (as per <b>ANNEXURE-II</b> ).			
9.	FORM as <b>ANNEXURE-IV</b> duly filled-in.			
10.	FORM as <b>ANNEXURE-V</b> duly filled-in.			
11.	<b>PRICE BID</b> form duly filled-in, signed and Separately SEALED in another envelope.			
12.	Copy of the Sanctioned Plan of Layout. (as applicable)			
13.	NOC from Society and other NOCs, as applicable.			
14.	Any other pertinent document/information the applicant/ owner(s) may like to submit/mention.			

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Seal: \_\_\_\_\_

**ORGANIZATIONAL STRUCTURE**

Sl. No.	ITEM DESCRIPTION	INFORMATION/ INPUTS/ DETAILS
1	Name and address of Applicant with Telephone No., Mobile No., Fax No. & E-mail address	
2	Legal status of the Applicant (attach copies of original documents defining the legal status):- (a) A Proprietary Firm. (b) A Partnership Firm. (c) A Limited Company (Private or Public) or Corporation. (d) Individual.	
3	Name of Directors / Partners with their Addresses, Telephone number, Mobile number, Fax, E-mail address (es).	1. 2. 3.
4	Name and Designation of individuals authorized to act for the Organization.	1. 2. 3.
5	Name / Designation/ Telephone No. of the person to contact in case of any clarification required by the ICSI.	Name: _____ Designation: _____ Tel. No.: _____
6	Has the Applicant or any constituent Partner in case of Partnership firm, ever been convicted by a Court of Law? If so, give details. Also, provide the details of Court Case going on.	
7	Other details:- a) PAN b) GST/ VAT/ Service Tax Reg. No. (Copies to be enclosed)	
8	Any other information considered necessary but not included above.	
		Signature and Seal of Applicant

**Note:-** In “Other details”, if any of the registration/clearance is not applicable/ exempted/ not available, the Applicant shall submit an Affidavit/Undertaking to that effect or, stating that the same will be obtained (as per requirements and to the best satisfaction of the ICSI) before participating in final selection against this tendering process and prior to issuance of any Letter of Intent (LOI).

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Seal: \_\_\_\_\_

**TECHNICAL INFORMATION FOR EOI FOR FREE HOLD LAND**

<b>Sl. No.</b>	<b>PARTICULARS</b>	<b>INPUTS</b>
<b>1.</b>	<b>Details of Land: -</b>  (a) Details about free hold land: <ul style="list-style-type: none"> <li>- Size of plot of land</li> <li>- Land Use pattern</li> <li>- Allowable FAR</li> <li>- Allowable Ground Coverage</li> <li>- Facilities like Power &amp; Water supply, drainage/sewerage, if any</li> <li>- Use Factor of property (Commercial / Office / Business / Industrial/ Educational / Institutional, etc.)</li> </ul> (b) Whether the proposal is for sale of a portion of land or entire piece of land.	
<b>2.</b>	<b>FACILITIES PROVIDED, IF ANY (Give details)</b>	
A.	Power Supply / Electricity [Please specify, - Type of Connection (domestic/commercial/any other) available, - Attached dedicated Transformer, if any, or Supply Line (Single Phase / Three Phase) load capacity in KVA]	Adequate & available / Not available
B.	Water Supply	Provided / Not provided
C.	Boundary Wall	Yes / No
D.	Proposed Road widening (Provisions, if any, by Local Authority)	
<b>3.</b>	Name and complete Address of the Property offered in EOI (Including Plot no., Street, Area, Police Station, Post Office, City, PIN Code, and District etc.)	
<b>4.</b>		

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Seal: \_\_\_\_\_

## PRICE BID OF EOI FOR FREE HOLD LAND

**The Secretary, The ICSI,  
The WIRC of ICSI**  
13, Jolly Maker Chambers Nos. 2,  
(First Floor) and Nos. 56 & 57  
(Fifth floor) Nariman Point,  
**Mumbai – 400021**

Madam/ Dear Sir,

**Sub: - “PRICE BID” FOR FREE HOLD LAND AT \_\_\_\_\_ (LOCATION), MUMBAI.**  
**Ref.:- Press Notice dated 11<sup>th</sup> August, 2025 issued in Times of India (English) and Maharashtra Times (Marathi), all Mumbai editions.**

We are pleased to submit our EOI for purchase of Free Hold Land for carrying out Institutional activities of The ICSI at Mumbai as per following details: -

A.	Location (address)	
B.	Details of the Land offered  <b>Land:</b>  Total Land Area (in sq. ft.) -	
C.	Offered Rate (Rs. Per Sq. Ft of Land)	
D.	Amount inclusive of all charges	

1. Above quoted rate /amount of the premises inclusive of all kind of charges whatsoever (but excluding registration and stamp duty charges.
2. ICSI will not make payment for any other charges.
3. Applicable tax shall be deducted as per the applicable rules and norms, while making the payment.

Thanking you,

Yours faithfully,

Signature of Applicant

Name with seal

Place:

Date:



