

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI**  
**House, C-36, Sector-62, Institutional Area,**  
**Noida - 201 309 (U.P.)**

**Appeal No. 44/2023**

IN THE MATTER OF:

Anamika Singh 114, Village Silpara Post Bhatlo Rewa M.P.Near Ashirvad Marriage Garden Silpara Rewa-486550 Madhya Pradesh	Appellant
--	-----------

Vs.

Central Public Information Officer (EXAM) The Institute of Company Secretaries of India C-37, Sector 62, NOIDA- 201309	Respondent
--	------------

Date of Order: 13<sup>th</sup> April, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00044 on 15.03.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/02817 dated 15.03.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 27.02.2023 has requested to provide certified copies of CS Professional Programme, Module 1 & 2 Session: December 2022 Examination for the subjects: Governance, Risk Management, Compliances and Ethics Secretarial Audit, Compliance Management and Due Diligence Advanced Tax laws Corporate restructuring, insolvency, liquidation and winding up Drafting, Pleadings and Appearances Resolution of corporate disputes, non-compliances and remedies.
- (3) The Appellant has informed in the instant appeals that "I haven't received the required information on email."
- (4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that we have provided the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/02817 dated 27.02.2023, at the email id of the Appellant registered with the Institute of Company Secretaries of India vide email dated 14.03.2023 and once again on 05.04.2023 in which a web-link, Username and Password have been provided to the Appellant to access the information sought.

Further, the date of accessing the scanned copies has also been extended till 15.04.2023.

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
- (6) This Office concurs with the submission of the Respondent. Response provided by CPIO EXAM to the Appellant to access the information sought vide email dated 14.03.2023 and once again on 05.04.2023 & also date extended till 15.04.2023 for accessing the scanned copies. Appellant is requested to check her registered email ID.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)  
First Appellate Authority

Copy to :

- 1. Ms. Anamika Singh  
114, Village Silpara Post  
Bhatlo Rewa M.P.Near Ashirvad Marriage Garden  
Silpara Rewa-486550  
Madhya Pradesh
- 2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
- 3. Directorate of IT - For publishing on the website