

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.00070/2025**

IN THE MATTER OF:

Mr. Dinesh Vats  
202 Nidhi Plaza-1  
LSC Gulabi Bagh  
North Delhi  
Delhi – 110052

Appellant

Vs.

Central Public Information Officer  
The Institute of Company Secretaries of India  
'ICSI House', 22, Institutional Area, Lodi Road,  
New Delhi – 110003

Respondent

Date of Order: 24<sup>th</sup> November 2025

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/25/00070 on 29.10.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with Response vide letter dated 28.10.2025 against the Central Public Information Officer (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/25/03293 dated 29/09/2025 has requested the following information:

“Kindly provide the following information along with duly authenticated and certified documents in support of each and every information requested to be provided to the undersigned information seeker:

1. The annual reports of chapters of Noida, Gurugram, Ghaziabad and Faridabad working under the jurisdiction of Northern India Regional Council (NIRC of the Institute of Company Secretaries of India (ICSI) for the year 2020-21, 2021-22, 2022-23, 2023- 24 and 2024-25.
2. The financials, internal auditor report and statutory auditor report of chapters of Noida, Gurugram, Ghaziabad and Faridabad working under the jurisdiction of Northern India Regional Council (NIRC) of the Institute of Company Secretaries of India (ICSI) for the year 2020-21, 2021 22, 2022-23, 2023-24 and 2024-25.
3. The annual reports of Northern India Regional Council (NIRC) of the Institute of Company Secretaries of India (ICSI) for the year 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25.

4. The financials, internal auditor report and statutory auditor report of the Northern India Regional Council (NIRC) of the Institute of Company Secretaries of India (ICSI) for the year 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25.
5. The information for the notice(s) received from Income Tax Department, GST Department, if any, received by the chapters of Noida, Gurugram, Ghaziabad and Faridabad working under the jurisdiction of Northern India Regional Council (NIRC) for the year 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25.
6. The information for the notice(s) received if any, from the Income Tax Department, GST Department by the Northern India Regional Council (NIRC) of the Institute of Company Secretaries of India (ICSI) for the year 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25.
7. The information for the reply filed by the various chapters and Northern India Regional Council (NIRC), if any against the notices received in point on 6 and 7 if any.
8. The information and details of the amount of penalty paid by the various chapters and Northern India Regional Council (NIRC), if any against the notices received in point on 6 and 7 if any.
9. Please provide the certified copies of the all the information requested above in point number 1 to 8 above.
10. Please provide a suitable date and time to carry out the inspection of the documents for the information requested in point number 1 to 8 above."

- (3) The Appellant has submitted in his instant appeal regarding the reply provided by the Respondent to the RTI queries as under:

"First appeal for the RTI ICSOI/R/E/25/03293."

- (4) The reply of the Respondent against the instant appeal is as under: -

""The written submission of the Respondent is as under:-

**Written submission to query number 1:** - "The information/document(s) sought by you contain **153 pages**. In order to enable us to provide the requisite information/document(s), you are requested to remit **Rs. 306 @ Rs. 2/- per page** (as per the Rules framed under RTI Act, 2005) either through **Indian Postal Order/Cheque at par/Demand Draft in favour of The Institute of Company Secretaries of India payable at New Delhi and may be sent to CPIO at ICSI House, 22, Institutional Area, Lodi Road, New Delhi - 110003.**"

**Written submission to query numbers 2, 4, 5, 6, 7 and 8:** - "The requisite information is exempted under section 8(1)(d) and 8(1)(e) of the Right to Information Act, 2005."

**Written submission to query numbers 3:** - "The information sought is available on the website of the ICSI."

**Written submission to query numbers 9 and 10:** - "Not applicable in view of above-mentioned replies."

Further, it is to inform that the "the public authority under the RTI Act, 2005 is not to create or collate information; or to interpret information. Therefore, the information which is readily available in the format/content can only be provided to the appellant and not as

per the choice of the information seeker. The reply(ies) to the query(ies) cannot be created and designed in the manner and wish of the appellant.

Therefore, the contents made in the RTI reply stands as it is and the appeal deserves to be dismissed.”

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent in his reply to the instant appeal.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)  
First Appellate Authority

Copy to:

1. Mr. Dinesh Vats  
202 Nidhi Plaza-1  
LSC Gulabi Bagh  
North Delhi  
Delhi – 110052
2. Central Public Information Officer  
The Institute of Company Secretaries of India  
'ICSI House', 22, Institutional Area, Lodi Road,  
New Delhi - 110003
3. Directorate of IT - For publishing on the website