

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No.00058/2025

IN THE MATTER OF:

Mr. Dinesh Vats
202 Nidhi Plaza-1
LSC Gulabi Bagh
North Delhi
Delhi – 110052

Appellant

Vs.

Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003

Respondent

Date of Order: 17th September 2025

ORDER

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/25/00058 on 25.08.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with Response vide letter dated 21.07.2025 against the Central Public Information Officer (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/T/25/00026 dated 23/06/2025 has requested the following information:

“Kindly provide the following information along with duly authenticated and certified documents in support of each and every information requested to be provided to the undersigned information seeker:

1. The information for the details of transactions and nature of services taken and/or provided by the various divisions/departments/ units of the ministry of Corporate Affairs (MCA) from the Institute of Company Secretaries of India (ICSI) during the year ended 31.03.2022, 31.03.2023, 31.03.2024 and 31.03.2025 as mentioned below.
 - (a) MCA- CRC Manesar
 - (b) MCA- CSC Manesar
 - (c) MCA- IEPFA
 - (d) MCA- C-Pace Manesar
 - (e) Other units/ divisions/ departments/ branches/ matters and other related office, etc.

2. The information and details with reasons for the total amount paid (with bifurcation of the payment) by the Ministry of Corporate Affairs (MCA) for each and every activity and/or transaction to the Institute of Company Secretaries of India (ICSI) during the year ended 31.03.2022, 31.03.2023, 31.03.2024 and 31.03.2025.
3. The information and details with reasons for the total amount received (with bifurcation of the receipt) by the Ministry of Corporate Affairs (MCA) for each and every activity and/or transaction from the Institute of Company Secretaries of India (ICSI) during the year ended 31.03.2022, 31.03.2023, 31.03.2024 and 31.03.2025.
4. The information and details of each and every invoice (with bifurcation) issued by the Institute of Company Secretaries of India (ICSI) to the Ministry of Corporate Affairs (MCA) during the year ended 31.03.2022, 31.03.2023, 31.03.2024 and 31.03.2025.
5. The information and copy of the MOU and/or agreement and/or contract signed between the Ministry of Corporate Affairs (MCA) and the Institute of Company Secretaries of India (ICSI) relevant to the information as requested in point (1) above.
6. The information and details of any correspondence and/or proposal and/or approval exchanged between the Ministry of Corporate Affairs (MCA) and the Institute of Company Secretaries of India (ICSI) regarding the said transaction as mentioned in point (1) above.
7. Please provide the certified true copies of the information requested in point number (1) to (5) above in the manner and format maintained by the Institute of Company Secretaries of India (ICSI) with all supporting documents, evidences, etc.
8. Please provide a suitable date and time to inspect the records, registers, returns, documents and other necessary records related to the information requested in point number (1) to (5) above”

(3) The Appellant has submitted in his instant appeal regarding the reply provided by the Respondent to the RTI queries as under:

“Please accept the submission of First Appeal under the Right to Information Act, 2005.”

(4) The reply of the Respondent against the instant appeal is as under: -

““Our reply remains the same as provided in RTI Reply dated 21.07.2025.”

Further, it is to inform that the “the public authority under the RTI Act, 2005 is not to create or collate information; or to interpret information. Therefore, the information which is readily available in the format/content can only be provided to the appellant and not as per the choice of the information seeker. The reply(ies) to the query(ies) cannot be created and designed in the manner and wish of the appellant.

Further, it may be noted that the reply against the RTI application was sent on 21.07.2025 and the 1st appeal dated 25.08.2025 received in the Institute on 25.07.2025, therefore, without going into the merit of the appeal, it is observed that the appellant has preferred this 1st appeal after the prescribed period for preferring an appeal (i.e. within 30 days from receipt of reply of RTI application) under Section 19(1) of the RTI Act, 2005. Request Disposed Off Letter is attached herewith for ready reference (**Annexure – A**).

Therefore, the appeal deserves to be dismissed.”

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent in his reply to the instant appeal.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)
First Appellate Authority

Copy to:

1. Mr. Dinesh Vats
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Delhi – 110052
2. Central Public Information Officer
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'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi - 110003
3. Directorate of IT - For publishing on the website