

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No.00032/2025

IN THE MATTER OF:

Ms. Lismin Joy
Thozhuthumparambil House,
Cheloor, Irinjalakuda,
Thrissur,
Pin:680121

Appellant

Vs.

Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 7th June 2025

ORDER

- (1) The Appellant has filed first Appeal No. ICSOI/A/E/25/00032 on 12.05.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with the Response vide letter dated 09.04.2025 against the Central Public Information Officer (EXAM) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide RTI Application No. ICSOI/R/E/25/01946 dated 08.04.2025 has requested the following information:

“I am applying for the certified true copy of Evaluated Answer Books of CS Examination, December 2024. Please provide the copies for the following subjects in Module 2, syllabus 2022.

Strategic management and corporate finance (SMCF)
Corporate restructuring, valuation and insolvency (CRVI) Insolvency and bankruptcy- law and practice (INBLP)

My registration number and roll number are provided as follows:

Registration number: 340877680/01/2022
Roll number: 211294

Admit card is attached herewith. Kindly consider this application and do the needful.”

(3) The Appellant has submitted in the instant appeal as follows:

“I have applied for the certified true copy of the answer books of December 2024 on 08/04/2025. My request got disposed of on 09/04/2025. However, I have not received any mail stating the Username and Password to access the answer books. Kindly consider this application and do the needful.”

(4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/25/01946 dated 08.04.2025 was provided to the Appellant vide letter dated 09/04/2025, in which the Appellant was informed about weblink and the procedure to access the Answer Books through “ICSI Examination Answer Books Portal”(Copy of letter enclosed).

Further, it has been observed that the Appellant did not apply at the said portal which was a compulsory requirement to obtain a user name and password for accessing the Answer Books through the portal. Resultantly, the Answer Books could not be provided to her.

Furthermore, the Answer Books have been disposed off now as per the Record Retention Schedule and are not available with the Institute.

It is also to submit that the Appellant has filed the Appeal on 12.05.2025 in response to the information supplied to him on 09.04.2025 against his RTI Application No. ICSOI/R/E/25/01946 dated 08.04.2025 beyond the time limit as specified under Section 19(1) of the Right to Information Act, 2005.

The contents as above made in the RTI reply stands as it is and are candid.

Therefore, the appeal deserves to be dismissed in-limine.”

(5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)
First Appellate Authority

Copy to:

1. Ms. Lismin Joy
Thozhuthumparambil House,
Cheloor, Irinjalakuda,
Thrissur,

Pin:680121

2. Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website