

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Designated under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No. 00030/2026

IN THE MATTER OF:

Ankit Pandey
Sector – 62, Noida,
G.B. Nagar – 201 307, Uttar Pradesh

Appellant

Vs.

Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003

Respondent

Date of Order: 1st July, 2026

ORDER

- (1) The Appellant has filed first Appeal No. ICSOI/A/E/26/00030 on 03/06/2026 under Section 19(1) of the Right to Information Act, 2005 in connection with Response vide letter dated 22/05/2026 against the Central Public Information Officer (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/26/01368 dated 23/04/2026 has requested the following information:

"I am an applicant for the post of Deputy Director (Academics) against Advertisement No.01/2025. My application details are as follows:

Name: Ankit Pandey

Date of Application: 20 May 2025

Registration Number: ICSI202548806347

Acknowledgement No : ICSIDDACAD1405202583248

I wish to inform you that I have made multiple attempts to seek information regarding the status of my application and the recruitment process through email. However, I have not received any response or communication from the concerned

authority. Additionally, no information has been made available to me through the official website, SMS, email, or any other mode of communication.

Since no clarification has been provided so far, I am compelled to seek the following information under the Right to Information Act, 2005:

Current status of the recruitment process for the post of Deputy Director (Academics) against Advertisement No. 01/2025.

- i. Whether the scrutiny/shortlisting process has been completed. If yes, provide the date of completion.
- ii. Total number of applications received for the said post.
- iii. Criteria adopted for shortlisting candidates for the next stage.
- iv. Whether any examination/interview has been conducted or scheduled. If yes, provide relevant dates and details.
- v. Whether my application has been considered/shortlisted.
If not, kindly provide the reason(s) for non-consideration.
- vi. Expected timeline for completion of the recruitment process.
Certified copy of the list of shortlisted candidates (if finalized)."

(3) The Appellant has submitted in his instant appeal regarding the reply provided by the Respondent to the RTI queries as under:

"I respectfully submit this First Appeal under Section 19(1) of the Right to Information Act, 2005 against the reply provided by the CPIO regarding my RTI application concerning the recruitment for the post of Deputy Director (Academics) against Advertisement No. 01/2025. The information provided is incomplete and unsatisfactory for the following reasons: The CPIO has merely stated that Your application is not shortlisted but has not provided the specific reasons for non-shortlisting despite my explicit request. A general criterion for shortlisting has been provided however, no information has been given regarding how my application was assessed against those criteria or on what basis my candidature was rejected at the screening stage. I requested a certified copy of the list of shortlisted candidates, but

the same has not been provided. The reply states that the recruitment process has been closed and that interviews were conducted on 07.08.2025, yet the final result/selection list has not been furnished. No information has been provided regarding whether notifications related to scrutiny, shortlisting, interview schedule, and final outcome were communicated to applicants through the website, email, SMS, telephone, or any other mode. The response Please refer to reply to query number 3 does not adequately answer my request for the reasons for non-consideration and therefore amounts to denial of complete information. Relief Sought I request the First Appellate Authority to direct the CPIO to provide: a) The records/documents showing the assessment of my application and the specific grounds on which my candidature was not shortlisted. b) Copies of the screening/shortlisting committee recommendations, evaluation sheets, noting sheets, or any records relied upon for shortlisting candidates, to the extent permissible under the RTI Act. c) A certified copy of the list of shortlisted candidates and the final selection/result list. d) Information regarding the mode and date of communication of recruitment-related updates to applicants, including website notices, emails, SMS messages, or other communications. e) Any other relevant records relating to the screening and shortlisting process for Advertisement No. 01/2025. Appellant Details Name: Ankit Pandey Registration No.: ICSI202548806347 RTI Application No.: RTI 2005/7251(26) Date of RTI Application: 23 APR 2026."

(4) The reply of the Respondent against the instant appeal is as under: -

S. No.	RELIEF SOUGHT	REPLY
a)	The records/documents showing the assessment of my application	The appellant is seeking afresh and additional information in his first appeal, which he had not sought earlier in RTI application. Therefore, the information cannot be provided as per the choice of the information seeker.
	and the specific grounds on which my candidature was not shortlisted.	Committee concerned shortlisted the applications of candidates based on relevant experience in Industry / Autonomous Statutory Bodies/ Industry / Academic Institutions / Professional bodies / Associations of similar nature. However, your application was not shortlisted by the screening committee.

S. No.	RELIEF SOUGHT	REPLY																								
b)	Copies of the screening/shortlisting committee recommendations, evaluation sheets, noting sheets, or any records relied upon for shortlisting candidates, to the extent permissible under the RTI Act.	The appellant is seeking afresh and additional information in his first appeal, which he had not sought earlier in RTI application. Therefore, the information cannot be provided as per the choice of the information seeker.																								
c)	A certified copy of the list of shortlisted candidates and the final selection/result list.	Shortlisted Candidates : <table><tr><th>S. No.</th><th>Names</th><th>S. No.</th><th>Names</th></tr><tr><td>1</td><td>Vinod Kumar M</td><td>6</td><td>Deepali Agarwal</td></tr><tr><td>2</td><td>Rajat Gupta</td><td>7</td><td>Pooja Rahi</td></tr><tr><td>3</td><td>Ankita</td><td>8</td><td>Peer Mehboob</td></tr><tr><td>4</td><td>Saurabh Rathore</td><td>9</td><td>Pooja Shukla</td></tr><tr><td>5</td><td>Richa Sharma</td><td>10</td><td>Mahesh Airan</td></tr></table> Selected Candidates: i. Ms. Deepali Agarwal ii. Mr. Mahesh Airan	S. No.	Names	S. No.	Names	1	Vinod Kumar M	6	Deepali Agarwal	2	Rajat Gupta	7	Pooja Rahi	3	Ankita	8	Peer Mehboob	4	Saurabh Rathore	9	Pooja Shukla	5	Richa Sharma	10	Mahesh Airan
S. No.	Names	S. No.	Names																							
1	Vinod Kumar M	6	Deepali Agarwal																							
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5	Richa Sharma	10	Mahesh Airan																							
d)	Information regarding the mode and date of communication of recruitment-related updates to applicants, including website notices, emails, SMS messages, or other communications.	The appellant is seeking afresh and additional information in his first appeal, which he had not sought earlier in RTI application. Therefore, the information cannot be provided as per the choice of the information seeker.																								
e)	Any other relevant records relating to the screening and shortlisting process for Advertisement No. 01/2025. Appellant Details Name: Ankit Pandey Registration No.: ICSI202548806347 RTI Application No.: RTI 2005/7251(26) Date of RTI Application: 23 APR 2026.	The query is not clear. Hence, cannot be replied.																								

(5) This Office has carefully considered the application, the response, first appeal, written submission of the CPIO and records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submission of the Respondent in his reply and written submission to the instant appeal.

The appeal is accordingly disposed of.

Sd/-

(Ashvini Kumar Srivastava)
First Appellate Authority

Copy to:

1. Ankit Pandey
Sector – 62, Noida,
G.B. Nagar – 201 307, Uttar Pradesh
2. Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003
3. Directorate of IT – For publishing on the website