

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No. 000016/2026

IN THE MATTER OF:

Anil Kumar Sehgal
House No. 1937, 1st Floor,
Sector 45, Gurugram,
Haryana – 122 003

Appellant

Vs.

Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003

Respondent

Date of Order: 7th May, 2026

ORDER

- (1) The Appellant has filed first Appeal No. ICSOI/A/E/26/00016 on 10/04/2026 under Section 19(1) of the Right to Information Act, 2005 in connection with Response vide letter dated 08/04/2026 against the Central Public Information Officer (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/26/01189 dated 22/03/2026 has requested the following information:

“1. Please provide a certified copy of the communication dated 23.07.2025 received (through email or otherwise) by the Institute of Company Secretaries of India from the Ministry of Corporate Affairs, along with all attachments, annexures, and enclosures.

2. Please provide copies of all records relating to processing and examination of the above LETTER dated 23.-7.2025 of MCA within ICSI, including:

- (a) File notings
- (b) Internal correspondence (including emails)
- (c) Office notes / internal orders
- (d) Minutes of meetings of any Committee / Sub-Committee / Expert Group
- (e) Records of deliberations/discussions

3. Please provide copies of all comments, suggestions, opinions, or any communications sent by ICSI to MCA in response to the above communication dated 23.07.2025.

4. Please provide certified copies of all reminder(s) or follow-up communications received (through email or otherwise) by ICSI from MCA in the last week of December 2025 in respect of the above matter.

5. Please provide all records relating to processing and examination of the above reminders within ICSI, including:

- (a) File notings
- (b) Internal correspondence (including emails)
- (c) Office notes / internal orders
- (d) Minutes of meetings of any Committee / Sub-Committee / Expert Group
- (e) Records of deliberations/discussions

6. Please provide certified copies of all comments, suggestions, opinions, or communications sent by ICSI to MCA in response to the reminders received in December 2025.

7. Please provide certified copies of all communications/reminders received (through email or otherwise) by ICSI from MCA in the beginning of January 2026 and thereafter in relation to this matter.

8. Please provide all records relating to processing and examination of the above communications within ICSI, including:

- (a) File notings
- (b) Internal correspondence (including emails)

(c) Office notes / internal orders

(d) Minutes of meetings of any Committee / Sub-Committee / Expert Group

(e) Records of deliberations/discussions

9. Please provide certified copies of all comments, suggestions, opinions, or communications sent by ICSI to MCA in response to the above communications/reminders.

10. Please provide a certified copy of the final outcome, conclusion, or recommendation recorded by ICSI on the matter, including any final report, note, or opinion prepared.

11. Please provide copies of records indicating the current status of the matter (closed/pending/under further examination), along with reasons recorded on file.

12. Please provide names, designations, and departments of all officials who handled or examined the matter, along with copies of note sheets indicating their role

13. Please provide copies of file notings or records indicating reasons for delay or non-submission of response to MCA, if any.

14. Please provide copies of any dissent note, if recorded, by any official or member during examination of the matter.

(3) The reply of the Respondent against the instant appeal is as under: -

"Written submission to query numbers 1 to 14: - "Our reply remains the same as provided in RTI Reply dated 08.04.2026."

"It is not possible to search all the records of ICSI to reply the RTI of the applicant."

Further, the Public Authority under the RTI Act, 2005 is not supposed to create information or to interpret information or to solve the problems raised by the

applicants.

Therefore, the contents made in the RTI Reply stands as it is and the appeal deserves to be dismissed.”

- (4) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
- (5) In view of the foregoing, the Respondent is, hereby, directed to re-consider to provide the pointwise reply as per the provisions of Right To Information Act, 2005, as sought by the Appellant within 21 working days from the date of issue of this Order.

The appeal is accordingly disposed of.

Sd/-

(Ashvini Kumar Srivastava)
First Appellate Authority

Copy to:

1. Anil Kumar Sehgal
House No. 1937, 1st Floor,
Sector 45, Gurugram,
Haryana – 122 003
2. Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003
3. Directorate of IT – For publishing on the website