

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No.00010/2025

IN THE MATTER OF:

Ms. Sejal Dhavale
V.R.Sawant Residency,
Gadkar ali, Satara
Maharashtra
Pin:415002

Appellant

Vs.

Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 29th March 2025

ORDER

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/25/00010 on 10.03.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with the Response vide letter dated 08.03.2025 against the Central Public Information Officer (EXAM) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/25/01068 dated 28.02.2025 has requested the following information:

“My name is Sejal Pradip Dhavale and I am a student of CS Executive Programme and my Registration No is -451446144/02/2013 and my roll no for Dec 2024 exam is 325382 and I want soft copy of following papers answers sheet –

1. JURISPRUDENCE INTERPRETATION AND GENERAL LAWS
2. SECURITIES LAWS AND CAPITAL MARKETS
3. COMPANY LAW
4. ECONOMIC BUSINESS AND COMMERCIAL LAWS
5. SETTING UP OF BUSINESS ENTITIES AND CLOSURE
6. CORPORATE AND MANAGEMENT ACCOUNTING
7. TAX LAWS8 FINANCIAL AND STRATEGIC MANAGEMENT”

- (3) The Appellant has submitted in the instant appeal as follows:

“THE RESION FOR FIRST APPEAL IS MY REQUEST FOR REGISTRATION NO ICSOI/R/E/25/01068 HAS BEEN DISPOSED OF WITHOUT MENTIONING THE RESION AND

SENDING THE SOFT COPY SO PLEASE PROVIDE THE SOFT COPY OF AS PER MY REQUEST”

(4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that procedure to obtain the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/25/01068 dated 28.02.2025, was provided to the Appellant on 08.03.2025 in which the Appellant was informed about weblink and the procedure to fetch the sought information (Copy of letter enclosed).

An announcement in this regard was also published on the website of the Institute www.icsi.edu - **Examination - Result - Announcement** (Supply of copy of Answer Book(s) to the students of CS Examination - December,2024) in which students have been advised to apply for scanned Answer Books at the “ICSI Examination Answer Books Portal” only and not through RTI Website. (Copy of announcement attached).

However, the Appellant did not apply at the said portal to access her Answer Books.

Further, it is to inform that the Certified Answer Books of December 2024 shall remain available till the expiry of Retention Period i.e. ordinarily upto 45 days of declarations of results of examination, and thus the student may apply for the aforesaid information within the prescribed time period i.e. upto 10th April 2025 (Copy of Record Retention Schedule attached).

The contents as above made in the RTI reply stands as it is and are candid.

Therefore, the appeal deserves to be dismissed in-limine.”

(5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)
First Appellate Authority

Copy to:

1. Ms. Sejal Dhavale
V.R.Sawant Residency,
Gadkar ali, Satara
Maharashtra
Pin:415002
2. Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India

C-37, Sector 62, NOIDA- 201309

3. Directorate of IT - For publishing on the website