

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No. 00008/2026

IN THE MATTER OF:

Mr. Suraj Kumar
18/3, Small Flat, Maloya,
Chandigarh – 160 025

Appellant

Vs.

Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003

Respondent

Date of Order: 16th March, 2026

ORDER

- (1) The Appellant has filed First Appeal No. ICSOI/A/E/26/00008 on 15/02/2026 under Section 19(1) of the Right to Information Act, 2005 in connection with Response vide letter dated 11/02/2026 against the Central Public Information Officer (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/26/00014 dated 14/01/2026 has requested the following information:

"I seek information under the Right to Information Act 2005 regarding the ICSI NIRC Financial Literacy Quiz held on 04 February 2025. A registration fee of Rs 100 was charged for participation. The result of the quiz was declared on 04 February 2025.

I secured First Rank in the result with Registration Number 241200070/01/2024. However even after completion of one year prizes and certificates have not been distributed to the winners. No official response or clarification has been received till

date despite repeated follow ups.

1. Details of prizes and certificates announced for the ICSI NIRC Financial Literacy Quiz held on 04 February 2025
 2. Present status and approved timeline of prize and certificate distribution.
 3. Reasons for non distribution of prizes and certificates till date
 4. Copies of notices circulars or communications issued regarding the quiz and prize distribution
 5. Details of the authority or committee responsible for conducting the quiz and distribution of prizes
 6. Confirmation whether the quiz was officially approved by ICSI NIRC and whether registration fees were officially collected
 7. Name designation and contact details of the officer urgently responsible for handling this matter
- (3) The Appellant has submitted in his instant appeal regarding the reply provided by the Respondent to the RTI queries as under:

"I am filing this First Appeal under Section 19(1) of the RTI Act, 2005 against the incomplete reply provided by the PIO to my RTI application dated 14.01.2025 (Ref. No. ICSOI/R/E/26/00014) regarding the ICSI NIRC Financial Literacy Quiz held on 04 February 2025 (Registration No. 241200070/01/2024). The reply received states only: Matter has been taken up with concerned branch. This response is vague and does not provide pointwise information as required under Section 7(1) of the RTI Act. None of my queries regarding prizes, certificates, approvals, competent authority, present status, timeline, or related communications have been answered. I am seeking only information and certified records under the RTI Act and not enforcement of prize distribution. Despite follow-ups through official email IDs and phone contact, no proper clarification has been provided. I therefore request the Hon'ble First Appellate Authority to direct the PIO to furnish complete, pointwise, and certified information on all queries raised, along with copies of relevant documents, approvals, circulars, communications, and file notings. The responsible

authority and current status with an approved timeline for prize and certificate distribution may also kindly be specified. This matter concerns transparency and accountability in relation to an event for which registration fees were collected. I request disposal of this appeal within the statutory time limit under the RTI Act, 2005."

(4) The reply of the Respondent against the instant appeal is as under: -

"Since the RTI application pertains to NIRO of the ICSI, therefore, the CPIO has asked for written submission from concerned Region for the same. Their submission is mentioned below:

"The queries raised in the present communication were examined, and it is respectfully submitted that the information sought could not be provided as the queries were not clear in their present form from the concerned office."

Further, it is to inform that the "the public authority under the RTI Act, 2005 is not to create or collate information; or to interpret information. Therefore, the information which is readily available in the format/content can only be provided to the appellant and not as per the choice of the information seeker. The reply(ies) to the query(ies) cannot be created and designed in the manner and wish of the appellant.

The First Appellate Authority may consult the concerned office while deciding the matter.

Therefore, the contents made in the RTI reply stands as it is and the appeal deserves to be dismissed."

(5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

- (6) In view of the foregoing, the Respondent is hereby directed to provide the pointwise reply as per the provisions of Right To Information Act, 2005, as sought by the Appellant within 15 working days from the date of issue of this Order.

The appeal is accordingly disposed of.

Sd/-

(Ashvini Kumar Srivastava)
First Appellate Authority

Copy to:

1. Mr. Suraj Kumar
18/3, Small Flat, Maloya,
Chandigarh – 160 025
2. Central Public Information Officer
The Institute of Company Secretaries of India
'ICSI House', 22, Institutional Area, Lodi Road,
New Delhi – 110003
3. Directorate of IT – For publishing on the website