

OFFICE OF THE FIRST APPELLATE AUTHORITY
(Appointed under the Right to Information Act, 2005)
The Institute of Company Secretaries of India ICSI House
C-36, Sector-62, Institutional Area
Noida - 201 309 (U.P.)

Appeal No.00002/2025

IN THE MATTER OF:

Ms. Urvashi Bothra
305, 4th floor, Tapadia Complex,
Alankar Apartment, Station Road,
Jamshedpur,
Jharkhand
Pin:831006

Appellant

Vs.

Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 20th February 2025

ORDER

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/25/00002 on 28.01.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with the Response vide letter dated 28.01.2025 against the Central Public Information Officer (EXAM) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/25/00038 dated 28.01.2025 has requested the following information:
- “Myself, Urvashi Bothra, with registration no 140525019/07/2017 would like to file request application to you for the answer sheet of Professional programme (old syllabus) for June 2024 term for the following paper:
1. Governance
 2. Drafting
 3. Advanced tax laws
 4. Secretarial audit
 5. Resolution of corporate disputes
 6. Corporate restructuring and insolvency laws
 7. Funding
 8. Multidisciplinary case studies
 9. Insolvency Bankruptcy Code”
- (3) The Appellant has submitted in the instant appeal as follows:

“I, Urvashi bothra with registration no 140525019/07/2017 would request you to provide

my answer booklet (not the reference answer sheet) for the term of June 2024 for the following papers:

1. Governance
2. Drafting
3. Advance tax laws
4. Secretarial Audit
5. Resolution of corporate disputes
- 6 Corporate restructuring
7. Funding
8. Multidisciplinary case studies 9. Insolvency Bankruptcy Code.”

(4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that the reply against the RTI Application ICSOI/R/E/25/00038 dated 28.01.2025, was provided to the Applicant (Appellant hereinafter) vide letter dated 28.01.2025 in which the Appellant was informed about the non-availability of Answer Books as the same were disposed off in accordance with the Record Retention Schedule of the Institute (copy attached).

In the instant Appeal, the Appellant has sought the same information once again which was already provided and thus, no other information is required to be provided.

It is also to submit that the since the Certified Copies of Answer Books of June 2024 Examination have now been disposed off as per the Record Retention Schedule, they are no longer available.

The contents as above made in the RTI reply stands as it is and are candid.

Therefore, the appeal deserves to be dismissed in-limine.”

(5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)

First Appellate Authority

Copy to:

1. Ms. Urvashi Bothra
305, 4th floor, Tapadia Complex,
Alankar Apartment, Station Road,
Jamshedpur,
Jharkhand,
Pin:831006

2. Central Public Information Officer (EXAM)
The Institute of Company Secretaries of India
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website