

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI**  
**House, C-36, Sector-62, Institutional Area,**  
**Noida - 201 309 (U.P.)**

**Appeal No.80/2023**

IN THE MATTER OF:

Dipa Deepak Rana  
204, P-3, Paradise Chs Ltd  
Noopur Nagar, Station Road,  
Mira Road East,  
Thane- 401107  
Maharashtra

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 18<sup>th</sup> April, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00080 on 20.03.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/04026 dated 20.03.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 28.02.2023 has requested to provide certified copies of answer sheets for Module II (3 papers) for the December 2022 attempt.
- (3) The Appellant has informed in the instant appeals that "No Response Within the Time Limit."
- (4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that we have provided the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/04026 dated 28.02.2023, at the email id of the Appellant registered with the Institute of Company Secretaries of India vide email dated 20.03.2023 and once again on 07.04.2023 in which a web-link, Username and Password have been provided to the Appellant to access the information sought.

Further, the date of accessing the scanned copies has also been extended till 20.04.2023.

Furthermore, the Appellant has acknowledged the receipt of the same vide email dated 07.04.2023.

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
- (6) This Office concurs with the submission of the Respondent. It has been found the Appellant has acknowledged the receipt of answer sheet vide email dated 07.04.2023.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)  
First Appellate Authority

Copy to :

- 1. Ms. Dipa Deepak Rana  
204, P-3, Paradise Chs Ltd  
Noopur Nagar, Station Road,  
Mira Road East,  
Thane- 401107  
Maharashtra
- 2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
- 3. Directorate of IT - For publishing on the website