

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.391/2023**

IN THE MATTER OF:

Ms. Khushi Ahuja  
HIG 307 sector 71  
Mohali 160071

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 29<sup>th</sup> October, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00391 on 01.10.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref No. ICSOI/R/E/23/21284 dated 27.09.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 02.09.2023 has requested to provide the scanned Certified copies of answer sheets for CS Executive Examination held in June 2023 for the subjects: PAPER 1- JURISPRUDENCE, INTERPRETATION AND GENERAL LAWS PAPER 2- SECURITIES LAWS AND CAPITAL MARKETS PAPER 3- COMPANY LAW PAPER 4- ECONOMIC, BUSINESS AND COMMERCIAL LAWS PAPER 5- SETTING UP OF BUSINESS ENTITIES AND CLOSURE PAPER 6- CORPORATE AND MANAGEMENT ACCOUNTING PAPER 7- TAX LAWS PAPER 8- FINANCIAL AND STRATEGIC MANAGEMENT.
- (3) The Appellant has informed in the instant appeal that “Details not provided”.
- (4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/21284 dated 02.09.2023, was made available in public domain and was freely available without any cost at link <https://cc.icsi.edu>.

Further, the Appellant was informed about the said link and the procedure to fetch

the sought information vide letter dated 27.09.2023(copy of letter enclosed). An announcement in this regard has also been published on the website of the Institute (copy of announcement attached).

Furthermore, it is to inform that Appellant has already accessed the required information through the above mentioned portal (screenshot attached).

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
- (6) The requisite information as sought by the Appellant was freely available in public domain without any cost at Link <https://cc.icsi.edu> as intimated by CPIO EXAM to the appellant vide communication dated 27.09.2023.

Further, CPIO EXAM has substantiated that Appellant has already accessed the required information through the above-mentioned portal.

However, if the Appellant has not been able to see the copies online, the Appellant may approach Respondent within 05 days of issue of this Order. In such case, Respondent is directed to provide the requisite support to the Appellant within 07 days of being approached.

The appeal is accordingly disposed of.

Sd/-

(Sonia Baijal)  
First Appellate Authority

Copy to:

- 1. Ms. Khushi Ahuja  
HIG 307 sector 71  
Mohali 160071
- 2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
- 3. Directorate of IT - For publishing on the website