

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.367/2023**

IN THE MATTER OF:

Shri Ritesh Harindra Shetty  
51/402/B Tilak Nagar  
Chembur

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 21<sup>st</sup> October, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00367 on 23.09.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref No. ICSOI/R/E/23/14335 dated 12.09.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his application dated 25.08.2023 has requested to provide the certified Copies of evaluated answer books for CS Professional Examination held in June 2023 for the subjects: Governance, Risk Management, Compliances and Ethics; Advanced Tax Laws; Drafting, Pleadings and Appearances; Secretarial Audit, Compliance Management and Due Diligence; Corporate Restructuring, Insolvency, Liquidation and Winding-up; Resolution of Corporate Disputes, Non-Compliances and Remedies.
- (3) The Appellant has informed in the instant appeal that “No response within time limit”.
- (4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in his RTI Application ICSOI/R/E/23/14335 dated 25.08.2023, was made available in public domain and was freely available without any cost at link <https://cc.icsi.edu>.

Further, the Appellant was informed about the said link and the procedure to fetch the sought information vide letter dated 12.09.2023(copy of letter enclosed). An announcement in this regard had also been published on the website of the Institute (copy of announcement attached).

Furthermore, it is to inform that Appellant has already accessed the required information through the above mentioned portal (screenshot attached).

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

The requisite information as sought by the Appellant was freely available in public domain without any cost at Link <https://cc.icsi.edu> as intimated by CPIO EXAM to the appellant vide communication dated 12.09.2023.

Further, CPIO EXAM has substantiated that Appellant has already accessed the required information through the above-mentioned portal.

However, if the Appellant has not been able to see the copies online, the Appellant may approach Respondent within 05 days of issue of this Order. In such case, Respondent is directed to provide the requisite support to the Appellant within 07 days of being approached.

The appeal is accordingly disposed of.

Sd/-

(Sonia Baijal)

First Appellate Authority

Copy to:

1. Shri Ritesh Harindra Shetty  
51/402/B Tilak Nagar  
Chembur

2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website