

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.347/2023**

IN THE MATTER OF:

Ms. Sayukta Mahajan  
Sant Kabir Nagar Aapa tapa Road  
Akola444001

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 17<sup>th</sup> October, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00347 on 18.09.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/14019 dated 12.09.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 25.08.2023 has requested to provide the certified copies of answer sheets for CS Executive Examination- Module 1 held in June 2023 for the subjects:1.Jurisprudence, Interpretation and general Laws.2.Company Law.3.Setting up of Business Entities and Closure 4. Tax Law.
- (3) The Appellant has informed in the instant appeal that “Details not provided”.
- (4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/14019 dated 25.08.2023, is in public domain and freely available without any cost at link <https://cc.icsi.edu>.

Further, the Appellant was informed about the said link and the procedure to fetch the sought information vide letter dated 12.09.2023(copy of letter enclosed).An announcement in this regard has also been published on the website of the Institute (copy of announcement attached).

Furthermore, it is to inform that Appellant has already accessed the required information through the above mentioned portal (screenshot attached).

The contents as above made in the RTI reply stands as it is and are candid".

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

The requisite information as sought by the Appellant was freely available in public domain without any cost at link <https://cc.icsi.edu> as intimated by CPIO EXAM to the appellant vide communication dated 12.09.2023.

Further, CPIO EXAM has substantiated that Appellant has already accessed the required information through the above-mentioned portal.

However, if the Appellant has not been able to see the copies online, the Appellant may approach the Respondent within 05 days of issue of this Order. It is further directed that if approached again, the Respondent to provide the requisite support to the Appellant within 07 days of being approached.

The appeal is accordingly disposed of.

Sd/-

(Sonia Baijal)  
First Appellate Authority

Copy to:

1. Shri Mohit Singh  
D 86, 87 Resettlement Colony  
Khyala West Delhi  
New Delhi 110018
2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website