

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.338/2023**

IN THE MATTER OF:

Ms. Sneha Bansal  
6/6Mohalla-kaderpura  
FARAH 281122

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 12<sup>th</sup> October, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00338 on 13.09.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/14422 dated 09.09.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 25.08.2023 has requested to provide the Certified copies of answer sheets for CS Executive Examination held in June 2023 for the Subjects: Jurisprudence interpretation and general laws, Company law and practice, Setting up of business entities and closures and Tax laws.
- (3) The Appellant has informed in the instant appeal that "Details not provided".
- (4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/14422 dated 25.08.2023, is in public domain and freely available without any cost at link <https://cc.icsi.edu>.

Further, the Appellant was informed about the said link and the procedure to fetch the information in response to his above mentioned RTI Application vide letter dated 09.09.2023. An announcement in this regard has also been published on the website of the Institute.

Furthermore, in the instant Appeal the Appellant has sought his certified copies. However, this is to inform that the certified copies are to be provided to the Appellant through the portal only after he registers at link <https://cc.icsi.edu> which is still not being done by the Appellant.

The contents as above made in the RTI reply stands as it is and are candid.”

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

The requisite information as sought by the Appellant was freely available in public domain without any cost at link <https://cc.icsi.edu> as intimated by CPIO EXAM to the appellant vide communication dated 09.09.2023.

However, it seems that Appellant has not registered on the link as informed by CPIO EXAM. Therefore, the Appellant may again seek support from CPIO EXAM at the email ID [cpioexam@icsi.edu](mailto:cpioexam@icsi.edu), if required.

CPIO EXAM is requested to support the Appellant on request.

The appeal is accordingly disposed of.

Sd/-

(Sonia Baijal)  
First Appellate Authority

Copy to:

1. Ms. Sneha Bansal  
6/6 Mohalla-kaderpura  
FARAH 281122
2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website