

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI**  
**House, C-36, Sector-62, Institutional Area,**  
**Noida - 201 309 (U.P.)**

**Appeal No. 29/2023**

IN THE MATTER OF:

Poorva Jain  
4-H-18  
RC Vyas Collony  
Bhilwara-311001  
Rajasthan

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 10<sup>th</sup> April, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00023 on 13.03.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/00487 dated 07.03.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 25.02.2023 has requested "to provide Certified copy of CS Professional Exams session December, 2022, Subjects: 1. GOVERNANCE, RISK MANAGEMENT, COMPLIANCES AND ETHICS 2. Advanced Tax Laws 3. Drafting, Pleadings and Appearances 4. Corporate Funding and Listings in Stock Exchanges 5. Multidisciplinary Case Studies 6. Insolvency-Law and Practice.
- (3) The Appellant has informed in the instant appeals that "Details not provided".
- (4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that we have provided the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/00487 dated 25.02.2023, at the email id of the Appellant registered with the Institute of Company Secretaries of India vide email dated 07.03.2023 and once again on 29.03.2023 in which a web-link, Username and Password have been provided to the Appellant to access the information sought.

Further, it is submitted that the login credentials were verified and found to be correct, as provided to the Appellant, and the date of accessing the information sought has also been extended till 20.04.2023.

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
- (6) This Office concurs with the submission of the Respondent. It has been observed that login credentials were verified and found to be correct and date of accessing the information sought has also been extended till 20.04.2023. Appellant is requested to check her registered email ID.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)  
First Appellate Authority

Copy to :

1. Ms. Poorva Jain  
4-H-18  
RC Vyas Collony  
Bhilwara-311001  
Rajasthan
2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website

