

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI**  
**House, C-36, Sector-62, Institutional Area,**  
**Noida - 201 309 (U.P.)**

**Appeal No.223/2023**

IN THE MATTER OF:

Rupali Sawant  
A 101, Sankalp Chs, Sector 35  
Plot 83, Kamothe, Panvel  
Maharashtra- 410209

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 08 May, 2023

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/23/00223 on 10.04.2023 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. ICSOI/R/E/23/03945 dated 20.03.2023 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide her application dated 28.02.2023 has requested to provide the soft copies of answer books of CS Professional Programme examination, Session: December 2022 for the subjects: GOVERNANCE, RISK MANAGEMENT, COMPLIANCE AND ETHICS.
- (3) The Appellant has informed in the instant appeal that "No Response Within the Time Limit".
- (4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that we have provided the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/23/03945 dated 28.02.2023, at the email id of the Appellant registered with the Institute of Company Secretaries of India vide email dated 20.03.2023 and once again on 01.05.2023 in which a web-link, Username and Password have been provided to the Appellant to access the information sought.

Further, the date of accessing the scanned copies has also been extended till 10.05.2023.

The contents as above made in the RTI reply stands as it is and are candid".

- (5) This Office has carefully considered the application, the response, the

appeal and the records made available and finds that the matter can be decided based on the material available on record.

- (6) This Office concurs with the submission of the Respondent. Respondent has provided the response to Appellant vide email dated 20.03.2023 and once again on 01.05.2023 & also date extended till 10.05.2023 to access the scanned copies/ information sought. Appellant is requested to check her email id.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)  
First Appellate Authority

Copy to :

1. Ms. Rupali Sawant  
A 101, Sankalp Chs, Sector 35  
Plot 83, Kamothe, Panvel  
Maharashtra- 410209
2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website