

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India**  
**ICSI House, C-36, Sector-62, Institutional Area,**  
**Noida - 201 309 (U.P.)**

**Appeal No. 14/2022**

IN THE MATTER OF:

Ms. Khushi Gor

203 Om Anand Apartment Opposite Axis Bank,  
Near Cross Garden Bhayandar West  
Thane Station Road- 401101

Appellant

Vs.

Shri Santosh Kumar Sharma

Central Public Information Officer

The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 6<sup>th</sup> April, 2022

**ORDER**

1. The Appellant has filed first appeal on 11.03.2022 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref. No. RTI 00452 dated 09.03.2022 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
2. The Appellant vide his application dated 25.02.2022 has requested to provide photocopy of examination held in June 2021 & December 2021 in pdf form.
3. The Appellant has requested in the instant appeals that "I have requested twice for the ICSI exam papers in pdf form please look after this".
4. The reply of the Respondent against the instant appeal is as under: -

"This is to inform that we have provided the requisite information/documents pertaining to Dec, 2021 session of examinations vide Email dated 09.03.2022 in which a web-link, Username and Password have been provided to the RTI applicant (appellant herein) to download and view the answer books. Further, this is to inform that the Answer Books of June, 2021 session of examinations, as sought by the appellant, have been disposed of as per the Record Retention Schedule of the Institute and hence, the same cannot be provided.

The contents as above made in the RTI reply stands as it is and are candid.

Therefore, the appeal deserves to be dismissed in-limine”.

5. This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
6. This Office concurs with the submission of the Respondent. Further, in case, the user name & password as emailed pertaining to Dec, 2021 session of examinations, has not been received, the appellant may approach the respondent within 03 days of issue of this order. It is further directed to the respondent that if approached again the respondent to share the document by email within 7 days of being approached.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)  
First Appellate Authority

Copy to :

1. Ms. Khushi Gor  
203 Om Anand Apartment Opposite Axis Bank,  
Near Cross Garden Bhayandar West  
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2. Shri Santosh Kumar Sharma  
Central Public Information Officer  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website