

# CS Foundation Course

(e-bulletin for Foundation Programme Students)



THE INSTITUTE OF  
Company Secretaries of India  
भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

JUNE 2020

## Message from the President

*"Opportunities don't happen. You create them."*

~ Chris Grosser

**Dear Students,**

Former President of the United States, Thomas Jefferson, said and I quote, *"I am a greater believer in luck, and I find the harder I work the more I have of it"*. His words and those of Chris Grosser quoted above somehow lead us to similar conclusions. As Professionals in making, and standing on the various steps of the ladder to our destinations, we have more often than not credited luck for our successes and failures. And this scenario has prevailed even in moments, when deep inside our hearts we have known that it was our hard work, patience, efforts and grit; or even the lack of it which has made us witness those moments in our journey.

The pandemic, the lockdown imposed as a curtailment measure and the resultant measures undertaken by the Institute have all been unprecedented scenarios. While professionalism has always been held synonymous with upholding timelines and adherence and compliance with the same, yet these local, national and global scenarios have rendered us rerouting our discourses for as another contrary thought would say that true professionalism would mean adapting to the altering dynamics of the environment and making the most of it.

Given the need of the hour, being in the comfort of our homes is the only recourse and the same has altered the course of action of the functioning of the Institute and the way in which various activities have been undertaken by the Institute over the past years.

From conducting Webinars with eminent personalities and dignitaries on topics of core professional interest as well as life skills to organizing online crash courses for our students for facilitating ease in preparation of the upcoming examinations, the Institute is undertaking measures to continue the development of its members and students.

As far as the students or the future Governance Professionals are concerned, some additional decisions have been taken as well. As you know, the schedule of the June, 2020 Examinations had been postponed to be held in July, 2020, yet keeping in sight the situations surrounding, the same have been further postponed to August, 2020. An additional attempt has also been provided to the students of the CS Executive and Professional Programme (2012 Old Syllabus). Even further, an option of carry forward has also been introduced for the students of June, 2020 Examinations wherein the Examination Fees paid by them shall be carried forward to the December, 2020 session of CS Examinations.

Friends, with all the above relaxations being accorded, I would entail along an advice, a suggestion, an expectation... You, the students of the Institute are the future baton holders of governance. The Institute can create opportunities for knowledge enhancement, capacity building and skill upgradation. However, the onus is on you to utilize these opportunities to the fullest.

Confines of home cannot confine self-development !

**(CS Ashish Garg)**

President

The Institute of Company Secretaries of India

# Academic Guidance

## Service Sector - Its Contribution to Indian Economy \*

### Introduction

The tertiary sector of the economy (also known as the service sector or the service industry) is one of the three economic sectors, the others being the secondary sector (approximately the same as manufacturing) and the primary sector (agriculture, fishing, and extraction such as mining). The service sector consists of the "soft" parts of the economy, i.e. activities where people offer their knowledge and time to improve productivity, performance, potential, and sustainability. The production of information is generally also regarded as a service, but some economists now attribute it to a fourth sector, the quaternary sector. The basic characteristic of this sector is the production of services instead of end products.

The tertiary sector of industry involves the provision of services to other businesses as well as final consumers. Services may involve the transport, distribution and sale of goods from producer to a consumer, as may happen in wholesaling and retailing, or may involve the provision of a service, such as in pest control or entertainment. The goods may be transformed in the process of providing the service, as happens in the restaurant industry. However, the focus is on people interacting with people and serving the customer rather than transforming physical goods.

The service sector is not only the dominant sector in India's GDP, but has also attracted significant foreign investment flows, contributed significantly to exports as well as provided large-scale employment. India's services sector covers a wide variety of activities such as trade, hotel and restaurants, transport, storage and communication, financing, insurance, real estate, business services, community, social and personal services, and services associated with construction.

Services or the "tertiary sector" of the economy covers a wide gamut of activities like trading, banking & finance, infotainment, real estate, transportation, security, management & technical consultancy among several others. The various sectors that combine together to constitute service industry in India are:

- *Trade*
- *Hotels and Restaurants*
- *Railways*
- *Other Transport & Storage*
- *Communication (Post, Telecom)*
- *Banking*
- *Insurance*
- *Dwellings, Real Estate*
- *Business Services*
- *Public Administration; Defence*
- *Personal Services*
- *Community Services*
- *Other Services*

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\*Dr. Akinchan Buddhodev Sinha, Assistant Director, ICSI.

*The views expressed are personal views of the author and do not necessarily reflect those of the Institute.*

Service sector constitutes 55% of the total size of the economy and Gross Value Added (GVA) growth. Two-thirds of the FDI inflow is contributed by the services sector and it contributes 38% to the total exports of India. The services sector accounted for more than half of the Gross State Value Added (GSVA) in 15 out of 33 States and Union Territories (UTs) including Chandigarh and Delhi where services sector contributed more than 80 percent.

In recent years, even States that had a comparatively lower share of services in GSVA have witnessed robust growth in the services sector. This includes Andhra Pradesh, Uttarakhand, Gujarat, Arunachal Pradesh, Jharkhand, Odisha, Madhya Pradesh and Goa. However, services sector in Tripura and Sikkim that accounts for less than 40 percent of the GSVA seen low five-year growth rate at 3 percent and 4.4 percent respectively.

### **Factors Driving Service Sector**

The Government of India recognises the importance of promoting growth in services sectors and provides several incentives in wide variety of sectors such as health care, tourism, education, engineering, communications, transportation, information technology, banking, finance, management, among others.

The Government of India has adopted a few initiatives in the recent past. Some of these are as follows:

- a. Launched the National Broadband Mission with an aim to provide Broadband access to all villages by 2022.
- b. Launched the National Broadband Mission with an aim to provide Broadband access to all villages by 2022.
- c. Under the Mid-Term Review of Foreign Trade Policy (2015-20), incentives provided under Services Exports from India Scheme (SEIS) has been increased by two per cent.
- d. Launch 'Startup India' aims to create an inclusive ecosystem for entrepreneurs and push for innovation. Services are a big part of this system. The technology infrastructure required for such an ecosystem has increased the potential for the sector in India.
- e. Low setup cost makes this sector an attractive investment destination.
- f. India also has a reasonably well-developed financial market.

### **Performance of Service Sector**

The following points highlight the optimistic performance of the Indian service sector:

1. India is becoming a destination for medical tourism as a result of cheaper but quality healthcare services.
2. An already established technology base and infrastructure will assist immensely in the creation of an ecosystem for other services.
3. Large pool of skilled manpower, especially in the areas of IT & ITeS available at a relatively low cost and a rapidly increasing youth population looking to migrate from agriculture to other sectors.
4. Services sector is the largest recipient of FDI in India with inflow of US\$ 80.67 billion between April 2000 and December 2019.
5. In 2019, Indian Real Estate attracted more than US\$ 5 billion in private equity (PE) inflow.
6. Nikkei India Services Purchasing Managers' Index (PMI) stood at 49.3 in March 2020, indicating an expansion.

7. India's overall export of services stood at US\$ 214.14 billion in FY20 increasing by 4.13 percent y-o-y.
8. India is currently the second largest telecommunication market and has the second highest number of internet users in the world.
9. Tele-density (defined as the number of telephone connections for every 100 individuals) in India increased to 90.11 per cent in FY19.
10. Internet penetration in India has displayed strong growth over the past few years. Consequently, internet subscriber base of India is expected to grow from 665.31 million in 2019 to 829 million in 2021.

### Way Forward

India's services activity marked its quickest rise in over seven years, coupled with a renewed increase in new export orders and strengthening business confidence, according to a survey. The IHS Market India Services Business Activity Index rose from 55.5 in January 2020 to 57.5 in February 2020. This is the fastest expansion in services output since January 2013. The share of India's services sector in global services exports was 3.3% in 2015 compared to 3.1% in 2014. Based on this initiative, a goal of 4.2% has been envisaged for 2022.

Service providers saw a marked increase in new work intakes during February, the second-fastest in over seven years. Finance and insurance, and consumer services firms were the most confident during February, as per the survey report. Further, the Composite PMI Output Index that maps both the manufacturing and services sector increased from 56.3 in January to 57.6 in February, remaining above its longrun average of 54.6.

There are sectors where a lot of complementarity exists between services and manufacturing growth e.g. telecom services and telecom equipment manufacturing, electronic hardware & software where a hardware-software combination can accelerate growth of both hardware and software. Other services include healthcare and pharmaceutical sector, shipbuilding along with ship repair & maintenance services, R&D services, biotech, etc. Efficient, reliable and reasonable transport, distribution, finance, utilities, telecommunications and business services are essential for cost effective production and marketing of goods. It is therefore imperative to increase public and private sector advocacy and awareness, and to mobilize policy attention and resources to boost the sector's competitiveness. Given the multifaceted contribution of services to national economy and trade, it is critically important to design and implement a services-driven development strategy within a coherent and comprehensive policy framework, ensuring linkages with other policy areas and overall national development objectives. For India, services remain the key driver of economic growth, being the backbone for steady and robust development. Therefore, a robust services sector acts as a huge catalyst for Make in India and is centric to ease of doing business.

Moreover, the services sector can play a key role in creating highly skilled and more productive job opportunities. As India moves progressively towards becoming a 'knowledge economy' it becomes increasingly important for the country to focus on advancement of skills which are relevant to the emerging economic environment where the services sector plays a dynamic role. The workforce must have education and training that equips and leverages the labour - intensive economy. A large number of services sectors like tourism, M&E, retail, etc. require workforce across skillsets and are highly employment intensive. The service sector provides employment to a large share of Indian population. Therefore, it is important to focus on improving the skill sets of the employed population working in the services sector.

## References

1. <https://www.ibef.org/industry/services.aspx#:~:text=The%20services%20sector%20is%20the,US%24%20846.84%20billion%20in%20FY12.>
2. <https://factly.forumias.com/economic-survey-2019-2020-service-sector-in-india/>
3. <http://www.in.kpmg.com/TaxFlashNews-INT/KPMG-Flash-News-Indian-Economic-Survey-2019-20-Key-Highlights.pdf>
4. <https://economictimes.indiatimes.com/news/economy/indicators/india-services-growth-at-over-7-year-high-on-strong-export-demand/articleshow/74470471.cms?from=mdr>
5. <https://www.seminarski-diplomski.co.rs/EN-Management/Impotence-of-service.html>
6. <https://www.gesindia.in/overview-service-industry/>
7. <https://www.ibef.org/download/Services-May-2020.pdf>

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# Student Services

## IMPORTANT INFORMATION FOR THE STUDENTS OF THE CS FOUNDATION PROGRAMME

### SOCIAL MEDIA PLATFORM FOR COMMUNICATING WITH THE INSTITUTE

#### UPDATES /NOTIFICATIONS FROM THE INSTITUTE ARE NOW AVAILABLE ON SOCIAL NETWORKING SITES

Students can now visit the webpage of the Institute on the following Social networking sites to get details regarding various notifications and updates of the Institute.

1. Facebook 
2. Twitter 
3. Instagram 
4. LinkedIn 

Click on appropriate links on home page of ICSI website to get access to these webpages.

[https://twitter.com/icsi\\_cs](https://twitter.com/icsi_cs)

<https://www.facebook.com/ICSI>

[https://www.instagram.com/cs\\_icsi/](https://www.instagram.com/cs_icsi/)

<https://www.linkedin.com/in/theicsi/>

#### Cut-Off Dates for the year 2020

Please visit [https://www.icsi.edu/media/webmodules/CUT\\_off.pdf](https://www.icsi.edu/media/webmodules/CUT_off.pdf)



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**ATTENTION STUDENTS !**

**RELAXATION FOR COMPLYING WITH THE REQUIREMENT OF PRE-EXAMINATION TEST AND ONE DAY ORIENTATION PROGRAMME FOR ENROLLMENT TO JUNE, 2020 SESSION OF CS EXAMINATIONS (WHICH IS SCHEDULED TO BE HELD IN JULY 2020)**

As per the guidelines, for enrollment to June, 2020 Session of CS Examinations, the students are required to comply with the following requirements :

- a) Pre-Examination Test  
(applicable for students of Executive and Professional Programme under 2017 New Syllabus)
- b) One Day Orientation Programme  
(applicable for students of Foundation and Executive Programme registered on or after 1<sup>st</sup> June, 2019)

In view of the difficulties faced by the students due to Corona Virus outbreak, it was decided to temporarily relax the conditions pertaining to Pre-Examination Test and One Day Orientation Programme and the students were allowed to comply with the said requirement (both conditions) latest by 17:00 Hours, on 31st May, 2020.

In view the prevailing situation, Institute has decided to further relax the above cut-off date till 31<sup>st</sup> August 2020.

Please note that this relaxation shall only be applicable for June, 2020 exam session (which is scheduled to be held in July 2020) without creating any precedent for future.

All concerned students may take a note of it.

(CS Asish Mohan)  
Secretary

01.06.2020

## REGISTRATION

### 1. VALIDITY OF CS FOUNDATION PROGRAMME ADMISSION

Foundation Programme Registration is normally valid for a period of three years from the date of registration or till student passes the CS Foundation Programme examination of the Institute whichever is earlier subject to the Regulation of the Institute, as in force from time to time. Further, New Admissions to the Foundation Programme of CS Course stands discontinued from 3rd February 2020.

(Note : Existing Foundation Programme Students shall be allowed to appear in the Foundation Programme Examinations till expiry of the validity of their registrations. Such students, after passing the Foundation Programme Examinations, may register for Executive Programme as per existing process.)

### 2. REGISTRATION FOR CS EXECUTIVE PROGRAMME

In order to become eligible for registration as a student of Executive Programme, an applicant, who is an Indian National, shall apply in the appropriate form, along with the student registration fee, annual subscription, if applicable, education fee and such other fees, as may be determined by the Council and shall also produce proof to the satisfaction of the Council that he,-

- (i) has passed Senior Secondary Examination (10+2 system) conducted by an examining body constituted by law in India or an examination recognised by the Central Government or State Government or equivalent thereto for the purposes of admission to Bachelor's degree course and has complied with such requirements as may be determined by the Council; and
- (ii) has passed Company Secretary Executive Entrance Test (CSEET) conducted by the Institute in such manner, mode and eligibility as may be determined by the Council or any other test or examination recognised or equivalent thereto or exempted therefrom by the Council:

Provided that from the date of the introduction of the Company Secretary Executive Entrance Test under these regulations, all the students of Foundation Programme having valid registrations immediately before the date of introduction of the Company Secretary Executive Entrance Test, may be given such relaxation for number of attempts in the Foundation Programme Examination or allowed to appear in the Company Secretary Executive Entrance Test as may be determined by the Council:

Provided further that the number of attempt or relaxation in the Foundation Programme Examination shall in no case be beyond the date of expiry of his registration.

CS Executive Entrance Test (CSEET) is being introduced which will be a mandatory qualifying test for all categories of students for registration to Executive Programme except a few exempted categories. Graduates / Post graduates, who were hitherto eligible to seek registration directly to Executive Programme, will also have to qualify the CSEET to become eligible for registration to Executive Programme.

The following categories of students shall be exempted from qualifying CSEET and can seek registration directly to Executive Programme :

- a) CS Foundation Programme passed students Exemption Fee - Nil
- b) ICAI (The Institute of Chartered Accountants of India) Final Course passed students- Exemption Fee : Rs. 5000/-
- c) ICMAI (The Institute of Cost Accountants of India) Final Course passed students - Exemption Fee: Rs. 5000/

3. More details are available at <https://www.icsi.edu/cseet/>

## PROCEDURAL COMPLIANCE

### 1. CHANGE OF ADDRESS/CREATION OF PASSWORD

Students are advised to update their addresses instantly through online services option at [www.icsi.edu](http://www.icsi.edu). Their Registration Number shall be their user Id. Students can also reset their password anytime. The process is given below.

#### Process 1:

**Manual for Change of Mobile number, Email Id, Address and resetting password**

**Step 1: Log in with valid credentials at <https://smash.icsi.in/scripts/login.aspx>**

**Step 2: Change Mobile Number and Email address**



**Step 3:**

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Statutory body under an Act of Parliament

Welcome: 31 Home Logout

HOME MODULE + PROFILE + LOGOUT

### Change Communication Details

Current Mobile Number 917777777777 *Enter your new mobile number*

Update New Mobile Number 91

Current Email Address abc@gmail.com *Enter your new email address*

Update New Email Address

**Save** *After Updating Communication detail, click on "Save" button*

**Process 2: Process to change correspondence /permanent address****Step 1: After Log in**

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HOME MODULE + **PROFILE -** LOGOUT

Welcome To SMA

- CHANGE PASSWORD
- BASIC INFORMATION
- DOCUMENT DETAILS
- EDUCATION DETAILS
- CHANGE ADDRESS**
- CHANGE COMMUNICATION DETAILS
- CHANGE PHOTO/SIGNATURE

*1st Click*

*2nd Click*

## Step 2: To change Correspondence address

HOME MODULE + PROFILE + LOGOUT

### Change Address

Search Criteria

Address Type

Search Result

Total Records: 2 Page Size 20

SELECT	ADDRESS TYPE	FULL ADDRESS	PIN CODE
<input checked="" type="checkbox"/>	Correspondence Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041
<input type="checkbox"/>	Permanent Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041

1st Click

2nd Click

## Step 3:

### Change Address

Country \*

State/Province \*

District \*

City \*

Address Line 1 \*

Address Line 2

Address Line 3

Postal Code \*

After Updating new address, click on "Save" button.

*Note: Same process will be for changing permanent address.*

## Change/Reset Password

Step 1: Log in with valid credentials on [smash.icsi.in](http://smash.icsi.in)

Step 2: Click on Profile > Change Password



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HOME   MASTERS +   MODULE +   REPORTS +   **PROFILE -**   LOGOUT

Dashboard for ICSI

**CHANGE PASSWORD**



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Statutory body under an Act of Parliament

Change Password

Old Password*	<input type="text"/>	
New Password*	<input type="text"/>	(Minimum 8 Characters)
Confirm Password*	<input type="text"/>	(Minimum 8 Characters)
	<input type="button" value="Submit"/>	<input type="button" value="Reset"/>

\* Password need at least one Uppercase.  
 \* Password need at least one Lowercase.  
 \* Password need at least one Special Characters @ # ` ~ ! % ^ \$ & \* ( ) + - \_ .  
 \* Password need at least one Number.

## 2. STUDENT IDENTITY CARD

Identity Card can be downloaded after logging into the Student Portal at [www.icsi.edu](http://www.icsi.edu). After downloading the Identity card, students are compulsorily required to get it attested by any of the following authorities with his/her seal carrying name, professional membership No., designation and complete official address:

1. Member of the Institute, with ACS/FCS No.
2. Gazetted Officer of the Central or State Government.
3. Manager of a Nationalized Bank.
4. Principal of a recognized School/College.
5. Officer of ICSI.

Unattested Identity Cards are not valid and the students are advised to carry duly attested Identity Card for various services during their visits to the offices of the Institute, Examination Centres, etc.

## 3. REGULARISATION OF FOUNDATION PROGRAMME ADMISSION

Students provisionally admitted to the Foundation Programme are advised to upload the scanned copies of their Senior Secondary Marksheet/Pass Certificates for regularizing their admission at their online account at [www.icsi.edu](http://www.icsi.edu). Students, who have already uploaded/submitted their Senior Secondary Examination Marksheets/Pass Certificate and have not received any confirmation with regard to approval of their admission, must contact the Institute immediately either through online grievance Redressal module of the Institute quoting the following particulars:

Name

Details of Fee paid

Admission No.

Email Address

Complete Postal Address with Pincode

#### 4. CANCELLATION OF PROVISIONAL ADMISSION

Provisional admission of the students, who fail to submit/upload the requisite proof of having passed the Senior Secondary (10+2) examinations within the stipulated time period of six months, shall stand cancelled and no refund of fee will be made.

#### 5. DEDUCTION OF 30% OF THE TOTAL FEE REMITTED BY THE APPLICANT IN RESPECT OF REGISTRATIONS LYING PENDING FOR MORE THAN A YEAR

The Institute has decided to reject the applications of such students who do not submit the documents within one year after their registration in Foundation and Executive programme by deducting 30% of the fee remitted by them towards administrative charges after expiry of one year. Therefore it is advised that all such students may complete all formalities to approve the registration in the stipulated time period failing which their registration applications would be rejected.

### IMPORTANT ALERTS FOR STUDENTS

#### 1. CHARTERED SECRETARY JOURNAL

The “Chartered Secretary” Journal is published by the ICSI, with a view to ensure continuous up-gradation of the knowledge of the Members. The Journal is equally important for the students of the Institute. Students who are interested to purchase the journal can subscribe for the same by remitting the nominal subscription fees of Rs. 500/- per annum. Students can either subscribe for the Journal at the time of registration in each stage of CS Course or separately through our Chartered Secretary division.

#### 2. Details Regarding conduct of Class Room Teaching Centres at Regional Councils/Chapters

##### Number of Class Room Teaching Centres at Regional Councils/Chapters

Pre-exam test is exempted for students who undergo Classes at Regional and Chapter offices (Subject to the condition)

Visit: <https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

##### Classroom Teaching Guidelines :

[https://www.icsi.edu/media/webmodules/04032020\\_Class\\_Room\\_Teaching\\_Guidelines\\_including\\_CSEET.pdf](https://www.icsi.edu/media/webmodules/04032020_Class_Room_Teaching_Guidelines_including_CSEET.pdf)

##### “Join CSEET classes at ICSI Regional/Chapter Offices”

Visit:

[https://www.icsi.edu/media/webmodules/Schedule\\_of\\_Classes\\_for\\_1st\\_CSEET\\_Test\\_to\\_be\\_held\\_in\\_the\\_month\\_of\\_May\\_2020.pdf](https://www.icsi.edu/media/webmodules/Schedule_of_Classes_for_1st_CSEET_Test_to_be_held_in_the_month_of_May_2020.pdf)

\*\*For any clarification/Assistance/Guidance you may mail to [r.bhandari@icsi.edu](mailto:r.bhandari@icsi.edu)

### 3. Study Centres

The objective of the Study Centre Scheme is to break the distance barrier at the end of students for availing the services from the institute. Under the Scheme, Study Centers are opened in cities /areas, wherein the Institute's Offices are not in existence. Apart from providing basic services, the Study Centres also impart coaching to the students of various stages.

The details of study centres are available at the link [https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### 4. Important Information for the Students of the CS Foundation Programme Study Material

All registered students who have uploaded their documents successfully and their application has been approved by the Institute are supplied with the set of study material. Those who have not received Study material, are therefore, advised to send their request /query through Grievance Solutions Cell or they can also download the study material from the website of the Institute at academic corner option. Details of submitting request through grievance solutions cell is given under the head “ICSI Grievance Solutions Cell”

### 5. Self Study

The Institute provides a set of study materials to all the students of Foundation Program for self-study purpose. Students have the option to study the subjects of their own and appear in the next examination of the institute for which they are eligible or else they can get themselves enrolled at Class Room Teaching Centers of the Institute for coaching. Classes are conducted by most of the Regional/Chapter offices of the Institute located across the country.

### 6. Fee Schedule

For fees details, students are advised to click on the following link

[\*https://www.icsi.edu/media/webmodules/student/InfoBrochure\\_CSFnExePrgm.pdf\*](https://www.icsi.edu/media/webmodules/student/InfoBrochure_CSFnExePrgm.pdf)

## ICSI- e-VIDHYA VAHINI

FREE ONLINE CRASH COURSE BY ICSI FOR STUDENTS APPEARING IN JUNE 2020 EXAMINATION

From 18<sup>th</sup> May 2020 onwards

Join free Crash Course by ICSI for the students of ICSI enrolled for June 2020 examination.

To join the free online Crash Course, click on the link [https://www.youtube.com/channel/UC27UBWEV1QSu6lO6\\_6RoyRA](https://www.youtube.com/channel/UC27UBWEV1QSu6lO6_6RoyRA)

### Schedule of classes-

Foundation : From 10<sup>th</sup> June 2020 to 2<sup>nd</sup> July 2020- 11.30 a.m to 1:30 p.m

Executive- From 18<sup>th</sup> May 2020 to 2<sup>nd</sup> July 2020- 2.00 p.m to 5.00 p.m

Professional- From 18<sup>th</sup> May 2020 to 2<sup>nd</sup> July 2020- 8.00 a.m to 11.00 a.m

For more details, Please check the flyer.



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# Free Online Crash Course

For the Students enrolled for  
CS Examination June, 2020  
(Foundation, Executive and Professional Programme)

**From 18<sup>th</sup> May 2020 onwards**  
Duration: One Week  
for each Subject

- Renowned Faculties
- Special focus on examination
- Coverage of important topics
- Free for all students enrolled for CS Examination June, 2020

**COURSE DELIVERY:** • Online Mode • Video recordings also available at ICSI e-learning portal for all. Log on to <https://elearning.icsi.in>

**Link and schedule of online Crash Course will be shared at the email address of the students enrolled for CS Examination June, 2020.**

VISION "To be a global leader in promoting good corporate governance"  
ICSI Motto सत्यं वद। धर्मं चर। speak the truth, abide by the law  
MISSION "To develop high calibre professionals, nurturing good corporate governance"

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CS Ashish Garg  
President, The ICSI

CS Nagendra D.Rao  
Vice-President, The ICSI

## “शहीद की बेटी” (Martyr's Daughter)

Dear Students,

It is indeed an honour to be a part of an Institute which has attained institutional excellence and is a torch bearer for the cause of Good Corporate Governance.

As part of social responsibility and in alignment towards the initiatives of Government of India the scheme “Shaheed Ki Beti” was launched during the Golden Jubilee ceremony and the Institute got the privilege to confer the first certificate under this scheme to the Prime Minister of India, Sh. Narendra Modi on 4<sup>th</sup> October 2017.

Under 'Shaheed Ki Beti' scheme, the Institute is providing financial support to the girl child of martyrs for her higher education.

A separate fund has been created and the amount accumulated under the Fund “Shaheed ki Beti” is donated to the concerned wing of Ministry of Defence. Institute has already donated Rs. 15 lac under the scheme in the recent past.

**The Institute acknowledges the contribution of the stakeholders who are generously donating towards the “Shaheed Ki Beti” initiative of the Institute on their Birthdays or otherwise.**

Shaheed Ki Beti scheme has given us an opportunity to support our courageous martyred soldiers and their bereaved families. Through this unique scheme, Institute will definitely bring a radical change in the life of families of the valiant martyrs who have laid their lives while upholding the sovereignty and integrity of the country.

**We request all other members and students of ICSI to come forward and contribute for this noble initiative.**

**The amount can be transferred online as per details given below.**

National Electronic Fund Transfer (NEFT) Mandate Form	
(Mandate for Receiving Payment Through NEFT/RTGS)	
Vendor Name	THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
Address of Vendor	C-36-37, ICSI HOUSE, INSTITUTIONAL AREA, SECTOR 62 NOIDA UP 201309
Permanent Account Number (PAN)	AAATT1103F
Particulars of Bank Account	
A. Name of Bank	Indian Bank
B. Name of Branch	Sector 61
C. Address	D-211/2 SECTOR 61 NOIDA 201301
D. City Name	NOIDA
E. IFSC Code (11 digits)	IDIB000N108
F. 9 digit MICR Code appearing on the Cheque Book	110019035
G. Type of Account (10/11/13)	SAVINGS (10)
H Account No.	706959465

**Our small gesture can bring smile to the faces of many bereaved families**

**Team ICSI.**

### **Attention Students !!**

#### **Guidelines for Concession in Fee for Registration to CS Course to the Widows and Wards of Martyrs, Permanent Disability cases, Serving / Retired Personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces**

The sacrifice of the personnel of Indian Armed forces and para military forces for maintaining the security and sovereignty of the country is commendable.

In a humble endeavor of the Institute in recognizing the contribution of the serving and retired personnel and as a goodwill gesture to the families of martyrs, the Institute has decided to grant the following concessions for registration to the CS Course :

- 1. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the wards and widows of martyrs of Indian Army, Indian Air Force, Indian Navy and all para military forces**
- 2. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces with permanent disability as a result of participating in act of war and other missions.**
- 3. 50% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to all In Service/ Retired personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces.**

All other fee payable by the aforesaid category of students shall be as per the rates applicable to the general category students.

These guidelines shall be applicable effective from 1st April, 2019.



## THE INSTITUTE OF Company Secretaries of India

### भारतीय कम्पनी सचिव संस्थान

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**Join Class Room Teaching Centers at the Regional /Chapter Offices & Study Centres  
of The ICSI and excel in June-2020 Examination**

**Pre-exam test is exempted for Class Room Teaching Students  
(Conditions apply)**

Dear Student,

As you are aware, the CS Course allows the flexibility of undergoing professional education as per the convenience of the students through distance learning mode.

However, keeping in view the requests of the students, the Institute has been arranging Class Room Teaching facility at its Regional Offices and many of the Chapter Offices and Study Centres. A list of Offices presently providing the class room teaching facility may be seen at the following link of the Institute's website:

<https://www.icsi.edu/student/class-room-teaching/>

We recommend the students of the Institute to join the classes conducted by the Regional & Chapter Offices and Study Centres for quality education at nominal fee. The Regional Chapter offices will soon commence classes for June 2020 session of examination. Kindly contact your nearest Regional/Chapter Office/ Study Centre. The contact details are available at the following link.

[https://www.icsi.edu/media/webmodules/Class\\_room.pdf](https://www.icsi.edu/media/webmodules/Class_room.pdf)

Besides regular classes, Institute is also conducting demo classes, mock tests, revision classes, classes on individual subjects which help students in preparing for the main examination.

The Coaching Classes are organized throughout the year corresponding with each session of CS Examination held in June and December every year.

As you are aware, Pre-Examination Test is compulsory for all students of Executive and Professional Programme under new syllabus. The students undergoing the Class Room

Teaching and pass the requisite tests forming part of the coaching are exempted from appearing in the Pre-Exam Test.

The standard procedure for joining the coaching classes at the Regional / Chapter Offices is as under:

<b>Step-1</b>	Contact the nearest Regional / Chapter Office of the Institute from the list given at the link <a href="https://www.icsi.edu/media/webmodules/Class_room.pdf">https://www.icsi.edu/media/webmodules/Class_room.pdf</a>
<b>Step-2</b>	Ascertain the Date of Commencement of Coaching Class and the timings of the classes
<b>Step-3</b>	Enquire about the availability Demo Classes and if available attend the same as per the schedule
<b>Step-3</b>	Remit the applicable fees at the Regional/ Chapter Office
<b>Step-4</b>	Attend the Coaching Classes as per the schedule and appear in the CS Main examinations

The Institute shall be able to commence Class Room Teaching facility at the remaining Chapter Offices also subject to the participation of students.

Further, we feel elated to inform that the students who are undergoing classes at Class Room Teaching Centres of the Institute at various Regional/Chapter offices are exceling in CS examination also. We congratulate all such students of Class Room teaching centres of ICSI who have secured all India rank in Foundation Programme in June 2019 examination session.



# HURRY UP!!

## Join Classes at the Regional/Chapter Offices and Study Centres of The Institute Of Company Secretaries Of India

TO GET BEST RESULTS IN THE CS EXAMINATION AND TO LEARN NEW EDUCATIONAL TECHNIQUES, JOIN CLASS ROOM TEACHING CENTRES OF THE INSTITUTE OF COMPANY SECRETARIES OF INDIA.

To join Classes, please go through the contact details of Regional/ Chapter Offices of the Institute of Company Secretaries of India at the following Link: <https://www.icsi.edu/student/class-room-teaching/>

To join Classes, please go through the contact details of Study Centres of the Institute of Company Secretaries of India at the following Link:- [https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### **BENEFITS OF CLASS ROOM TEACHING CENTRES OF ICSI**

- Small batches for deeper conceptual clarity
- Special attention for non-commerce students
- Continuous revisions & tests
- Exam result & career oriented
- Best Infrastructure
- Optimal fee
- Library facility with latest books
- Distinguished Faculties and a blend of academicians from premium institutions, Professions and Industry experts
- Periodic Class Tests for evaluation
- Learning through practical approach
- Demo lectures, Mock Tests, Crash Courses
- Special programme/special guest lectures
- 100% coverage of syllabus
- Scope to learn soft skills and leadership skills
- The Study Centres of the institute offer optimum support to the students via the Class Room Teaching Centres for the preparation of the main Examination.



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**For Class room Teaching Students of Regional /Chapter Offices Pre-Examination Test is Exempted  
(Subject to the Condition)**

**For detailed information Please visit the Link: <https://www.icsi.edu/student/class-room-teaching/>  
or Submit your query if any at <http://support.icsi.edu>.**

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