

# CS Foundation Course

(e-bulletin for Foundation Programme Students)



THE INSTITUTE OF  
Company Secretaries of India  
भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

AUGUST 2020



## Message from the President

कुछ नशा तिरंगे की आन का है, कुछ नशा मातृभूमि की शान का है,  
हम लहराएंगे हर जगह ये तिरंगा, नशा ये नये हिन्दुस्तान का है।

### My Dear Students

August 15 marks the occasion of Independence Day in India, and this year we are celebrating 74 years of independence from the British Rule. Almost two centuries under imperial rule and after countless sacrifices and struggles, did we gain this independence. Lives were lost with pride in uprisings for the freedom of our motherland and it is this freedom that brought with it the opportunity to shape our own destiny.

It is therefore our onerous responsibility, both as citizens of this nation and as professionals of an Institution committed towards partnering in the goals of nation building to pursue our actions in a manner befitting our stakeholders' expectations.

The Institute of Company Secretaries of India has while being a frontrunner of good governance, stood firm with its commitment of playing its role in all facets of economy; be it policy reforms, good governance, reforms in education, contributing its bit for fellow citizens and so on. I am sure that together we all will continue to undertake our designated roles and responsibilities in the times to follow.

Friends, while the June 2020 session of Examinations have been merged with the December 2020 session, the extra time at hand must be considered as a hands-on opportunity to reach the depths of knowledge which had not yet been travelled. The time at hand should be considered as the time that an efficient woodcutter takes to sharpen his axe while vying for his target.

For future torchbearers of good governance across the length and breadth of the nation, it is imperative to be open to the idea of learning at the slightest chance, smallest occasion and opportunity. While a host of publications have been rolled out by the ICSI on the occasion of Independence Day for the capacity building of the members, it would be heartening to see the students read them as well.

For as Brian Herbert puts it, *"The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a choice"*.

With Best Wishes

**(CS Ashish Garg)**

President

The Institute of Company Secretaries of India

# Academic Guidance

## An Overview of Indian Coal Sector\*

### Introduction

Coal is the most important and abundant fossil fuel in India. It accounts for 55% of the country's energy need. The country's industrial heritage was built upon indigenous coal. Commercial primary energy consumption in India has grown by about 700% in the last four decades. The current per capita commercial primary energy consumption in India is about 350 kgoe/year which is well below that of developed countries. Driven by the rising population, expanding economy and a quest for improved quality of life, energy usage in India is expected to rise. Considering the limited reserve potentiality of petroleum & natural gas, eco-conservation restriction on hydel project and geo-political perception of nuclear power, coal will continue to occupy centre-stage of India 's energy scenario.

Indian coal offers a unique ecofriendly fuel source to domestic energy market for the next century and beyond. Hard coal deposit spread over 27 major coalfields, are mainly confined to eastern and south central parts of the the country.(See Coal Reserves).The lignite reserves stand at a level around 36 billion tonnes, of which 90 % occur in the southern State of Tamil Nadu.

### Production Scenario

Through sustained programme of investment and greater thrust on application of modern technologies, it has been possible to raise the All India production of coal at 728.72 million tonnes in 2018-19 (Provisional). The all India Production of coal during 2019-20 were 729.10 MT (Provisional) with a positive growth was 0.05%.

Coal India Limited (CIL) and its subsidiaries accounted for 606.89 million tonnes during 2018-19 as compared to a production of 567.36 million tonnes in 2017-18 showing a growth of 6.9%. Coal production of CIL during 2019-20 were 602.15 MT(Provisional) with a negative growth was -0.78%.

Singareni Collieries Company Limited (SCCL) is the main source for supply of coal to the southern region. The company produced 64.40 million tonnes of coal during 2018-19 as against 62.01 million tonnes during the corresponding period last year. SCCL production of coal during 2019-20 was 64.04 MT(Provisional) with a negative growth was -0.55%. Small quantities of coal are also produced by TISCO, IISCO, DVC and others (please refer exhibit 1).

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\*Dr. Akinchan Buddhodev Sinha, Assistant Director, ICSI.

*The views expressed are personal views of the author and do not necessarily reflect those of the Institute.*

## Exhibit 1

## Coal Production and Offtake April-July- 2020-2021 (IN MT)

Company	Production				Offtake/Dispatch*			
	Target	Ach. (Prov)	Actual During Cores period of previous year	Growth (%)	Target	Ach. (Prov.)	Actual During Cores period of previous year	Growth (%)
<b>CIL</b>	&&	158.37	175.46	-9.7	&&	164.02	200.09	-18.0
<b>SCCL</b>	&&	12.35	22.23	-44.4	&&	11.38	21.96	-48.2
<b>Captive*</b>	&&	16.58	16.91	-1.9	&&	17.99	17.22	4.5
<b>Others*</b>	&&	2.22	2.39	-7.3	-&&	2.22	2.40	-7.8
<b>Total</b>	<b>&amp;&amp;</b>	<b>189.53</b>	<b>216.99</b>	<b>-12.7</b>	<b>&amp;&amp;</b>	<b>195.59</b>	<b>241.71</b>	<b>-19.1</b>
<i>Source: CCO, CIL &amp; SCCL, &amp;&amp; Target has not been finalised</i>								
<i>Note: Production and Offtake of CIL is including Gare Palma IV/1 and IV 2&amp;3 and production of captive is excluding these blocks.</i>								

*Coal Distribution and Marketing*

The Marketing Division of CIL coordinates marketing activities for all its subsidiaries. CIL has set up Regional Sales Offices and Sub-Sales Offices at selected places in the country to cater to the needs of the consuming sectors in various regions.

*Import of Coal*

As per the present Import policy, coal can be freely imported (under Open General Licence) by the consumers themselves considering their needs based on their commercial prudence.

Coking Coal is being imported by Steel Authority of India Limited (SAIL) and other Steel manufacturing units mainly to bridge the gap between the requirement and indigenous availability and to improve the quality. Coal based power plants, cement plants, captive power plants, sponge iron plants, industrial consumers and coal traders are importing non-coking coal. Coke is imported mainly by Pig-Iron manufacturers and Iron & Steel sector consumers using mini-blast furnace.

Details of import of coal and products i.e. coke during the last six years is as under:

	<i>*Import upto March, 2020</i>					
	<i>(Million tonnes)</i>					
<i>Coal</i>	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>	<i>2017-18</i>	<i>2018-19</i> <i>(Prov.)</i>	<i>2019-20*</i> <i>(Prov.)</i>
Coking Coal	43.72	44.56	41.64	47.00	51.84	51.88
Non-Coking Coal	174.07	159.39	149.31	161.27	183.40	196.72
<b>Total Coal Import</b>	<b>217.78</b>	<b>203.95</b>	<b>190.95</b>	<b>208.27</b>	<b>235.24</b>	<b>248.55</b>
Coke	3.29	3.07	4.35	4.58	4.93	2.91

**Source:** Ministry of Coal

### Reforms in Coal Sector

India, being a developing country, coal remains one of the most important indigenous energy resources and the dominant fuel for power generation and many industrial applications.

Presently, despite being the world's fourth-largest producer, India is the second-largest importer of the dry-fuel. Therefore, in line with the vision to build an '**Atma Nirbhar Bharat**', a slew of reforms to promote **commercial mining of coal in India**, has been announced.

Unlocking coal mining for private players is a step forward to attain **self-reliance** in the coal sector. However, for sustainable utilization of coal, there is a need to look into these reforms from a multidimensional viewpoint.

#### Announced Reforms In Coal Sector

- Commercial mining of coal allowed, with 50 blocks to be offered to the private sector.
- Entry norms will be liberalised as it has done away with the regulation requiring power plants to use "washed" coal.
- Coal blocks to be offered to private companies on revenue sharing basis in place of fixed cost.
- Coal gasification/liquefaction to be incentivised through rebate in revenue share.
- **Coal bed methane (CBM)** extraction rights to be auctioned from Coal India's coal mines.

#### Intended Benefits

1. **Plugging Supply Gap:** The nationalisation of coal in 1973 meant that domestic coal could be mined only by public sector companies.
  - In this pursuit, Coal India Limited (CIL), registered an unprecedented increase in coal production and became the world's largest coal miner.
  - However, the country's coal demand continued to grow at a much faster rate. Due to this, the growth in coal import (2009 to 2014) stood at 23 per cent.

- Commercial mining of coal can increase the domestic production of coal and bridge the supply gap.
2. **Boost Economy and Employment:** Allowing commercial mining may help to address India's coal production needs, provide investment opportunities and save precious foreign exchange.
- This will play a major role in ensuring the energy security of the country, as nearly the majority of power generation in India comes from thermal power plants.
  - The domino effect on sectors that use coal, like steel, power and aluminium, is going to be significant.
3. **Win-Win Situation:** The government has introduced a more equitable system of sharing of revenues, moving away from fixed rates to a revenue-sharing model.
- Revenue sharing model will ensure when the prices go up, the miner shares more with the government; and if the price decreases, miner shares less. This is a win-win situation for both parties.

### Conclusion

The Indian government has bet big on the mining sector, including coal, to revive the economy, following the pandemic. In June 2020, the government launched coal auctions for commercial coal mining which once again triggered the debate around transition to clean energy.

According to the official government data, India produces over 85 minerals including coal, lignite, bauxite, chromite, copper ore and concentrates, iron ore, lead and zinc concentrates, manganese ore, silver, diamond, limestone, phosphorite etc. India is the second-largest producer and importer of coal in the world. In June 2020, while launching commercial coal mining in 41 coal mines, Prime Minister Shri Narendra Modi said India will turn the COVID-19 crisis into an opportunity and he hailed it is a major step in making the country self-reliant in the energy sector. Further, it will not only help to bring just more capital and improved technology, , but also improve the quality of production and output.

### Reference

1. <https://coal.nic.in/content/coal-indian-energy-choice>
2. <https://www.drishtias.com/daily-updates/daily-news-editorials/coal-sector-reforms>
3. <https://india.mongabay.com/2020/07/indias-mining-sector-present-is-tense-and-future-could-be-imperfect/>

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# Student Services

## IMPORTANT INFORMATION FOR THE STUDENTS OF THE CS FOUNDATION PROGRAMME

### SOCIAL MEDIA PLATFORM FOR COMMUNICATING WITH THE INSTITUTE

#### UPDATES /NOTIFICATIONS FROM THE INSTITUTE ARE NOW AVAILABLE ON SOCIAL NETWORKING SITES

Students can now visit the webpage of the Institute on the following Social networking sites to get details regarding various notifications and updates of the Institute.

1. Facebook 
2. Twitter 
3. Instagram 
4. LinkedIn 

Click on appropriate links on home page of ICSI website to get access to these webpages.

[https://twitter.com/icsi\\_cs](https://twitter.com/icsi_cs)

<https://www.facebook.com/ICSI>

[https://www.instagram.com/cs\\_icsi/](https://www.instagram.com/cs_icsi/)

<https://www.linkedin.com/in/theicsi/>

#### Cut-Off Dates for the year 2020

Please visit [https://www.icsi.edu/media/webmodules/CUT\\_off.pdf](https://www.icsi.edu/media/webmodules/CUT_off.pdf)

## REGISTRATION

### 1. VALIDITY OF CS FOUNDATION PROGRAMME ADMISSION

Foundation Programme Registration is normally valid for a period of three years from the date of registration or till student passes the CS Foundation Programme examination of the Institute whichever is earlier subject to the Regulation of the Institute, as in force from time to time. Further, New Admissions to the Foundation Programme of CS Course stands discontinued from 3rd February 2020.

*(Note : Existing Foundation Programme Students shall be allowed to appear in the Foundation Programme Examinations till expiry of the validity of their registrations. Such students, after passing the Foundation Programme Examinations, may register for Executive Programme as per existing process.)*

### 2. REGISTRATION FOR CS EXECUTIVE PROGRAMME

In order to become eligible for registration as a student of Executive Programme, an applicant, who is an Indian National, shall apply in the appropriate form, along with the student registration fee, annual subscription, if applicable, education fee and such other fees, as may be determined by the Council and shall also produce proof to the satisfaction of the Council that he,-

- (i) has passed Senior Secondary Examination (10+2 system) conducted by an examining body constituted by law in India or an examination recognised by the Central Government or State Government or equivalent thereto for the purposes of admission to Bachelor's degree course and has complied with such requirements as may be determined by the Council; and
- (ii) has passed Company Secretary Executive Entrance Test (CSEET) conducted by the Institute in such manner, mode and eligibility as may be determined by the Council or any other test or examination recognised or equivalent thereto or exempted therefrom by the Council:

Provided that from the date of the introduction of the Company Secretary Executive Entrance Test under these regulations, all the students of Foundation Programme having valid registrations immediately before the date of introduction of the Company Secretary Executive Entrance Test, may be given such relaxation for number of attempts in the Foundation Programme Examination or allowed to appear in the Company Secretary Executive Entrance Test as may be determined by the Council:

Provided further that the number of attempt or relaxation in the Foundation Programme Examination shall in no case be beyond the date of expiry of his registration.

CS Executive Entrance Test (CSEET) is being introduced which will be a mandatory qualifying test for all categories of students for registration to Executive Programme except a few exempted categories. Graduates / Post graduates, who were hitherto eligible to seek registration directly to Executive Programme, will also have to qualify the CSEET to become eligible for registration to Executive Programme.

The following categories of students shall be exempted from qualifying CSEET and can seek registration directly to Executive Programme :

- a) CS Foundation Programme passed students Exemption Fee - Nil
- b) ICAI (The Institute of Chartered Accountants of India) Final Course passed students- Exemption Fee : Rs. 5000/-
- c) ICAI (The Institute of Cost Accountants of India) Final Course passed students - Exemption Fee: Rs. 5000/

3. More details are available at <https://www.icsi.edu/cseet/>

## PROCEDURAL COMPLIANCE

### 1. CHANGE OF ADDRESS/CREATION OF PASSWORD

Students are advised to update their addresses instantly through online services option at [www.icsi.edu](http://www.icsi.edu). Their Registration Number shall be their user Id. Students can also reset their password anytime. The process is given below.

#### Process 1:

**Manual for Change of Mobile number, Email Id, Address and resetting password**

**Step 1: Log in with valid credentials at <https://smash.icsi.in/scripts/login.aspx>**

**Step 2: Change Mobile Number and Email address**



### Step 3:

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Welcome: 31 Home Logout

HOME MODULE + PROFILE + LOGOUT

### Change Communication Details

Current Mobile Number 917777777777 *Enter your new mobile number*

Update New Mobile Number 91

Current Email Address abc@gmail.com *Enter your new email address*

Update New Email Address

**Save** *After Updating Communication detail, click on "Save" button*

## Process 2: Process to change correspondence /permanent address

### Step 1: After Log in

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HOME MODULE + **PROFILE -** LOGOUT

Welcome To SMA

- CHANGE PASSWORD
- BASIC INFORMATION
- DOCUMENT DETAILS
- EDUCATION DETAILS
- CHANGE ADDRESS**
- CHANGE COMMUNICATION DETAILS
- CHANGE PHOTO/SIGNATURE

*1st Click*

*2nd Click*

## Step 2: To change Correspondence address

HOME MODULE + PROFILE + LOGOUT

### Change Address

Search Criteria

Address Type

Search Result

Total Records: 2 Page Size 20

SELECT	ADDRESS TYPE	FULL ADDRESS	PIN CODE
<input checked="" type="checkbox"/>	Correspondence Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041
<input type="checkbox"/>	Permanent Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041

*1st Click* (points to the checked checkbox in the first row)

*2nd Click* (points to the Update button)

## Step 3:

### Change Address

Country \*

State/Province \*

District \*

City \*

Address Line 1 \*

Address Line 2

Address Line 3

Postal Code \*

*After Updating new address, click on "Save" button.*

*Note: Same process will be for changing permanent address.*

## Change/Reset Password

Step 1: Log in with valid credentials on [smash.icsi.in](http://smash.icsi.in)

Step 2: Click on Profile > Change Password

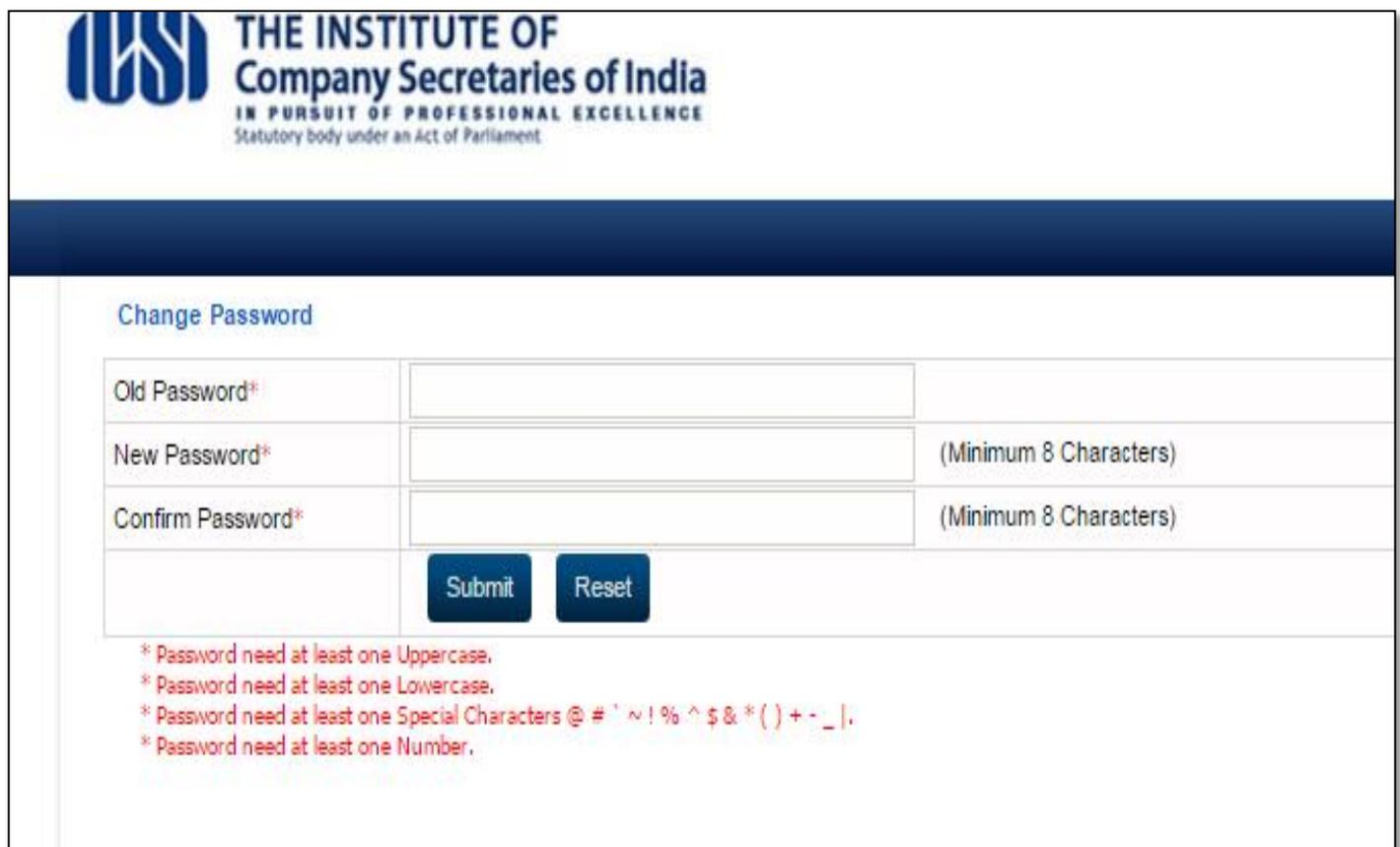


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HOME   MASTERS +   MODULE +   REPORTS +   **PROFILE -**   LOGOUT

Dashboard for ICSI

**CHANGE PASSWORD**



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Change Password

Old Password*	<input type="text"/>	
New Password*	<input type="text"/>	(Minimum 8 Characters)
Confirm Password*	<input type="text"/>	(Minimum 8 Characters)
	<input type="button" value="Submit"/>	<input type="button" value="Reset"/>

\* Password need at least one Uppercase.  
 \* Password need at least one Lowercase.  
 \* Password need at least one Special Characters @ # ` ~ ! % ^ \$ & \* ( ) + - \_ .  
 \* Password need at least one Number.

## 2. STUDENT IDENTITY CARD

Identity Card can be downloaded after logging into the Student Portal at [www.icsi.edu](http://www.icsi.edu). After downloading the Identity card, students are compulsorily required to get it attested by any of the following authorities with his/her seal carrying name, professional membership No., designation and complete official address:

1. Member of the Institute, with ACS/FCS No.
2. Gazetted Officer of the Central or State Government.
3. Manager of a Nationalized Bank.
4. Principal of a recognized School/College.
5. Officer of ICSI.

Unattested Identity Cards are not valid and the students are advised to carry duly attested Identity Card for various services during their visits to the offices of the Institute, Examination Centres, etc.

## 3. REGULARISATION OF FOUNDATION PROGRAMME ADMISSION

Students provisionally admitted to the Foundation Programme are advised to upload the scanned copies of their Senior Secondary Marksheet/Pass Certificates for regularizing their admission at their online account at [www.icsi.edu](http://www.icsi.edu). Students, who have already uploaded/submitted their Senior Secondary Examination Marksheets/Pass Certificate and have not received any confirmation with regard to approval of their admission, must contact the Institute immediately either through online grievance Redressal module of the Institute quoting the following particulars:

Name

Details of Fee paid

Admission No.

Email Address

Complete Postal Address with Pincode

#### 4. CANCELLATION OF PROVISIONAL ADMISSION

Provisional admission of the students, who fail to submit/upload the requisite proof of having passed the Senior Secondary (10+2) examinations within the stipulated time period of six months, shall stand cancelled and no refund of fee will be made.

#### 5. DEDUCTION OF 30% OF THE TOTAL FEE REMITTED BY THE APPLICANT IN RESPECT OF REGISTRATIONS LYING PENDING FOR MORE THAN A YEAR

The Institute has decided to reject the applications of such students who do not submit the documents within one year after their registration in Foundation and Executive programme by deducting 30% of the fee remitted by them towards administrative charges after expiry of one year. Therefore it is advised that all such students may complete all formalities to approve the registration in the stipulated time period failing which their registration applications would be rejected.

### IMPORTANT ALERTS FOR STUDENTS

#### 1. CHARTERED SECRETARY JOURNAL

The “Chartered Secretary” Journal is published by the ICSI, with a view to ensure continuous up-gradation of the knowledge of the Members. The Journal is equally important for the students of the Institute. Students who are interested to purchase the journal can subscribe for the same by remitting the nominal subscription fees of Rs. 500/- per annum. Students can either subscribe for the Journal at the time of registration in each stage of CS Course or separately through our Chartered Secretary division.

#### 2. Details Regarding conduct of Class Room Teaching Centres at Regional Councils/Chapters

##### Number of Class Room Teaching Centres at Regional Councils/Chapters

<https://www.icsi.edu/crt/>

Pre-exam test is exempted for students who undergo Classes at Regional and Chapter offices (Subject to the condition)

Visit: <https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

##### Classroom Teaching Guidelines :

[https://www.icsi.edu/media/webmodules/04032020\\_Class\\_Room\\_Teaching\\_Guidelines\\_including\\_CSEET.pdf](https://www.icsi.edu/media/webmodules/04032020_Class_Room_Teaching_Guidelines_including_CSEET.pdf)

##### “Join CSEET classes at ICSI Regional/Chapter Offices”

Visit:

[https://www.icsi.edu/media/webmodules/Schedule\\_of\\_Classes\\_for\\_1st\\_CSEET\\_Test\\_to\\_be\\_held\\_in\\_the\\_month\\_of\\_May\\_2020.pdf](https://www.icsi.edu/media/webmodules/Schedule_of_Classes_for_1st_CSEET_Test_to_be_held_in_the_month_of_May_2020.pdf)

\*\*For any clarification/Assistance/Guidance you may mail to [r.bhandari@icsi.edu](mailto:r.bhandari@icsi.edu)

### **3. Study Centres**

The objective of the Study Centre Scheme is to break the distance barrier at the end of students for availing the services from the institute. Under the Scheme, Study Centers are opened in cities/areas, wherein the Institute's Offices are not in existence. Apart from providing basic services, the Study Centres also impart coaching to the students of various stages.

The details of study centres are available at the link

[https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### **4. Important Information for the Students of the CS Foundation Programme Study Material**

All registered students who have uploaded their documents successfully and their application has been approved by the Institute are supplied with the set of study material. Those who have not received Study material, are therefore, advised to send their request /query through Grievance Solutions Cell or they can also download the study material from the website of the Institute at academic corner option. Details of submitting request through grievance solutions cell is given under the head “ICSI Grievance Solutions Cell”

### **5. Self Study**

The Institute provides a set of study materials to all the students of Foundation Program for self-study purpose. Students have the option to study the subjects of their own and appear in the next examination of the institute for which they are eligible or else they can get themselves enrolled at Class Room Teaching Centers of the Institute for coaching. Classes are conducted by most of the Regional/Chapter offices of the Institute located across the country.

### **6. Fee Schedule**

For fees details, students are advised to click on the following link

[https://www.icsi.edu/media/webmodules/student/InfoBrochure\\_CSFnExePrgm.pdf](https://www.icsi.edu/media/webmodules/student/InfoBrochure_CSFnExePrgm.pdf)

## “शहीद की बेटी” (Martyr's Daughter)

Dear Students,

It is indeed an honour to be a part of an Institute which has attained institutional excellence and is a torch bearer for the cause of Good Corporate Governance.

As part of social responsibility and in alignment towards the initiatives of Government of India the scheme “Shaheed Ki Beti” was launched during the Golden Jubilee ceremony and the Institute got the privilege to confer the first certificate under this scheme to the Prime Minister of India, Sh. Narendra Modi on 4<sup>th</sup> October 2017.

Under 'Shaheed Ki Beti' scheme, the Institute is providing financial support to the girl child of martyrs for her higher education.

A separate fund has been created and the amount accumulated under the Fund “Shaheed ki Beti” is donated to the concerned wing of Ministry of Defence. Institute has already donated Rs. 15 lac under the scheme in the recent past.

**The Institute acknowledges the contribution of the stakeholders who are generously donating towards the “Shaheed Ki Beti” initiative of the Institute on their Birthdays or otherwise.**

Shaheed Ki Beti scheme has given us an opportunity to support our courageous martyred soldiers and their bereaved families. Through this unique scheme, Institute will definitely bring a radical change in the life of families of the valiant martyrs who have laid their lives while upholding the sovereignty and integrity of the country.

**We request all other members and students of ICSI to come forward and contribute for this noble initiative.**

**The amount can be transferred online as per details given below.**

National Electronic Fund Transfer (NEFT) Mandate Form	
(Mandate for Receiving Payment Through NEFT/RTGS)	
Vendor Name	THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
Address of Vendor	C-36-37, ICSI HOUSE, INSTITUTIONAL AREA, SECTOR 62 NOIDA UP 201309
Permanent Account Number (PAN)	AAATT1103F
Particulars of Bank Account	
A. Name of Bank	Indian Bank
B. Name of Branch	Sector 61
C. Address	D-211/2 SECTOR 61 NOIDA 201301
D. City Name	NOIDA
E. IFSC Code (11 digits)	IDIB000N108
F. 9 digit MICR Code appearing on the Cheque Book	110019035
G. Type of Account (10/11/13)	SAVINGS (10)
H Account No.	706959465

**Our small gesture can bring smile to the faces of many bereaved families**

**Team ICSI.**

## ***Attention Students !!***

### **Guidelines for Concession in Fee for Registration to CS Course to the Widows and Wards of Martyrs, Permanent Disability cases, Serving / Retired Personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces**

The sacrifice of the personnel of Indian Armed forces and para military forces for maintaining the security and sovereignty of the country is commendable.

In a humble endeavor of the Institute in recognizing the contribution of the serving and retired personnel and as a goodwill gesture to the families of martyrs, the Institute has decided to grant the following concessions for registration to the CS Course :

- 1. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the wards and widows of martyrs of Indian Army, Indian Air Force, Indian Navy and all para military forces**
- 2. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces with permanent disability as a result of participating in act of war and other missions.**
- 3. 50% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to all In Service/ Retired personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces.**

All other fee payable by the aforesaid category of students shall be as per the rates applicable to the general category students.

These guidelines shall be applicable effective from 1st April, 2019.



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भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**Join online classes at the Regional/Chapter offices & Study Centres of  
The ICSI and excel in December 2020 Examination**

**Pre-exam test is exempted for Class Room Teaching Students  
(Condition apply)**

*Dear Student,*

As you are aware, the CS Course allows the flexibility of undergoing professional education as per the convenience of the students through distance learning mode.

However, keeping in view the requests of the students, the institute has been arranging Class Room Teaching facility as its Regional Offices and many of the Chapter Offices and Study Centres. A list of Offices presently providing the Class Room Teaching facility may be seen at the following link of the Institute's website:

***[Http://www.icsi.edu/student/class-room-teaching/](http://www.icsi.edu/student/class-room-teaching/)***

We recommend the students of the Institute to join the classes conducted by the Regional & Chapter Offices and Study Centres for quality education at nominal fee.

As you are aware that Pandemic Corona virus has affected the globe and physical mode of classes have been discontinued till the situation normalises. All Regional/Chapter offices of ICSI are conducting classes through online mode. Kindly contact your nearest region/chapter office to grab the opportunity.

Most of the Regional Chapter offices have commenced online classes for December 2020 session of examination. Kindly contact your nearest Regional/Chapter Office/ Study Centre. The contact details are available at the following link.

***[https://www.icsi.edu/media/webmodules/Class\\_room.pdf](https://www.icsi.edu/media/webmodules/Class_room.pdf)***

Besides regular classes, Institute is also conducting demo classes, mock tests, revision classes, classes on individual subjects which help students in preparing for the main examination.

The Coaching Classes are organized throughout the year corresponding with each session of CS Examination held in June and December every year.

As you are aware Pre Examination Test is compulsory for all students of Executive and Professional Programme under new syllabus. The students undergoing the Class Room Teaching and pass the requisite tests forming part of the coaching are exempted from appearing in the Pre-Exam Test.

The standard procedure for joining the coaching classes at the Regional/Chapter Offices is as under:

Step – 1	Contact the nearest Regional/Chapter Office of the Institute from the list given at the link <a href="https://www.icsi.edu/media/webmodules/Class_room.pdf">https://www.icsi.edu/media/webmodules/Class_room .pdf</a>
Step – 2	Ascertain the Date of Commencement of Coaching Class and the timings of the classes
Step – 3	Enquire about the availability Demo Classes and if available attend the same as per the schedule
Step – 4	Remit the applicable fess at the Regional/Chapter Office
Step - 5	Attend the Coaching Classes as per the schedule and appear in the CS Main examinations

The Institute shall be able to commence Class Room Teaching facility at the remaining Chapter Offices also subject to the participation of students.

**Team ICSI**

# HURRY UP!!

## Join Classes at the Regional/Chapter Offices and Study Centres of The Institute Of Company Secretaries Of India

TO GET BEST RESULTS IN THE CS EXAMINATION AND TO LEARN NEW EDUCATIONAL TECHNIQUES, JOIN CLASS ROOM TEACHING CENTRES OF THE INSTITUTE OF COMPANY SECRETARIES OF INDIA.

To join Classes, please go through the contact details of Regional/ Chapter Offices of the Institute of Company Secretaries of India at the following Link: <https://www.icsi.edu/student/class-room-teaching/>

To join Classes, please go through the contact details of Study Centres of the Institute of Company Secretaries of India at the following Link:- [https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### **BENEFITS OF CLASS ROOM TEACHING CENTRES OF ICSI**

- Small batches for deeper conceptual clarity
- Special attention for non-commerce students
- Continuous revisions & tests
- Exam result & career oriented
- Best Infrastructure
- Optimal fee
- Library facility with latest books
- Distinguished Faculties and a blend of academicians from premium institutions, Professions and Industry experts
- Periodic Class Tests for evaluation
- Learning through practical approach
- Demo lectures, Mock Tests, Crash Courses
- Special programme/special guest lectures
- 100% coverage of syllabus
- Scope to learn soft skills and leadership skills
- The Study Centres of the institute offer optimum support to the students via the Class Room Teaching Centres for the preparation of the main Examination.



**THE INSTITUTE OF  
Company Secretaries of India**

**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

**For Class room Teaching Students of Regional /Chapter Offices Pre-Examination Test is Exempted  
(Subject to the Condition)**

**For detailed information Please visit the Link: <https://www.icsi.edu/student/class-room-teaching/>  
or Submit your query if any at <http://support.icsi.edu>.**

# Examination

## 1. COMPUTER BASED EXAMINATION (CBE), DECEMBER, 2020

The Computer Based Examination for CS Foundation Programme will be held on 26<sup>th</sup> and 27<sup>th</sup> December, 2020 as per the following Examination Time-Table:

<i>Day and Date of Examination</i>	<i>Subjects</i>		<i>Batch No.</i>	<i>Examination Timings</i>	
				<i>From</i>	<i>To</i>
<b>Saturday, 26<sup>th</sup> December, 2020</b>	Paper -1	Business Environment and Law	I	9.30 A.M.	11.00 A.M.
			II	12.00 Noon	1.30 P.M.
	Paper-2	<b>AND</b> Business Management, Ethics and Entrepreneurship	III	2.30 P.M.	4.00 P.M.
			IV	5.00 P.M.	6.30 P.M.
<b>Sunday, 27<sup>th</sup> December, 2020</b>	Paper-3	Business Economics	I	9.30 A.M.	11.00 A.M.
			II	12.00 Noon	1.30 P.M.
	Paper-4	<b>AND</b> Fundamentals of Accounting and Auditing	III	2.30 P.M.	4.00 P.M.
			IV	5.00 P.M.	6.30 P.M.

***\*Allotment of time-slot to each student will be made by the Institute and no request for change of time-slot will be entertained.***

## 2. EXAMINATION CENTRES FOR COMPUTER BASED EXAMINATION– DECEMBER, 2020

The Computer Based Examination for Foundation Programme scheduled in December, 2020 shall be conducted at 134 examination centres, viz., 1. Agra, 2. Ahmedabad, 3. Ahmednagar, 4. Ajmer, 5. Akola, 6. Aligarh, 7. Allahabad, 8. Alwar, 9. Ambala, 10. Amravati, 11. Amritsar, 12. Asansol, 13. Aurangabad, 14. Ballary, 15. Bangalore, 16. Bareilly, 17. Beawar, 18. Belgaum, 19. Bhagalpur, 20. Bhayander, 21. Bhilai, 22. Bhilwara, 23. Bhopal, 24. Bhubaneswar, 25. Bikaner, 26. Bilaspur, 27. Bokaro, 28. Calicut, 29. Chandigarh, 30. Chennai, 31. Chittorgarh, 32. Coimbatore, 33. Dehradun, 34. Delhi (East), 35. Delhi (North), 36. Delhi (South), 37. Delhi (West), 38. Dhanbad, 39. Durgapur, 40. Ernakulam, 41. Faridabad, 42. Gandhidham, 43. Gandhinagar, 44. Ghaziabad, 45. Gorakhpur, 46. Guntur-Amaravati, 47. Gurgaon, 48. Guwahati, 49. Gwalior, 50. Hisar, 51. Hooghly, 52. Howrah, 53. Hubli-Dharwad, 54. Hyderabad, 55. Imphal, 56. Indore, 57. Jabalpur, 58. Jaipur, 59. Jalandhar, 60. Jalgaon, 61. Jammu, 62. Jamnagar, 63. Jamshedpur, 64. Jhansi, 65. Jhunjhunu, 66. Jodhpur, 67. Kanpur, 68. Karnal, 69. Kolhapur, 70. Kolkata (North), 71. Kolkata (South), 72. Kota, 73. Kottayam, 74. Latur, 75. Lucknow, 76. Ludhiana, 77. Madurai, 78. Mangalore, 79. Mathura, 80. Meerut, 81. Moradabad, 82. Mumbai (CG), 83. Mumbai (GTK), 84. Mumbai (JOG), 85. Muzaffarnagar, 86. Mysore, 87. Nagpur, 88. Nanded, 89. Nashik, 90. Navi Mumbai, 91. Noida, 92. Palakkad, 93. Pali, 94. Panaji, 95. Panipat, 96. Patiala, 97. Patna, 98. Pimpri-Chinchwad, 99. Port Blair, 100. Puducherry, 101. Pune, 102. Raipur, 103. Rajkot, 104. Ranchi, 105. Rewari, 106. Rohtak, 107. Rourkela, 108. Sagar, 109. Salem, 110. Sambalpur, 111. Satara, 112. Shimla, 113. Sikar, 114. Siliguri, 115. Solapur, 116. Sonapat, 117. Srinagar, 118. Surat, 119. Surendranagar, 120. Thane, 121. Thiruvananthapuram, 122. Thrissur, 123. Tiruchirapalli, 124. Tirunelveli, 125. Tumkur, 126. Udaipur, 127. Ujjain, 128. Vadodara, 129. Vapi, 130. Varanasi, 131. Vijayawada, 132. Visakhapatnam, 133. Yamuna Nagar and 134. Overseas Centre — Dubai.

### NOTES:

1. ***Bhagalpur (Bihar), Bokaro (Jharkhand) and Karnal (Haryana) are on Experimental Basis.***
2. ***The Institute reserves the right to withdraw any centre at any stage without assigning any reason.***
3. ***Please note that no request for change of examination venue will be entertained in respect of a particular city, where multiple examination venues exist.***

**3. ANNOUNCEMENT - NEW EXAMINATION CENTRES****ATTENTION STUDENTS!****NEW EXAMINATION CENTRES  
FOR COMPANY SECRETARIES EXAMINATION**

The Institute is pleased to announce opening of new Examination Centres at the following cities for Company Secretaries Examination w.e.f. December, 2020 session:

<i>S. No.</i>	<i>City</i>	<i>State</i>	<i>Examination Centre Code</i>
1	Bhagalpur	Bihar	117
2	Bokaro	Jharkhand	118
3	Karnal	Haryana	251

Accordingly, candidates can opt for new examination centre in addition to the existing examination centres while enrolling for Company Secretaries December, 2020 Examination.

**Date : 20th July, 2020**

**JOINT SECRETARY  
DIRECTORATE OF EXAMINATIONS**

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## News from Region

### NIRC

#### ONLINE ORAL TUITION CLASSES (OTC)

#### CS EXECUTIVE PROGRAMME FOR DECEMBER, 2020 EXAMINATION

LAST DATE OF REGISTRATION  
02ND SEPT. 2020

50 Lectures Per Subject

#### Module 1

Jurisprudence, Interpretation & General Laws

11:30AM to 01:30PM | MWF

Setting Up of Business Entities & Closure

02:00PM to 04:00PM | MWF

Company Law

08:00AM to 10:00AM | TTS

Tax Laws

10:30AM to 12:30PM | TTS

Rs. 15000/- (for online classes)  
per student for CS Executive  
program both modules.

Rs. 8000/- (for online classes) per  
student for CS Executive program  
single module.

Rs. 2500/- (for online classes) per  
student for single subject of CS  
Executive program.

Incase of any difficulty or query, Please contact  
Mr. Vinay Baisoya on Mobile No. - 08375055357  
or Email – [vinay.baisoya@icsi.edu](mailto:vinay.baisoya@icsi.edu).

Regards,

**CS Suresh Pandey**

Chairman  
NIRC-ICSI  
[chairman.nirc@icsi.edu](mailto:chairman.nirc@icsi.edu)

**CS Susshil Daga**

Chairman  
Oral Tuition & Library  
Committee, NIRC-ICSI  
[secretary.nirc@icsi.edu](mailto:secretary.nirc@icsi.edu)

#### Dear Students

We are pleased to inform that the Northern India Regional Council of the Institute of Company Secretaries of India (NIRC-ICSI) is announcing its Online Oral Tuition Classes (OTC) for the student of CS Executive Programme for December, 2020 Examination for which last date of Registration is 02nd September 2020.

The Tentative Schedule of Online OT Class of CS Executive Program is as under:

#### Module 2

Securities Laws & Capital Markets

04:00PM to 06:00PM | MWF

Economic, Business and Commercial Laws

06:00PM to 08:00PM | MWF

Corporate & Management Accounting

04:00PM to 06:00PM | TTS

Financial & Strategic Management

06:00PM to 08:00PM | TTS

#### APPLICATION PROCESS

For Registration, Students are required to pay fees on Paytm Link given below and send payment confirmation to Mr. Vinay Baisoya, mentioning their contact details including Mobile Number.

#### Payment Link

<https://m.p-y.tm/icsineww>



For more details:  
**011 49343000**



4, Prasad Nagar, Institutional  
Area, New Delhi - 110005



Visit us:  
[www.icsi.edu/niro/home](http://www.icsi.edu/niro/home)

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## **Editorial Team**

*CS Alka Kapoor, Joint Secretary (SG)*

*CS Lakshmi Arun, Joint Director*

*CA Govind Agarwal, Assistant Director*

*Directorate of Academics*

For views/suggestions/feedback please write to : [academics@icsi.edu](mailto:academics@icsi.edu)