



# CS Foundation Course

(e-bulletin for Foundation Programme Students)

MAY 2022

## Message from the President



***“The real test of a human being is not what he knows but what he learns.”***

***Dear Students,***

Come May, and for the CS students what begins is a countdown – a day by day count to the final touchdown with the June session of Examinations. While on one side, the syllabus, the study material, the reference materials loom in their shadows, the peer pressure as well as the hopes of near and dear ones are pinned upon expectantly.

Without making the situation any denser than it already is, given my own set of experiences as a student, I would like to offer you some pieces of advice and guidance of my own accord. Friends, any examination is not just a test of the knowledge garnered or the material crammed; rather it is a test of your conviction, your perseverance, your passion and your ‘never say die’ attitude. It

is a true test of your 'holding on' than 'letting go' and more importantly a depiction of the art of facing the challenges and finding new ways to achieve the goals and intended objectives.

The theme for this month's bulletin has been thoughtfully kept at 'CS - A Preferred Professional'. Although the name makes it aptly clear, the thought, the intent and idea behind holding our deliberations on this theme and this topic – both with our members and our students is to create an ideology, build a thought process and to generate a common line of action.

The corporate world – not only in the Indian Diaspora but on global grounds too, is thronged by persons of abilities, capabilities, knowledge and skill. While the competition amongst our friends to gain highest marks may seem to be palpable enough but the one looming on the outside is what I would want all my members and students to be prepared and geared up for.

It goes without saying that as a Company Secretary myself and even more as the President of our alma mater, I hold the aspiration of watching the Company Secretaries, the Governance Professionals to be the most preferred professional among them all.

With this hope and extending my very best wishes to all of you for the CS Examinations June 2022, I hope that you all put in your best of best efforts and begin the journey you are so desperately waiting for...

Keep Growing, Keep Shining !!!

Warm regards,

**(CS Devendra V. Deshpande)**

*President*

The Institute of Company Secretaries of India

# Academic Guidance

## An Overview of Green Banks\*

### Introduction

Green Banking is a new phenomenon in the financial world. Banks as the financing agent of the economic and developmental activities have an important role in promoting overall sustainable development. Green banking is the term used by banks to make them much more responsible to the environment. The term green banking means developing inclusive banking strategies which will ensure sustainable economic development.

Green Banking entails banks to encourage environment friendly investments and give lending priority to those industries which have already turned green or are trying to go green and, thereby, help to restore the natural environment. Green banking means combining operational improvements, technology and changing client habits in banking business. It means promoting environmental- friendly practices. This comes in many forms such as using online banking instead of branch banking; paying bills online instead of mailing them; opening up CDs (Certificate of Deposits) and money market accounts at online banks, instead of large multi-branch banks; or finding the local bank in the area that is taking the biggest steps to support local green initiatives.

The green banking products target cutback of carbon impression, resource-efficient economies, and ward off wastage of the accessible limited resources. It is focused upon moving towards banking practices that are non-hazardous to the environment and aids to conserve it

### Green Finance Products and Services

The various forms of green finance products and services are as under:

1. **Retail Finance-**
  - a) Green Mortgage.
  - b) Green Home Equity Loan.
  - c) Green Commercial Building.
  - d) Green Car Loan, Credit Card.
2. **Corporate / Investment Finance-**
  - a) Green Project Finance.
  - b) Green Securitization.
  - c) Green Venture Capital & Private Equity.
  - d) Technology Leasing.
  - e) Carbon Finance.

\* Dr. Akinchan Buddhodev Sinha, Deputy Director, The ICSI.

Views expressed in the Article are the sole expression of the Author and may not express the views of the Institute.

### 3. **Asset Management-**

- a) Fiscal Fund (Treasury Fund).
- b) Eco Fund, Carbon Fund.
- c) Cat Bond (Natural Disaster Fund).
- d) Eco ETF.

### 4. **Insurance-**

- a) Auto Insurance.
- b) Carbon Insurance.
- c) Catastrophe Insurance.
- d) Green Insurance.

## **Scenario of Green Banking in India**

The concept of green banking emerged in 2009 in Mt. Dora, Florida, United states. In India the first green bank is the State Bank of India(SBI), India's largest commercial bank, which took initiative in setting high sustainability standards and completed the first step in "green banking" with Shri O.P. Bhatt, the then Chairman, SBI Inaugurate the bank's first wind farm project in Coimbatore. The green bank initiative which includes ATMs, paperless banking for customers and building of wind mills in rural India.

India has commenced its journey for carbon neutrality and put forward a 'Green Deal' to be achieved by 2070. The Green Deal has classified green finance as an enabler to accelerate decarbonisation. It emphasises on the need for an increase flow of capital from the national government and private entities to establish green infrastructure. It has devised four key focus areas to help accelerate the progress of green finance in India.

Firstly, a clear solid taxonomy provides a pathway for development of green projects and minimize transaction costs. Secondly, devising a framework for pricing carbon in India. Pricing of carbon will ensure that cost of climate change mitigation and adaption strategies will be brought into the mainstream investments. Thirdly use of national investments by including 'Green Infrastructure Investment Trusts (InvITs) which include markets for bonds and instruments for green finance. Lastly, stepping into global markets by minimising prevarication costs, guidelines for external borrowing and any other regulatory barrier that hinder green financing in India.

The Indian financial sector especially the banking sector has been at the forefront for the development of green finance. In 2007 the Reserve Bank of India ('RBI') had issued a notification stating the importance of banks and the need to make efforts in achieve sustainable development. In this backdrop reference was made to Equator Principles<sup>1</sup> which provides a framework to recognize, manage and

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<sup>1</sup> The Equator Principles (EPs) are a voluntary code of conduct and a risk management framework for determining, assessing and managing environmental and social risks in projects, such as energy or infrastructure projects. Since their foundation in 2003, the EPs were praised for integrating social and environmental assessment practices into project assessments. The Equator Principles apply globally, to all industry sectors and to five financial products:

- i) Project Finance Advisory Services,
- ii) Project Finance,
- iii) Project-Related Corporate Loans,
- iv) Bridge Loans, and
- v) Project-Related Refinance, and Project-Related Acquisition Finance.

evaluate risks with regards to environment and society when monetizing projects. In 2016, the RBI had the opportunity to release a report in collaboration with UNEP and India on the lines of sustainable financial systems. The report explores various facets of financial systems in India and its role in accelerating green finance.

### **Bottlenecks in implementing Green Banking Initiatives in India**

1. Implementing Green banking initiatives in India involves a lot of problems. There is a lack of awareness amongst the customers and the bank employees about the concept of “green banking” and even if they are aware, the information they have is inaccurate.
2. A huge gap has been found in what banks want or try to spread and what people think of banks to be doing regarding green banking.
3. Green washing has led consumers to doubt towards environmental advertising and has led to increase in skepticism that has negative influence on green brand equity.
4. It has been observed that almost three-fourth of people using online facilities provided by their banks were unaware of the term green banking or misunderstood it with digital banking.
5. Awareness of green banking is especially less within middle and senior age groups.
6. Many Indian banks are not so well equipped to implement Green banking initiatives.

### **Conclusion**

Human beings for their self-centeredness, warmth, and leisure in their life, have chosen the avenue of globalization, technological advancement, and industrialization. The price that they are paying for this avenue is the catastrophe of biodiversity, climatic changes, global warming, depleting resources, melting of glaciers, and the catastrophe of greenery. Hence environmental sustainability and sustainable development have turned into a crucial agenda in the global association.

The future of green banking is likely to be a mix of sustainable and conventional practices as it becomes the mainstream. The green bank may become the norm in some countries – such as Germany, where green banking has been practiced since 2010 with their Energie Bank Deutsche Annington (EBA). In other nations, like Australia, for example, traditional banking will continue to reign supreme. The green banking movement is growing, and as it does so, more banks are following suit.

As far as India is concerned, it is a rapidly flourishing nation which is backed by the industrial sectors, yet it is exposed terribly to climatic change and global warming. Due to this alarming plight, the banking sectors who are the chief financial supporter of industries that cause pollution have made a small beginning of Going Green, which in turn has given push to the green banking products.

### **References**

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2. [https://papers.ssrn.com/sol3/papers.cfm?abstract\\_id=3875363](https://papers.ssrn.com/sol3/papers.cfm?abstract_id=3875363)
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# Student Services

## IMPORTANT INFORMATION FOR THE STUDENTS OF THE CS FOUNDATION PROGRAMME



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! Attention Students !

**Issue of Admit Card without Complying the requirement of Pre-Examination Test and One Day Orientation Programme for enrollment to June, 2022 session of CS Examinations**

As per the guidelines, for enrollment to June 2022 Session of CS Examinations, the students were required to comply with the following requirements:

- Pre-Examination Test (Applicable for students of Executive and Professional Programme under 2017 New Syllabus)
- One Day Orientation Programme (Applicable for students of Foundation and Executive Programme registered on or after 1st June, 2019)

The Institute issued the notifications dated 11th March, 2022 & 2nd May 2022 regarding temporary relaxation for complying the requirement of Pre-Examination Test and One Day Orientation Programme for enrollment to June, 2022 session of CS Examinations to students firstly till 30th April 2022, and subsequently till 10th May 2022 up to 16:00 hours respectively.

While checking the records, it is found that some students have not completed either (or both) of the above two requirements so far.

The competent authority of the Institute has decided the following for all such students who have not complied the above two requisites by 10th May 2022 up to 16:00 hours.

- Admit Card will be issued for June 2022 Session of Examination.
- Such students will provisionally be allowed to appear in June 2022 exam session, subject to the completion of above two pre-requisites up to 31st July 2022.
- Students who will not complete above two pre-requisites till 31<sup>st</sup> July 2022, their results will be withheld/cancelled without any notice

This relaxation shall only be applicable for June, 2022 session without creating any precedent for future.

Students are advised to take note of the above and in case of any queries, they may write to the Institute through the Support Portal, <http://support.icsi.edu>

A K Srivastava  
Joint Secretary (Student Services)

Date: 17<sup>th</sup> May 2022

**Vision**

"To be a global leader in promoting good corporate governance"

**Motto**

सत्यं वद। धर्मं चर। *Speak the truth; abide by the law*

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One More Opportunity to complete the requirement of Pre-Examination Test and One Day Orientation Programme for enrollment to June, 2022 session of CS



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**Attention Students!!**

**One More Opportunity to Complete the requirement of Pre-Examination Test and One Day Orientation Programme for enrollment to June, 2022 session of CS Examinations**

As per the guidelines, for enrollment to June, 2022 Session of CS Examinations, the students are required to comply with the following requirements:

- a) Pre-Examination Test  
(Applicable for students of Executive and Professional Programme under 2017 New Syllabus)
- b) One Day Orientation Programme (ODOP)  
(Applicable for students of Foundation and Executive Programme registered on or after 1st June, 2019)

As per Institute's notification dated 11<sup>th</sup> March, 2022, Temporary relaxation for complying the requirement of Pre-Examination Test and One Day Orientation Programme for enrollment to June, 2022 session of CS Examinations was granted to students till 30<sup>th</sup> April 2022 upto 16:00 hours.

To facilitate students, the Institute has decided to provide one more opportunity to complete the same. Students are allowed to complete above two requirements upto 10<sup>th</sup> May 2022 till 16:00 hours, if not already done.

This relaxation shall only be applicable for June, 2022 session without creating any precedent for future.

Students are advised to take note of the above and in case of any queries, they may write to the Institute through the Support Portal, <http://support.icsi.edu>

  
 (A K Srivastava)  
 Joint Secretary (Student Services)

2nd May 2022

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कृपां तेऽत्र तृणैः श्रेयैः स्युः इति वाच।

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## Reopening of Exam Enrolment window for June 2022 Exam session



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### ATTENTION STUDENTS

April 22, 2022

#### **Sub Reopening of Exam Enrolment Window for June, 2022 Exam Session**

This is to inform to all concerned that Examination Enrolment online window for June 2022 exam session will be reopened from 4.00 PM on April 22, 2022 till 4.00 PM on April 25, 2022. During this period students may avail following services :

- Students may apply for examination enrolment with applicable late fee & without checking the status of compliance with the requirements of Pre Examination Test & One Day Orientation Programme (ODOP). *Such relaxation is being allowed subject to the condition that the students shall comply with the requirements of Pre-exam Test & ODOP by 16:00 Hours, 30th April 2022*
- Students may apply for addition of module with applicable late fee
- Students may apply for exemption on the basis of higher qualification with applicable exemption fee

During the period from 4.00 PM on April 22, 2022 to 4.00 PM on April 25, 2022, online window for change services, (i.e. change of centre, medium and module) will remain closed.

Change window (i.e. change of centre, medium and module) will again reopen from 4:30 PM on April 25, 2022 till 4:00 PM on May 1, 2022. Reopening of change window beyond this period will not be entertained under any circumstances.

All students may take note of the above.

With best wishes to all students for their forthcoming examination.

A K Srivastava  
Joint Secretary  
(Students Services and Training)

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***ATTENTION STUDENTS !***

All Foundation, Executive and Professional Programme students eligible for appearing in June,2022 Session of Examinations (Under New Syllabus) are advised to go through the following important guidelines to be followed by them during the Examination Enrollment and while appearing in the examinations. Students are advised to take note of the same for strict compliance

**EXAMINATION ENROLLMENT FOR JUNE, 2022 SESSION OF EXAMINATIONS**

<i>Particulars</i>	<i>Proposed Start date</i>	<i>End date</i>
Without Late Fee	27 <sup>th</sup> February, 2022	25 <sup>th</sup> March, 2022
With Late Fee	26 <sup>th</sup> March, 2022	9 <sup>th</sup> April, 2022
<i>Note : Mode of enrollment: online mode only (offline applications will not be accepted)</i>		
<i>For any query : Grievance Portal at <a href="http://support.icsi.edu">http://support.icsi.edu</a></i>		

<i>Stage / Course</i>	<i>Examination Fee (Rs.)</i>
Foundation Programme	1200/- Lumsum
Executive Programme	1200/- Per Module
Professional Programme	1200/- Per Module
Late Fee (for all Stages)	250/-



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Attention Students!!

All Foundation, Executive and Professional Programme students Enrolled for June 2022 Session of Examinations are advised to take a note of the following important dates:

IMPORTANT DATES		
CS JUNE 2022 SESSION OF EXAMINATION : ENROLLMENT SERVICES		
PARTICULARS	START DATE	END DATE
<b>Enrollment Services</b> <ul style="list-style-type: none"> <li>➤ Change of Centre</li> <li>➤ Change of Module</li> <li>➤ Change of Medium</li> <li>➤ Cancellation of Exemption Request</li> <li>➤ Resubmission of Call For Requisite Documents for Granting Exemption on the basis of Higher Qualification (LLB/ICAI Cost)</li> </ul>	10 <sup>TH</sup> April 2022	1 <sup>st</sup> May 2022 Upto 16:00 Hours

ANY REQUEST FOR ABOVE WILL NOT BE ENTERTAINED AFTER 1<sup>st</sup> May 2022 Upto 16:00 Hours

Mode of enrollment services: online mode only

For any query : Grievance Portal at <http://support.icsi.edu>

A K Srivastava  
Joint Secretary

Date : 12<sup>th</sup> April 2022

ICSI/JUNE/2022

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#### Motto

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- Pre-Examination Test  
(Applicable for students of Executive and Professional Programme under 2017 New Syllabus)
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(Applicable for students of Foundation and Executive Programme registered on or after 1st June, 2019)

As a special case, temporary relaxation is being extended to the students, to enable them to enroll for June, 2022 Session of CS Examinations upto 25<sup>th</sup> March, 2022 (without Late Fees) and upto 9<sup>th</sup> April 2022 (with Late Fees) without checking the status of compliance with the aforesaid requirements. Such relaxation is being allowed subject to the condition that the students shall comply with the requirements of Pre-exam Test & ODOP by 16:00 Hours, on 30<sup>th</sup> April 2022.

In case the students, enroll for the June, 2022 Examinations by availing temporary relaxation, are not able to clear the Pre-exam test & ODOP by the stipulated date as mentioned above, Admit Cards of such students for June 2022 Examination shall NOT be issued and the Examination Fee remitted by them shall be carry forward for the next session i.e., for December 2022 Session of Examination.

This relaxation shall only be applicable for June, 2022 session without creating any precedent for future.

Students are advised to take note of the above and in case of any queries, they may write to the Institute through the Support Portal, <http://support.icsi.edu>

(A K Srivastava)  
Joint Secretary (Student Services)

11<sup>th</sup> March, 2022

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(A K Srivastava)  
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11<sup>th</sup> March, 2022

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## SOCIAL MEDIA PLATFORM FOR COMMUNICATING WITH THE INSTITUTE

### UPDATES /NOTIFICATIONS FROM THE INSTITUTE ARE NOW AVAILABLE ON SOCIAL NETWORKING SITES

Students can now visit the webpage of the Institute on the following Social networking sites to get details regarding various notifications and updates of the Institute.

1. Facebook 
2. Twitter 
3. Instagram 
4. LinkedIn 

Click on appropriate links on home page of ICSI website to get access to these webpages.

[https://twitter.com/icsi\\_cs](https://twitter.com/icsi_cs)

<https://www.facebook.com/ICSI>

[https://www.instagram.com/cs\\_icsi](https://www.instagram.com/cs_icsi)

<https://www.linkedin.com/in/theicsi>

### Cut-Off Dates for the year 2022

Please visit [https://www.icsi.edu/media/webmodules/CUT\\_off.pdf](https://www.icsi.edu/media/webmodules/CUT_off.pdf)

## REGISTRATION

### 1. VALIDITY OF CS FOUNDATION PROGRAMME ADMISSION

Foundation Programme Registration is normally valid for a period of three years from the date of registration or till student passes the CS Foundation Programme examination of the Institute whichever is earlier subject to the Regulation of the Institute, as in force from time to time. Further, New Admissions to the Foundation Programme of CS Course stands discontinued from 3<sup>rd</sup> February 2020.

*(Note : Existing Foundation Programme Students shall be allowed to appear in the Foundation Programme Examinations till expiry of the validity of their registrations. Such students, after passing the Foundation Programme Examinations, may register for Executive Programme as per existing process.)*

### 2. REGISTRATION FOR CS EXECUTIVE PROGRAMME

In order to become eligible for registration as a student of Executive Programme, an applicant, who is an Indian National, shall apply in the appropriate form, along with the student registration fee, annual subscription, if applicable, education fee and such other fees, as may be determined by the Council and shall also produce proof to the satisfaction of the Council that he,-

- (i) has passed Senior Secondary Examination (10+2 system) conducted by an examining body constituted by law in India or an examination recognised by the Central Government or State Government or equivalent thereto for the purposes of admission to Bachelor's degree course and has complied with such requirements as may be determined by the Council; and
- (ii) has passed Company Secretary Executive Entrance Test (CSEET) conducted by the Institute in such manner, mode and eligibility as may be determined by the Council or any other test or examination recognised or equivalent thereto or exempted therefrom by the Council:

Provided that from the date of the introduction of the Company Secretary Executive Entrance Test under these regulations, all the students of Foundation Programme having valid registrations immediately before the date of introduction of the Company Secretary Executive Entrance Test, may be given such relaxation for number of attempts in the Foundation Programme Examination or allowed to appear in the Company Secretary Executive Entrance Test as may be determined by the Council:

Provided further that the number of attempt or relaxation in the Foundation Programme Examination shall in no case be beyond the date of expiry of his registration.

CS Executive Entrance Test (CSEET) is being introduced which will be a mandatory qualifying test for all categories of students for registration to Executive Programme except a few exempted categories.

The following categories of students shall be exempted from qualifying CSEET and can seek registration directly to Executive Programme :

- a) CS Foundation Programme passed students Exemption Fee - Nil
- b) ICAI (The Institute of Chartered Accountants of India) Final Course passed students- Exemption Fee : Rs. 5000/-

- c) ICMAI (The Institute of Cost Accountants of India) Final Course passed students  
-Exemption Fee: Rs. 5000/
- d) Graduates with 50% marks and Post Graduates- Exemption Fee: Rs. 5000/

3. **More details are available at <https://www.icsi.edu/cseet>**

## PROCEDURAL COMPLIANCE

### 1. CHANGE OF ADDRESS/CREATION OF PASSWORD

Students are advised to update their addresses instantly through online services option at **www.icsi.edu**. Their Registration Number shall be their user Id. Students can also reset their password anytime. The process is given below.

#### Process 1:

**Manual for Change of Mobile number, Email Id, Address and resetting password Step**

**1: Log in with valid credentials at <https://smash.icsi.edu/scrips/login.aspx> Step 2:**

**Change Mobile Number and Email address**



**Step 3:**

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Welcome: 31 Home Logout

HOME MODULE + PROFILE + LOGOUT

### Change Communication Details

Current Mobile Number: 917777777777

Update New Mobile Number: 91

Current Email Address: abc@gmail.com

Update New Email Address:

Save

Enter your new mobile number

Enter your new email address

After Updating Communication detail, click on "Save" button

**Process 2: Process to change correspondence /permanent address**

**Step 1: After Log in**

Company Secretaries of India  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament

HOME MODULE + PROFILE - LOGOUT

Welcome To SMA

- CHANGE PASSWORD
- BASIC INFORMATION
- DOCUMENT DETAILS
- EDUCATION DETAILS
- CHANGE ADDRESS
- CHANGE COMMUNICATION DETAILS
- CHANGE PHOTO/SIGNATURE

1st Click

2nd Click

## Step 2 : To change Correspondence address

HOME MODULE + PROFILE + LOGOUT

### Change Address

Search Criteria

Address Type:

Search Result

Total Records: 2 Page Size: 20

SELECT	ADDRESS TYPE	FULL ADDRESS	PIN CODE
<input checked="" type="checkbox"/>	Correspondence Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041
<input type="checkbox"/>	Permanent Address	D-49, Anand Apartments, D 49, Anand apartments, 50 LB road, Thiruvanniyur	600041

*1st Click* (points to the selected checkbox)  
*2nd Click* (points to the Update button)

## Step 3:

### Change Address

Country \*

State/Province \*

District \*

City \*

Address Line 1 \*

Address Line 2

Address Line 3

Postal Code \*

*After Updating new address, click on "Save" button.*

*Note: Same process will be for changing permanent address.*

## Change/Reset Password

Step 1: Log in with valid credentials on [smash.icsi.edu](http://smash.icsi.edu)

Step 2: Click on Profile > Change Password



## 2. STUDENT IDENTITY CARD

Identity Card can be downloaded after logging into the Student Portal at [www.icsi.edu](http://www.icsi.edu). After downloading the Identity card, students are compulsorily required to get it attested by any of the following authorities with his/her seal carrying name, professional membership No., designation and complete official address:

1. Member of the Institute, with ACS/FCS No.
2. Gazetted Officer of the Central or State Government.
3. Manager of a Nationalized Bank.
4. Principal of a recognized School/College.
5. Officer of ICSI.

Unattested Identity Cards are not valid and the students are advised to carry duly attested Identity Card for various services during their visits to the offices of the Institute, Examination Centres, etc.

## 3. DEDUCTION OF 30% OF THE TOTAL FEE REMITTED BY THE APPLICANT IN RESPECT OF REGISTRATIONS LYING PENDING FOR MORE THAN A YEAR

The Institute has decided to reject the applications of such students who do not submit the documents within one year after their registration in Foundation and Executive programme by deducting 30% of the fee remitted by them towards administrative charges after expiry of one year. Therefore it is advised that all such students may complete all formalities to approve the registration in the stipulated time period failing which their registration applications would be rejected.

## IMPORTANT ALERTS FOR STUDENTS

### 1. CHARTERED SECRETARY JOURNAL

The “Chartered Secretary” Journal is published by the ICSI, with a view to ensure continuous up-gradation of the knowledge of the Members. The Journal is equally important for the students of the Institute. Students who are interested to purchase the journal can subscribe for the same by remitting the nominal subscription fees of Rs. 500/- per annum. Students can either subscribe for the Journal at the time of registration in each stage of CS Course or separately through our Chartered Secretary division.

### 2. Details Regarding conduct of Class Room Teaching Centres at Regional Councils/Chapters

#### Number of Class Room Teaching Centres at Regional Councils/Chapters

<https://www.icsi.edu/crt>

Pre-exam test is exempted for students who undergo Classes at Regional and Chapter offices (Subject to the condition)

Visit: <https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

#### Classroom Teaching Guidelines :

[https://www.icsi.edu/media/webmodules/04032020\\_Class\\_Room\\_Teaching\\_Guidelines\\_including\\_CSEET.pdf](https://www.icsi.edu/media/webmodules/04032020_Class_Room_Teaching_Guidelines_including_CSEET.pdf)

### **“Join CSEET classes for July 2022 CSEET at ICSI Regional/Chapter Offices”**

Visit:

[https://www.icsi.edu/media/webmodules/10052022\\_SCHEDULE\\_OF\\_CSEET\\_JUL22\\_classes\\_at\\_RO\\_CHAPTERS.pdf](https://www.icsi.edu/media/webmodules/10052022_SCHEDULE_OF_CSEET_JUL22_classes_at_RO_CHAPTERS.pdf)

\*\*For any clarification/Assistance/Guidance you may mail to [r.bhandari@icsi.edu](mailto:r.bhandari@icsi.edu)

### **3. Study Centres**

The objective of the Study Centre Scheme is to break the distance barrier at the end of students for availing the services from the institute. Under the Scheme, Study Centers are opened in cities/areas, wherein the Institute's Offices are not in existence. Apart from providing basic services, the Study Centres also impart coaching to the students of various stages.

The details of study centres are available at the link

[https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### **4. Important Information for the Students of the CS Foundation Programme Study Material**

All registered students who have uploaded their documents successfully and their application has been approved by the Institute are supplied with the set of study material. Those who have not received Study material, are therefore, advised to send their request /query through Grievance Solutions Cell or they can also download the study material from the website of the Institute at academic corner option. Details of submitting request through grievance solutions cell is given under the head “ICSI Grievance Solutions Cell”

### **5. Self Study**

The Institute provides a set of study materials to all the students of Foundation Program for self-study purpose. Students have the option to study the subjects of their own and appear in the next examination of the institute for which they are eligible or else they can get themselves enrolled at Class Room Teaching Centers of the Institute for coaching. Classes are conducted by most of the Regional/Chapter offices of the Institute located across the country.

### **6. Fee Schedule**

For fees details, students are advised to click on the following link

[https://www.icsi.edu/media/webmodules/student/InfoBrochure\\_CSFndExePrm.pdf](https://www.icsi.edu/media/webmodules/student/InfoBrochure_CSFndExePrm.pdf)

## “शहीद की बेटी” (Martyr's Daughter)

Dear Students,

It is indeed an honour to be a part of an Institute which has attained institutional excellence and is a torch bearer for the cause of Good Corporate Governance.

As part of social responsibility and in alignment towards the initiatives of Government of India the scheme “Shaheed Ki Beti” was launched during the Golden Jubilee ceremony and the Institute got the privilege to confer the first certificate under this scheme to the Prime Minister of India, Sh. Narendra Modi on 4<sup>th</sup> October 2017.

Under 'Shaheed Ki Beti' scheme, the Institute is providing financial support to the girl child of martyrs for her higher education.

A separate fund has been created and the amount accumulated under the Fund “Shaheed ki Beti” is donated to the concerned wing of Ministry of Defence. Institute has already donated Rs. 15 lac under the scheme in the recent past.

**The Institute acknowledges the contribution of the stakeholders who are generously donating towards the “Shaheed Ki Beti” initiative of the Institute on their Birthdays or otherwise.**

Shaheed Ki Beti scheme has given us an opportunity to support our courageous martyred soldiers and their bereaved families. Through this unique scheme, Institute will definitely bring a radical change in the life of families of the valiant martyrs who have laid their lives while upholding the sovereignty and integrity of the country.

**We request all other members and students of ICSI to come forward and contribute for this noble initiative.**

**The amount can be transferred online as per details given below.**

National Electronic Fund Transfer (NEFT) Mandate Form	
(Mandate for Receiving Payment Through NEFT/RTGS)	
Vendor Name	THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
Address of Vendor	C-36-37, ICSI HOUSE, INSTITUTIONAL AREA, SECTOR 62 NOIDA UP 201309
Permanent Account Number (PAN)	AAATT1103F
Particulars of Bank Account	
A. Name of Bank	Indian Bank
B. Name of Branch	Sector 61
C. Address	D-211/2 SECTOR 61 NOIDA 201301
D. City Name	NOIDA
E. IFSC Code (11 digits)	IDIB000N106
F. 9 digit MICR Code appearing on the Cheque Book	110018035
G. Type of Account (10/11/13)	SAVINGS (10)
H. Account No.	708959465

**Our small gesture can bring smile to the faces of many bereaved families**

**Team ICSI.**

## ***Attention Students !!***

### **Guidelines for Concession in Fee for Registration to CS Course to the Widows and Wards of Martyrs, Permanent Disability cases, Serving / Retired Personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces**

The sacrifice of the personnel of Indian Armed forces and para military forces for maintaining the security and sovereignty of the country is commendable.

In a humble endeavor of the Institute in recognizing the contribution of the serving and retired personnel and as a goodwill gesture to the families of martyrs, the Institute has decided to grant the following concessions for registration to the CS Course :

- 1. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the wards and widows of martyrs of Indian Army, Indian Air Force, Indian Navy and all para military forces**
- 2. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces with permanent disability as a result of participating in act of war and other missions.**
- 3. 50% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to all In Service/ Retired personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces.**
- 4. All other fee payable by the aforesaid category of students shall be as per the rates applicable to the general category students.**

These guidelines shall be applicable effective from 1st April, 2019.



**THE INSTITUTE OF  
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**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**Join online classes at the Regional/Chapter offices &  
Study Centres of The ICSI and excel in Examination**

**Pre-exam test is exempted for Class Room Teaching Students (Condition  
apply)**

*Dear Student,*

As you are aware, the CS Course allows the flexibility of undergoing professional education as per the convenience of the students through distance learning mode.

However, keeping in view the requests of the students, the institute has been arranging Class Room Teaching facility as its Regional Offices and many of the Chapter Offices and Study Centres. A list of Offices presently providing the Class Room Teaching facility may be seen at the following link of the Institute's website:

***<https://www.icsi.edu/crt>***

We recommend the students of the Institute to join the classes conducted by the Regional & Chapter Offices and Study Centres for quality education at nominal fee.

As you are aware that Pandemic Corona virus has affected the globe and physical mode of classes have been discontinued till the situation normalises. All Regional/Chapter offices of ICSI are conducting classes through online mode. Kindly contact your nearest region/chapter office to grab the opportunity.

Most of the Regional Chapter offices have commenced online classes for December 2022 session of examination. Kindly contact your nearest Regional/Chapter Office/ Study Centre. The contact details are available at the following link.

*[www.icsi.edu/media/webmodules/Class\\_room.pdf](http://www.icsi.edu/media/webmodules/Class_room.pdf)*

Besides regular classes, Institute is also conducting demo classes, mock tests, revision classes, classes on individual subjects which help students in preparing for the main examination.

The Coaching Classes are organized throughout the year corresponding with each session of CS Examination held in June and December every year.

As you are aware Pre Examination Test is compulsory for all students of Executive and Professional Programme under new syllabus. The students undergoing the Class Room Teaching and pass the requisite tests forming part of the coaching are exempted from appearing in the Pre-Exam Test. The standard procedure for joining the coaching classes at the Regional/Chapter Offices is as under:

Step – 1	Contact the nearest Regional/Chapter Office of the Institute from the list given at the link <a href="http://www.icsi.edu/media/webmodules/Class_room.pdf">www.icsi.edu/media/webmodules/Class_room.pdf</a>
Step – 2	Ascertain the Date of Commencement of Coaching Class and the timings of the classes
Step – 3	Enquire about the availability Demo Classes and if available attend the same as per the schedule
Step – 4	Remit the applicable fess at the Regional/Chapter Office
Step - 5	Attend the Coaching Classes as per the schedule and appear in the CS Main examinations

The Institute shall be able to commence Class Room Teaching facility at the remaining Chapter Offices also subject to the participation of students.

**Team ICSI**

# HURRY UP!!

## Join Classes at the Regional/Chapter Offices and Study Centres of The Institute Of Company Secretaries Of India

TO GET BEST RESULTS IN THE CS EXAMINATION AND TO LEARN NEW EDUCATIONAL TECHNIQUES, JOIN CLASS ROOM TEACHING CENTRES OF THE INSTITUTE OF COMPANY SECRETARIES OF INDIA.

To join Classes, please go through the contact details of Regional/ Chapter Offices of the Institute of Company Secretaries of India at the following Link:  
<https://www.icsi.edu/student/class-room-teaching/>

To join Classes, please go through the contact details of Study Centres of the Institute of Company Secretaries of India at the following Link:-  
[https://www.icsi.edu/media/webmodules/Study\\_Centre.pdf](https://www.icsi.edu/media/webmodules/Study_Centre.pdf)

### **BENEFITS OF CLASS ROOM TEACHING CENTRES OF ICSI**

- Small batches for deeper conceptual clarity
- Special attention for non-commerce students
- Continuous revisions & tests
- Exam result & career oriented
- Best Infrastructure
- Optimal fee
- Library facility with latest books
- Distinguished Faculties and a blend of academicians from premium institutions, Professions and Industry experts
- Periodic Class Tests for evaluation
- Learning through practical approach
- Demo lectures, Mock Tests, Crash Courses
- Special programme/special guest lectures
- 100% coverage of syllabus
- Scope to learn soft skills and leadership skills
- The Study Centres of the institute offer optimum support to the students via the Class Room Teaching Centres for the preparation of the main Examination.



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**For Class room Teaching Students of Regional /Chapter Offices Pre-Examination Test is Exempted  
(Subject to the Condition)**

**For detailed information Please visit the Link: <https://www.icsi.edu/student/class-room-teaching/>  
or Submit your query if any at <http://support.icsi.edu>.**



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**VISION**  
"To be a global leader  
in promoting good  
corporate governance"

**ICSI Motto**  
सत्यं वद। धर्मं चर।  
सत्यमेव जयते। असत्येः श्रेयं नो जीवमभ्युपैति।

**MISSION**  
"To develop high calibre  
professionals facilitating  
good corporate governance"

**ADMISSION OPEN**

## Join ICSI Classes By Regional/Chapter Offices for 09<sup>th</sup> July, 2022

# CS EXECUTIVE ENTRANCE TEST (CSEET)

**HIGHLIGHTS**

 <p>Online Coaching</p>	 <p>Revision Classes</p>
 <p>Affordable Fees</p>	 <p>Exam Oriented</p>
 <p>Renowned Faculty</p>	 <p>Exclusive Doubt Clearing Sessions</p>

**FEE:  
Affordable  
& Nominal**

Click here to contact ICSI Regional/Chapter Offices  
<https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

Raise your query at Online Helpdesk - Student Services – Class Room Teaching Related Query  
<https://smash.icsi.edu/Scripts/Complaint/ComplaintForm.aspx>

**CS Devendra V. Deshpande**  
President, The ICSI

**CS Manish Gupta**  
Vice President, The ICSI

**Connect with ICSI** | [www.icsi.edu](http://www.icsi.edu) |      | Online Helpdesk : <http://support.icsi.edu>

*Link to join classes.*

[https://www.icsi.edu/media/webmodules/10052022\\_SCHEDULE\\_OF\\_CSEET\\_JUL22\\_classes\\_at\\_RO\\_CHAPTERS.pdf](https://www.icsi.edu/media/webmodules/10052022_SCHEDULE_OF_CSEET_JUL22_classes_at_RO_CHAPTERS.pdf)



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# COMPANY **SECRETARY** EXECUTIVE **ENTRANCE** TEST (CSEET)

"UGC Recognises CS  
Qualification as Equivalent to  
a Post Graduate Degree."

## MINIMUM ELIGIBILITY

Passed or appearing in the Senior Secondary (10+2) Examination or equivalent.

## EXEMPTED FROM CSEET

(Eligible to Take Direct Admission in CS Executive Programme)

Foundation passed of ICSI/Final passed of ICAI/Final passed of ICMAI/Graduates (having minimum 50% marks)/Post Graduates

## JULY 2022 SESSION OF

CSEET is proposed to be held on

**SATURDAY, 9<sup>th</sup> JULY 2022**

**HURRY  
UP  
REGISTER  
SOON**

**LAST DATE  
for  
REGISTRATION**

**WEDNESDAY  
15<sup>th</sup> JUNE, 2022**



Register Now: [https://smash.icsi.edu/Scripts/CSEET/Instructions\\_CSEET.aspx](https://smash.icsi.edu/Scripts/CSEET/Instructions_CSEET.aspx)

**Vision**  
"To be a global leader in promoting  
good corporate governance"

**Motto**  
सत्यं वाचं । वाचं वाचः । speak the truth; abide by the law

**Mission**  
"To develop high calibre professionals  
facilitating good corporate governance"

Connect with ICSI

[www.icsi.edu](http://www.icsi.edu)



Online Helpdesk : <http://support.icsi.edu>

Link to register : [https://smash.icsi.edu/Scripts/CSEET/Instructions\\_CSEET.aspx](https://smash.icsi.edu/Scripts/CSEET/Instructions_CSEET.aspx)



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# All India Company Law Quiz 2022

## for CS Students

**NO PARTICIPATION FEE**

**PRIZE**

EXECUTIVE	PROFESSIONAL
1 <sup>st</sup> PRIZE RS. 50,000/-	1 <sup>st</sup> PRIZE RS. 50,000/-
2 <sup>nd</sup> PRIZE RS. 30,000/-	2 <sup>nd</sup> PRIZE RS. 30,000/-
3 <sup>rd</sup> PRIZE RS. 20,000/-	3 <sup>rd</sup> PRIZE RS. 20,000/-

**REGISTRATION OPEN**  
Wednesday, 20<sup>th</sup> April, 2022  
at 10.00 AM

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**REGISTRATION CLOSE**  
Tuesday, 31<sup>st</sup> May, 2022  
at 5.00 PM

**ELIGIBILITY:** All Executive and Professional Programme students of the Institute having a valid registration number as on **31<sup>st</sup> May 2022**, shall be eligible to participate in the competition.

**Preliminary Round** (Online Mode, MCQ Pattern)

**Quarter-Final Round** (Online Mode, MCQ Pattern)

**Semi Final Round** (Online Mode, MCQ Pattern)

**Final Round** (Physical/Virtual, as decided by the Institute )

Friday, 17<sup>th</sup> June, 2022 From 10 AM to 5 PM

Friday, 8<sup>th</sup> July, 2022 From 10 AM to 5 PM

Thursday, 28<sup>th</sup> July, 2022 From 10 AM to 5 PM

Tuesday, 30<sup>th</sup> August, 2022

For any query contact at : [icsi\\_aicq@icsi.edu](mailto:icsi_aicq@icsi.edu)

For registration: <https://g25.tcsion.com//EForms/configuredHtml/1677/62659/application.html>

CS Devendra V. Deshpande  
President, The ICSI

CS Manish Gupta  
Vice-President, The ICSI

Connect with ICSI

[www.icsi.edu](http://www.icsi.edu)

Online Helpdesk : <http://support.icsi.edu>

### All India Company Law Quiz 2022 for CS Students

Link for registration:

<https://g25.tcsion.com//EForms/configuredHtml/1677/62659/application.html>

For more details : <https://www.icsi.edu/all-india-company-law-quiz-2022/>

## Winners of National Round of “Essay Writing Competition” organized by ICSI



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*Motto*  
सत्यं वद। धर्मं चर। *Speak the truth; abide by the law*

*Mission*  
"To develop high calibre professionals facilitating good corporate governance"

**Winners of Essay Writing Competition organised by ICSI**  
**under the banner of Azadi Ka Amrit Mahotsav**  
**{National Round on- 09<sup>th</sup> May-2022}**

**Topic:-**  
**For CS Students - ICSI at 2030**  
**For Non-CS Students - India at 2030**



**2nd Prize Winner**  
**Ms Manasi Ganesh Kulkarni**  
Reg.No.- 440646232/02/2018  
Professional Programme  
**Aurangabad**



**1st Prize Winner**  
**Ms Nandini Agarwal**  
Non-CS, Sibsagar Commerce College, Shivasagar  
**Guwahati**



**3rd Prize Winner**  
**Ms Surabhi Rajesh**  
Non-CS, NSS College of Engineering  
**Palakkad**

**CS Devendra V. Deshpande**  
President, ICSI

**CS Manish Gupta**  
Vice President, ICSI



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## Winners of Poster Making Competition organised by ICSI under the banner of Azadi Ka Amrit Mahotsav {National Round on 10<sup>th</sup> May-2022}

**Topic:- Vasudhaiva Kutumbakam**



**2nd Prize Winner**  
**Mr Ritam Dey**  
Non-CS, Vidyasagar Mahavidyalaya  
**EIRO**



**1st Prize Winner**  
**Ms Yagna Priya Peddisetti**  
Reg. No.- 340736409/08/2019  
Executive Programme  
**Hyderabad**



**3rd Prize Winner**  
**Ms Aishwarya Ray**  
Reg. No.- 140657524/07/2021  
Executive Programme  
**Bhubaneswar**

**CS Devendra V. Deshpande**  
President, ICSI

**CS Manish Gupta**  
Vice President, ICSI



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**Winners of Elocution Competition organised by ICSI  
under the banner of Azadi Ka Amrit Mahotsav  
{National Round on- 11<sup>th</sup> May-2022}**



**Topic:- "Digital India"**



**2nd Prize Winner**



**Ms Iksha Praveen Mishra**  
Reg. No.- 441006893/07/2021  
Executive Programme  
Pune

**1st Prize Winner**



**Ms Additi Solanki**  
Non-CS, MOP Vaishnav College of woman  
Chennai

**3rd Prize Winner**



**Mr Mufaddal Husainbhai Dalal**  
Reg. No.- 440902893/11/2020  
Professional Programme  
Vadodara

**CS Devendra V. Deshpande**  
President,ICSI

**CS Manish Gupta**  
Vice President,ICSI



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"To develop high calibre  
professionals facilitating  
good corporate governance"

**Winners of Slogan Writing Competition organised by ICSI  
under the banner of Azadi Ka Amrit Mahotsav  
{National Round on 12<sup>th</sup> May-2022}**

**Topic:- "Skill India"**



**2nd Prize Winner**

**Ms Mahima Mouli**  
Reg. No.- 340654461/08/2018  
Executive Programme  
Bengaluru



**1st Prize Winner**

**Ms Aishwarya Ray**  
Reg. No.- 140657524/07/2021  
Executive Programme  
Bhubaneswar



**3rd Prize Winner**

**Mr Prakhar Agarwal**  
Non-CS, Sri Venkateswara College, Delhi  
Lucknow

**CS Devendra V. Deshpande**  
President, ICSI

**CS Manish Gupta**  
Vice President, ICSI



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**Vision**  
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speak the truth abide by the law

**Mission**  
"To develop high caliber professionals facilitating good corporate governance"

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## Winners of Online Quiz Competition organised by ICSI under the banner of Azadi Ka Amrit Mahotsav (held on 13<sup>th</sup> May-2022)



**2nd Prize Winner**  
**Ms Deepanshi Gupta**  
Reg. No.- 240683706/08/2018  
**Delhi**



**1st Prize Winner**  
**Mr Apoorva Krishna Pandey**  
Non-CS, Amity University,  
**Lucknow**



**3rd Prize Winner**  
**Ms Nupur Hirwani**  
Reg. No.- 240814960/01/2020  
**Jhansi**

**CS Devendra V. Deshpande**  
President, ICSI

**CS Manish Gupta**  
Vice President, ICSI

Connect with ICSI | [www.icsi.edu](http://www.icsi.edu) |      | Online helpdesk : <http://support.icsi.edu>

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## Examination

### 1. CS FOUNDATION PROGRAMME TO BE CONDUCTED ON 15<sup>TH</sup> AND 16<sup>TH</sup> JUNE, 2022 THROUGH REMOTE PROCTORING MODE

The Candidates enrolled for CS Foundation Programme, June-2022 session scheduled to be held on 15<sup>th</sup> – 16<sup>th</sup> June, 2022, shall be required to appear using their own Laptop or Desktop Computer in accordance with the Instructions to the Candidates at the schedule time. All eligible Candidates are advised to plan for availability of laptop/ desktop. Candidates shall be remotely supervised by the invigilators / supervisors called Proctors.

There shall not be any change in the syllabus, pattern of question papers, marking of answers and submission of the Examination. The Institute will conduct mandatory mock test for the Candidates so that they can familiarize themselves with all requirements before the actual Examination.

**The next CS Foundation Programme, June – 2022 is scheduled on Wednesday, the 15<sup>th</sup> June, 2022 and Thursday, the 16<sup>th</sup> June, 2022 as per the following Examination Time-Table:**

<i>Day and Date of Examination</i>	<i>Subjects</i>		<i>Batch No.</i>	<i>Examination Timings</i>	
				<i>From</i>	<i>To</i>
<b>Wednesday, 15<sup>th</sup> June 2022</b>	Paper-1 & Paper-2	Business Environment and Law	I	9.30 A.M.	11.00 A.M.
		<b>AND</b> Business Management, Ethics and Entrepreneurship	II	4.00 P.M.	5.30 P.M.
<b>Thursday, 16<sup>th</sup> June, 2022</b>	Paper-3 & Paper-4	Business Economics	I	9.30 A.M.	11.00 A.M.
		<b>AND</b> Fundamentals of Accounting and Auditing	II	4.00 P.M.	5.30 P.M.

## 2. INSTRUCTIONS TO EXAMINEES

### CS FOUNDATION PROGRAMME

#### JUNE, 2022 SESSION

**CS FOUNDATION PROGRAMME WOULD BE HELD ON 15<sup>TH</sup> AND 16<sup>TH</sup> JUNE, 2022 AS PER TIMING GIVEN IN THE ADMIT CARD. CANDIDATES SHOULD READ THE INSTRUCTIONS GIVEN BELOW CAREFULLY AND STRICTLY FOLLOW THEM WHILE APPEARING IN THE EXAMINATION**

#### **PART-A : GENERAL INSTRUCTIONS**

1. Immediately after taking the print-out of the Admit Card from the website of the Institute [www.icsi.edu](http://www.icsi.edu), every Candidate is advised to verify all the details mentioned in his/her Admit Card, i.e., his/her Name, Photograph, Signature, Admission Number, Date and Timing of Examination, etc. In case of any discrepancy, the same must be brought to the notice of the Institute immediately at our support portal <http://support.icsi.edu>.
2. Conduct of Examination in Remote Proctored Mode means –
  - a. Candidates shall be required to download Safe Exam Browser in their Laptop or Desktop as per the link provided to the them in due course of time;
  - b. Candidates shall be continuously monitored through video / audio mode by the supervisor/invigilator, known as Proctor in the same manner as if they appearing in the Examination at Examination Centres;
3. **Candidates should keep with them (i) Admit Card; and (ii) Student Identity Card/Photo Identity Card issued by Govt. Departments viz. Passport, Driving Licence, PAN Card, UID Aadhaar Card or Voter Card on the day of Examination for verification by the Remote Proctors for securing appearance in the Examination failing which they shall not be allowed to take the Examination. Only those Candidates whose identity is matched and established will be allowed to appear in the Exam. Candidates will not be allowed to keep any other document with them other than Admit Card and original Identity Card and they should not write anything on them.**
4. Candidates are required to login to the system **40 (forty) minutes** before the time specified for the commencement of the Examination. No Candidate shall be allowed to appear in the Exam after completion of 30 minutes of the start of the Examination and no Candidate shall be permitted to finish the Exam until the expiry of 45 minutes of the commencement of the Examination.
5. There will be 50 Multiple Choice Questions (MCQ's) of 2 marks each in each paper and the Candidates shall be given 90 minutes for appearing in both the papers on each day (45 minutes in case of exemption in one of the papers).
6. The question papers will be displayed on the Computer Screen both in English and Hindi language except for *Business Management, Ethics and Entrepreneurship* paper for which questions will be displayed in English only. In case of any doubt or discrepancy in Hindi language, the English version of the questions shall prevail.

7. **Candidates are not required to appear in the paper(s) in which they have been granted paper-wise exemption as shown in the Admit Card.** In case of any discrepancy in regard to paper-wise exemption(s) shown in the Admit Card, it should immediately be brought to the notice of the Directorate of Student Services of the Institute in writing at our support portal <http://support.icsi.edu>.
8. Every Candidate is compulsorily required to appear in all the subjects/ Paper(s) for which he/ she had enrolled. In case any Candidate remains absent in any subject(s)/ Paper(s) due to any reason, whatsoever, he/ she shall be summarily declared fail. However, in case a Candidate who has been granted exemption in any one subject i.e., Paper 1 or 2 (on first day i.e., 15<sup>th</sup> June, 2022) or Paper 3 or 4 (on second day i.e., 16<sup>th</sup> June, 2022) as the case may be, he/ she is required to answer only those questions in the relevant subject/paper in which he/she is enrolled.
9. Candidates are required to secure a minimum of 40% marks in each paper, i.e. Paper-1, Paper-2, Paper-3 and Paper-4 separately as the case may be, and 50% marks in aggregate of all papers put together for passing the Foundation Programme Examination. **There will be no negative marking for wrong answers.**
10. No Candidate shall carry/keep with him/her mobile phone, I-pad, palmtop, pager, books, study material, printed or handwritten material, pieces of paper, digital diary, watch alarms, blue tooth, health band, smart watch, scientific and programmable calculators, listening devices and recording or photographic devices or any kind of communication device/gadget, or any other reference material etc. during the Examination.
11. On the second day of Examination i.e. 16<sup>th</sup> June, 2022 for Examination relating to Business Economics (BE) (Paper 413) and Fundamentals of Accounting and Auditing (FAA) (Paper 414) the Candidates **will be permitted to use ordinary calculator (12 digits, 6 functions and 2 memories) and rough sheets (blank papers) for calculation purpose.** In no case, scientific calculator or calculator with more than 2 memory will be allowed. It will be mandatory for the Candidates to show the calculator and pages for rough work to remote proctor/invigilators.  
  
However, on the first day of Examination i.e. 15<sup>th</sup> June, 2022 for Examination relating to Business Environment & Law (BEL) (Paper 411) and Business Management, Ethics and Entrepreneurship (BMEE) (Paper 412) the Candidates will not be allowed to use calculator and rough sheets.
12. In case of violation of Instructions regarding use of calculator and rough sheet the result of Candidates will not be processed and will be declared as cancelled.
13. **An illustrative list of ordinary calculators is also annexed to the “Instruction to Examinees”. In no case the calculator should have more than 12 digits, 6 functions and 2 memories.**
14. Consulting, talking, whispering with any person, attempting to copy or found copying or referring to any printed/ handwritten material, notes, books, mobile phone or any electronic device etc., or helping or asking help from any other person in anymanner during the course of Examinations by any Candidate **will be considered as adoption of Unfair Means in the Examination. Taking photograph of screen during Examination is also strictly prohibited.**

15. Candidates' eligibility to appear in the CS Foundation Programme Examination shall be subject to the provisions of the Company Secretaries Regulations, 1982 (as amended from time to time) as in force and the guidelines issued by the Council from time to time.

## **PART-B**

### **INSTRUCTIONS FOR APPEARING IN THE FOUNDATION PROGRAMME EXAMINATION THROUGH REMOTE PROCTORING MODE**

Candidates will appear in the Examination from a secured environment. The Candidates should:

- i) Sit in a secluded room or any other suitable quiet place with a chair and desk/table preferably with plain backdrop (area behind the Candidate) with adequate lighting so that the Candidate is visible to the proctor. The place should be noise free with no other person(s) in the surroundings except the Candidate.
- ii) No item except the computer, external webcam (if internal webcam is not available), keyboard, mouse, other permitted items, if any, should be kept on the desk/table on the day of the Examination.
- iii) Candidates must dress decently.

The modus operandi for conducting the Examination through Remote Proctored mode shall be as under:

#### **(A) Technical Requirements for Candidates appearing in Foundation Programme Examination through remote proctoring mode:**

Candidate has to ensure that the following technical requirements are available at his/her Desktop/laptop (mobile/tablet is not allowed) for appearing for the Examination:

##### **1. Desktop/Laptop:**

- Browser: Google Chrome version 8.0 & above
- Video/Audio: Webcam and a good quality Mic is required. Enable web cam and mic under Chrome settings-Extensions
- Operating system: Windows 8 or 10
- RAM & Processor: 4 GB+ RAM, i3 5th Generation 2.2 Ghz or equivalent/higher
- Pop-up blocker: Disable ad blocker/pop up blocker under Chrome Extensions
- Cookies: Enabled
- Firewall: Disabled
- Anti- Virus: Disabled. "Any make" to be disabled-can be re-installed post Examination
- Admin-rights: Enabled. Candidate to have administrative privileges on the laptop/desktop to enable installation/uninstallations
- Any Remote Desktop Applications: Uninstalled

## 2. Internet Connection:

Recommended Internet speed per user: Dedicated Internet and Internet Bandwidth of min. 2MBPS (4G/ Wi-Fi) or above + upload speed

### (B) Examination Process:

Every Candidate will be required to copy and paste the test taking url , login with the ID and password provided, 40 minutes before the Examination start time.

Please note: The test taking url, user ID and your password for mock exam and the live exam will be provided to the Candidates separately.

Candidates are advised to ensure that on the day of the Examination, their Laptop is fully charged and in case of Desktop, it is connected to an uninterrupted power source for smooth conduct of Examination.

Candidates must not setup the computer at the time of the Examination. All the settings need to be done much before the Examination and tested properly.

### (C) Remote Proctoring:

The Candidates appearing in Foundation Programme Examination shall be remotely proctored from the Control Room of the Institute, as per details given below:

1. Login credentials for Candidates will be sent by email and SMS before the Examination.
2. At the beginning of each session, the Candidate undergoes an identity verification at 2 levels,

**Level 1:** *Capture of facial photo. During the Examination, the AI tool constantly monitors the picture of the Candidate taking the Examination with the facial photo captured initially for any mismatch. In case of any mismatch, the system will capture the anomaly and notification to live proctor will be instantly displayed.*

**Level 2 :** Candidate will need to display Admit Card and Student Identity Card/Valid ID Proof (PAN / Aadhar / Any other valid Govt. Approved ID). Proctor will instruct the Candidate to display the Admit Card / valid ID proof after the logging in to the Examination. Once the identity is approved by the Proctor, Candidate will be allowed to start the Examination. **Candidates are advised not to write anything on Admit/Identity card and rough sheets failing which strict action will be taken.**

3. The activities of the Candidate during the Examination will be monitored and if he/she is violating any rules during the Examination or trying to adopt any unfair means, the system will automatically collect data based on the following parameters and will immediately alert the online live proctor:
  - **Focus changed to a different window:** Candidate tabs out of the Examination taking window.
  - **Browser not supported:** Candidate is using an older browser version.
  - **Webcam is disabled:** Candidates web cam is switched off.

- **Face is not visible in the camera:** Candidate is not looking into the camera or stays away/blocks the camera view.
  - **Several faces in front of the camera:** There are other people along with the Candidate.
  - **Face does not match the profile:** Candidate giving the Examination is not the same person whose photo was captured in before starting the Examination and as per the Admit Card.
  - **Microphone switched off /muted or its volume is low:** Candidate has switched-off /muted the microphone.
  - **Conversation or noise in the background:** System has captured background noise.
  - **Screen activities are not shared :** Candidate has stopped screen share activity.
  - **Second display is used :** Additional display like extended monitor has been connected.
  - **Full-screen mode is disabled:** Candidate has disabled full screen mode.
4. There shall be Live proctors. A session that is in progress, shall be continuously watched online:
- Proctor if required, can chat, convey information/instructions to the Candidate using chat box.
  - Session saves photos of the Candidate face and periodic (every minute) snapshots of the Candidate’s webcam.
  - Each session is finished either by the Candidate, or automatically after the end of the allotted time, or by the proctor. All audio, video, text messages and recorded events are saved in the system and are attached to the session protocol.

**For Enrollment/exemption related issues the student can contact through support portal <http://support.icsi.edu>.**

5. The position of the camera should not be too low/ high or hooked onto a different monitor. The Candidate should make sure that the camera is at eye level and on the monitor during the Examination.
6. Candidate must not look away from laptop/desktop screen, must face computer screen.
7. The Candidates shall be required to strictly follow the instructions given by the proctors during the course of the Examination failing which they shall be disqualified.
8. Candidate’s face must be positioned in the middle of the camera view and Candidate’s face must be visible throughout the Examination.
9. Candidates must not navigate away from Final Test/Examination window.
10. Candidates will not be allowed to leave the room/test area or take bio-break during the Examination until its submission. If any Candidate takes any break or leaves the room for any reason during the Examination, will be treated as resorting to unfair means.

11. Candidates must not use headphones, ear buds, or any other type of listening equipment during the Examination.
12. The issues faced by Candidates during the Examination, viz. no network connection, network disconnection due to Wifi disabled, no internet connectivity, Power cut, etc):  
In such a scenario, the Candidate will be allowed to login again and continue from the last question attempted. Remote Proctor shall keep watch on all such instances and report all such instance to the Institute immediately.
13. Candidate must ensure that he/she has attempted every question and reviewed the accuracy of his/her answers before submitting the paper. Once submitted (even by mistake), re- Examination will not be permitted.
14. The mock test will be conducted for Candidates to familiarize themselves with the remote proctoring process. Detailed information about appearing in the mock test shall be sent to Candidates separately.

### **PART- C : OPERATING INSTRUCTIONS**

#### **I. Attempting the Examination**

1. Upon Proctor’s instruction, click on the “**APPEAR**” button to access the Onscreen Instructions. In case of any doubt or question about functioning of the Exam Window, Candidates may seek advice/guidance from the Proctor before the commencement of Examination. No query shall be entertained after the commencement of Examination.
2. Do not close the Exam Window or try to restart the system after the commencement of Examination.
3. Each question is followed by four alternative answer marked as A, B, C and D. The Candidate shall choose the most appropriate answer to each question and mark the same through click of mouse against the appropriate answer. Chosen answer will be highlighted and shall automatically be saved. The questions may be answered in any order within the stipulated Examination time.
4. Candidates can make changes in their answer already chosen/ marked by simply clicking the other answer option of their choice at any time before conclusion of Examination or before clicking “**FINISH**” Button.
5. Candidate can clear his/her answer to a particular question by clicking the button “**CLEAR**” to make the question as if not attempted by the Candidate. Candidate shall be remain careful while clicking the “**CLEAR**” button.
6. Candidates shall not click “**FINISH**” button followed by three warnings until they have completed all the questions, **i.e., 100 questions for both the papers (50 questions in case of exemption in one paper)** of their Examination. The Examination shall not re-start once “**FINISH**” button is clicked.
7. Countdown clock will start on commencement of Examination and the same will be displayed on the top right hand corner of the Exam Window for the remaining time available to a Candidate for the Examination.

8. Before conclusion of Examination, the Candidates can use the “Bookmark” option by clicking on “BOOKMARK” button, if they wish to review or revisit the question later. However, the “Bookmark” button shall not capture or save the answers.
9. In case of restarting/shut down of computer due to technical reasons, immediately report the same to the Proctor. Answers already marked and time of the Examination will be saved and the Candidate will be able to resume the Examination from the exact point that last appeared before him/her.

## II. Working on Examination Window

1. APPEAR → CLICK → Display of Exam Window
2. Only one question will be displayed on the Exam Window at a time.
3. Candidates can mark their choice of answer by placing cursor on any one of the four alternative answers to each question and clicking through mouse there at, chosen answer option will be highlighted.
4. Candidates can change their answer to any question by clicking at the new answer option (Radio Button) before “**FINISH**” of the Examination.
5. Candidates can answer question in any order and can navigate between questions either by clicking on “Previous”/“Next” button or by directly clicking on the question numbers which are displayed in the Paper-wise Summary panel available on the left side of the Exam Window.
6. Every particular question answered by the Candidate will be displayed in **GREEN** colour on the Summary Panel. The questions that are not attempted and not bookmarked for review will be displayed without any colour. Questions Attempted and Bookmarked for review will be highlighted in **BLUE** and those which are not attempted but Bookmarked for Review will be displayed in **RED**.

## III. Examination Submission

1. After completion of the Examination, Candidates can click “**DONE**” button followed by three warnings with “**FINISH**” button to submit the Examination. After conclusion of Examination timing, system will automatically save, finish and submit the Examination.
2. In case any Candidate wrongly clicks the “**DONE**” button, warning screens will be displayed; and he/she can return to the question paper by clicking “Go to Examination”. There are three such warnings – **WARNING-1**, **WARNING-2** and **WARNING-3** with “**FINISH**” button.
3. Candidates shall remain cautious while clicking “**FINISH**” button and warnings. On clicking the “**FINISH**” button after “**WARNING-3**”, **Examination will be completed, finished and submitted.**
4. **After submission of Examination, it shall not re-start at all and the answer marked by the Candidate to the questions shall be considered for purposes of Computation of the Result.**

5. No Candidate is permitted to leave the Examination **until the expiry of Examination timing.**
6. A “Thank you” message will appear confirming the completion, finishing and submission of the Examination.

***Infringement of any of these instructions shall render the Candidates liable for disciplinary action which could lead to cancellation of result of the Examination and/or studentship registration under the Company Secretaries Regulations, 1982as in force.***

**[SMOKING, CHEWING OF TOBACCO, BETEL, INTOXICANT, CARRYING/USE OF MOBILE PHONE/ ELECTRONIC DEVICE, ETC., IS TOTALLY BANNED DURING THE EXAMINATION].**

**AN ILLUSTRATIVE LIST OF CALCULATORS ALLOWED IN THE EXAMINATION IS GIVEN BELOW:**

<b>S.NO.</b>	<b>MANUFACTURERS/ SELLER</b>	<b>NAME OF MODEL</b>
1.	Karce	KC 189
2.	Casio, Japan	BL 805
3.		BL 807
4.		DJ 240D
5.		DJ 220D
6.		DJ 120D
7.		MEMORY A-1
8.		MEMORY 8-R
9.		MINI CORD 786 (LCD)
10.		MJ-120D
11.		MJ-120T
12.		MJ-12VCB
13.		MZ-12SA
14.		POCKET MINI (LED)
15.		Citizen
16.	CT 512	
17.	Orpat	OT 150D
18.		OT 512GT
19.	Neel	CT-912
<b>NOTES:</b>	<ul style="list-style-type: none"> <li>➤ Scientific calculators are not allowed.</li> <li>➤ The above list is only illustrative but not exhaustive. The calculators should not have more than 12 digits, 6 functions and 2 memories.</li> <li>➤ The Remote Proctors have complete authority to disallow the use of particular calculator on non-complying with above requirements.</li> </ul>	

# News from Region

## SIRC



**THE INSTITUTE OF  
Company Secretaries of India**  
भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(under the jurisdiction of Ministry of Corporate Affairs)

SOUTHERN  
INDIA  
REGIONAL  
COUNCIL



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**Vision**  
"To be a global leader in  
corporate governance."

सर्वोत्तमः सर्वोत्तमः सर्वोत्तमः

**Motto**  
"Serving the society wholely by the best."

**Mission**  
"To develop high calibre  
professionals committed  
to corporate governance."

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The Institute of Company Secretaries of India, Southern India Regional Council is conducting Class Room Teaching (in Physical Mode) for CS Executive Programme Students of Module I & II who are appearing in December, 2022 Examination from Monday, 30th May, 2022 at ICSI-SIRC House, No.9, Wheat Crofts Road, Nungambakkam, Chennai -600034.

**Date of Commencement :**  
Monday, 30th May, 2022 for Both Modules  
(Classes may end by 1st Week  
of October, 2022)



**Experienced  
Faculties**



**Class Room Teaching for  
CS Executive Programme  
for December, 2022 Examination  
(Physical Mode)**  
**Fees: Rs. 8,500/- (Per Module)**  
(Fees will not be refunded once  
classes commenced)

**Module - II Timing: 6.30 AM to 8.30 AM**

**Module - I Timing: 6.00 PM to 8.00 PM**

**Mode of Payment (Online Transfer)**  
**HDFC Bank:** Poonamallee High Road Branch, **Account Name:** SIRC of the ICSI  
**SB Account No:** 04921110000013 / **IFSC Code:** HDFC0000492

Students attending Online Classes conducted by SIRC are exempted from pre examination test. Students have to pass the test to be conducted by SIRC.

Students are required to enter the details in the link after making the payments.  
**Google Form Link:** <https://forms.gle/zau9VaQx5csmCS1m7>

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**For Further Details Contact:**  
 Mr. C. Murugan, Southern India Regional Office, The Institute of Company Secretaries of India  
 ICSI-SIRC House, No.9, Wheat Crofts Road, Nungambakkam, Chennai-600034.  
 044-28268685/28222212 / [siro@icsi.edu](mailto:siro@icsi.edu); [chelliah.murugan@icsi.edu](mailto:chelliah.murugan@icsi.edu)

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Statutory body under an Act of Parliament  
(under the Jurisdiction of Ministry of Corporate Affairs)

SOUTHERN  
INDIA  
REGIONAL  
COUNCIL



**Vision**

"To be a global leader in  
promoting good  
corporate governance"

**Motto**

सत्यं वद। धर्मं चर। speak the truth while by the law

**Mission**

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professionals facilitating  
good corporate governance"

ICSI-SIRC is conducting Online CSEET Classes for July, 2022 Examination. Students who have registered for CSEET may join the Online Classes. **So far 14 Batches completed successfully with 853 Students. More than 81% of students have passed the CSEET examination.**



**15th Batch of Online Classes  
for  
CSEET**  
(Company Secretary Executive Entrance Test  
for July, 2022 Examination)

**Date of Commencement :**  
Wednesday, 25th May, 2022 (Classes may end by 28th June, 2022)

**2 Online Mock Tests  
will be conducted.**

**Fees: Rs. 3,000/-**  
(Fees once paid, will not be refunded)  
**Timing of Classes**  
7.00 A.M. to 9.00 A.M.  
&  
05.00 P.M. to 07.00 P.M.  
**(Monday to Saturday)**



**Experienced  
Faculties**



**Mode of Payment (Online Transfer)**  
HDFC Bank:Poonamallee High Road Branch  
Account Name:SIRC of the ICSI  
SB Account No:04921110000013  
IFSC Code : HDFC0000492

Above registered students will be provided the login ID & Password for online classes separately by email.

Students are required to enter the details in the link after making the payment.  
**Google Form Link: <https://forms.gle/xwLx6Y4S6QDH3Bjw7>**

Mr. C Murugan, Executive (Admin), Southern India Regional Office, The Institute of Company Secretaries of India  
ICSI-SIRC House, No.9, Wheat Crofts Road, Nungambakkam, Chennai – 600034.  
Phone: 044-28268685/28222212 / Email ID : [siro@icsi.edu](mailto:siro@icsi.edu); [chelliah.murugan@icsi.edu](mailto:chelliah.murugan@icsi.edu)

# EIRC



**THE INSTITUTE OF  
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भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the Jurisdiction of Ministry of Corporate Affairs)

Eastern  
India  
Regional  
Council



**75  
Azadi Ka  
Amrit Mahotsav**

VISION  
"To be a global leader in providing  
good corporate governance"

ICSI Motto  
कर्मो धेनुर्धरो वरुः earn the credit while by the loss

MISSION  
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facilitating good corporate governance"



## Join Online Classes for

# CSEET

(Company Secretary Executive  
Entrance Examination Test for  
9<sup>th</sup> July, 2022)

**Conducted by  
ICSI-EIRC**

**Date of  
Commencement :**  
**23<sup>rd</sup> May,  
2022  
(Monday)**

Fees:  
Rs. 2000/-\*

Link for online payment:  
<https://paytm.com/education?src=1&q=fees>

Highlights



Online Coaching



Revision Classes



Affordable Fees



Exam Oriented



Renowned Faculty



Exclusive Doubt  
Clearing Sessions

ACHIEVE  
YOUR DREAMS  
WITH US



Students are required to send their details with  
Payment Transaction Id at [uma.joarder@icsi.edu](mailto:uma.joarder@icsi.edu)  
after payment of fees.

Registered students will be provided the log in Id &  
password for online classes separately by email.

Payment may also be  
made by Cash at  
ICSI-EIRC House

\* Students who  
have already paid  
Rs. 1,000/- during  
CSEET registration  
and opted for Oral  
Tuition Classes at  
ICSI-EIRC need to  
pay the balance  
amount Rs. 1,000/-  
in the below  
mentioned account:

A/c. Name:  
The Institute of Company  
Secretaries of India-EIRC  
Bank name:  
Punjab National bank  
Branch: Shakespeare  
Sarani, Kolkata  
A/c. No.  
3190000100070126  
IFSC: PUNB0319000

For further details, please contact:  
 Ms. Uma Banik Joarder/ Mr. Bipin Kumar Choudhary  
 ICSI- EIRC HOUSE 3A, Ahiripukur 1st Lane, Kolkata- 700019  
 Ph: (033) 22902179 / 22901065  
 Email Id: [uma.joarder@icsi.edu](mailto:uma.joarder@icsi.edu); [bipin.choudhary@icsi.edu](mailto:bipin.choudhary@icsi.edu)



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IN PURSUIT OF PROFESSIONAL EXCELLENCE  
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EASTERN  
INDIA  
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COUNCIL



75  
Azadi Ka  
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**ICSI Vision**  
"To be a global leader in promoting good corporate governance"

**ICSI Motto**  
सत्यं वद। धर्मं चर।  
Speak the truth abide by the law

**ICSI Mission**  
"To develop high calibre professionals facilitating good corporate governance"

**ADMISSION OPEN**

**Join CS EXECUTIVE classes (Both modules) by ICSI-EIRC**

**Batch commencing from 25<sup>th</sup> May, 2022 (Wednesday) in physical mode**



**KEY HIGHLIGHTS**

- Experienced Faculties
- Doubt Clearing Sessions
- Nominal Fees
- Revision Classes
- Exam Oriented Preparation
- Attractive welcome kit

**Fees:** ₹ 8,000/- for each module  
 ₹ 15,000/- for both modules  
 ₹ 3,500/- for single paper

**Link for online payment:**  
<https://paytm.com/education?src=I&q=fees>

**\* Students desirous to pay through online transfer pay in the below mentioned account:**

**A/c. Name: The Institute of Company Secretaries of India-EIRC**  
**Bank name: Punjab National bank**  
**Branch: Shakespeare Sarani, Kolkata**  
**A/c. No. 3190000100070126**  
**IFSC: PUNB0319000**

Students are required to send their details with Payment Transaction Id at [sumanta.dutta@icsi.edu](mailto:sumanta.dutta@icsi.edu) after payment of fees.

Students can also pay in cash at ICSI-EIRC counter.

Registered students will be provided the schedule and timing of classes by email.

*For further details, please contact:*  
**Mr. Sumanta Dutta / Mr. Bipin Kumar Choudhary**  
**ICSI- EIRC HOUSE 3A, Ahiripukur 1st Lane, Kolkata- 700019**  
**Ph: (033) 22902973 / 22901065**  
**Email Id: [sumanta.dutta@icsi.edu](mailto:sumanta.dutta@icsi.edu); [bipin.choudhary@icsi.edu](mailto:bipin.choudhary@icsi.edu)**

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[www.icsi.edu](http://www.icsi.edu) |  | Online Helpdesk : <http://support.icsi.edu>



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IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

EASTERN  
INDIA  
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COUNCIL

E-Library  
Facility  
Available

## ICSI-EIRC LIBRARY

Dear Students & Members,

Keeping in view for the benefit of Students & Members the EIRC of ICSI is promoting the revamped Library at ICSI-EIRC, House. The EIRC library is equipped with English and Hindi News Papers, Latest Books, Reference Materials & Subscriptions of Leading Journals. You all are requested to please come forward with the suggestions for new inclusions.

### Books Available

● ICSI Publications ● ICSI Study Materials ● Books on Case Laws ● Bare Acts ● Taxation ● Scanners ● Reference Books ● Guideline Answers ● Chartered Secretary

Library facilities is open from 10:30am to 6:30pm on working days

Particulars	Securities Deposit	Annual Subscription	Documents
Students	Rs.500/-	Rs.200/-	Student's / Member's ID Card & 2 Passport size photograph
Member	Rs.2500/-	Rs.200/-	
OTC Students	Rs.500/-	Exempted	

### Terms & Conditions:-

- Two books from the general section will be issued at a time for two weeks.
  - If the issued book is not returned by the due date, the library member may be required to pay a fine of Rs.5/- for each day of default.
  - Where a book is lost or damaged current publisher's price and a surcharge of not exceeding 25% of the price to meet the cost of acquisition shall be charged.
- The security deposit shall be refundable on cessation of membership of library provided there is no book standing in the name of the person and there are no outstanding dues.
- The annual library subscription once paid shall not be refunded under any circumstances.
- The library membership shall be valid for the financial year and may be renewed on the 1st of April each year by paying annual fee.
- Each member of the Library shall observe necessary and due care while handling books and other material.
- Members or readers shall maintain strict discipline inside and around the Library and conduct themselves in a manner conducive to congenial atmosphere for study.
- Every member of the library shall intimate in writing, changes if any, in his/her professional or residential address and contact number or status i.e. a registered student becoming a licentiate or member or a licentiate becoming a member of the Institute within 14 days

*For further details and registration, please contact:*

**Ms. Rukmani Nag, ICSI-EIRC Library**

Phone: 033-2290 1065 / 2283 2973 or mail at [rukmani.nag@icsi.edu](mailto:rukmani.nag@icsi.edu)

ICSI Vision

"To be a global leader in  
promoting good  
corporate governance"

ICSI Motto

सायं वद। वर्यं वद। *speak the truth; abide by the law*

ICSI Mission

"To develop high calibre  
professionals facilitating  
good corporate governance"



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**ICSI Vision**  
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corporate governance"

**सत्यं वद। धर्मं चर।**

**ICSI Motto**

**Speak the truth; abide by the law**

**ICSI Mission**  
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## Attention Students!!

This is to draw your kind attention that few outsourced agencies/private coaching centres are sending misleading communications through emails, WhatsApp, SMS etc. instantly after registering in CS course or just before publishing results to motivate you to join them. Beware of these kind of mal communications for avoiding any sort of fraudulent aspect. ICSI has no association with these kind of agencies.

If you have any query or need any assistance regarding CS course / Classroom Teaching / Training etc. you can write to: [eiro@icsi.edu](mailto:eiro@icsi.edu) or you may visit:

**Eastern India Regional Office  
The Institute of Company Secretaries of India  
ICSI-EIRC House  
3A, Ahiripukur 1<sup>st</sup> Lane,  
Beckbagan, Kolkata-700019**



**033-22901065, 22902973 (10:30 a.m. to 05:30 p.m.)**

Official website of the Institute: <https://www.icsi.edu/home/>

**With best wishes,**

**Team EIRO**

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## NIRC



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## NIRC – ICSI ONLINE CLASS ROOM TEACHING CLASSES

### FOR DECEMBER -2022 EXAMINATIONS

#### ✦ Highlights of Coaching:-

1. Exemption from Pre Examination Test of ICSI.
2. One to one Interaction with Best & Experienced Faculties of ICSI with full Coverage of ICSI Syllabus.
3. Free of Cost Subject Notes to Students of Study Classes.
4. Classes are conducted on cost covering basis.
5. Regular Test series & Mock Test organized as per ICSI Syllabus.
6. Participation in various Programs and other Activities.
7. Free Participation in Class Quiz, Moot court competitions, Debate Competition etc.
8. Video bytes of All India Rank holders of Class Room Teaching centre of Delhi-RO will be uploaded on portal.
9. Articles of All India Rank holders of Class Room Teaching centre of Delhi-RO will be published in the Newsletter and Special reward for meritorious students.

**REGISTRATION  
OPEN**



**50 Lectures per Subject  
(2hrs. Each)**

Dear Students,

We are pleased to inform that the Northern India Regional Council of the Institute of Company Secretaries of India (NIRC-ICSI) is announcing its Online Oral Tuition Classes (OTC) for the students of CS Executive Programme for December, 2022 Examination.

The Tentative Schedule of OT Class of CS Executive Program is as under:

Module 1	Module 2
Jurisprudence, Interpretation & General Laws (Mon, Wed & Fri)	Corporate & Management Accounting (Tue, Thu & Sat)
Setting Up of Business Entities & Closure (Mon, Wed & Fri)	Financial & Strategic Management (Mon, Wed & Fri)
Tax Laws (Tue, Thu & Sat)	Securities Laws & Capital Markets (Tue, Thu & Sat)
Company Law (Mon to Fri)	Economic, Business and Commercial Laws (Mon, Wed & Fri)

#### :- FEE STRUCTURE :-

- Both Module : Rs 15000/-
- Single Module : Rs 8000/-
- Single Subject : Rs 2500/-

**Payment Link:** <https://m.p-y.tm/icsineww>

#### Application Process

In order to get web link of online Classes, students are advised to make payment & send payment confirmation email to [vinay.baisoya@icsi.edu](mailto:vinay.baisoya@icsi.edu) mentioning their contact details including mobile

#### :- FOR MORE DETAILS CONTACT :-

**Mr. Shyam/Mr. Vinay Baisoya**

NIRC of ICSI, NIRC Building, Plot 04, Institutional Area Prasad Nagar, New Delhi 110005  
(Nearest Metro Station is Rajender Place)

Contact No. 011-49343006, 9990961714

Email – [vinay.baisoya@icsi.edu](mailto:vinay.baisoya@icsi.edu);

Website – <https://www.icsi.edu/niro/home/>

**CS SUSSHIL DAGA**  
Chairman  
NIRC – ICSI

**CS SURESH PANDEY**  
Chairman -  
Class Room Teaching & Library Committee  
& Past Chairman, NIRC - ICSI

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## **Editorial Team**

*CS Alka Kapoor, Joint Secretary (SG)*

*CS Lakshmi Arun, Joint Director*

*Puneeta Ahuja, Executive Academics*

*Directorate of Academics*

For views/suggestions/feedback please write to : ***academics@icsi.edu***