



**THE INSTITUTE OF  
Company Secretaries of India**  
भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)



**Vision**

"To be a global leader in promoting good corporate governance"

**Motto**

सत्यं वद। धर्मं चर। इष्टकारं कुरु। तृप्तये। असेवेते। स्युः। कुरु। इष्टकारं।

**Mission**

"To develop high calibre professionals facilitating good corporate governance"

## Placement Drive for Company Secretaries – Apex Group

Dear Member/s,

The Institute of Company Secretaries of India (ICSI) is constantly making efforts for enhancing the opportunities for placement of the Members and conducting Placement Drives on a regular basis. The primary objective of the Placement Drives is to provide a platform for the Company Secretaries and to offer best talent available to the Corporates.

We are pleased to inform that the following placement opportunities are available at Apex Group:

| Designation              | No. of Posts | Experience Range   | CTC Range (INR) | Location   |
|--------------------------|--------------|--------------------|-----------------|--|
| Associate                | 8            | Fresher - 5 years  | 4 LPA – 10 LPA  | Pune, Kolkata,<br>Bangalore,<br>Hyderabad, GIFT City<br>-Gandhinagar |
| Senior Associate         | 5            | 5 years - 10 years | 10 LPA – 15 LPA |  |
| Assistant Vice President | 2            | 10 + years         | 15 LPA Onwards  |  |

### APPLICATION PROCESS:

|                              |   |
|------------------------------|---|
| Commencement of registration | Monday, 3 <sup>rd</sup> April 2023, 2.00 pm   |
| Last date for Registration   | Monday, 10 <sup>th</sup> April 2023, 2.00 pm  |
| Registration Link            | <a href="https://bit.ly/icsi-apexgroup-2023">https://bit.ly/icsi-apexgroup-2023</a> |
| Selection Process            | Interview   |
| Joining Date (Tentative)     | May/June 2023 Onwards   |

### MODALITIES:

- Eligibility:** Candidates must be the Member of the Institute of Company Secretaries of India.
- Essential Qualification:** Associate/ Fellow Membership (ACS/FCS) of the ICSI.
- Additional Qualification:** LLB/ LLM. (Preferred however not mandatory)
- Candidates who have already applied for Company Secretary vacancy with Apex Group in previous six months need not apply in this placement drive.
- Merely registering for the Placement Drive by filling up the registration form does NOT guarantee selection or interview of any candidate.
- Canvassing in any form, for selection in the Placement Drive shall lead to disqualification.
- For queries, please feel free to write at [placement@icsi.edu](mailto:placement@icsi.edu).

The ICSI extends its best wishes to all eligible candidates and look forward to their active participation!!

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