



### Engagement of CS Management Trainee for ICSI IIP

ICSI Institute of Insolvency Professionals (ICSI IIP) is a frontline regulator registered with The Insolvency and Bankruptcy Board of India (IBBI) and is a wholly owned subsidiary of The Institute of Company Secretaries of India (ICSI). It is registered under section 8 of the Companies Act, 2013. ICSI IIP invites applications for the following post:-

<b>Job Title</b>	CS Management Trainee
<b>Job Location</b>	Corporate Office, Noida
<b>Stipend</b>	Rs. 20,000 per month
<b>Qualification</b>	Cleared all modules of CS Professional Exam & completed EDP Training
<b>Training Period</b>	21 Months
<b>Commencement of registration</b>	Thursday, 18 <sup>th</sup> May 2023
<b>Last date for Registration</b>	Thursday, 25 <sup>th</sup> May 2023
<b>Registration Link</b>	<a href="https://bit.ly/icsi-iip-2023">https://bit.ly/icsi-iip-2023</a>

<b>Work Profile:</b>	<b>Skills:</b>
<ul style="list-style-type: none"><li>➤ Assisting in Secretarial Compliances under Companies Act 2013.</li><li>➤ Assisting in research work for various IBC publications &amp; IBC Journal.</li><li>➤ Monitoring of Insolvency Professionals.</li><li>➤ Organizing and conducting various knowledge-based programs convened by ICSI IIP.</li><li>➤ Processing CPE Applications of Insolvency Professionals.</li><li>➤ Carrying out any other assignment(s) as may be assigned from time to time.</li></ul>	<ul style="list-style-type: none"><li>➤ Sound academic knowledge</li><li>➤ Good drafting skills</li><li>➤ Excellent communication skills (Oral and Writing)</li><li>➤ Command over Online Learning Resources (Google Classroom, MS Teams), MS Office (word, excel, power point, etc.)</li><li>➤ Ability to interpret Acts, Rules, Regulations, Guidelines, etc.</li></ul>

- **The Cut Off date for all purposes (including Qualification) for the above post is 01.05.2023.**
- The "ICSI IIP" reserves the right to increase/ decrease the number of vacancies for the post, as advertised, as per its requirement or not to fill up the above post as per its requirement or even cancel the whole process of recruitment without assigning any reason.