



भारतीय कम्पनी सचिव संस्थान
**THE INSTITUTE OF
Company Secretaries of India**
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

ICSI/MS/A/2026-1

16th June 2026

ADVISORY TO MEMBERS

Members are advised to ensure that their Professional Address, Residential Address, Mobile Number and E-mail ID as appearing in the records of the Institute of Company Secretaries of India (ICSI) are accurate and up to date.

Attention is invited to Regulation 3 of the Company Secretaries Regulations, 1982, which requires every member to communicate any change in the particulars entered in the Register of Members to the Institute within the prescribed period. Failure to update such particulars may result in discrepancies in Institute records and may affect election-related communications and voter information.

Members are further advised to ensure that a unique mobile number and email ID are registered against their Membership records for election-related communications and authentication. The use of common mobile numbers or email IDs by multiple Members should be strictly avoided, as it may lead to difficulties in verification, receipt of election-related information, and access to electronic voting facilities.

Members are requested to review and update their contact details, wherever necessary, well before the election process commences.

For updating records, please visit Stimulate Portal (<https://stimulate.icsi.edu/>). For any assistance members may contact the Directorate of Member Services of the Institute at member@icsi.edu.

Directorate of Member Services, ICSI