

Attention Students !

Students are requested to submit their application and other documents pertaining to 15 months training and 15 days training **in pdf or scanned form duly signed by the trainer** (documents should be in a single file of size not exceeding 1 MB and legible on the email IDs as detailed below:-

1. Request for issue of sponsorship letter of 15 months Management Training (with Companies, Law Firms, Consultancy Firms, Banks, Government Departments etc.) in the prescribed Form-ST 10, along with Appointment letter at - sudhir.kumar@icsi.edu
2. Request for issue of sponsorship letter of 15 months Apprenticeship Training (with Company Secretaries in Practice) in the prescribed Form-ST 10, Contract for Apprenticeship Training along with Annexure -Part A & B) at - shrutib.gupta@icsi.edu
3. Request for issue of sponsorship letter for undergoing 15 days training with Registrar of Companies, Stock Exchange, or any other Specialised Agency alongwith 15 months Training Completion Certificate at - shrutib.gupta@icsi.edu

Physical copies of the aforesaid training documents shall not be entertained by the Institute **with effect from 15th October, 2013** from the students having email IDs.

However, students residing in far flung areas where computer facility is not available may submit the same in physical form duly signed and certified by the trainer through post/courier addressed to the Training Section of the Institute at ICSI House, 22 Institutional Area, Lodi Road, New Delhi-110 003.
