



# THE INSTITUTE OF Company Secretaries of India

## भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

Dear Students,

Greetings from the Institute of Company Secretaries of India!!!

The Institute constantly focuses its energies towards career progression of its students and members by providing various platforms such as Trainee drives, Recruitment drives, Meets with senior CS & HR professionals, HR Conclaves, etc. On the same outline, the Institute is organising a Trainee Drive for Honda Cars India Limited in the month of December.

**The Details of ICSI Trainee Drive is as under:**

**Date & Day of Trainee Drive:** - December 12, 2018 (Wednesday)

**Venue:** - ICSI House, C-36, Sector 62, Adj to Health Village, Noida, Uttar Pradesh 201301

**Reporting time:** - 11:00 am

**Modalities:**

1. Students who have passed Professional exams are eligible to participate in the ICSI Trainee Drive 2018.
2. Registration of students would strictly be on first come first basis for first 100 students, Institute reserves the right to call limited number of candidates during the process in case of bulk applications.
3. Dress code - Smart formals.
4. Registration on the Google form does NOT guarantee selection or interview for each candidate. The Institute by no means would be held liable to ensure training opportunities for all students. Selection is solely on the basis of merit of the candidate.
5. Selected candidates would directly be contacted by the organization for joining. Institute would not be interfering in the process.
7. There is No participation fee for the drive.
8. All students should convince themselves and be aware about the responsibilities of traineeship and company. Only after being convinced they should appear for the interview. Rejection of offers without valid reason would bar a candidate from sitting for other Trainee drives / Placement drives being organised by the Institute for the current year.
10. No TA/DA would be paid to the students to participate in the drive.

11. Students should come prepared for day long process.
12. Canvassing for selection in the drive would lead to disqualification.
14. The Students interested to take part need to apply through the link - <https://goo.gl/forms/tnmyB2Ew52l6yQJb2> on or before 04 December, 2018.

**Note:**

- a) Candidate without prior registration will NOT be eligible to participate in the ICSI Trainee Drive.
- b) Participating students are required to carry sufficient copies of resumes. Request for photocopies would not be entertained.

For any Queries Contact: - Ms. Arti J Shailendar, Joint Director / Mrs. Gunjan Sehgal, Assistant Director on [traineeecv@icsi.edu](mailto:traineeecv@icsi.edu), 0120-4082161/2124

**Dte. of Training and Placement  
ICSI**