



Goods & Services Tax

Educational Series

PD & PP : GST : 367

28 November, 2018

Guidelines for Examination for confirmation of enrolment of GST Practitioners (Part II)

Guidelines for appearing in the examination and for post-examination representation and its disposal

1. Candidates are advised to report at the Examination Centre one and a half hour before the scheduled examination time. Gate will be closed fifteen minutes before commencement of examination.
2. Entry in the examination hall will be allowed on production of printout of Admit Card and a valid identity document in original {Aadhar, PAN Card, Driving License, EPIC (Electoral Photo ID Card) or Passport}.
3. The question paper shall be made available on computer screen of the candidates.
4. The test will be in Computer Based mode in a secure environment such that while the test is taken, access to all possible web resources i.e. browsing chatting etc. will be blocked.
5. For answering a question, candidate has to click on the correct / most appropriate option from the given answer choices.
6. Pen/pencil for rough work will be provided in the examination hall. Rough work needs to be done on the back side of Admit card. No separate rough sheet will be provided to the candidates.
7. The question papers shall be in English and in Hindi. In case of any discrepancy, English version will prevail.
8. Any candidate, not satisfied with his result may send a representation to Assistant / Deputy Director (Examination), National Academy of Customs, Indirect Taxes and Narcotics, NACIN Complex, Sector-29, Faridabad-121008, clearly specifying the reasons of representation, within seven days of declaration of results on NACIN website.
9. If the representation requires re-evaluation, it shall be entertained only in cases where a candidate has failed the examination. In such a case, the representation shall be sent along with re-evaluation fee in the form of a Demand draft of Rs. 200/- in favour of PAO, CBEC, payable at New Delhi.
10. NACIN shall inform result of representation to the candidate, preferably within one month of receipt of the representation.

Disclaimer: This document developed for academic purposes only, is based on the information available in public domain. The Institute of Company Secretaries of India shall not be responsible for any loss or damage caused due to any action taken on the basis of information contained in this document. Any person wishing to act on the basis of the information contained in this document should do so only after cross checking with the original source.

Previous issues of Educational Series are available at <http://www.icsi.edu/GSTEducationalSeries.aspx>