



Student Company Secretary

(e-bulletin for Executive & Professional Students)

September 2019



Message from the President

Dear Students,

Undoubtedly education is the most powerful weapon one can use to change the world. Undeniably, it is just One book, One pen, One child and One teacher, who sustain the power to change the world. In similar synergy, we should remember that it is the teacher who plays an inevitable role in this entire process of transformation. A good teacher can inspire hope, ignite the imagination, and instill love of learning.

Let it be any era, ancient, medieval, modern or contemporary, the role and pedestal of teachers, their support in wading us through multiple responsibilities, so one and so forth, have always brought us to a nostalgic feeling to express our respect to our teachers, especially on the occasion of Teachers' Day, celebrated throughout the country on September 5th every year.

Living in a system where people are judged by their excellence in competition, one is bound to achieve pinnacle of excellence and efficacy only under contemporaries and constant guidance. Considering the significance of the same, the Institute as your *Alma-Mater* is putting every effort forward in ensuring inspiration, encouragement and motivation towards preparing each one of its students as one of the finest professionals serving with excellence and sailing competition with success.

Considering myself a student till date and understanding the need to constantly upgrade in order to excel, I am ecstatic to receive Inspiration, Education and Guidance from the Institute towards building all of us as the 'Professionals of Excellence with an exclusive niche in Governance and Compliance'.

Friends, when perfection is a constant companion for transformation and it is teachers who guide us in staying attuned with the transformations in the society, I feel myself indebted to the Institute as well as to all the teachers associated with the Institute, not just for today but for every other day.

Once again I would like to extend my best wishes to all Gurus, Guides, Coaches and Mentors on Teachers' Day.

Happy Teachers Day!!

CS Ranjeet Pandey
President, ICSI

Inside this Issue

- Academic Guidance
- Notification
(Academics)/02/2019
- Notification
ICSI/Academic/2019/SM
- Hindi Books relevant for CS Course Curriculum
- Student – ICSI Academic Connect
- Legal World
- Social Media Platforms for Communicating with the Institute
- Registration
- Important Alerts for Students
- Fee for Services
- Examination
- Corporate Compliance Executive Certificate for Students
- Licentiate – ICSI
- News from Region

Academic Guidance

NOISE POLLUTION - REGULATION AND CONTROL*

Introduction

Noise pollution simply connotes unwanted sound in the atmosphere. It is unwanted because it lacks the agreeable musical quality. Noise is therefore, sound, but it is pollution when the effects of sound become undesirable.

According to Section 2(a) the Air (Prevention and Control of Pollution) Act, 1981, Air Pollutant means any solid, liquid or gaseous substance including noise present in the atmosphere in such concentration as may be or tend to be injurious to human beings or other living creatures or plants or property or environment.

In the case of *Noise Pollution - ... vs Unknown*¹, the Hon'ble Supreme Court of India in Paragraphs 9 & 10 *inter-alia* observed that:

"..... Article 21 of the Constitution guarantees life and personal liberty to all persons. It is well settled by repeated pronouncements of this Court as also the High Courts that right to life enshrined in Article 21 is not of mere survival or existence. It guarantees a right of person to life with human dignity. Therein are included, all the aspects of life which go to make a person's life meaningful, complete and worth living. The human life has its charm and there is no reason why the life should not be enjoyed along with all permissible pleasures. Anyone who wishes to live in peace, comfort and quiet within his house has a right to prevent the noise as pollutant reaching him. No one can claim a right to create noise even in his own premises which would travel beyond his precincts and cause nuisance to neighbours or others. Any noise which has the effect of materially interfering with the ordinary comforts of life judged by the standard of a reasonable man is nuisance. How and when a nuisance created by noise becomes actionable has to be answered by reference to its degree and the surrounding circumstances including the place and the time.

Those who make noise often take shelter behind Article 19(1) a pleading freedom of speech and right to expression. Undoubtedly, the freedom of speech and right to expression are fundamental rights but the rights are not absolute. Nobody can claim a fundamental right to create noise by amplifying the sound of his speech with the help of loudspeakers. While one has a right to speech, others have a right to listen or decline to listen. Nobody can be compelled to listen and nobody can claim that he has a right to make his voice trespass into the ears or mind of others. Nobody can indulge into aural aggression. If anyone increases his volume of speech and that too with the assistance of artificial devices so as to compulsorily expose unwilling persons to hear a noise raised to unpleasant or obnoxious levels then the person speaking is violating the right of others to a peaceful, comfortable and pollution-free life guaranteed by Article 21. Article 19 cannot be pressed into service for defeating the fundamental right guaranteed by Article 21. We need not further dwell on this aspect. Two decisions in this regard delivered by High Courts have been brought to our notice wherein the right to live in an atmosphere free from noise pollution has been upheld as the one guaranteed by Article 21 of the Constitution.
..... ."

*Chittaranjan Pal, Assistant Director, The ICSI.

View expressed in the Article is the sole expression of the Author and it does not express the views of the Institute, where the Author Working for.

1. CWP No. 72/98, Arising out of SLP (C) No. 21851/2003. Judgement dated 18 July, 2005.

Restriction under Noise Pollution (Regulation and Control) Rules, 2000

Increasing ambient noise levels in public places from various sources, *inter-alia*, industrial activity, construction activity, fire crackers, sound producing instruments, generator sets, loud speakers, public address systems, music systems, vehicular horns and other mechanical devices have deleterious effects on human health and the psychological well-being of the people.

In order to regulate and control noise producing and generating sources with the objective of maintaining the ambient air quality standards in respect of noise, Central Government has framed certain Rules known as 'the Noise Pollution (Regulation and Control) Rules, 2000.

Restrictions on the use of Loud Speakers / Public Address System etc.

Rule 5 of the Noise Pollution (Regulation and Control) Rules, 2000 imposed restrictions on the use of loud speakers / public address system and sound producing instruments. It states that:

- (1) A loud speaker or a public address system shall not be used except after obtaining written permission from the authority.
- (2) A loud speaker or a public address system or any sound producing instrument or a musical instrument or a sound amplifier shall not be used at night time except in closed premises for communication within, like auditoria, conference rooms, community halls, banquet halls or during a public emergency.
- (3) Notwithstanding anything contained in sub-rule (2), the State Government may subject to such terms and conditions as are necessary to reduce noise pollution, permit use of loud speakers or public address system and the like during night hours (between 10.00 p.m. to 12.00 midnight) on or during any cultural or religious festive occasion of a limited duration not exceeding fifteen days in all during a calendar year. The concerned State Government shall generally specify in advance, the number and particulars of the days on which such exemption would be operative.
- (4) The noise level at the boundary of the public place, where loudspeaker or public address system or any other noise source is being used shall not exceed 10 dB (A) above the ambient noise standards for the area or 75 dB (A) whichever is lower.
- (5) The peripheral noise level of a privately owned sound system or a sound producing instrument shall not, at the boundary of the private place, exceed by more than 5 dB (A) the ambient noise standards specified for the area in which it is used.

It may be noted that "Authority" means and includes any authority or officer authorized by the Central Government, or as the case may be, the State Government in accordance with the laws in force and includes a District Magistrate, Police Commissioner, or any other officer not below the rank of the Deputy Superintendent of Police designated for the maintenance of the ambient air quality standards in respect of noise under any law for the time being in force.

Further, it may be noted that:

- "**dB (A) Leq**" denotes the time weighted average of the level of sound in decibels on scale A which is relatable to human hearing.
- "**Decibel**" is a unit in which noise is measured.
- "**A**" in dB(A) Leq, denotes the frequency weighting in the measurement of noise and corresponds to frequency response characteristics of the human ear.
- **Leq** : It is an energy mean of the noise level over a specified period.

Restrictions on the Use of Horns, Sound Emitting Construction Equipments etc.

Rule 5A of the Noise Pollution (Regulation and Control) Rules, 2000 imposed restrictions on the use of horns, sound emitting construction equipments and bursting of fire crackers. Rule 5A provides that:

- (1) No horn shall be used in silence zones or during night time in residential areas except during a public emergency.
- (2) Sound emitting fire crackers shall not be burst in silence zone or during night time.
- (3) Sound emitting construction equipments shall not be used or operated during night time in residential areas and silence zones.

Hon'ble Supreme Court of India Directions

In the case of *Noise Pollution - ... vs Unknown*² Supreme Court of India in Paragraph 179 directed as under:

....."DIRECTIONS

179. It is hereby directed as under:-

I. Firecrackers

1. *On a comparison of the two systems, i.e. the present system of evaluating firecrackers on the basis of noise levels, and the other where the firecrackers shall be evaluated on the basis of chemical composition, we feel that the latter method is more practical and workable in Indian circumstances. It shall be followed unless and until replaced by a better system.*
2. *The Department of Explosives (DOE) shall undertake necessary research activity for the purpose and come out with the chemical formulae for each type or category or class of firecrackers. The DOE shall specify the proportion/composition as well as the maximum permissible weight of every chemical used in manufacturing firecrackers.*
3. *The Department of Explosives may divide the firecrackers into two categories- (i) Sound emitting firecrackers, and (ii) Colour/light emitting firecrackers.*
4. *There shall be a complete ban on bursting sound emitting firecrackers between 10 pm and 6 am. It is not necessary to impose restrictions as to time on bursting of colour/light emitting firecrackers.*
5. *Every manufacturer shall on the box of each firecracker mention details of its chemical contents and that it satisfies the requirement as laid down by DOE. In case of a failure on the part of the manufacturer to mention the details or in cases where the contents of the box do not match the chemical formulae as stated on the box, the manufacturer may be held liable.*
6. *Firecrackers for the purpose of export may be manufactured bearing higher noise levels subject to the following conditions: (i) The manufacturer should be permitted to do so only when he has an export order with him and not otherwise; (ii) The noise levels for these firecrackers should conform to the noise standards prescribed in the country to which they are intended to be exported as per the export order; (iii) These firecrackers should have a different colour packing, from those intended to be sold in India; (iv) They must carry a declaration printed thereon something like 'not for sale in India' or 'only for export to country AB' and so on.*

II. Loudspeakers

1. *The noise level at the boundary of the public place, where loudspeaker or public address system or any other noise source is being used shall not exceed 10 dB(A) above the ambient noise standards for the area or 75 dB(A) whichever is lower.*
2. *No one shall beat a drum or tom-tom or blow a trumpet or beat or sound any instrument or use any sound amplifier at night (between 10. 00 p.m. and 6.a.m.) except in public emergencies.*
3. *The peripheral noise level of privately owned sound system shall not exceed by more than 5 dB(A) than the ambient air quality standard specified for the area in which it is used, at the boundary of the private place.*

2. CWP No. 72/98, Arising out of SLP (C) No. 21851/2003. Judgement dated 18 July, 2005.

III. Vehicular Noise

No horn should be allowed to be used at night (between 10 p.m. and 6 a.m.) in residential areas except in exceptional circumstances.

IV. Awareness

1. *There is a need for creating general awareness towards the hazardous effects of noise pollution. Suitable chapters may be added in the text-books which teach civic sense to the children and youth at the initial/early level of education. Special talks and lectures be organized in the schools to highlight the menace of noise pollution and the role of the children and younger generation in preventing it. Police and civic administration should be trained to understand the various methods to curb the problem and also the laws on the subject.*
2. *The State must play an active role in this process. Residents Welfare Associations, Service Clubs and Societies engaged in preventing noise pollution as a part of their projects need to be encouraged and actively involved by the local administration.*
3. *Special public awareness campaigns in anticipation of festivals, events and ceremonial occasions whereat firecrackers are likely to be used, need to be carried out.*

The above said guidelines are issued in exercise of power conferred on this Court under Articles 141 and 142 of the Constitution of India. These would remain in force until modified by this Court or superseded by an appropriate legislation.

V. Generally

1. *The States shall make provision for seizure and confiscation of loudspeakers, amplifiers and such other equipments as are found to be creating noise beyond the permissible limits.*
2. *Rule 3 of the Noise Pollution (Regulation and Control) Rules, 2000 makes provision for specifying ambient air quality standards in respect of noise for different areas/zones, categorization of the areas for the purpose of implementation of noise standards, authorizing the authorities for enforcement and achievement of laid down standards. The Central Government/State Governments shall take steps for laying down such standards and notifying the authorities where it has not already been done.*

Consequences of Violation

According to Rule 6 of the Noise Pollution (Regulation and Control) Rules, 2000, whoever, in any place covered under the silence zone / area commits any of the following offence, he shall be liable for penalty under the provisions of the Environment (Protection) Act, 1986:

- (i) Whoever, plays any music or uses any sound amplifiers;
- (ii) Whoever, beats a drum or tom-tom or blows a horn either musical or pressure, or trumpet or beats or sounds any instrument; or
- (iii) Whoever, exhibits any mimetic, musical or other performances of a nature to attract crowds;
- (iv) Whoever, bursts sound emitting fire crackers; or
- (v) Whoever, uses a loud speaker or a public address system."

Conclusion

The various steps undertaken by the Government to control noise pollution include the implementation of the provisions of Environment (Protection) Act, 1986, the Air (Prevention and control of Pollution) Act, 1981 and the Noise Pollution (Regulation and Control) Rules, 2000; implementation of noise standards at the manufacturing stage for generator sets, motor vehicles, select domestic appliances and firecrackers; and restriction on the blowing of horns, bursting of sound emitted fire crackers, operation of sound emitting construction equipments, and playing of bands, etc. during night time.

References:

1. <http://cpcbenviis.nic.in/noisepollution/noise_rules_2000.pdf>accessed on 24 August 2019.
2. <<http://www.indiaenvironmentportal.org.in/files/file/sc%20noise.pdf>>accessed on 25 August 2019.
3. AIR 2005 SC 3136, (2005) 5 SCC 733.

ENTERPRISE RISK MANAGEMENT – CONCEPT AND FRAMEWORK*

Introduction

If you don't invest in risk management, it doesn't matter what business you're in, it's a risky business.
Gary Cohn

Risk is part of all our lives. Therefore, Risk management has been an integral part of business management for years which helps organisations to understand *what the risks are, who is at risk, what current controls are present for those risks, and then making a judgement about whether the current controls are adequate or not. If they are not adequate then doing something more to manage the level of risk down to an acceptable and reasonable level.* It helps organisations to save their costs, reduce the number of unwanted events, which ultimately reduces the costs associated with those events, compensations and impact on reputation of the organisation.

In traditional risk management, business manages risks in organizational “silos” in which each risk is treated separately and often addressed by different individuals within an organization. For example, in the traditional risk management framework, the financial department is responsible for managing financial risks, whereas the IT department is responsible for managing IT risks. Everyone in an organization is engaged in managing risks in one sort or another like the janitor puts sign of “caution, wet floor” after cleaning the bathrooms or at the entrance to the building on a rainy day. The IT director takes steps to protect the company’s data and systems. The CEO or CFO purchases fire insurance.

Though these risks are managed separately, they are often related and one risk influences other risks. The traditional risk management fails to consider the interactions of risks and lacks coordination in risk management across the organization. Managing various risk categories like strategic risk, financial risk, operational risk individually without considering their impact on others may increase the total risk for the whole company.

This led to the development of Enterprise Risk Management (ERM), the concept that revolutionized the traditional approach and summarized risk management as an integrated, comprehensive and strategic system to provide value for its stakeholders. Thus, ERM is the process of coordinated risk management that places a greater emphasis on cooperation among departments to manage the organization’s full range of risks as a whole.

Differences between Traditional Risk Management and Enterprise Risk Management

Let us look at some of the points which would clarify the differences between traditional risk management and ERM.

- In a traditional risk management framework, an organization is solely looking at things that are insurable. On the other hand, ERM goes beyond risks that are insurable. For example, a company’s reputation cannot be protected through insurance, but proactively identifying and managing the threats to its reputation will help avoid or reduce the impacts.
- Traditional risk management evaluates risks from a loss prevention perspective. However, enterprise risk management considers both impact and probability but also seeks to understand more about a particular risk.

*Nishita Singhal, Assistant Director, ICSI.

The views expressed are personal views of the author and do not necessarily reflect those of the Institute.

- Traditional risk management is departmentalized, i.e., it occurs in a singular business unit. Enterprise risk management, on the other hand, is a top-level process that connects the various departments within an organization.
- Traditional risk management efforts are often borne out of a particular event that management responds to. While enterprise risk management looks at relations between risks, and assesses how the risks affect the organization both positively and negatively.

Features of ERM

- Enterprise risk management is not a function or department. It is the culture, capabilities, and practices that organizations integrate with strategy-setting.
- Enterprise risk management is broader and includes practices that management puts in place to actively manage risk.
- Enterprise risk management also addresses other topics such as strategy-setting, governance, communicating with stakeholders, and measuring performance.
- Enterprise risk management is a set of principles on which processes can be built or integrated for a particular organization, and it is a system of monitoring, learning, and improving performance.
- Enterprise risk management can be used by organizations of any size.

ERM Framework

Risk management slowly gained importance and became more mainstream in 1992 with **the Committee of Sponsoring Organizations' (COSO), Internal Control – Integrated Framework**. COSO which is an independent organisation headquartered in the United States was formed in 1985 with a goal to provide thought leadership dealing with three interrelated subjects: enterprise risk management (ERM), internal control, and fraud deterrence. The Internal Control – Integrated Framework highlighted risk assessment as the one of the five interrelated components of internal control.

In 2004, COSO issued **Enterprise Risk Management — Integrated Framework**. This framework was updated with the release in 2017 of **“Enterprise Risk Management–Integrating with Strategy and Performance,”** which highlights the importance of considering risk in both the strategy-setting process and in driving performance.

COSO Enterprise Risk Management — Integrated Framework, 2004 defined ERM as - *“Enterprise risk management is a process, effected by an entity’s board of directors, management and other personnel, applied in strategy setting and across the enterprise, designed to identify potential events that may affect the entity, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of entity objectives.”*

The updated COSO Enterprise Risk Management–Integrating with Strategy and Performance, 2017 states - *“Enterprise risk management is not a function or department. It is the culture, capabilities, and practices that organizations integrate with strategy-setting and apply when they carry out that strategy, with the purpose of managing risk in creating, preserving, and realizing value.”*

Components and Principles

Enterprise Risk Management—Integrating with Strategy and Performance, 2017 provides a set of twenty principles organized into five interrelated components:



Governance and Culture	Strategy and Objective-Setting	Performance	Review and Revision	Information, Communication, and Reporting
1. Exercises Board Risk Oversight	6. Analyses Business Context	10. Identifies Risk	15. Assesses Substantial Change	18. Leverages Information and Technology
2. Establishes Operating Structures	7. Defines Risk Appetite	11. Assesses Severity of Risk	16. Reviews Risk and Performance	19. Communicates Risk Information
3. Defines Desired Culture	8. Evaluates Alternative Strategies	12. Prioritizes Risks	17. Pursues Improvement in Enterprise Risk Management	20. Reports on Risk, Culture, and Performance
4. Demonstrates Commitment to Core Values	9. Formulates Business Objectives	13. Implements Risk Responses		
5. Attracts, Develops, and Retains Capable Individuals		14. Develops Portfolio View		

Component 1: Governance and Culture:

Risk governance and culture together forms a strong foundation for the ERM and basis for all other components. Risk governance sets the entity's tone at the top which percolate down to all the level of the management, reinforcing the importance of ERM. Culture pertains to ethical values, desired behaviours, and understanding of risk in the entity.

Principle Exercises Board Risk Oversight	1. Risk oversight is possible only when the Board understands the entity's strategy and industry, and stays informed on issues affecting the entity. An entity's board of directors plays an important role in risk governance and significantly influences ERM. The primary responsibility for ERM lies with the Board of Directors of the Company.
Principle Establishes Operating Structures	2. In an entity, the board delegates to management the authority to design and implement practices that support the achievement of strategy and business objectives.
Principle Defines Desired Culture	3. An entity's culture is reflected in its core values and approach to ERM. Culture is evident in decisions made throughout the entity decisions ranging from those made about developing and implementing strategy to those affecting day-to-day tasks.
Principle Demonstrates Commitment to Core Values	4. The tone of an organization is fundamental to ERM. A strong and supportive tone should be set from the top of the organization in support of an ethical risk culture.
Principle Attracts, Develops, and Retains Capable Individuals	5. Management at different levels establishes the structure and process to attract, train, mentor, evaluate and retain talent.

Component 2: Strategy, and Objective-Setting:

Setting strategy and business objectives are the key activity of an organization and the ERM has to be integrated at this level.

Principle Analyses Business Context	6. An organization considers business context when developing strategy to support its Mission, Vision, and Core Values.
Principle Defines Risk Appetite	7. Risk Appetite refers to the types and amount of risk an organization is willing to accept. Risk appetite is communicated by management, endorsed by the board, and disseminated throughout the entity.

Principle 8. Evaluates Alternative Strategies	An organization must evaluate alternative strategies as part of its strategy-setting process and assess the risk and opportunities of each option.
Principle 9. Formulates Business Objectives	The organization develops business objectives that are measurable or observable, attainable, and relevant and align them with the entity's risk appetite.

Component 3: Risk in Execution:

This component of the Framework focuses on ERM practices that support the organization in making decisions and achieving strategy and business objectives. An organization identifies and assesses risks that may affect an entity's ability to achieve its strategy and business objectives. It prioritizes risks according to their severity and considering the entity's risk appetite. The organization then selects risk responses and monitors performance for change. In this way, it develops a portfolio view of the amount of risk the entity has assumed in the pursuit of its strategy and business objectives.

Principle 10. Identifies Risk	The organization identifies new, emerging, and changing risks to the achievement of its strategy and business objectives.
Principle 11. Assesses Severity of Risk	The risks identified and included in an entity's risk universe are assessed in order to understand the severity of each risk to the achievement of an entity's strategy and business objectives.
Principle 12. Prioritizes Risks	The risks can be prioritized based on the adaptability, complexity, velocity, persistence, recovery or other criteria.
Principle 13. Implements Risk Responses	Risk response which are accept, avoid, pursue, reduce and share should be deployed for all identified risks.
Principle 14. Develops portfolio view	The organization develops and evaluates a portfolio view of risk. A portfolio view allows management and the board to consider the type, severity, and interdependencies of risks, and how they may affect performance.

Component 4 : Risk Information, Communication, and Reporting:

Management uses relevant and quality information from both internal and external sources to support ERM.

Principle 15. Assesses Substantial Change	The organization identifies and assesses changes that may substantially affect strategy and business objectives.
Principle 16. Reviews Risk and Performance	The organization reviews entity performance and considers risk. Risk owners are typically responsible for reviewing risk responses, developing indicators to review risks and tracking performance.
Principle 17. Pursues Improvement in Enterprise Risk Management	The organization pursues improvement of enterprise risk management. With continuous evaluation of the ERM system the organization can identify the potential improvement areas.
Principle 18. Leverages Information Systems	The organization leverages the entity's information and technology systems to support enterprise risk management.

Component 5: Monitoring Enterprise Risk Management Performance:

Monitoring provides insight into how well the organization has implemented ERM within the entity and how well the components are functioning over time and in light of substantial changes.

Principle 19. Communicates Risk Information	The organization uses communication channels both formal and informal to support enterprise risk management.
Principle 20. Reports on Risk, Culture, and Performance	The organization reports on risk, culture, and performance at multiple levels and across the entity.

Conclusion

In today's global and dynamic environment, all organisations need to respond to change effectively while maintaining high levels of trust among stakeholders. Enterprise Risk Management is an important part of how an organization can manage and prosper through a future full of volatility, complexity, and ambiguity. Adopting COSO's new framework, organizations would become better at integrating ERM with strategy and performance by knowing and managing the risks that will have the greatest impact on the entity. With the right focus, the benefits derived from ERM will far outweigh the investments and provide organizations confidence to face the future.

References

- <https://www.coso.org/Documents/COSO-WBCSD-ESGERM-Guidance-Full.pdf>
- <https://www.coso.org/Documents/2017-COSO-ERM-Integrating-with-Strategy-and-Performance-Executive-Summary.pdf>
- https://www.researchgate.net/publication/328686591_COSO_Enterprise_Risk_Management_ERM_Framework_and_a_Study_of_ERM_in_Indian_Context
- <https://www.erm insightsbycarol.com/traditional-risk-management-erm-differences/>



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

www.icsi.edu

ICSI/Academics(OMR)/2019

01st July, 2019

NOTIFICATION (ACADEMICS)/02/2019

**OMR BASED EXAMINATION IN THREE SUBJECTS OF CS EXECUTIVE
PROGRAMME (NEW SYLLABUS) W.E.F. DECEMBER, 2019 EXAMINATION**

It has been decided that, the examination for following three subjects in Executive Programme (New syllabus) shall be conducted in MCQ based OMR format w.e.f. December 2019 examination:

1. Module - I, Paper-4: Tax Laws
2. Module - II, Paper- 5: Corporate and Management Accounting
3. Module – II, Paper – 8: Financial and Strategic Management

The students appearing for the above three papers in December 2019 examination are advised to prepare for their examination accordingly.


(CS Ashok Kumar Dixit)
Officiating Secretary



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

ICSI/Academics/2019/SM

9th August, 2019

Dear Students,

SUB : Updated Study Materials for CS Examination December, 2019

The Institute is receiving queries from the students regarding the availability of revised study materials applicable for December 2019 Examination for Executive and Professional Programs.

In this regard, we wish to inform that, the updation of Study Material of CS Executive and Professional Programme applicable for December, 2019 Examination has already been made and the same are available in the Academic Corner of the ICSI Website weblink :

<https://www.icsi.edu/student/academic-corner/studymaterialnewsyllabus/>

Further, the Supplementary materials of CS Executive and Professional Programme applicable for December, 2019 Examination are also available at ICSI website under Academic Corner of the ICSI Website weblink:

<https://www.icsi.edu/guidance-dec-2019-examination-ns/>

**(Dr. S. K. Jena)
Director (Academics and Training)**

Hindi Books relevant for CS Course Curriculum

From Shree Mahavir Publications :

- Vyavsayik Arthshasttra, Part – I, by M D Aggarwal
- Vyavsayik Vatavaran Avem Udhamitta by Gupta & Chaturvedi
- Vyavasayik Prabandh, Neeti shastra Avem Sanchar, by Sharma & Chaturvedi
- Vyavasayik Arthashasttra Part – II, by S C Sharma
- Lekhankan Ke Mool tatv Avem Ankenshan, by P C Gupta & C L Chaturvedi
- Aarthik Avem Samanaye Vidhi, by Jain & Gupta
- Prabhandh Lekhanken by M D Aggarwal & N P Aggarwal
- Lagat Lekhanken by S N Maheshwari & S N Mittal
- Cost Accounting – Theory & Problems by Maheshwari SN & Mittal SN
- Cost Accounting & Financial Management, by S N Maheshwari & S N Mittal
- Audhyogik, Shram Avem Samanye Vidhi by Jain & Gupta
- Pratibhouthi Sanniyam Avem Anupalan, by Jain & Gupta
- Adhunik Bhartiya Company Adhinyam by M C Kuchhal
- Adhunik Bhartiya Company Law by M C Kuchhal

From Taxmann Publications:

- Vyaparik Evam Samanya Vidhi by Shubham Aggarwal

Bharat Law House:

- Systematic Approach to Taxation Containing Income Tax & Indirect Taxes by Dr. Girish Ahuja & Dr. Ravi Gupta

Eastern Book Company:

- Administrative Law (Prashasanik Vidhi) by C K Tekwani
- Consumer Protection Law (Upbhokta Sanrakshan Vidhi) by S P Gupta
- Company Law (Company Vidhi) by Avtar Singh
- Constitution of India (Bharat Ka Samvidhan) by EBC
- Art of Conveyancing and Pleading (Abhivachonon ke Prarooparn aur Abhihastantarn - lekhan ki kala) by Murli Manohar
- Systematic Approach to Income Tax, Service Tax & VAT (Hindi Edn.) by Dr. Girish Ahuja.

Attention Students!!

The Institute has uploaded the latest soft copy of the Study Material of the subjects under ICSI Syllabus, 2017 at the website of the Institute at the following link:

<https://www.icsi.edu/student/academic-corner/>

We request your valuable academic views/suggestions/inputs on the study material at academics@icsi.edu



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

Student-ICSI Academic CONNECT

Students may clarify their subject specific academic queries related to study material between 2.00 p.m. to 3.00 p.m. on all working days (Monday - Friday) at 0120-4082125.

Students may also write their academic queries on academics@icsi.edu.

CORPORATE LAWS**Landmark Judgement*****HEAVY ENGINEERING MAZDOOR UNION v. THE STATE OF BIHAR & ORS [SC]*****Civil appeal No.1463 of 1968****J. M. Shelat & V. Bhargava, JJ. [Decided on 12/03/1969]****Equivalent citations: 1970 AIR 82; 1970 SCR (1) 995;1969 SCC (1) 765; (1969) 39 Comp Cas 905.****Companies Act, 1956 - government company - entire share capital is held by central government- whether it is an agent of the central government-Held, No.**

Brief facts : Though the dispute in this case relates to the interpretation of the term 'appropriate government' for the purposes of Industrial Disputes Act, the moot question involved was whether a government company in which the central government had 100% share becomes an agent of the government.

Appellant's entire share capital is contributed by the Central Government and all its shares have been registered in the name of the President of India and certain officers of the Central Government. Certain disputes having arisen between the company and its workmen, into which the State Government of Bihar referred two questions to the Industrial Tribunal for its adjudication. Before the High Court it was conceded that the company was not an industry carried on by the Central Government but the contention was that considering the fact that the entire share capital was contributed by the Central Government and extensive powers were conferred on it, the company must be regarded as an industry carried on under the authority of the Central Government and that therefore it was that Government which was the appropriate Government which could make the said reference. The High Court negated the contention and upheld the validity of the reference. Hence the appeal.

Decision : Appeal dismissed.

Reason : Before considering the authorities cited by counsel before us, we proceed first to examine the meaning of the words used by Parliament in the definition clause of 'appropriate Government'. It is an undisputed fact that the company was incorporated under the Companies Act and it is the company so incorporated which carries on the undertaking. The undertaking, therefore, is not one carried on directly by the Central Government or by any one of its departments as in the case of posts and telegraphs or the railways. It was, therefore, rightly conceded both in the High Court as also before us that it is not an industry carried on by the Central Government. That being the position, the question then is, is the undertaking carried on under the authority of the Central Government? There being nothing in s. 2 (a) , to the contrary, the word 'authority' must be construed according to its ordinary meaning and therefore must mean a legal power given by one person to another to do an act. A person is said to be authorised or to have an authority when he is in such a position that he can act in a certain manner without incurring liability, to which he would be exposed but for the authority, or, so as to produce the same effect as if the person granting the authority had for himself done the act. For instance, if A authorises B to sell certain goods for and on his behalf and B does so, B incurs no liability for so doing in respect of such goods and confers a good title on the purchaser. There clearly arises in such a case the relationship of a principal and an agent. The words "under the authority of" mean

pursuant to the authority, such as where an agent or a servant acts under or pursuant to the authority of his principal or master. Can the respondent-company, therefore, be said to be carrying on its business pursuant to the authority of the Central Government? That obviously cannot be said of a company incorporated under the Companies Act whose constitution, powers and functions are provided for and regulated by its memorandum of association and the articles of association. An incorporated company, as is well known, has a separate existence and the law recognises it as a juristic person, separate and distinct from its members. This new personality emerges from the moment of its incorporation and from that date the persons subscribing to its memorandum of association and others joining it as members are regarded as a body incorporate or a corporation aggregate and the new person begins to function as an entity. (*Salomon v. Solomon & Co. [1897] A.C.22.*). Its rights and obligations are different from those of its shareholders. Action taken against it does not directly affect its shareholders. The company in holding its property and carrying on its business is not the agent of its shareholders. An infringement of its rights does not give a cause of action to its shareholders. Consequently, it has been said that if a man trusts a corporation he trusts that legal persona and must look to its assets for payment; he can call upon the individual shareholders to contribute only if the Act or charter creating the corporation so provides. The liability of an individual member is not increased by the fact that he is the sole person beneficially interested in the property of the corporation and that the other members have become members merely for the purpose of enabling the corporation to become incorporated and possess only a nominal interest in its property or hold it in trust for him. (*cf. Halsbury's Laws of England, 3rd Ed. Vol. 9, p. 9*). Such a company even possesses the nationality of the country under the laws of which it is incorporated, irrespective, of the nationality of its members and does not cease to have that nationality even if in times of war it falls under enemy control. (*cf. Janson v. Driefontain Consolidated Mines [1902] A.C. 484 and Kuenigi v. Donnersmarck [1955] 1 Q.B. 515.*

The company so incorporated derives its powers and functions from and by virtue of its memorandum of association and its articles of association. Therefore, the mere fact that the entire share capital of the respondent-company was contributed by the Central Government and the fact that all its shares are held by the President and certain officers of the Central Government does not make any difference. The company and the shareholders being, as aforesaid, distinct entitles the fact that the President of India and certain officers hold all its shares does not make the company an agent either of the President or the Central Government. A notice to the President of India and the said officers of the Central Government, who hold between them all the shares of the company, would not be a notice to the company; nor can a suit maintainable by and in the name of the company be sustained by or in the name of the President and the said officers.

It is true that besides the Central Government having contributed the, entire share capital, extensive powers are conferred on it, including the power to give directions as to how the company should function, the power to appoint directors and even the power to determine the wages and salaries payable by the company to its employees. But these powers are derived from the company's memorandum of association and the articles of association and not by reason of the company being the agent of the Central Government. The question whether a corporation is an agent of the State must depend on the facts of each case. Where a statute setting up a corporation so provides, such a corporation can easily be identified as the agent of the State as in *Graham v. Public Works Commissioners [1901] 2 K.B. 781* where Phillimore, J. said that the Crown does in certain cases establish with the consent of Parliament certain officials or bodies who are to be treated as agents of the Crown even though they have the power of contracting as principals. In the absence of a statutory provision, however, a commercial corporation acting on its own behalf, even though it is controlled wholly or partially by a Government department, will be ordinarily presumed not to be a servant or agent of the State. The fact that a minister appoints the members or directors of a corporation and he is entitled to call for information, to give directions which are binding on the directors and to supervise over the

conduct of the business of the corporation does not render the corporation an agent of the Government. (see *The State Trading Corporation of India Ltd. v. The Commercial Tax Officer, Visakhapatnam* [1964] 4 S.C.R. 99 and *Tamlin v. Hannaford* [1950] 1 K.B. 18. Such an inference that the corporation is the agent of the Government may be drawn where it is performing in substance governmental and not commercial functions. (cf. *London County Territorial and Auxiliary Forces Association v. Nichols* [1948] 2 All. E.R. 432. In this connection the meaning of the word 'employer' as given in s. 2 (g) of the Act may be looked at with some profit as the legislature there has used identical words while defining (an employer'. An employer under cl. (g) means, in relation to an industry carried on by or under the authority of any department of the Central Government or a State Government, the authority prescribed in that behalf or where no such authority is prescribed, the head of the department. No such authority has been prescribed in regard to the business carried on by the respondent company. But that does not mean that the head of the department which gives the directions as aforesaid or which supervises over the functioning of the company is the employer within the meaning of s. 2(g). The definition of the employer, on the contrary, suggests that an industry carried on by or under the authority of the Government means either the industry carried on directly by a department of the Government, such as the posts and telegraphs, or the railways, or one carried on by such department through the instrumentality of an agent.

We find that the view which we are inclined to take on the interpretation of s. 2(a) is also taken by the High Courts of Calcutta, Punjab and Bombay. In our view the contention that the appropriate Government to make the aforesaid reference was the Central Government and not the State Government has no merit and cannot be sustained.

AHLUWALIA CONTRACTS (INDIA) LTD v. RAHEJA DEVELOPERS LTD [NCLAT]

Company Appeal (AT) (Insolvency) No. 703 of 2018

S. J. Mukhopadhyaya, A.I.S. Cheema & Kanthi Narahari. [Decided on 23/07/2019]

Insolvency and Bankruptcy Act, 2016 - operational creditor sent demand notice to corporate debtor- corporate debtor initiated arbitration proceedings after the receipt of demand notice- operational creditor filed petition before NCLT- petition rejected on the ground that arbitration proceeding is pending- whether correct - Held, No.

Brief facts : The Appellant Operational Creditor filed an application under Section 9 of the Insolvency and Bankruptcy Code, 2016 ("I&B Code" for short) against the Respondent Corporate Debtor. The Adjudicating Authority, by impugned order, after discussing the case on merit, rejected the application on the ground that the claim of the Appellant falls within the ambit of 'disputed claim'. It is pertinent to notice that the Respondent initiated arbitration proceedings only after the receipt of demand notice from the appellant. The Adjudicating Authority also observed that the arbitration proceedings in respect of the same cause of action has been initiated.

Decision : Appeal allowed.

Reason : In an application under Section 9, it is always open to the Corporate Debtor to point out pre-existence of dispute. It is to be shown that the dispute was raised prior to the issuance of demand notice under Section 8(1). In *Mobilox Innovations Pvt. Ltd v. Kirusa Software (P) Ltd, (2017) 1 SCC Online SC 353*, the Hon'ble Supreme Court held that the 'existence of the dispute' and/or the suit or arbitration proceeding must be pre-existing i.e. it must exist before the receipt of the demand notice or invoice.

From the aforesaid decision, it is clear that the existence of dispute must be pre-existing i.e. it must exist before the receipt of the demand notice or invoice. If it comes to the notice of the Adjudicating Authority that the 'operational debt' is exceeding Rs. 1 lakh and the application shows that the aforesaid debt is due and payable and has not been paid, in such case, in absence of any existence of a dispute

between the parties or the record of the pendency of a suit or arbitration proceeding filed before the receipt of the demand notice of the unpaid 'operational debt', the application under Section 9 cannot be rejected and is required to be admitted.

From the aforesaid findings, it is clear that 'claim' means a right to payment even if it is disputed. Therefore, merely the 'Corporate Debtor' has disputed the claim by showing that there is certain counter claim, it cannot be held that there is pre-existence of dispute, in absence of any evidence to suggest that dispute was raised prior to the issuance of demand notice under Section 8(1) or invoice.

In the present case, it is not in dispute that the arbitration proceeding was initiated by the Respondent after about one month from the date of issuance of demand notice under Section 8(1). Therefore, the 'Corporate Debtor' cannot rely on arbitration proceeding to suggest a pre-existing dispute. There is nothing on the record to suggest that the 'Corporate Debtor' raised any pre-existing dispute relating to quality of work performed by Appellant. The ground of delay in execution of work cannot be noticed to deny admission of application under Section 9, the 'Corporate Debtor' having allowed the Appellant to execute the work and certified all the bills.

The Adjudicating Authority wrongly rejected the claim on the ground that the claim raised by the Appellant falls within the ambit of disputed claim. Merely disputing a claim cannot be a ground, as held by Hon'ble Supreme Court in *Innoventive Industries Ltd. v. ICICI Bank and Anr (2018) 1 SCC 407* wherein it is observed that "claim means a right to payment even if it is disputed. The Code gets triggered the moment default is of rupees one lakh or more (Section 4)."

The Adjudicating Authority also failed to appreciate that the arbitration proceeding was initiated on 24th May, 2018 i.e. much after the issuance of the demand notice under Section 8(1) on 28th April, 2018 thereby wrongly held that an arbitration proceeding is pending. 24. From the record as we find that the Respondent has defaulted to pay more than Rs. 1 Lakh and in absence of any pre-existing dispute, and the record being complete, we hold that the application under Section 9 preferred by the Appellant was fit to be admitted.

For the reasons aforesaid, we set aside the impugned judgment dated 19th September, 2018 and remit the case to the Adjudicating Authority for admitting the application under Section 9 after notice to the 'Corporate Debtor' to enable the 'Corporate Debtor' to settle the matter prior to the admission.

SSMP INDUSTRIES LTD v. PERKAN FOOD PROCESSORS PVT. LTD [DEL]

CS (COMM) 470/2016

Prathibha M Singh, J. [Decided on 18/07/2019]

Insolvency and Bankruptcy Code, 2016 - section 14 - moratorium on legal proceedings- plaintiff corporate debtor under IBC proceedings - defendant operational creditor filed counter claim- whether the counter claim should be stayed-Held, No.

Brief facts : An interesting issue has arisen in this matter in respect of the interpretation of Section 14 of the Insolvency and Bankruptcy Code, 2016 (*hereinafter the "Code"*). The Plaintiff has filed the present suit seeking recovery of Rs. 1,61,47,336.44. The Defendant has filed its written statement/counter claim in which it avers that it is, in fact, entitled to recover a sum of Rs.59,51,548/- and no amount is due and payable by it to the Plaintiff. The Plaintiff Company has since gone into insolvency and a Resolution Professional has been appointed. The question has arisen as to whether the adjudication of the counter claim would be liable to be stayed in view of Section 14 of the Code.

Decision : counter claim need not be stayed.

Reason : The claim of the Plaintiff is much higher i.e. a sum of Rs.1, 61, 47,336.44, than what is claimed by the Defendant. The transaction between the parties would require to be adjudicated on the basis of correspondence and the agreement, which have been placed on record. This Court would have to first determine the question as to whether any amount at all is payable to the Plaintiff. Even if the counter claim is decreed fully and the claim of the Plaintiff is also allowed, the Plaintiff would, in fact, be entitled to recover and not the Defendant. The possible outcome of the suit and the counter claim is in the realm of uncertainty. The question as to the amount that would be liable to be paid by either party to the other is not something that can be predicted at this point. The entitlement of the Defendant to the amount claimed from the Plaintiff is also not concrete and settled. There is no doubt that adjudication of the plaint and counter claim are interlinked with each other.

A Id. Single Judge of this Court in *Power Grid Corporation of India v. Jyoti Structures Ltd., (2018) 246 DLT 485* has held that embargo of Section 14(1)(a) of the Code would not apply in all circumstances. A perusal of the judgment shows that until and unless the proceeding has the effect of endangering, diminishing, dissipating or adversely impacting the assets of corporate debtor, it would not be prohibited under Section 14(1) (a) of the Code.

In *Jharkhand Bijli Vitran Nigam Ltd. v. IVRCL Ltd & Anr. [Company Appeal (AT) (Insolvency) No. 285/2018 Decided on 3rd August, 2018]*, the NCLAT has, in similar circumstances, held that until and unless the counter claim is itself determined, the claim and the counter claim deserve to be heard together and there is no bar on the same in the Code.

The Court has considered the plaint and the written statement/counter claim. The adjudication of the plaint, defences in the written statement and the amounts claimed in the counter claim would have to be considered as a whole in order to determine as to whether the suit or the counter claim would be liable to be decreed. A counter claim would be in the nature of a suit against the Plaintiff which in this case is the 'corporate debtor'. Under Section 14(1) (a) of the Code, strictly speaking, a counter claim would be covered by the moratorium which bars *'the institution of suits or continuation of pending suits or proceedings against the corporate debtor'*. A counter claim would be a proceeding against the corporate debtor. However, the counter claim raised in the present case against the corporate debtor i.e., the Plaintiff, is integral to the recovery sought by the Plaintiff and is related to the same transaction. Section 14 has created a piquant situation i.e., that the corporate debtor undergoing insolvency proceedings can continue to pursue its claims but the counter claim would be barred under Section 14(1) (a). When such situations arise, the Court has to see whether the purpose and intent behind the imposition of moratorium is being satisfied or defeated. A blinkered approach cannot be followed and the Court cannot blindly stay the counter claim and refer the defendant to the NCLT/RP for filing its claims.

The nature of a counter claim is such that it requires proper pleadings to be filed, defences and stands of both parties to be considered, evidence to be recorded and then issues have to be adjudicated. The proceedings before NCLT are summary in nature and the RP does not conduct a trial. The RP merely determines what payment can be made towards the claims raised, subject to availability of funds. The NCLT/RP cannot be burdened with the task of entertaining claims of the Defendant which are completely uncertain, undetermined and unknown. Moreover, the question as to whether the Defendant is in fact entitled to any amounts, if determined by the NCLT, prior to the adjudication of the plaintiff's claim for recovery, would result in the possibility of conflicting views in respect of the same transaction. Under these circumstances, this court is of the opinion that the Plaintiff's and the defendant's claim ought to be adjudicated comprehensively by the same forum. At this point, till the defence is adjudicated, there is no threat to the assets of the corporate debtor and the continuation of the counter claim would not adversely impact the assets of the corporate debtor. Once the counter claims are adjudicated and the amount to be paid/recovered is determined, at that stage, or in

execution proceedings, depending upon the situation prevalent, Section 14 could be triggered. At this stage, due to the reasons set out above, the counter claim does not deserve to be stayed under Section 14 of the Code. The suit and the counter claim would proceed to trial before this Court.

GENERAL LAWS

STATE OF MADHYA PRADESH & ORS v. LAFARGE DEALERS ASSOCIATION & ORS [SC]

Civil Appeal No. 5302 of 2019 (Arising out of SLP (C) No. 23592 of 2014) with batch of appeals

Ranjan Gogoi, Abdul Nazir, & Sanjiv Khanna, JJ. [Decided on 09/07/2019]

State reorganisation – bifurcation of state of Madhya Pradesh into MP and Chhattisgarh- resultant tax implications- whether successor State of Chhattisgarh can claim continuance of the tax exemption or benefit of deferment of sales tax under the tax law of the State of Madhya Pradesh - Held, No.

Brief facts : This judgment would dispose of the afore-captioned appeals which relate to the legal effect of bifurcation of the State of Madhya Pradesh into the successor State of Madhya Pradesh and the State of Chhattisgarh by the Madhya Pradesh Reorganisation Act, 2000 (“Reorganisation Act”, for short) on exemption or benefit of deferment of sales tax granted under the Madhya Pradesh Commercial Tax Act, 1994 read with the applicable rules. The question to be answered is whether the industrial unit in the reorganised State of Madhya Pradesh and under the new State of Chhattisgarh would continue to avail the benefit of such exemption or deferment even after the bifurcation in both the states, irrespective of the location of the industrial unit which would be in one of the two states.

Civil Appeal Nos. 460, 461, 7073 of 2005 and 2343 of 2007 arise from the judgments of the Division Bench of the Madhya Pradesh High Court, Jabalpur Bench, upholding judgment of the learned Single Judge dismissing the Writ Petition by the manufacturer/dealer of cement inter-alia recording that on enforcement of the Reorganisation Act, two separate states viz., the State of Madhya Pradesh and the State of Chhattisgarh had come into existence as postulated by the Constitution of India and hence, benefit of the exemption or deferment of sales tax would be restricted and confined to the boundaries/limits of the state in which the unit was located and would not operate beyond the limits of the state boundary. It was observed that any trade and movement of goods between the two states henceforth would be inter-state trade and not intra-state trade and the provisions of the Reorganisation Act had not removed and eclipsed this legal position but had a limited effect to treat the laws in operation in the State of Madhya Pradesh as equally applicable to the State of Chhattisgarh.

The other set of appeals arising from Special Leave Petition (Civil) Nos. 10520 of 2013, 1334, 10165, 23297 of 2014, 6729 and 16550 of 2016 have been preferred by the State of Madhya Pradesh and the State of Chhattisgarh impugning decisions of the High Court of Madhya Pradesh, which have in view of the pronouncement of this Court in Commissioner of Commercial Taxes, *Ranchi and Another v. Swarn Rekha Cokes and Coals Pvt. Ltd. and Others* (2004) 6 SCC 689 taken a contrary view and held that notwithstanding the creation of the two states, exemption or deferment of tax notifications issued before the bifurcation would continue to apply in the new state and that for the purpose of sales tax, the two states were deemed to be one because of the legal fiction envisaged vide Sections 78 and 79 of the Reorganisation Act.

Decision : Post-reorganisation of States, tax exemption available to the new State under the undivided State Law, will not be available thereafter.

Reason : Having considered the contention of the parties and in the context of Sections 78, 79, 80, 85 and 86 of the Reorganisation Act, we feel that the stand taken by the State of Madhya Pradesh and the State of Chhattisgarh is correct and merits acceptance.

We have quoted the relevant portions of the judgment in the case of Swarn Rekha Cokes and Coals Pvt. Ltd. (supra) and have no difficulty in agreeing to the dictum as enunciated in paragraphs 26, 27 and 28, but find it difficult to agree with the ratio recorded in paragraph 29. The effect of Sections 84 and 85 of the Bihar Reorganisation Act, 2000 was to ensure continuity of laws enacted by the unified State of Bihar in the new State of Jharkhand which had been created by transfer of territories which earlier formed part of the State of Bihar. These sections incorporating a deeming fiction were to ensure that the new State of Jharkhand would continue to be governed by the pre-existing laws as, otherwise, there would be a disorderly and chaotic situation where the new State would not be governed by any law. This is the true effect of the legal fiction created by Section 84 of the Bihar Reorganisation Act, 2000, i.e., the reorganisation of the state would not affect the applicability of the existing laws in the state to all territories included within it before and even after the reorganisation. The said fiction does not postulate and cannot be extended to imagine that for the purpose of sale transactions or even for other purposes, the new state did not have any political and constitutional existence as a separate state and that till a new law was enacted, the two States were to be treated as one political State as it was before the reorganisation. The sale transactions which were hitherto intra-state sales being within the unified State of Bihar, would become inter-state transactions once the two new States had come into existence. Provisions do not stipulate that such transactions would continue to be treated as intra-state transactions notwithstanding creation of the new State.

With respect to reasoning given in paragraph 30 in Swarn Rekha Cokes and Coals Pvt. Ltd. (supra), we would acknowledge that creation of a new State was an unforeseen event and could give rise to unusual situations, but this cannot be a ground and reason to treat inter-state sales between the two successor states as intra-state sales. This would be contrary to the Constitution and even the Statute i.e. the Reorganisation Act. Whenever a new State is created, there would be difficulties and, issues would arise but these have to be dealt within the parameters of the constitutional provisions and the law and not by negating the mandate of the Parliament which has created the new state in terms of Article 3 of the Constitution. Creation of the new political State must be given full legal effect. We would, therefore, respectfully overrule the contrary observations and ratio recorded in paragraphs 29 and 30 in *Swarn Rekha Cokes and Coals Pvt. Ltd. (supra)* in light of the legal position elucidated and explained above.

Accordingly, the appeals arising from Special Leave Petition (Civil) Nos. 10520 of 2013, 1334, 10165, 23297 of 2014, 6729 and 16550 of 2016 preferred by the State of Madhya Pradesh and the State of Chhattisgarh are allowed and the Civil Appeal Nos. 460, 461, 7073 of 2005 and 2343 of 2007 preferred by the private parties/assessee are dismissed in terms of the aforesaid observations, findings and directions.

Student Services

A. SOCIAL MEDIA PLATFORMS FOR COMMUNICATING WITH THE INSTITUTE

Updates /Notifications from the Institute are now available on Social Networking Sites

Students can now visit the webpage of the Institute on the following Social networking sites to get details regarding various notifications and updates of the Institute.

1. Facebook 
2. Twitter 
3. Instagram 
4. LinkedIn 

Click on appropriate links on home page of ICSI website to get access to these webpages.

https://twitter.com/icsi_cs

<https://www.facebook.com/ICSI>

https://www.instagram.com/cs_icsi/

<https://www.linkedin.com/in/theicsi/>

B. REGISTRATION



1. Renewal of Registration (Registration Denovo / Extension)



Registration of students registered upto and including September, 2014 stands terminated on expiry of five-year period on August, 2019.

Students are advised to apply for Registration De novo/ Extension of registration as per the guidelines. Students are advised to click on the following link

<https://smash.icsi.in/Scripts/login.aspx>

for seeking Registration Denovo or Extension subject to meeting the eligibility conditions. Students are required to seek Registration Denovo or Extension by 9th April and 10th October for appearing in June and December sessions of examinations. Detailed process for seeking Registration Denovo and Extension online is given below.

2. Online De novo & Extension Registration Process (for Executive Programme & Professional Programme Students)

Kindly visit the following link to check the process of Denovo and Extension

https://smash.icsi.in/Documents/User_Manual_forDenovoandExtension.pdf

Note: Students whose registration is valid up to August 2019 (i.e. students registered upto & including September 2014) are eligible to appear in June 2019 examination without seeking extension of registration/ registration de-novo.

3. Re-Registration to Professional Programme



The Institute has introduced a Re-registration Scheme, whereby students who have passed Intermediate Course/ Executive Programme under any old syllabus but not eligible for seeking Registration Denovo may resume CS Course from Professional Programme Stage. It is an opportunity to come back to the profession for those students who had to discontinue the CS Course due to compelling reasons. Detailed FAQ, Prescribed Application Form, etc. may be seen at “for students” option at home page of Institute’s website **www.icsi.edu**.

Please check FAQ & Application Form for Re-Registration at

<http://www.icsi.edu/docs/Webmodules/REREGISTRATION.pdf>

4. Registration to Professional Programme

Students who have passed/completed both modules of Executive examination are advised to seek registration to Professional Programme through online mode. The prescribed registration fee is Rs.12,000/- .Students are also required to remit Rs. 1000/- towards Pre-exam test at the time of registration. Eligibility of students registered to professional programme for appearing in the Examinations shall be as under: -

Students registered during	Will be eligible for appearing in
1st June, 2019 to 31st August, 2019	All Modules in June, 2020 Session
1st September, 2019 to 30th November, 2019	Any One Module in June, 2020 Session

Announcement for paper wise exemption on the basis of higher qualification



ATTENTION STUDENTS!!

The Last cut off date for applying Paper-wise Exemption on the Basis of Higher Qualification for Executive & Professional Students was 9th April 2019 for June 2019 Session of Examination. The said service/option has been deactivated for students in SMASH portal w.e.f 10th April 2019.

The option for claiming Paper-wise Exemption on the Basis of Higher Qualification for December 2019 Session of Examination will be activated after declaration of Result of June 2019 Session of Examination from 26th August 2019 till 10th October 2019.

Students are advised to take note for Compliance.

*****χ*****

30.04.2019

Stage of the Examination	Date of Commencement of the New Syllabus	1st Examination under the	Last Examination under the old Syllabus	All Examinations Under the New Syllabus
		New Syllabus		
Professional Programme	01.09.2018	Jun-19	Jun-20	Dec-20

While registering for Professional Programme, students are required to submit their option for the Elective Subject (syllabus 2017) under Module 3 notwithstanding the original option of Elective Subject, students may change their option of Elective Subject at the time of seeking enrolment to the Examinations. There will be no fee for changing their option for elective subject, but the study material if needed will have to be purchased by them against requisite payment. Soft copies of the study materials are available on the website of the Institute.

Cut-Off Dates for the year 2019

Please visit <https://www.icsi.edu/student/> for cut-off dates for the year 2019.

C. PROCEDURAL COMPLIANCE



1. Cancellation of Provisional Admission



Provisional admission of the students, who fail to submit/upload the requisite proof of having passed the graduation examinations within the stipulated time period of six months shall stand cancelled and no refund of fee will be made.

2. Change of Address/Resetting Password



Students are advised to update their addresses instantly through online services option at www.icsi.edu. Their Registration Number shall be their user Id itself. Students can also reset their password anytime.

3. Student Identity Card

Identity Card

Identity Card can be downloaded after logging into the Student Portal at www.icsi.edu. After downloading the Identity card, students are compulsorily required to get it attested by any of the following authorities with his/her seal carrying name, professional membership No., designation and complete official address:

1. Member of the Institute, with ACS/FCS No.
2. Gazetted Officer of the Central or State Government.
3. Manager of a Nationalised Bank.
4. Principal of a recognized School/College.
5. Officer of ICSI

Unattested Identity Cards are not valid and the students are advised to carry duly attested Identity Card for various services during their visits to the offices of the Institute, Examination Centres, etc.

4. Regularisation of Executive Programme Admission

Regularization

Students provisionally admitted to the Executive Programme are advised to upload the scanned copies of their graduation Pass Certificates or marksheets for regularizing their admission at their online account at www.icsi.edu. They are required to login at their account to upload the desired marks sheets/certificates. Students, who have already uploaded / submitted their graduation pass certificate/Marksheet and have not received any confirmation with regard to approval of their admission, must contact the Institute immediately either through online grievance Redressal module or ticketing Mechanism of the Institute quoting the following particulars through online grievance redressal module:

Name

Details of Fee paid

Admission No.

Email Address

Complete Postal Address with Pin code

ATTENTION STUDENTS!

DEDUCTION OF 30% OF THE TOTAL FEE REMITTED BY THE APPLICANT IN RESPECT OF REGISTRATIONS LYING PENDING FOR MORE THAN A YEAR

The Institute has decided to reject the applications of such students who do not submit the documents within one year after their registration in Foundation and Executive programme by deducting 30% of the fee remitted by them towards administrative charges after expiry of one year. Therefore it is advised that all such students may submit their documents in the stipulated time.

D. EXEMPTIONS AND SWITCHOVER



1. Clarification Regarding Paper wise Exemption

- (a) Paperwise exemption is granted only on the basis of specific request received online through website www.icsi.edu from a registered student and complying all the requirements. There is one time payment of Rs. 1000/- (per subject).
- (b) The paperwise exemption once granted holds good during the validity period of registration or passing/completing the examination, whichever is earlier.
- (c) Paper-wise exemptions based on scoring 60% marks in the examinations are being **granted to the students automatically and in case the students are not interested in** availing the exemption they may seek cancellation of the same by sending a formal request through the Online facility available. For the purpose, please submit the Online Request by logging into your account at <https://smash.icsi.in> 15 days before commencement of examination.

If any student appears in the examinations disregarding the exemption granted on the basis of 60% marks and shown in the Admit Card, the appearance will be treated as valid and the exemption will be cancelled.

- (d) It may be noted that candidates who apply for grant of paper wise exemption or seek cancellation of paper wise exemption already granted, must see and ensure that the exemption has been granted/cancelled accordingly. Candidates who would presume automatic grant or cancellation of paper wise exemption without obtaining written confirmation on time and absent themselves in any paper(s) of examination and/or appear in the exempted paper(s) would do so at their own risk and responsibility and the matter will be dealt with as per the above guidelines.
- (e) Exemption once cancelled on request in writing shall not be granted again under any circumstances.
- (f) Candidates who have passed either module of the Executive/Professional examination under the old syllabus shall be granted the paper wise exemption in the corresponding subject(s) on switchover to the new/latest syllabus.
- (g) No exemption fee is payable for availing paper wise exemption on the basis of switchover or on the basis of securing 60% or more marks in previous sessions of examinations.

Attention Students !!!

There is no provision for submitting the exemption at the time of submitting the examination form.

If you have already been granted the exemption, it is reflected in your online account Examination, Enrollment Status and Admit Card issued for examination through online mode.

It may be noted that in some cases, the exemptions granted in accordance with the various provisions contained under the regulations are inter-related with other exemptions granted and cancellation (or appearance) in any one of the papers may result in cancellation of exemptions in all the inter- related papers. For example, if a candidate has been granted paper-wise exemptions in three papers on the basis of scoring 60, 62, 58 & 10 Marks respectively in the four papers contained under Module-I of Executive Programme in previous session and in case he/she appears or cancels the exemption in any one out of the three exempted papers, all the three exemptions shall be cancelled since the exemption criteria in this case is applicable only if all the three papers are taken together. Candidates are, therefore, advised to be extremely careful while seeking cancellation or while appearing in the exempted papers, as the final result will be computed considering the actual marks scored on reappearance and/ or the deemed absence in the papers as the case may be. In other words, candidates appearing in the exempted papers despite an endorsement to the effect in the Admit Card shall be doing so at their own risk and responsibility and the Institute may not be held responsible for any eventuality which may arise at a later date. In case of any doubt regarding the applicability of rules regarding the exemptions, it would be better if the candidates seek prior clarifications from the Institute by writing at exemption@icsi.edu before appearing in the examination of exempted subjects or seeking cancellation of exemptions granted.

Switchover to New Syllabus :

Revision of syllabus is a constant exercise by the Institute to ensure up-gradation of knowledge amongst the student community. If the student wish to appear under new syllabus 2017, the student have the option to switchover to new syllabus 2017 as per ICSI Notification No. 01 of 2018.

The students are requested to kindly follow the process mentioned in the link for switch over to new syllabus . Further to state that revert switchover is not permissible.

https://www.icsi.edu/media/webmodules/switchover_process.pdf

Please Note :-

1. That, all switchover students are eligible to appear in Online Pre-Examination Test which is compulsory under the new syllabus 2017 before enrolling for any examinations. Process For Remitting The Fee For Pre-Examination Test is available in the URL:

<https://www.icsi.edu/docs/webmodules/PreExamTestProcess.pdf>

2. New syllabus Study material is not issued free of cost to the switchover students. Therefore, the student need to obtain study material, at a requisite cost.
3. Revert Switchover is not Permissible.
4. Applicability of New Syllabus for the Executive & Professional Programme Candidates
 - From and including June 2020, Executive Programme Examination shall be held under the new syllabus only.
 - From and including December 2020, Professional Programme Examination shall be held under the new syllabus only.
5. FAQs on Switchover to New Syllabus is available at URL:
(https://www.icsi.edu/media/webmodules/FAQ_ProfProg_switchoverscheme.pdf)

Exemptions and Switchover

Other details regarding Exemptions and Switchover are available at the student page at the website of the Institute. Students can click on the following important links to get access to the information.

Paper wise Exemption

- 1) Paper wise Exemption on the basis of higher qualification (Syllabus 2017):
https://www.icsi.edu/media/webmodules/Paperwise_exemption_syllabus17.pdf
- 2) Paper wise Exemption on the basis of higher qualification (Syllabus 2012):
https://www.icsi.edu/media/website/Paperwise%20Exemption_forHighQual.pdf
- 3) Online Process of claiming Exemptions:
https://smash.icsi.in/Documents/Qualification_Based_Subject_ExemptionandCancellation_Student.pdf
- 4) User manual for cancellation of Exemption
<https://www.icsi.edu/media/webmodules/USER%20MANUAL%20FOR%20CANCELLATION%20OF%20EXEMPTION.pdf>

Switchover

1. User manual on switchover Process

<https://www.icsi.edu/media/webmodules/User%20Manual%20forSwitchOver.pdf>

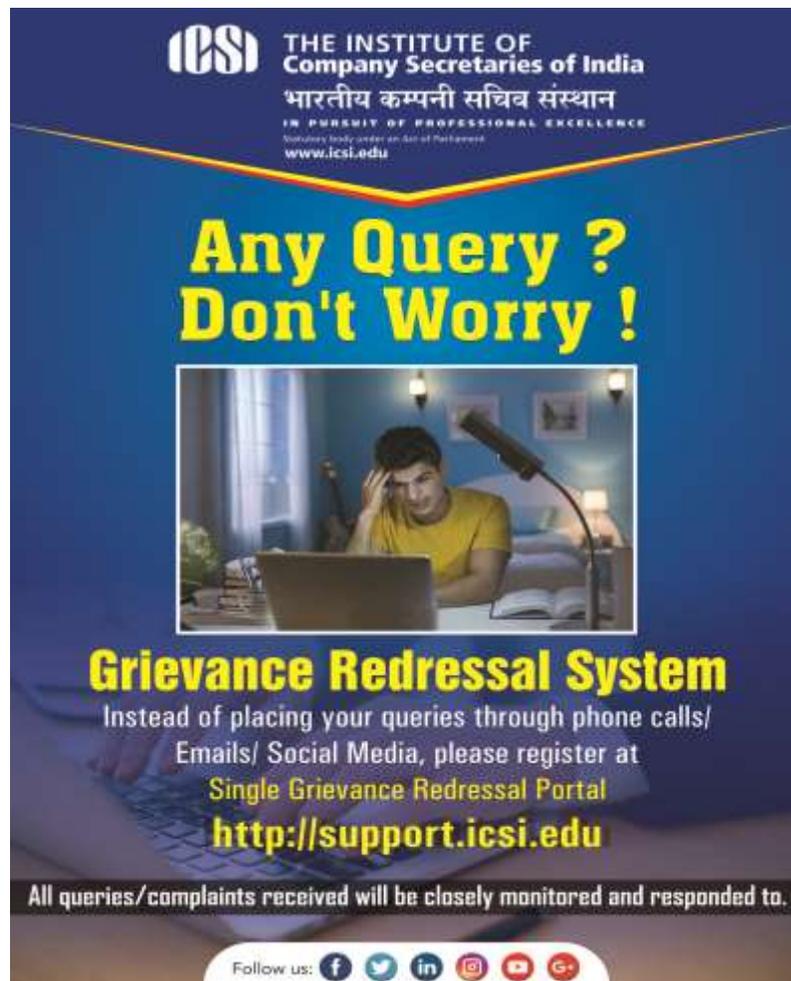
2. Switchover from Foundation & Executive Programme 2012 Syllabus to 2017 Syllabus

https://www.icsi.edu/media/webmodules/Correspondingexemptionafterswitchover%20-Fnd_ExecPrg.pdf

3. Important Announcement on Switchover from Professional Programme 2007 Syllabus to 2012 Syllabus

https://www.icsi.edu/media/webmodules/Switchover_17092016.pdf

3. Submission of Queries / Grievances



ICSI THE INSTITUTE OF
Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Institutes body under an Act of Parliament
www.icsi.edu

**Any Query ?
Don't Worry !**

Grievance Redressal System
Instead of placing your queries through phone calls/
Emails/ Social Media, please register at
Single Grievance Redressal Portal
<http://support.icsi.edu>

All queries/complaints received will be closely monitored and responded to.

Follow us:      

E. IMPORTANT ALERTS FOR STUDENTS

1. Chartered Secretary Journal

The “Chartered Secretary” Journal is published by the ICSI, with a view to ensure continuous up-gradation of the knowledge of the Members. The Journal is equally important for the students of the Institute. Students who are interested to purchase the journal can subscribe for the same by remitting the nominal subscription fees of Rs. 500/-per annum. Students can either subscribe for the Journal at the time of registration in each stage of CS Course or separately through our Chartered Secretary



2. Details Regarding conduct of Class Room Teaching Centres at Regional Councils/Chapters. Number of Class Room Teaching Centres at Regional Councils/Chapters

SL NO	REGION	CHAPTER	ADDRESS OF CLASS ROOM TEACHING CENTRE	STAGE	MODUL E	NAME OF THE CO-ORDINATOR	E-MAIL ID OF THE CO-ORDINATOR	CONTACT No. OF THE CO-ORDINATOR
1	EIRC	BHUBANESWAR	ICSI BUILDING PLOT NO 70, VIP COLONY IRC VILLAGE BHUBANESWAR - 751015	Foundation		Mr. U C Mishra	uc.mishra@icsi.edu	9937004139
				Executive	I			
					II			
2	EIRC	DHANBAD	B-14, OLD DOCTORS COLONY, JAGJIVAN NAGAR DHANBAD- 826003	Foundation		Mr. Govind Kumar Tiwari	dhanbad@icsi.edu	9631149991
				Executive	I & II			
3	EIRC	GUWAHATI	GUWAHATI CHPTER, HOUSE NO 7, RODALI PATH, HEAR JONALI BUIST STAND RG BARUAH ROAD GUWAHATI - 24	Executive	I & II	Mr Rahul Ratna	rahul.ratna@icsi.edu	9972224470
4	EIRC	HOOGHLY	KRISHIKUNJ APARTMENT, 89/114/2 D.N. BANERJEE STREET, RISHRA HOOGHLY	Foundation		Mr. Chandra Nath Kundu	chandra.kundu@icsi.edu	033-26720315
5	EIRC	KOLKATA	ICSI-EIRO, 3A, AHIRIPUKUR 1ST LANE KOLKATA-700019	Foundation		Ms. Rukmini Nag	rukmini.nag@icsi.edu	033-22832973
				Executive	I & II			

6	EIRC	PATNA	B-27, 2nd Floor, LUV KUSH TOWER, EXHIBITION ROAD PATNA - 1	Foundation		Mr. Gautam Karmakar	patna@icsi.edu	8603824168
				Executive	I & II			
7	EIRC	RANCHI	ICSI CHAPTER, 2C, OM SHANTI APPARTMENT, O C C BANGLA SCHOOL LANE MAIN ROAD, RANCHI-834001	Foundation		Mr. Sumanta Dutta	ranchi@icsi.edu	0651-2223382
				Executive	I & II			
8	NIRC	ALWAR	42, RAGHU COMPLEX, SCHEME NO.-10, VIJAY MANDIR MARG, ALWAR	Foundation		Mr. Anand Kumar Arya	alwar@icsi.edu	9413740652
				Executive	I & II			
				Professional				
9	NIRC	AGRA	SILVER POINT 3/2 G, Second Floor Nehru Nagar, (Near Anjana Cinema, M.G. Road), AGRA - 282005	Foundation		Mr Sandeep Kr. Rapra	agra@icsi.edu	0562-403144/ 7678474536
				Executive	I & II			
10	NIRC	ALLAHABAD	30-A / 9 / 2A COOPER ROAD NEAR HARI MAZID, IN FRONT OF HP MEDIA, 2ND FLOOR, CIVIL LINES ALLAHABAD - 211001	Foundation		Mr. Amitabh Shukla	Amitabh.Shukla@icsi.edu	9415351209
				Executive	I & II			
11	NIRC	BAREILLY	FLAT NO. 7, FIRST FLOOR BDA SHOPPING COMPLEX, NEAR SOOD DHARAM KANTA, OPP. 1 – INDIA FAMILY MART, PILIBHIT ROAD, BAREILLY – 243005	Foundation		Mr. Amit Kumar & Mr. Sanjeev Kumar Sharma	cs_bly@rediffmail.com/ amitkumarb@icsi.edu	8755755741/ 9458821397
				Executive				
12	NIRC	BHILWARA	ICSI HOUSE, SEC-8, INSTITUTIONAL AREA, RING ROAD, PATEL NAGAR, BHILWARA (RAJ.)-311001	Foundation		Mr. Rajeev Ranjan Jha	rajeev.jha@icsi.edu	8003990862
				Executive	I & II			
				Professional				
13	NIRC	BIKANER	IN FRONT OF CMHO OFFICE TYAGI VATIKA STATION ROAD BIKANER 334001	Foundation		Mahesh Kr. Swarnkar	7568556111/ 0151-2222050	bikaner@icsi.edu
				Executive	I & II			
14	NIRC	DELHI	ICSI-NIRC BUILDING 4, PRASAD NAGAR INSTITUTIONAL AREA NEW DELHI- 110 005	Foundation		Mr Bhole Shankar	niro@icsi.edu	011 49343009
				Executive	I & II			

15	NIRC	FARIDABAD	Institutional Plot No.- 1A, Sector-16A, (Near Sai Baba Temple), Faridabad-121002	Foundation		Ms Suman Iyer	faridabad@icsi.edu	0129-4003761
				Executive	I & II			
16	NIRC	GHAZIABAD	GHAZIABAD CHAPTER, 23- B, NEHRU NAGAR, NEHRU APARTMENT GHAZIABAD	Foundation		Mr. Rahul Verma	ghaziabad@icsi.edu	0120-4559681, 9811894375
				Executive	I & II			
				Professional				
17	NIRC	GURGAON	FIRST FLOOR, DEENBANDHU SIR CHOOTU RAM BHAWAN JHARSA ROAD BEHIND SHIV MANDIR SECTOR 32 GURGAON-122002	Foundation		Mr Amit Likhyan	gurgaon@icsi.edu	0124-2380021
				Executive	I & II			
18	NIRC	JALANDHAR	DAV COLLEGE, DAYANAND NAGAR, JALANDHAR- 144008	Foundation		Mr. Vinay Kumar	vinay.kumar@icsi.edu	9041040129
				Executive	I & II			
19	NIRC	JAMMU	213 A (1st Floor), Shastri Nagar , Jammu-180004	Foundation		Mr. Rishi Prakash Singh	jammu@icsi.edu	0191-2439242/ 9818406169
				Executive	I & II			
20	NIRC	JODHPUR	First Floor, Plot No. 15-A, City Tower Opp. Dalda Building, 7th Chopasani Road Jodhpur	Foundation		Mr. Raj Kumar Rai	raj.rai@icsi.edu	(0291) 5102551/ 9602956146
21	NIRC	KANPUR	118/90, GUMTI PLAZA , KAUSHALPURI, KANPUR- 208012	Foundation		Ms. Ashish Kumar Tiwari	ashish.tiwari@icsi.edu	7800937000
				Executive	I & II			
22	NIRC	LUCKNOW	1/157, VIVEK KHAND-I, GOMTI NAGAR LUCKNOW - 226010	Foundation		Mr. Kunwar Lal Khushwaha	kl.kushwaha@icsi.edu	9336167684
				Executive	I & II			
23	NIRC	LUDHIANA	11B, 2nd FLOOR PHERUMAN COMPLEX, GURUDWARA, SAHEEDAN, OPP MANJU CINEMA, G.T. ROAD, LUDHIANA-141003	Foundation		Mr. Sanjay Jakhmola	ludhiana@icsi.edu	0161-2545456
24	NIRC	NOIDA	C-37, SECTOR - 62, NOIDA - 201309	Foundation		Mr Kushal Kumar	noida@icsi.edu	0120-4522058
				Executive	I & II			
25	NIRC	MODINAGAR	Opp. MM Printer, Near Modi Steels, Delhi- Meerut G.T. Road, Modinagar-201204	Foundation		Mr. Omkar Dutt	modinagar@icsi.edu	01232-243048
				Executive	I & II			

26	NIRC	VARANASI	J BLOCK IIND FLOOR GURU KRIPA COMPLEX OPP TAKSAL THEATRE NADESAR, VARANASI-221002	Foundation		Mr. Ravi Krishna Srivastava	varanasi@icsi.edu	9839226671
				Executive	I & II			
				Professional				
27	NIRC	YAMUNA NAGAR	DAV College for Girls, Academic Block-4, Jagadhri Road, Yamuna Nagar-135001	Foundation		Mr. Upendra Kumar	yamuna.nagar@icsi.edu	9812573452
28	SIRC	AMARAVATI	Ist FLOOR HINDU COLLEGE & HIGH SCHOOL CAMPUS BESIDE CANARA BANK, GUNTUR-522003	Executive	I & II	Mr. Vadali Sheham Raju	amaravati@icsi.edu	0863-2233445
29	SIRC	BANGALORE	No-5, 1st MAIN ROAD, KSSIDC INDUSTRIAL ESTATE, 6TH BLOCK, WEST OF CHORD ROAD, RAJAJI NAGAR BANGALORE-560010	Foundation		Mr. Juluri V Maitreya	bangalore@icsi.edu	7760976362
				Executive	I&II			
30	SIRC	CALICUT	CALICUT CHAPTER OF SIRC OF ICSI, A-3,29/2084, 2ND FLOOR, RAHIYAN BUILDING, K.T. GOPALAN ROAD, KOTOOLI,CALICUT - 673016	Foundation		Ms. Sheeba	calicut@icsi.edu	0495-2374702
				Executive	I & II			
				Professional	I, II & III			
31	SIRC	CHENNAI	"ICSI-SIRC HOUSE", 9, WHEAT CROFTS ROAD, NUNGAMBAKKAM, CHENNAI - 600 034	Foundation		Mr. C. Murugan	chelliah.murugan@icsi.edu	9443796311
				Executive	I & II			
				Professional	I, II & III			
32	SIRC	COIMBATORE	No. 209, KSG COMPLEX, 2ND FLOOR, SASTRI ROAD, RAM NAGAR, COIMBATORE-641 009.	Foundation		Mr. Sreejith P, Mr. S.Ashok	sreejith.p@icsi.edu, s.ashok@icsi.edu & coimbatore@icsi.edu	0422 - 2237006 / 9486477497
				Executive	I & II			
				Professional	I, II & III			
33	SIRC	HYDERABAD	ICSI CENTRE OF EXCELLENCE (COE) SURVEY NO. 1, IDA UPPAL, GENPACT ROAD (NEAR MALLIKARJUNA TEMPLE) UPPAL HYDERABAD	Foundatio n		Mr. V Srinivas	srinivas.v@icsi.edu	7658983099
				Executive	I & II			
34	SIRC	CoE HYDERABAD	ICSI CENTRE OF EXCELLENCE (COE) SURVEY NO. 1, IDA UPPAL, GENPACT ROAD (NEAR MALLIKARJUNA TEMPLE) UPPAL HYDERABAD	Foundatio n		Mr. V S Sharma	vs.sharma@icsi.edu, coe.hyderabad@icsi.edu	(040) 27177722
				Executive	I & II			

35	SIRC	KOCHI	KOCHI CHAPTER, ICSI HOUSE, NO 65/635, JUDGES AVENUE RBI QUARTERS ROAD, BEHIND INDIAN EXPRESS, KALOORERNAKULAM - 682017	Foundation		Mr Sree Kumar T S	kochi@icsi.edu	0484-4050502/2402950
				Executive	I & II			
36	SIRC	MADURAI	CHAPTER OFFICE, C3, 3rd FLOOR, A.R. PLAZA, 16/17 NORTH VELIS STREET MADUARI - 625001	Foundation		Mr. T.Raja	t.raja@icsi.edu & madurai@icsi.edu	9843155753
				Executive	I & II			
				Professional	I, II & III			
37	SIRC	MANGALORE	ICSI MANGALORE CHAPTER GRACE TOWER BUILDING IIND FLOOR BEJAI MANGALORE 575004	Foundation		Mr Shankar Rao Badi	sankara.badi@icsi.edu	0824-2216482/9886400332
				Foundation				
				Executive	I & II			
38	SIRC	MYSORE	MYSORE CHAPTER OF ICSI ICSI House, #125, NHCSL LAYOUT OFF KRS ROAD, OPP. J K TYRES, METAGALLI MYSORE-570016	Foundation		Mr. N.Dhanabal	dhanabal.n@icsi.edu	9731242336
				Executive	I & II			
39	SIRC	PALAKKAD	1st FLOOR ABOVE PNB ATM, SHREE KRISHNA BUILDING NURANI, PALAKKAD-678004	Foundation		Ms. Roby Joshep	palakkad@icsi.edu	0491-2528558
				Executive	I & II			
40	SIRC	SALEM	SALEM CHAPTER OF THE ICSI, 173, PEARL VILLA, 1ST FLOOR, 3RD CROSS, NEAR CO - OPERATIVE MARRIAGE HALL, NEW FAIRLANDS, SALEM - 636016	Foundation	I & II	Mr. Sunder Swamy S	salem@icsi.edu	8754340840
				Executive				
41	SIRC	THRISSUR	ROOM NO. 17, THIRD FLOOR, DEVAMATHA TOWER, NEAR ST. THOMAS COLLEGE, THRISSUR	Foundation		Ms Soumya S	soumya@icsi.edu	9495631592
				Executive	I & II			
42	SIRC	THIRUVANANTHAPURAM	T.C 27/398(1), 1st Floor, Soorya Complex, Karunalayam Lane, Near Indian oil petrol Pump, G H Road, Thiruvananthapuram - 695035.	Foundation		Mr. S V Vinod Kumar	Vinod.Sreerama@icsi.edu	8089522663
				Executive	I & II			

43	SIRC	VISAKHAPATNAM	C/o.Dr.L.BULLAYYA COLLEGE, SURVEY NO 44, BLOCK B BUILDING, 1ST FLOOR, UPSTAIRS OF ANDHRA BANK RESAPUVANIPALEM, VISAKHAPATNAM-530013, ANDHRA PRADESH	Foundatio n		Mr. K Vijay Kumar	vijaykumar.kota@i csi.edu	0891-2533516
				Executive	I & II			
44	WIRC	AHMEDABAD	ICSI AHMEDABAD CHPATER, S-2 B TOWER, MANEK LAL MILLS COMPLEX, CHINUBHAI TOWERS, ASHRAM ROAD, AHMEDABAD - 380009	Foundatio n		Ms. Smita Subin	smita.subin@icsi.e du	079-26575334/ 35
				Executive	I & II			
45	WIRC	BHOPAL	BHOPAL CHAPTER OF WIRC OF ICSI, PLOT NO. 148, II FLOOR, ANCHOR MANSTION, ZONE- 2, MP NAGAR, BHOPAL (M.P.) 462011	Foundatio n		Ms. Amita Malviya	bhopal@icsi.edu	0755-2577139
				Executive	I & II			
46	WIRC	GOA	CHAPTER OFFICE, 6TH FLOOR, INDRAPRASTH APARTMENTS OPP. GOVINDA BUILDING, MENEZES BRAGANZA ROAD, PANAJI GOA - 403001	Foundatio n		Mr. Vasant H Kerkar	goa@icsi.edu	8322435033
				Executive	I & II			
47	WIRC	INDORE	B-1/2/3, ASHRAY APARTMENT , 2/1, MANORAMAGANJ, INDORE-452001	Foundatio n		Mr. Pravin Gupta	indore@icsi.edu	0731- 424818/2494552
				Executive	I & II			
48	WIRC	KOLHAPUR	KOLHAPUR CHAPTER OF WIRC OF ICSI C.S NO 455, OFFICE UNIT NO 403/404, 4TH FLOOR, MATOSHREE PLAZA, VENUS CORNER, SHAHUPURI KOLHAPUR.	Foundatio n		Rajashree Lambe	kolhapur@icsi.edu	0231-2526160
				Executive	I & II			
				Profession al				
49	WIRC	MUMBAI	THE INSTITUTE OF COMPANY SECRETATIES OF INDIA, 13, 1ST FLOOR, JOLLY MAKER CHAMBER -II, NARIMAN POINT MUMBAI-400021	Foundatio n & Executive		Mr. Bannashankar Dasari	bannashankar.das ari@icsi.edu	
			MKES INSTITUTE (NAGINDAS KHANDWALA COLLEGE) S.V. ROAD, MALAD - 400064	Foundatio n & Executive				

50	WIRC	NAGPUR	NAGPUR CHAPTER OF ICSI, 3RD FLOOR, AVINISHA TOWERS, MEHADIA SQ, DHANTOLI, NAGPUR - 440012	Foundation		Mr. Sudhakar Aisalwaru	nagpur@icsi.edu	0712-2453276
				Executive	I & II			
51	WIRC	NASHIK	7-8, NATRAJ PLAZA , OPP-BOYS TOWN SCHOOL, COLLEGE ROAD NASHIK MAHARASHTRA-422005	Foundation		Mr. Amit Kumar	Amit.Kumar_N@icsi.edu	8796090345
52	WIRC	NAVI MUMBAI	ICSI-CCGRT, OFFICER NO-204, 2ND FLOOR, PLOT NO-101, SEC-15 INDUSTRIAL AREA CBD BELAPUR, NAVI MUMBAI-400614	Foundation		Mr. P S Emmanuel	navimumbai@icsi.edu	022- 49727816
				Executive	I & II			
53	WIRC	PUNE	PUNE CHAPTER OF ICSI SHREYAS APARTMENTS CONDOMINIUM, C.T.S. No. 1654/1655 SURVEY GANANJAY SOCIETY, D.P. ROAD KOTHRUD, PUNE - 411038	Foundation		Mrs. Garima Mehrotra	ps.emmanuel@icsi.edu	020-24263228/ 24260341
				Executive	I & II			
54	WIRC	RAIPUR	H.NO C-67, SECOTR - 2 1ST FLOOR ABOVE LITTLE STAR PLAY SCHOOL, DEVENDRA NEAR GUJRATI SCHOOL, RAIPUR -492001	Foundation		Mr. Prafulla Kumar Dash	raipur@icsi.edu	0771-2582618
				Executive	I & II			
				Professional				
55	WIRC	RAJKOT	307, Yogi Anand Complex, 3rd Floor, Kasturba Road, Opp. Chaudhary High School Rajkot360001	Foundation		Mr. Aritra Karmakar	rajkot@icsi.edu	0281-248-2489 / 72111 55581
				Executive	I & II			
56	WIRC	SURAT	B – 209, TIRUPATI PLAZA, NEAR COLLECTOR OFFICE, ATHWAGATE, SURAT, GUJARAT. PIN – 395001	Foundation		Mr. Ratnesh Kumar	goutam.karmakar@icsi.edu	8013214546
				Executive	I & II			
57	WIRC	THANE	ICSI THANE CHAPTER, 201-202 SAI PLAZA COMPLEX GODBUNDER ROAD NEAR KAPURBAWADI JN, OPP TO ORION BUSINESS PARK, ABOVE VIJAY SALES THANE (W) 400607	Foundation		Ms. Kavita Chavan	kavita.chavan@icsi.edu	022- 25893793 022- 25891333
				Executive	I & II			
58	WIRC	VADODARA	ICSI VADODARA CHAPTER, OFFICE NO.1 (2ND FLOOR) STOP-N-SHOP PLAZA OFFTEL TOWER-II, R. C.DUTT ROAD VADODARA - 390007	Foundation		Amit Kumar Nagar	amit.nagar@icsi.edu	0265-2331498
				Executive	I & II			

****For any clarification/Assistance/Guidance you may mail to munesh.bindal@icsi.edu**

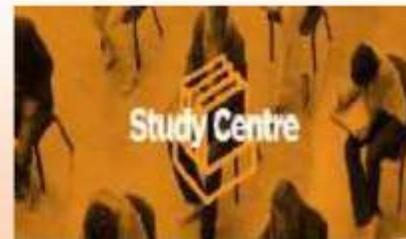
Last Updated on : 01.08.2019

Class Room Teaching Guidelines

Study Centres

The objective of the Study Centre Scheme is to break the distance barrier at the end of students for availing the services from the institute. Under the Scheme, Study Centers are opened in cities /areas, wherein the Institute's Offices are not in existence. Apart from providing basic services, the Study Centres also impart coaching to the students of various stages.

The details of study centres are available at the link https://www.icsi.edu/media/webmodules/Study_Centre.pdf



S.no	Study Centre Code	Region	Study Centre	Name of the University/ College	Full Address	Contact Person with Designation	Mobile	E-Mail Id	Website
1	SCW001	WIRC	Jalgaon	G. H. Raisoni Institute of Business Management,	Gate No 57/1, Sirsoli Road, Mohadi, Jalgaon, Maharashtra 425001	Dr. Preeti Aggarwal, Director /Mr., Raj Kumar A Kankaria-	09604010444/ 0257-2264884/ /9011768391	preeti.agarwal@raisoni.net	www.raisoni.net
2	SCW002	WIRC	Bilaspur	Drona College of IT Applied Social Science,	In front of Kanan Zoo, Pendari, Sakri, Bilaspur-495001, Chhatisgarh	Mr. Akash Pandey, Chairman	07752-214336/ 09425535514	dronacollege@gmail.com; info@dronacollege.com	www.dronacollege.com
3	SCE003	EIRC	Shillong	Shillong College,	Laitumkrah, Shillong, Meghalaya 793003	Prof Shankar Sharma,	9436335399/	shankar.s.sharma@gmail.com	http://www.shillongcollege.ac.in/
4	SCW004	WIRC	Bhilai	Sai College,	Street 69, Sector 6, Bhilai, Chhattisgarh-490006 (Near Bhilai Nagar Railway Station	Sh Harmeet Singh Sachdev	0788-2284584,9977001027,9826116968	director@saicollge.in	www.saicollge.org
5	SCS005	SIRC	Hubli - Dharwad	Rukmini Shetty Memorial Sudltakar Shetty College,	"Jnana Degula", Near K.M.F. Lakammanhalli Industria Area, P.B.Road, Dharwad-580004, Karnataka	Dr. D.G.Shetty, Principal/	0836-2465327/ 2465105/ 0934340038	drdgshetty@yahoo.in	www.dgses.org
6	SCN006	NIRC	Moradabad	Teerthankar Mahaveer Institute of Management & Technology,	TMMIT, Opp. Parshavnath Plaza, D-203, TMU Campus, Delhi Road, Moradabad-244001, Uttar Pradesh	Prof. Vipin Jain, Principal/Director	09917200216/ 09829574261	ed.tमित@tmu.ac.in	www.tmu.ac.in

7	SCW007	WIRC	Solapur	Hirachand Nemchand College of Commerce,	S W H Marg, Ashowk Chowk New Pacha Peth, Walchand Collage Campus, S W H Marg, Solapur, Maharashtra 413006	Mrs. Sarika Mahindra Kar	02172656 121/9370 323585	sarikamahindra kar33@gmail.com;shahsatyajeet@gmail.com	www.hnc.org
8	SCS008	SIRC	Srikakulam	Sri sai Krishna Junior College,	Onway Traffic, Day & Night Junction, Plot No-12, Nehru Nagar, Near Shanti Nagar Colony, Srikakulam-532001, Andhra Pradesh	Dr. N.Appanna, Principal & Coordinator	8942-2253042/ 09440315 789	pvrn.patnaik@yahoo.com	
9	SCS009	SIRC	Vizianagram	Sri Boddu Krishna Degree College,	Dr. No-4-7-7, Kothagraharam, Near ICICI Bank, Vizianagaram-535001, Andhra Pradesh	Mr. B.M.M Krishna Rao	08922-226454/0 94408247 42	boddukrishna.226454@gmail.com	
10	SCW010	WIRC	Ujjain	Lokmanya Tilak Science & Commerce College,	Neelganga Road, Near Railway Station, Madhav Nagar, Ujjain-456010, Indore	Dr. Govind Gandhe	0734-2563833/ 09425335 568	ltsccollegeujjain@rediffmail.com	
11	SCE011	EIRC	Rourkela	Municipal College,	Udit Nagar, Dist: Sundergarh, Rourkela - 769012, Odisha	Mr. G.B. Dalabehera, HOD	0661-2501838/ 94370853 93	municipal_college@yahoo.co.in	http://www.municipalcollegekl.com/default.asp
12	SCE012	EIRC	Siliguri	Siliguri College of Commerce,	P.O. : SILIGURI, DARJEELING-734001, West Bengal	Dr A K Mukhopadhyay	0353-2432594/ 2436817	siliguricollegeof_commerce@yahoo.com	www.siliguricollegeofcommerce.org
13	SCS013	SIRC	Tirunelveli	J.P College of Arts & Science,	Agarakattu, Tenkasi, Tirunelveli,-627852, Tamilnadu	Dr Shankar	04633-268321,26 7123 /9443392 417	jjparts12@gmail.com	http://www.jpartscollege.org/
14	SCN014	NIRC	Rohtak	G B Degree College,	Gau karan Road, Near Gau Karan Tank, Rohtak, Haryana 124001	Dr. J N Sharma, Principal	01262-235831/0 93556765 58	gbdcrtk@yahoo.com	http://www.gbvps.org/degreecollege.php

15	SCN015	NIRC	Mathura	R C A Girls (PG) College,	Vrindavan Gate, Masani, Mathura, 12, Aakash Nagar, Vishwa Laxmi Nagar, Mathura, Uttar pradesh - 281003	Dr. Preeti Johari, Principal	0565-2505956/ 09412777 091	principal@rcagirlscollege.org	www.rcagirlscollege.org
16	SCS016	SIRC	Tirupati	Seicom Degree & PG College,	9-66/14A, New Maruthi Nagar Extension, Tirupati-517501	Mr.T.Praneeth Swaroop, Director/ Mr Pranit Saurabh	99490329 49, 77990454 54/ (0877)- 2241094	seicom1997@gmail.com	http://seicom.ac.in /
17	SCN017	NIRC	Jhansi	Sharada Devi Degree College	Ballampur Road, Near Blue Bells Public School, Rajgarh Hansari, (Bijoli) Jhansi- Uttar Pradesh- 284135	Mr Tejinder Singh	94535725 06, 95549559 81	tejinders&k13@gmail.com	shardadevicollege.com
18	SCN018	NIRC	Rampur	St. Anthony's	Rahe-Murtaza Civil Lines MSA road, F-10, Officer Bungalow, Raza, Rampur, Uttar Pradsh - 244901	Mr. Ali Siddiqui	0595- 2350320 / 98974999 19	ali9897499919@gmail.com	
19	SCS019	SIRC	Erode	Kongu arts and Science College	Nanjanapuram, Kathirampatti post Erode-638107	Dr. N Raman	0424- 2242888/ 99424525 28	konguarts@kasc.ac.in;corpkongu@gmail.com	www.kasc.ac.in
20	SCE020	EIRC	Jorhat	The Assam Kaziranga University	Koraikhowa, NH-37, Jorhat- 785006, Assam	Agni Mitra Vishwas	98300211 18	manish@kazirangauniversity.in	
21	SCN021	NIRC	Muzaffarnagar	D A V (P.G.)College,	Arya Samaj Road, Muzaffarnagar- 251001, Uttar Pradesh	Dr. P K Saxena, Principal	0131- 2622667/ 94123373 30	davcollege066@gmail.com; info@davcollege.mzn.org	www.davcollegemzn.org
22	SCS022	SIRC	Udupi	Trisha College,	Tulasikatte Road, Santekatte, Kallianpura, Near T.M.A Pai High School, Udupi- 5762114	Mr Satish Nagodde	09620929 337/0820- 2580181	principaltrisha@gmail.com	www.trishahacollege.org
23	SCS023	SIRC	Chennai	Shrirmathi Dev kunvar Nanalal Bhatt Vaishnav College for women,	Shanti Nagar, Chromepet, Chennai- 600044	Dr. V Varalakshmi Principal	09940337 470/044- 22655450	info.sdnbvc@gmail.com	www.sdnbvc.com

24	SCW024	WIRC	Jamnagar	Shri Gosar Hansraj Gosrani Commerce & Sri Dharamshi Devraj Nagda B.B.A College,	Shah Bhagwanji Kachra Education complex, Near Octroi Post- Indira Gandhi Marg, Jamnagar-361004	Mrs. Snehal Kotak Palan	9998001596/02882563885	snehal.kotak@oshwaleducationtrust.org	http://www.ghgd.oshwal.educationtrust.org/
25	SCS025	SIRC	Chennai-I	Dharmamurthi Rao Bahadur Calavala Cunan Chetty's Hindu College,	DRBCC Hindu college, Pattabiram, Chennai-600072	Prof M Jawaharlal Nehru	9444678613	mjawaharlalnehru1964@gmail.com	www.drbcchindu college.ac.in
26	SCE026	EIRC	Durgapur	DSMS College of Tourism & Management,	Dr Zakir Hussain Avenue, Bidhannagar Durgapur-713206, West Bengal, India	Mrs. Siuli Mukherjee	0343-2533198/2532213/14/15, 09933311180	siulimukherjee.dsms@gmail.com	http://dsmsindia.org/group.aspx
27	SCN027	NIRC	Gorakhpur	Marwar Business School	l Naseerabad, Near Jhankar Cinema, Gorakhpur-273001	Dr. Santosh Kumar Tripathi	09415857694, 0551-2290845	marwarbusinessschool@gmail.com	
28	SCE028	EIRC	Tinsukia	Women's College,	Near Durgabari Hall, rangagora road, Tinsukia-Assam- 786125	Dr. Rajib Bordoloi, Principal	0374-2332680/9957179376/9435201868	nehalchhalani81@gmail.com; karuna.goenka@gmail.com	www.wimcol.org/
29	SCW029	WIRC	Ahmednagar	New Law College,	Laltaki Road, Ahmednagar-414001	Dr A S Raju, Principal	0241-2325019/09623899154	nlc.ahmednagar@gmail.com; professor.dr.asraju@gmail.com	www.newlawcollege.org
30	SCS030	SIRC	Puducherry	Bharathidasan Govt College for Women,	Ananda Inn, Thiruvalluvar Nagar, Puducherry, 605001	Dr. R Srinivasan	0413-2213504/09787703173	bgcwoffice@yahoo.com; drrsrinivasan66@gmail.com	http://bgcw.puducherry.gov.in/
31	SCE031	EIRC	Kharupetia	Kharupetia College,	Vill. Bologarah, P.O. Kharupetia, Dist. Darrang, Pin-784115, Assam	Mr. Abdul Azia	9854165424/03713255583	aaziz485@gmail.com	http://www.kharupetiacollege.org/
32	SCE032	EIRC	Gangtok	Sikkim University,	6th Mile Samdur, P.O,Tadong,Gangtok-737102, Sikkim	Dr. S S Mahapatra	9831024283/9434864303	contactus@cus.ac.in	www.cus.ac.in

33	SCE033	EIRC	Dimapur	Unity college,	Residency Colony, Near Nagaland University, Residential Campus,Dimapur, Nagaland- 797112	Dr. Sanjay Chhabra	03862- 283589/0 94360044 36	unitycollegedim apur@gmail.com	www.unit ycollegedi mapur.co m
34	SCE034	EIRC	Itanagar	Rajiv Gandhi University,	Rono Hills, Doimukh, Pin- 791112, Arunachal Pradesh	Dr. Sanjeeb K Jena	94020818 75	sanjeeb.jena@rg u.ac.in;sanjeebje na1309@yahoo. com	http://w ww.rgu.ac .in/
35	SCE035	SIRC	Tiruchirapalli	National College,	Dindigul Main Road, Karumandapam, Tiruchirapalli- 620001	Dr K Kumar	94435488 59/0431- 2480263	kumark1965@y ahoo.com	
36	SCS036	SIRC	Perumbavoor	Jai Bharth Arts & Science College,	Vengola PO, Arackapady, Perumbavoor, Pin- 683556, Ernakulam District, Kerela	Dr. K.X Varhese	94464910 47	k.x.varghese@g mail.com	www.jaib harathcoll ege.com
37	SCW037	WIRC	Akola	Shri Shivaji College of Arts, Commerce & Science,	Near Shivaji Park, Akola-444003	Dr. R.M.Bhise/Dr. A.M. Raut	99701513 48/94038 72151/07 24- 2410438	iqacasraut@gma il.com;principal @shivajiakola.ac .in	Shivajiak ola.ac.in
38	SCE038	EIRC	Agartala	Bir Bikram Memorial College,	College Tila, Agartala-799004, Tripura	Dr. Pallab Kanti Ghosal	94361202 41	ghosalpk@rediff mail.com	
39	SCS039	SIRC	Vaniyambadi, Vellore District	Marudhar Kesari Jain College for women	Marudhar Nagar, Chinnakallupalli, Vaniyambadi- 635751, Tamilnadu	Ms. M Ashtalakshmi	09789565 577/0417 4- 224300/2 25300	hod.commerce@ mkjc.in	www.mki c.in
40	SCS040	SIRC	Shivamogga	Edurite College of Management Studies	Savlanga Road, Ravindra Nagara, Shivamogga, Karnataka 577201	Dr. Shankar Narayan	08182- 402541/0 93433108 47	shankar_naraya n@yahoo.com	
41	SCW041	WIRC	Satara	Ismailsaheb Mulla Law College	Karmaveer Samadhi Parisar, Ravivar Peth, Powai Naka, Satara 415002	Dr Sujata Pawar	02162- 234138/0 94224009 17	imlcsatara@gma il.com	www.imlc .ac.in

42	SCW042	WIRC	Alibag	Janata Shikshan Mandal's Sau. Janakibai Dhondo Kunte Commerce College (JSM College)	Behind State Bank of India At & Post - Alibag, Dist Raigad, Maharashtra - 4044011	Prof Datar Surendra Bhagwan	2141-222036,228361/09270600370	surendra_datar@hotmail.com	jsmalibag.edu.in
43	SCS043	SIRC	Kottayam	Baselius College	Manorama Junction, Near Malayala Manorama, K K Rd, Kottayam Kerala-686001	Resmi Annie Thomas	9995107330	baseliuscommerce@gmail.com	www.baselius.ac.in
44	SCE044	EIRC	Aizwal	Pachhunga University College	College Veng, Aizwal Mizoram- 796005	Dr. Lal Hun Thara	8416047659	commerce.puc@gmail.com	pucollege.edu.in
45	SCE045	EIRC	Imphal	D M College of Commerce	DM College Campus, Imphal, Manipur 795001	Dr. Md Kheiruddin Shah/ Dr N Jayanti Devi	9774935464/09436089125/07085247533	dr.kheiruddinshah@gmail.com; contact@dmcommerce.edu.in	
46	SCN046	NIRC	Roorkee	Coer- SM	NH-58, Vardhamanpuram, 7th KM, Roorkee, - 247667,Uttarakhand	Dr Veeralakshmi	9997239017	veeralakshmbabu@yahoo.co.in	coer.ac.in
47	SCN047	NIRC	Chamoli	Himalayan Institute of Education & Technology (HIET)	Village & Post-Jilas, Via- Langasu, Karnpriyag Dist. Chamoli- 246446, Uttarakhand	Dr.Surendra Prasad Dimri	09412082143/01363-241596/7895098618	hietchamoli@gmail.com; drspdimri@gmail.com	www.hiet-chamoli.com
48	SCE048	EIRC	Silchar	Lalit Jain College	Meherpur, Silchar, Silchar - 788001	Sri Amar Nath Singh	9435173805	ljccassam@rediffmail.com	
49	SCW049	WIRC	Khed (Ratnagiri)	Dnyandeep College of Science & Commerce	At Post Morvande-Boraj, Tal. Khed Dist- Ratnagiri- 415709, Maharashtra	Ms. Pradnya Prakash Kambli	08082656430/07719810000	dnyandeepcollege@gmail.com	
50	SCW050	WIRC	Dadra & Nagar Haveli	KBS Commerce & NATARAJ Professional Sciences College	Shree Kaushik Haria Educational Foundation, Chanod Colony Naka, Silvassa Road, Dadra and Nagar Haveli 396195	Dr. Poonam B. Chauhan	0260 2450577/9974418486	kbs_vapi@rediffmail.com	

51	SCS05 1	SIRC	Portblair	Jawaharlal Nehru Rajkeeya Mahavidhyalaya	J N R Mahavidhyalaya, Portblair- 744104	Dr. N Rajavel	09434281 546 / 03192- 232082	drnrhodcom@yahoo.com	
52	SCW0 52	WIRC	Latur	Jaikranti Arts & Commerce Senior College	Sitaram Nagar, Latur- 413512	Dr Sagar Pandhari	89994829 60/02382- 57410	principal@jaikranticollege.com	www.jaikranticollege.com
53	SCW0 53	WIRC	Nanded	Paratibha Niketan Mahavidyalaya	Banda Ghat Road, Vazirabad, Nanded- 731601	Dr. G T Waghmare	02462- 234700 / 94040768 09/86687 60194	pnm_nanded@rediffmail.com;gajanantwt11@gmail.com	www.pnnanded.org
54	SCN05 4	NIRC	Bijainagar	Shri Pragya Mahavidyalaya	Beawar road, Bijainagar, Ajmer, Rajasthan- 305601	Vipluv Singh Khuswaha	98282043 08	spcollege2008@gmail.com	www.spcollege.in
55	SCN05 5	NIRC	Pathankot	RRMK Arya Mahila Maha Vidyalaya	Shahpur Chowk, near Kabir Chowk, Pathankot- 145001, Punjab	Ms Nisha	96469120 93	nisha.bhunbak071@gmail.com	
56	SCS05 6	SIRC	Lakshadweep	College of Education	Calicut University Centre, Kavaratti, Lakshadweep - 682555	Mr.Mohammed Yaseen	04896262 787/0940 0259431/ 94472802 52	princicelkvt@gmail.com	
57	SCS05 7	SIRC	Devokottai	Ananda College	Ananda Nagar, Devakottai Extension, Sivagangoi District - 630303	Fr John Vasanth	94435025 44	info@anandacollege.in;anandacollegeoffice@gmail.com	www.anandacollege.in
58	SCW05 8	WIRC	Kutch	Tolani Commerce College	Near Post office, Ward 2A, Gandhidham, Adipur-370205	Dr Manish Pandya	02836- 260623/9 42699919 2	tcctolani@gmail.com	www.tcc.ac.in
59	SCS05 9	SIRC	Mala	Holy Grace Academy of Management Studies	Kuruvilassery P O Mala, Thrissur Dist - 680732	Dr. Joji Chandran	0480- 2891900, 2897185,9 44700654 1	director@holygracebschool.org	www.holygracebschool.org
60	SCN06 0	NIRC	Saharanpur	Disha Bharti College of Management & Education	Delhi road, Chidbana Lane Saharanpur- 247001 Uttar Pradesh- 247001	Mr Gaurav Agarwal	08991922 00/08449 181818	gaurav.dishabharti@gmail.com	www.dishabharticollege.edu.in

61	SCS06 1	SIRC	Kanchi puram	SCSVMV University,	Enathur, Kanchipuram, Tamilnadu- 631561	Dr M S Ramaratnam	044- 27264179, 98427549 84	hellomsraman@ gmail.com	
62	SCW06 2	WIRC	Lanja	Nanasaheb Vanjare New Education Society's Arts, Commerce & Science College,	Lanja, Dist- Ratnagiri-416701	Dr Suvarna A Deuskar	02351- 230558,99 70202150	suvarnadeuskar 2010@gmail.co m	
63	SCW06 3	WIRC	Ratnagi ri	Shriman Bhagojisheth Keer Law College	Late N V @ Aruappa, Joshi road, GJC College, Ratnagiri- 415612	Mr R S Malushte	02352- 221545,22 1599, 98225806 21	principalsbklc@ gmail.com;rajshe khar21malushte @gmail.com	
64	SCN06 4	NIRC	Rudrap ur	Chanakya Law College	Vill Bhamrola, P O Bagwara Kichha Road, Opp Radha Swami Satsang Rudrapur (U S Nagar) Uttarakhand- 263153	Mr Ravindra Bisht	05944246 094/9012 414743	clcrdr@gmail.co m	www.cha nakyalaw college.in
65	SCN06 5	NIRC	Laxman garh	M D Goenka Girls College	NH-52 Laxmangarh Sikar, Rajasthan- 332311	Ms Meenakshi sharma	01573- 22862/07 97693750 0	mdgmm@goenk a.ac.in	www.goe nka.ac.in
66	SCN06 6	NIRC	Jaipur	Biyani Girls College	Sector-3, Vidhyadhar Nagar, Jaipur- 302023, Rajasthan	Cs Dr. Rajeev Biyani	0141- 2336226/ 09314927 400	director@biyani colleges.org	www.biya nicolleges .org
67	SCS06 7	SIRC	Raman athapur am	Syed Ammal Arts & Science College	Dr E M Abdullah nagar, Kootampuli, Pullangudi, Tamil Nadu 623513	Dr S V S Amanulla Hameed	99409686 80	syedammalartsc ollege@yahoo.co .in	syedamm alartscoll ege.com/
68	SCS06 8	SIRC	Karaiku di	Alagappa University	Alagappa University, Karaikudi- 630003	Prf. V Manickavasaga m	94431244 33	dde@alagappau niversity.ac.in	www.alag appauniv ersity.ac.i n
69	SCS06 9	SIRC	Hassan	Haranahalli Ramaswamy Instiue of Higher Education	PB No-194, Salagame Road, Hasssan district, Karnataka-573201	Dr. Subramanya P R	08172- 245551,09 73199944 0	hriheh@gmail.co m	

70	SCE070	EIRC	Haldia	Haldia Law College	ICARE Complex, P o Hatiberia, P S Haldia dist- Purba Medinpur-721657	Dr Pradeepta Kishore Sahoo	03224-255355/255356,8637264093	pradeeptakis.sahoo@gmail.com	
71	SCW071	WIRC	Katni	Silicobyte Katni Degree College and Professional Studies	Jagmohan Das Ward, Katni-483501, Madhy Pradesh	Shri Paras Jain	9753180809	silicobyte@yahoo.com	http://silicobyte.org
72	SCW072	WIRC	Jabalpur	Nachiketa Institute of Management & Information Technology	Power Grid , Jabalpur-482002, Madhya Pradesh	Dr Ajay Upadhyay	761-4085058	info@nachiketacollege.com	
73	SCW073	WIRC	Kothrud	MIT WPU School of Management	Saraswati Vishwa A Wing, 5th Floor, SV No-123, MIT Campus Paud Road Kothrud-411038	Dr R M Chitnis	020-30273599, 9850041773	deanugmanagement@mitwpu.edu.in	
74	SCN074	NIRC	Sikar	Bhartiya Siksha Sankul	Near Sahwadi Circle, Chandpura, Sikar, Rajasthan-332021	Mr M C Ranwa	01572-274100,9414036921	jatashnkar@gmail.com	www.biet sicom.ac.in
75	SCW075	WIRC	Ratlam	Swami Vivekanand Government Commerce College	Viriyakhedi, Ratlam, Madhya Pradesh-457001	Dr. Abhay Pathak	07412-263353,9827301320	abhaypathak_ratlam@yahoo.co.in	
76	SCS076	SIRC	Chennai	Alpha Arts & Science College	No.30 Thundalam, Porur, Behind Ramachandra Hospital, Chennai 600116	Dr. V Rathika	8122675323	rathikaksr@gmail.com	www.alphagroup.edu
77	SCW077	WIRC	Junagadh	Nobel Group of Institutions Management Department	Parth Vatika, Bhesan Road, via-Vadal, At: Bamangam, Junagadh-362310	Prof Jay Talati	0285-2680244,09427184429	hod.mba@ngivbt.edu.in; drjayatalati@gmail.com	ngivbt.edu.in
78	SCS078	SIRC	Thanjavur	SASTRA Deemed To Be University	Trichy-Tanjore Road, Thirumalaisamudram, Thanjavur, Tamil Nadu 613401	Dr V Badrinath	04362-304223/09443148947	deanbadri@sastara.edu	www.sastara.edu

79	SCN079	NIRC	Falna	S P U College	Bali Road, Falna - 306116, Rajasthan	Dr, Gautam Sharma	02938-236632/ 9414814082	collegespu@gmail.com	www.spucollegefalna.com
80	SCN080	NIRC	Shri Ganga Nagar	Dr. Radha Krishanan Girls College	Gagan Path, Shri Ganganagar, Rajasthan- 335001	Shri K L Yadav	0154-2461547	amitaroracacs@gmail.com	
81	SCN081	NIRC	Danta	Maharshi Parshuram P G College	Rambagh, Reengus Road, Danta Sikar - 332702, Rajasthan	Dr Balmukund Dixit	09413344372 / 9460044372	info@mpcollegeanta.org	
82	SCN082	NIRC	Nawalgarh	Seth Gyaniram Bansidhar Podar College	Rambilas Podar Road, Nawalgarh, Jhunjhunu, Rajasthan- 333042	Dr. Satyendra Singh, Principal	8005707729/01594222030	principal@podarcollege.com	www.podarcollege.com
83	SCW083	WIRC	Maihar	SSICAIT Girls College	Asim Bhawan, Maihar (Satna), Madhya Pradesh - 485771	Mr G D Rastogi	07614-233830/ 09424972277	gdr.mhr@gmail.com	sscait.co.in
84	SCS084	SIRC	Nalgonda	Don Bosco Academy Degree & P G College	Don Bosco Nagar, SLBC, Nalgonda, District- 508004, Telangana	Fr Vatti Balashow Reddy	9440866569	vattibala@gmail.com	www.donboscoacademynalgonda.com
85	SCS085	SIRC	Nizamabad	Sharada P G College	C/o. Computer Corner Centre, Near Tirumala Cinema Hall, (Theatre), Weekly Market, Beside Sun Flower High School, Nizamabad Dist. - 503001 - Telangana	Mr Kapse Suresh	08462236099/09440728632	sureshkapse@gmail.com	
86	SCW086	WIRC	Sangli	Chintamanrao College of Commerce	Vishrambag, Sangli - 416415, Maharashtra	Dr M S Bapat	0233-6695200/6695210/9225340978	chintamancollege1@gmail.com	www.chintamanraocollegeofcommerce.edu
87	SCE087	EIRC	Khurda	Sai Academy for Professional Education	At- Nachhipur, PO- Bhatapatana, Dist- Khurda, Pin -752115, Bhubaneswar	Er. Sunil Kumar Pattnayak	0671-2856161/2856061/09437024858	sgiskp06@gmail.com	www.sgoi.org
88	SCE088	EIRC	Keonjhar	Keonjhar Degree Commerce College	CTG Foundation, New Colony (Sidelane of Sishubhawan, PO/Dist- Keonjhar- 758001, Odisha	Mr Subhashree Laxmi Das	06766-254820/7008869080/7008547809	ctg.org@gmail.com	www.ctg.net.in

89	SCE089	EIRC	Parnathpur	PNA & BP Science College	Behind Tilka Manji Bhagalpur University, Ravindra Bhavan Road, Parnathpur, Bhagalpur, Bihar-812002	Shri Ravi Shankar Prasad	7484900835	ravishankarprasad10@gmail.com	
90	SCS090	SIRC	Anantapur	Government College Autonomous	Govt. Arts College, Kamalanagar, Near Tower Clock, Anantapur, Andhra Pradesh - 515001	Dr G Ranganatham	9885738060	gangineni.ranganath@gmail.com	
91	SCW091	WIRC	Sagar	Noble College	NH-26, Rajakhedi, Makronia, Sagar, Madhya Pradesh - 470006	Dr Poorva Jain	9424344882	noblecollege2001@gmail.com	nobleclooegesagarmp.org
92	SCS092	SIRC	Palayamkottai	St. Xavier's College	21, North, High Ground Rd, Palayamkottai, Tirunelveli, Tamil Nadu 627002	Dr S David Appathurai	09443087061	appathuraidavid@yahoo.co.in	
93	SCE093	EIRC	Nayagarh	Nayagarh (Autonomous) College	Jadumani Chhatrabas, Nayagarh, Odisha 752069	Dr Laxmidhar Sahoo	9437516312	ngrautocol@yahoo.co.in	ngrautocol.ac.in
94	SCW094	WIRC	Sidhi	Tata College	Behind Kamal filling Station, Ward PO-8, Jamodi Khurd, Sidhi, Madhya Pradesh - 486661	Mr Rakesh Singh	07354993407	tatacollegesidhi@gmail.com	http://www.tit sidhi.in/
95	SCW095	WIRC	Neemuch	Gyanodaya Institute of Management and Technology	Gram Kanawati, Mhow- Nasirabad Highwat, Th & Dist-Neemuch, Madhya Pradesh - 458441	Mr Sandeep Mundra	07423297509/'9826477694	gyanodayanmh@gmail.com	www.gyanodayanmh.com
96	SCN096	NIRC	Pilibhit	Springdale College of Management	Madhotanda road, Near Sugar Factory, Pilibhit-262001	Dr Hemant Jagota	05882-259917/9897425014	hemantjagota@yahoo.com	
97	SCE097	EIRC	Puri	SCS (Autonomous) College	Chandan Hajuri Road, Puri, Odisha-752001	Mahendra Kumar Mishra	9090040437	scscommerce1972@gmail.com	http://scscollege.nic.in/
98	SCN098	NIRC	Pali	Govt. Bangur PG College	College Rd, Indira Colony Vistar, Pali, Rajasthan 306401	Dilip kumar Nolkha	8209875527	dilipnolkha@gmail.com	
99	SCE099	EIRC	Asonsol	Banwarilal Bhalotia College	Ushagram, Asonsol PIN - 713303, Distt - Paschim Bardhman, West Bengal	Dr. Amitava Basu	9932940169	bbcollege1944@gmail.com	www.bbcollege

100	SCN100	NIRC	Tonk	Sanskriti College	Maratha Colony, Chawani Circle, Tonk Rajasthan - 304001	Mr. Manish Sethi	9214015958	sethimanish91@gmail.com	www.sanskriticollegetonk.com
101	SCS101	SIRC	Sivakasi	Ayya Nadar Janaki Ammal College	Srivilliputhur, State Highway 42, Sivakasi, Tamil Nadu 626123	Dr. C. Ashok	9442666808	principal@anjanonline.org	www.anjanonline.org
102	SCW102	WIRC	Chandrapur	Sardar Patel Mahavidyalaya	Ganj Ward, Near Ramala Tank, Chandrapur, Maharashtra	Dr. Rajesh Panjabrao Ingole	9822295707	chdsmp@gmail.com	www.spmchd.ac.in
103	SCN103	NIRC	Bhadohi	K N Govt. P.G. College	Gyanpur, Sant Ravidas Nagar, Bhadohi, Uttarpradesh 221304	Dr. P.N. Dongre	9450237856/ 05414-251565	kngpggyn@gmail.com	www.kngpgc.in
104	SCW104	WIRC	Wardha	GS College of Commerce	Jamnalal Bajaj Marg, Civil Lines, Wardha, Maharashtra-442001	Dr. Abdul Bari, Principal	07152-230511/ 9325327431	gscw_wardha@rediffmail.com	www.gsw.shikshamandal.org
105	SCE105	EIRC	Jalpaiguri	Ananda Chandra College of Commerce, Jalpaiguri	D.B.C. Road, Jalpaiguri, West Bengal - 735101	Dr. Sidhartha Sarkar	03561-227447/ 9434319154	drsarkar.s@gmail.com	www.accommercejpg.org
106	SCN106	NIRC	Sandwa	Jasveer Memorial P.G. College	Near Police Station, Sandwa, Rajasthan. Pin -331517	Mr. Deepak Dhan khar	9636800930	mjeicollege@gmail.com	www.jmeisandwa.com
107	SCN107	NIRC	Sri Dungargarh	SESOMU Girls College	NH-11, Shri Dungargarh, Rajasthan 331803	Dr. Krishna Gahlot	9001760136	sesomugirlscollege@gmail.com	www.sesomu.org

****For any clarification/Assistance/Guidance you may contact to anil.tale@icsi.edu**

Last Updated on: 13.08.2019

[GUIDLINES FOR ICSI STUDY CENTRE](#)

Announcement for Subject exemption



!!Attention Students!!

Status to verify paper-wise exemption granted under Subject Exemption head has been deactivated in SMASH portal till declaration of result of June 2019 session of examination i.e., upto 25th August 2019.

All Eligible exemptions already granted will automatically reflect in Admit Card.

Kindly take note of the same.

22.05.2019

Revised Procedure for Effecting Change of Name in the Institute's Records

In order to ensure uniformity in the procedure for effecting change of name on the basis of specific requests from students, it has been decided that henceforth request for change of name of students in the Institute's records would be accepted only on receipt/ submission of either of the following documents :-

- (i) Gazette Notification
- (ii) Publication in Newspaper for change of name alongwith an Affidavit
- (iii) Copy of Marriage Certificate (in case of Female candidates after marriage)
- (iv) Copy of PAN Card / Aadhaar Card / DIN supporting change of name.

Students may send any such request at **dss@icsi.edu** alongwith the requisite supporting documents as mentioned above while quoting their Registration Numbers. It may be further noted that no request would be accepted without registration number.



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

“शहीद की बेटी” (Martyr's Daughter)

Dear Students,

It is indeed an honour to be a part of an Institute which has attained institutional excellence and is a torch bearer for the cause of Good Corporate Governance.

As part of social responsibility and in alignment towards the initiatives of Government of India the scheme “Shaheed Ki Beti” was launched during the Golden Jubilee ceremony and the Institute got the privilege to confer the first certificate under this scheme to the Prime Minister of India, Sh. Narendra Modi on 4th October 2017.

Under 'Shaheed Ki Beti' scheme, the Institute is providing financial support to the girl child of martyrs for her higher education.

A separate fund has been created and the amount accumulated under the Fund “Shaheed ki Beti” is donated to the concerned wing of Ministry of Defence. Institute has already donated Rs. 15 lac under the scheme in the recent past.

The Institute acknowledges the contribution of the stakeholders who are generously donating towards the “Shaheed Ki Beti” initiative of the Institute on their Birthdays or otherwise.

Shaheed Ki Beti scheme has given us an opportunity to support our courageous martyred soldiers and their bereaved families. Through this unique scheme, Institute will definitely bring a radical change in the life of families of the valiant martyrs who have laid their lives while upholding the sovereignty and integrity of the country.

We request all other members and students of ICSI to come forward and contribute for this noble initiative.

The amount can be transferred online as per details given below.

National Electronic Fund Transfer (NEFT) Mandate Form	
(Mandate for Receiving Payment Through NEFT/RTGS)	
Vendor Name	THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
Address of Vendor	C-36-37, ICSI HOUSE, INSTITUTIONAL AREA, SECTOR 62 NOIDA UP 201309
Permanent Account Number (PAN)	AAATT1103F
Particulars of Bank Account	
A. Name of Bank	Indian Bank
B. Name of Branch	Sector 61
C. Address	D-211/2 SECTOR 61 NOIDA 201301
D. City Name	NOIDA
E. IFSC Code (11 digits)	IDIB000N108
F. 9 digit MICR Code appearing on the Cheque Book	110019035
G. Type of Account (10/11/13)	SAVINGS (10)
H Account No.	708959465

Our small gesture can bring smile to the faces of many bereaved families

Team ICSI.

F. FEE FOR SERVICES

Schedule of Fees

For fees details, kindly visit the link

https://www.icsi.edu/media/webmodules/student/InfoBrochure_CSFndExePrgm.pdf

FAQs ON PRE-EXAMINATION TEST

- Q.1** Students of which stage of CS Course are required to complete the Pre-Examination Test?
- A.1** The Pre-Examination Test is applicable for students of New Syllabus (2017) of Executive Programme and Professional Programme Stage. Initially, the Pre-Exam Test will be introduced for Executive Programme (2017) New Syllabus Students which will be a pre-requisite for students seeking enrolment to December, 2018 Session of Examinations.
- Q.2** Please let me know the pattern and other related details of Pre-Examination Test?
- A.2** The pattern of Pre-Examination Test will be as follows :
Online Computer Based
The student can take the test from his home, cyber café or any other location.
Multiple Choice Question (MCQ) type with negative marking of 25% of the allotted marks;
Result of the test would be available immediately on completion of the test;
Result of the test would be linked with the enrolment process for examination;
The questions will be categorized as per three difficulty levels i.e. Easy, Medium and Tough and shall have a ratio of 30:40:30 in the overall marking scheme.
- Q.3** What will be the qualifying marks for each subject?
- A.3** The subject-wise qualifying marks will be minimum 40% marks.
- Q.4** I am planning to appear in Module-1 of Executive Programme during December, 2018 Session? Am I required to complete the Pre-Exam Test of Module-2 also before enrolment to December, 2018 Session?
- A.4** No. You are required to complete the Pre-Exam Test of subjects covered under Module-1 only. Students are required to successfully complete the Pre-Exam Test of all subjects forming part of specific Modules in which they are planning to appear in the main Examinations. They may complete the Pre-Exam Test of remaining modules separately before seeking enrolment to examinations of such Module(s).

- Q.5** Can I complete the Pre-Examination Test after enrolling and appearing in the main examinations?
- A.5** No. Students are required to complete the Pre-Examination Test before enrolling for the main examinations.
- Q.6** If I successfully complete the Pre-Examination Test before seeking enrolment to December, 2018 Examinations, will it be valid for future sessions if I fail in the main examinations?
- A.6** The Pre-Examination Test will be valid for future sessions of examinations for the respective subjects and students will NOT have to clear the Pre-Examination Test each time they are seeking enrolment to main examinations.
- Q.7** Am I required to remit any fee for appearing in the Pre-Examination Test?
- A.7** Yes. Students seeking enrolment to Pre-Examination Test are required to remit a fee of Rs.1000/-. However, students who have already remitted the Pre-Examination Test Fee while seeking registration to CS Executive / Professional Programme Stages are not required to remit the fee again.
- Q.8** What will be the syllabus for Pre-Examination Test?
- A.8** The questions will be according to the 2017 New Syllabus of CS Course.
- Q.9** I was an Old Syllabus Student and I have switched over to New Syllabus (2017) of Executive Programme. Shall I be required to pass the Pre-Examination Test before appearing in the main Examinations?
- A.9** Yes. Students who have switched over from Old Syllabus to New Syllabus (2017) of Executive and Professional Programme Stages shall be required to pass the Pre-Examination Test before seeking enrolment to Examinations.
- Q.10** I have been granted exemption in some of the subjects on the basis of higher qualification/ switchover/ 60% marks criteria, etc. Am I required to pass the Pre-Examination Test of these subjects before appearing in main examinations?
- A.10** No. Students are not required to pass the Pre-Examination Test of subjects in which they have already been granted exemption under different criteria for grant of exemption.
- Q.11** What will be the duration of Pre-Examination Test, Total Number of Questions and the Total Marks?
- A.11** Duration of Pre-Examination Test : 60 Minutes; Total Number of Questions : 50; Total Marks : 100.
- Q.12** In case, I fail in the Pre-Examination Test, shall I be given another opportunity to appear in the Pre-Examination Test?
- A.12** Students may appear in Pre-Examination Test any number of times, but they shall be able to appear in the Pre-Examination Test only THRICE in a day.

Q.13 What will be the process of making payment of fee for Pre-Examination Test?

A.13 PROCESS FOR REMITTING THE FEE FOR PRE-EXAMINATION TEST

1. Login Page: Student can login in to the application by entering Registration Number and DOB.

<http://www.icsi.in/PreExamFees/Login.aspx>

Not secure | www.icsi.in/PreExamFees/Login.aspx

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
 IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

PRE - EXAM TEST FEE PAYMENT

Please enter your Registration Number and DOB

Registration No:	140545237/02/2018
DOB:	24/11/1992
<input type="button" value="Submit"/>	

It will not allow student to enter into application if he has already made payment and his transaction is Successful or after Successful reconciliation.

Both Registration Number and DOB are mandatory.

2. Student Profile Page: This page populates student details along with Pre- Exam Test Fee.

Not secure | www.icsi.in/PreExamFees/StudentProfile.aspx

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
 IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

PRE - EXAM TEST FEE PAYMENT

Registration Number	140545237/02/2018
Student Name	ANANT AJIKI
Date of Birth	11/24/1992
Gender	Male
Mobile	91824028702
EmailID	anantajiki@gmail.com
Stage	Executive
Registration Date	10/02/2018 11:25AM
Entry Date	11/24/2018
Address	Flat No. 002, Gurukul Apartment Shalva Colony, Haveli Road
City	Ranchi
District	Ranchi
State	Jharkhand
PinCode	834002
Country	India
PRE - EXAM TEST FEE	1000.00

3. **Payment Instruction Page:** This page displays Transaction ID, Receipt ID and Instructions. Student can “Proceed to Payment” by giving his consent on the same by checking the check box.

4. **Payment Gateway**

5. Receipt Generation

The Institute of Company Secretaries of India
 ICSI HOUSE, 22, Institutional Area, Lodi Road, New Delhi - 110003
 Website - www.icsi.edu; Email - info@icsi.edu; phone : 011-45741000

ACKNOWLEDGEMENT RECEIPT

Receipt No.: 9900000140 Date: 19/6/2018

Received with thanks from GAURAV KUMAR GUPTA, holding Registration No. as 440510428001/2017, a sum of Rs. 2.00 (Rupees Two Only) towards PRE -EXAM TEST FEE – EXECUTIVE

This is a computer generated receipt and requires no signature.

[Print](#)

Q.14

What will be the steps for appearing in the Pre-examination Test?

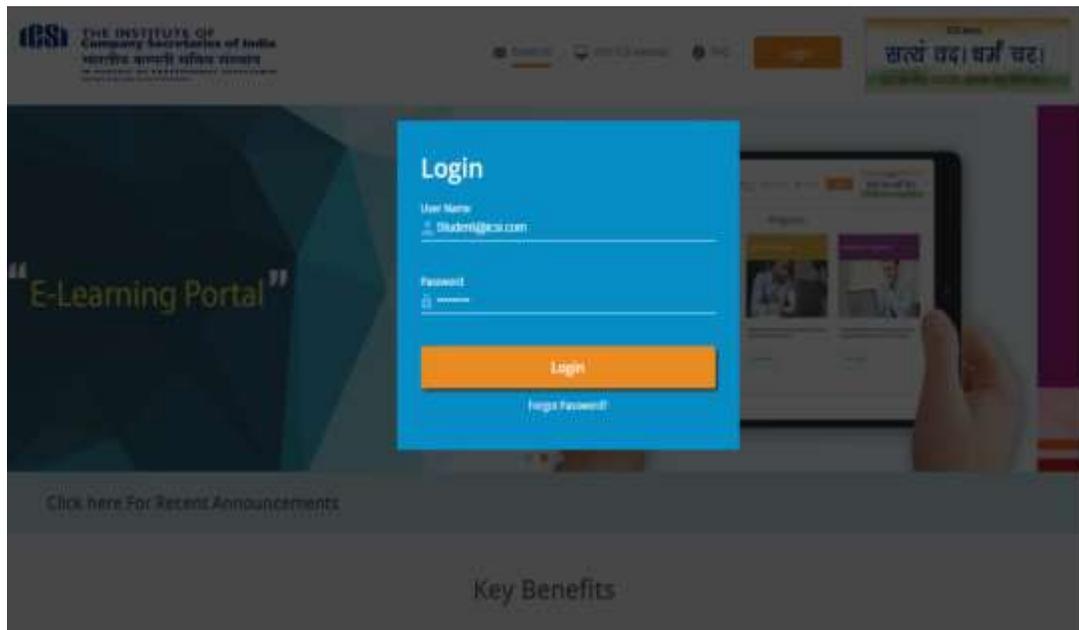
A.14

Steps to attempt Online Pre-Examination Test:

1. Login using your credentials:

Link - <https://elearning.icsi.in>

(Please note, your Login credentials (Login Id and password) would be intimated to you once you pay the requisite fee)



2. Click on My Course:



3. After Clicking on My Courses, all the courses in which you are enrolled will appear on the screen. You can select Online Pre Examination Test Executive Module - 1 from the list of courses.

Click on Online Pre Examination test Module – 1.

Click on Launch Button in Green Color.

The image is a screenshot of a web application interface. At the top, there is a header with the ICSI logo and the motto "सायं वद। धर्मं चर।". A search bar is visible on the right. Below the header, there is a navigation menu on the left with options like "My Courses", "My Communities", "My Actions", "My Posts", "My Activities", "My Calendar", "My Favourites", "My History", and "Manage Courses". The main content area is titled "My Courses" and shows a list of courses. The first course, "Online Pre Examination Test: Executive Module - 1", is selected. It has a start date of 03 May 2018, an end date of 14 Aug 2021, and 3 years left. The course details show 1 Assessment (0 Pending), 0 Assignments (0 Pending), and 0.0% Completed. A green "Launch" button is highlighted with a red border. The text "Displaying 1 Course" is visible at the bottom right of the course list.

4. Upon Launching, Pre Examination Guidelines page will open, please read guidelines carefully.

The screenshot shows a web interface for the 'Online Pre Examination Test Executive Module - 1'. The page title is 'Unit- Module 1: Paper 1 - Jurisprudence, Interpretation and General Laws'. The main content area is titled 'Guidelines for Online Pre-Examination Test' and contains the following numbered list:

1. Qualifying the Online Pre-examination Test will be mandatory both for examination for the Executive and Professional Programmes.
2. The test will be conducted as follows :
 - a. Online Computer Based
 - b. The student can take the test from his home, cyber cafe or any other location.
 - c. Multiple Choice Question (MCQ) type with negative marking of 25% of the allotted marks;
 - d. Result of the test should be available immediately on completion of the test;
 - e. Result of the test should be linked with the enrolment process for examination; The questions will be categorized as per three difficulty levels i.e. Easy, Medium and Tough and shall have a ratio of 30:40:30 in the overall marking scheme.
3. The online test shall be of 100 marks.
4. The duration of the test shall be 60 minutes.
5. Total questions in the test shall be 50.
6. The qualifying marks in each subject will be 40%.
7. A student shall have to qualify in all the subjects of the Module in which he wants to appear in an Examination Session;
8. The result of the Test of a subject, in which a student has qualified will remain valid for future Examinations.

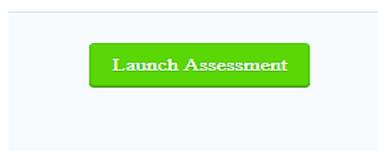
At the bottom of the page, there is a 'Comment' button and a section for '0 Comment(s)' with a 'Recent comments' dropdown menu.

5. After reading Guidelines, Please click on Assessment Tab given just below paper name

The screenshot shows the same web interface as above, but with the 'Assessment' tab highlighted in the left-hand navigation menu. The main content area is titled 'Pre-Examination Test Demo' and displays the following information:

Total Marks	Pass Marks	Attempts Available	Duration	View Assessment Analysis At the End of Assessment
100.0	40.0	1 of 1	60 Min	Launch Assessment

6. After Clicking on Assessment, Please click on launch assessment button:



7. After clicking on launch assessment, instruction page will open. Please read these instructions carefully. After reading instruction, please tick the checkbox displaying (I have read and understood the instructions and agree to adhere to them).

Please click on “I am ready to begin”.

Instructions

Please read the instructions carefully

General Instructions:

- Total duration of examination is 60 minutes.
- The clock will be set at the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the examination. When the timer reaches zero, the examination will end by itself. You will not be required to end or submit your examination.
- The Question Palette displayed on the right side of screen will show the status of each question using one of the following symbols:
 - You have not visited the question yet.
 - You have not answered the question.
 - You have answered the question.
 - You have NOT answered the question, but have marked the question for review.
 - The question(s) "Marked for Review" will be considered for evaluation.
 - The question(s) "Marked for Review" will be not be considered for evaluation. Hence, no marks will be allocated for the same.

The Marked for Review status for a question simply indicates that you would like to look at that question again.

I have read and understood the instructions and agree to adhere to them.

I am ready to begin

8. Assessment will start just after you click on this button. Given below is assessment screen:

The Examination Test Drive Overview Paper Instructions

CDDP SECTION

Time Left: 08:28

Student's ID: ...

Question No. 1

Which of the following articles guarantees equality before law and equal protection of law for all individuals residing within the territory of India?

17

15

18

14

RECTION

Choose a Question

1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24

Mark for Review & Next Clear Response Save & Next Next

- Q.15** I have enrolled myself for Class Room Teaching conducted by the Regional / Chapter Office of the Institute in my city. Shall I be exempted from appearing in Pre-Examination Test if I pass the Tests conducted by the said Regional/ Chapter Office after completion of the Class Room Teaching Session?
- A.15** Yes. Students who have cleared the Offline Test in specific subjects after undergoing Class Room Teaching session in the Regional and Chapter Offices shall be exempted from the specific subjects of Online Pre-Examination Test.
- Q.16** Please let me know if the marks scored in the Pre-Examination Test will be considered for computing the result of main CS Examinations?
- A.16** No. The Pre-Examination Test will be a qualifying test to assess the level of preparation of the students before appearing in the main examinations. The marks scored in the Pre-Examination Test will NOT be used for computing the results of the main CS examinations.

Attention Students !

Guidelines for Concession in Fee for Registration to CS Course to the Widows and Wards of Martyrs, Permanent Disability cases, Serving / Retired Personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces

The sacrifice of the personnel of Indian Armed forces and para military forces for maintaining the security and sovereignty of the country is commendable.

In a humble endeavor of the Institute in recognizing the contribution of the serving and retired personnel and as a goodwill gesture to the families of martyrs, the Institute has decided to grant the following concessions for registration to the CS Course :

- 1. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the wards and widows of martyrs of Indian Army, Indian Air Force, Indian Navy and all para military forces**
- 2. 100% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to the personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces with permanent disability as a result of participating in act of war and other missions.**
- 3. 50% concession in full Fee payable at the time of Registration to various Stages of CS Course and Examination Fee to all In Service/ Retired personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces.**

All other fee payable by the aforesaid category of students shall be as per the rates applicable to the general category students.

These guidelines shall be applicable effective from 1st April, 2019.

ICSI Classroom Teaching Centres at Regional Councils/Chapters and ONLINE CLASSES



Features/Main attractions



Pre-examination Test is Exempted for Classroom teaching students (Subject to the condition)

For more information please visit <http://tinyurl.com/y64ullr4>



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

Vision

"To be a global leader in promoting good corporate governance"

Motto

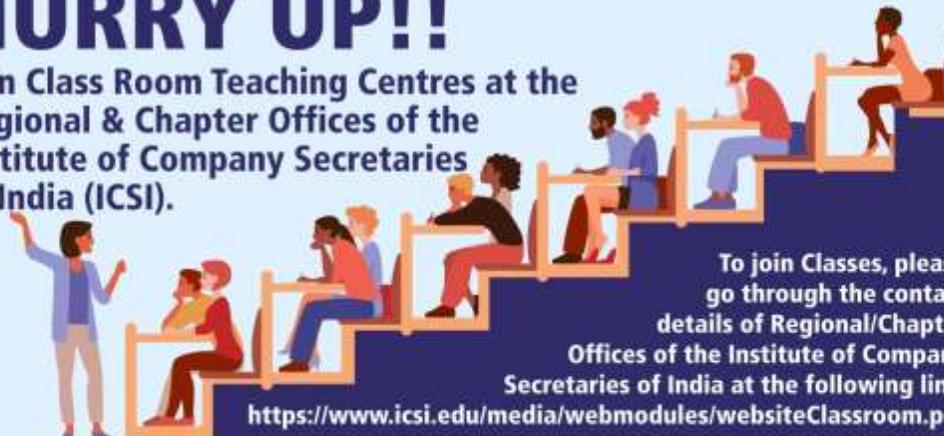
सत्यं वद। धर्मं चर। हृदयके धेनु तपति: बोधेते तु धेनु

Mission

"To develop high calibre professionals facilitating good corporate governance"

HURRY UP!!

Join Class Room Teaching Centres at the Regional & Chapter Offices of the Institute of Company Secretaries of India (ICSI).



To join Classes, please go through the contact details of Regional/Chapter Offices of the Institute of Company Secretaries of India at the following link:

<https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

BENEFITS OF STUDENTS OPTING FOR CLASS ROOM TEACHING CENTRES OF THE ICSI

- Small batches for deeper conceptual clarity
- Special attention for non-commerce students
- Continuous revisions & tests
- Exam result & career oriented
- Best Infrastructure
- Optimal fee
- Library facility with latest books
- Distinguished Faculties and a blend of academicians from premier institutions, Professions and industry experts
- Periodic Class Tests for evaluation
- Parents teachers meet at regular intervals
- Faculty Development Programmes.
- Learning through practical approach
- Exemption from Pre-exam test subject to the clearance of respective subject/Module.
- Demo lectures, Mock Tests, Crash Courses
- Special programme/special guest lectures
- 100% coverage of syllabus
- Assistance in placement
- Scope to learn soft skills and leadership skills
- Class Room teaching centres of the Institute extend support to the students in preparation of the main examination. complete Pre-Exam test either through offline mode I.E Class Room Teaching or through online module.

The Standard procedure for joining the Class Room Teaching Centres at the Regional/ Chapter Offices is as under:-

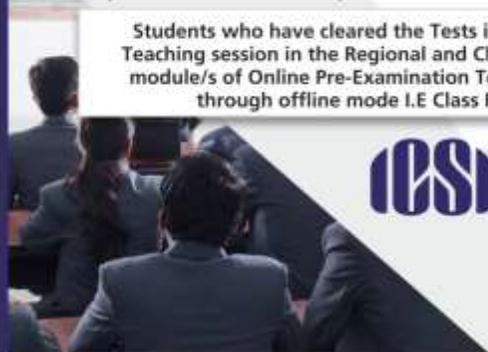
Step-1: Contact the nearest Regional/Chapter office of the Institute from the list given at the link <https://www.icsi.edu/media/webmodules/websiteClassroom.pdf>

Step-2: Ascertain the Date of Commencement of Class and the timings of the classes

Step-3: Enquire about the availability Demo Classes and if available attend the same as per the schedule. Remit the applicable fees at the Regional/Chapter office

Step-4: Attend the Classes as per the schedule and appear in the CS Main Examinations.

Students who have cleared the Tests in specific module/s after undergoing Class Room Teaching session in the Regional and Chapter Offices shall be exempted from the specific module/s of Online Pre-Examination Test. Student has to complete Pre-Exam test either through offline mode I.E Class Room Teaching or through online module.



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

For detailed information Please visit the Link: <https://www.icsi.edu/student/class-room-teaching/> or Submit your query if any at <http://support.icsi.edu>.

An opportunity to appear in **All Modules** in June 2020 CS Examination

Last date of registration for Executive / Professional Programme

31 AUGUST 2019

Executive Programme can be pursued by Graduates/Post Graduates of all streams (except Fine Arts). Final year appearing graduates can also apply provisionally. In order to become eligible for registration as a student of Executive Programme, he/she should not be less than seventeen years of age on the date of his/her application.

Professional Programme can be pursued only after clearing the Executive Programme of CS Course

Concession in Fee for Registration to CS Course to the Widows and Wards of Martyrs, Permanent Disability cases, Serving / Retired Personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces

Study classes for CS course :
<https://www.icsi.edu/media/webmodules/web siteClassroom.pdf>



Online registration



ICSI Online Helpdesk:
<http://support.icsi.edu>



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**Join Class Room Teaching Centers at the Regional /Chapter Offices & Study Centres
of The ICSI and excel in June-2020 Examination**

**Pre-exam test is exempted for Class Room Teaching Students
(Conditions apply)**

Dear Student,

As you are aware, the CS Course allows the flexibility of undergoing professional education as per the convenience of the students through distance learning mode.

However, keeping in view the requests of the students, the Institute has been arranging Class Room Teaching facility at its Regional Offices and many of the Chapter Offices and Study Centres. A list of Offices presently providing the class room teaching facility may be seen at the following link of the Institute's website:

<https://www.icsi.edu/student/class-room-teaching/>

We recommend the students of the Institute to join the classes conducted by the Regional & Chapter Offices and Study Centres for quality education at nominal fee. The Regional Chapter offices will soon commence classes for June 2020 session of examination. Kindly contact your nearest Regional/Chapter Office/ Study Centre. The contact details are available at the following link.

https://www.icsi.edu/media/webmodules/Class_room.pdf

Besides regular classes, Institute is also conducting demo classes, mock tests, revision classes, classes on individual subjects which help students in preparing for the main examination.

The Coaching Classes are organized throughout the year corresponding with each session of CS Examination held in June and December every year.

As you are aware, Pre-Examination Test is compulsory for all students of Executive and Professional Programme under new syllabus. The students undergoing the Class Room

Teaching and pass the requisite tests forming part of the coaching are exempted from appearing in the Pre-Exam Test.

The standard procedure for joining the coaching classes at the Regional / Chapter Offices is as under:

Step-1	Contact the nearest Regional / Chapter Office of the Institute from the list given at the link https://www.icsi.edu/media/webmodules/Class_room.pdf
Step-2	Ascertain the Date of Commencement of Coaching Class and the timings of the classes
Step-3	Enquire about the availability Demo Classes and if available attend the same as per the schedule
Step-3	Remit the applicable fees at the Regional/ Chapter Office
Step-4	Attend the Coaching Classes as per the schedule and appear in the CS Main examinations

The Institute shall be able to commence Class Room Teaching facility at the remaining Chapter Offices also subject to the participation of students.

Further, we feel elated to inform that the students who are undergoing classes at Class Room Teaching Centres of the Institute at various Regional/Chapter offices are excelling in CS examination also. We congratulate all such students of Class Room teaching centres of ICSI who have secured all India rank in Foundation Programme in June 2019 examination session.

			
AIR 5	AIR 7	AIR 9	AIR 10
Ms. Nishi Mihirbhai Shah CS Foundation Ahemdabad (G.J)	Sumita Power CS Foundation Kolhapur (MH)	Marissa anne Sum CS Foundation Kolkata (ERO)	Somnya Sharma CS Foundation Kolkata (ERO)
			
AIR 11	AIR 22	AIR 25	
Sonal Biyani CS Foundation Kolhapur (MH)	Mr. Hraday Jalawat CS Foundation Ahemdabad(G.J)	SYEDA MEHRESH WASTI CS Foundation Kolkata (ERO)	

HURRY UP!!

Join Classes at the Regional/Chapter Offices and Study Centres of The Institute Of Company Secretaries Of India

TO GET BEST RESULTS IN THE CS EXAMINATION AND TO LEARN NEW EDUCATIONAL TECHNIQUES, JOIN CLASS ROOM TEACHING CENTRES OF THE INSTITUTE OF COMPANY SECRETARIES OF INDIA.

To join Classes, please go through the contact details of Regional/ Chapter Offices of the Institute of Company Secretaries of India at the following Link: <https://www.icsi.edu/student/class-room-teaching/>

To join Classes, please go through the contact details of Study Centres of the Institute of Company Secretaries of India at the following Link:- https://www.icsi.edu/media/webmodules/Study_Centre.pdf

BENEFITS OF CLASS ROOM TEACHING CENTRES OF ICSI

- Small batches for deeper conceptual clarity
- Special attention for non-commerce students
- Continuous revisions & tests
- Exam result & career oriented
- Best Infrastructure
- Optimal fee
- Library facility with latest books
- Distinguished Faculties and a blend of academicians from premium institutions, Professions and Industry experts
- Periodic Class Tests for evaluation
- Learning through practical approach
- Demo lectures, Mock Tests, Crash Courses
- Special programme/special guest lectures
- 100% coverage of syllabus
- Scope to learn soft skills and leadership skills
- The Study Centres of the institute offer optimum support to the students via the Class Room Teaching Centres for the preparation of the main Examination.



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



**For Class room Teaching Students of Regional /Chapter Offices Pre-Examination Test is Exempted
(Subject to the Condition)**

**For detailed information Please visit the Link: <https://www.icsi.edu/student/class-room-teaching/>
or Submit your query if any at <http://support.icsi.edu>.**

Examination

1. DECLARATION OF JUNE, 2019 EXAMINATION RESULTS

The result of Professional Programme (Old & New Syllabus) and Executive Programme (Old & New Syllabus) examinations held in June, 2019 was declared on 25th August, 2019 at 11.00 A.M. and 02.00 P.M. respectively. The result along with individual candidate's subject-wise break-up of marks was made available on Institute's website www.icsi.edu after the declaration of result.

2. ISSUING OF MARKS-SHEETS OF JUNE, 2019 EXAMINATION

According to the decision taken by the Institute, the dispatch of Result-cum-Marks Statement of Executive Programme Examination in physical form has been discontinued. Instead formal E-Result-cum-Marks Statements of Executive Programme (Old and New Syllabus) Examination June, 2019 has been uploaded on the website : www.icsi.edu for downloading by the students for their reference, use and records. No physical copy of the Result-cum-Marks Statement will be issued. However, the Result-cum-Marks-Statement of Professional Programme (Old and New Syllabus) Examination would continue to be issued in physical form.

3. VERIFICATION OF MARKS OF COMPANY SECRETARIES EXAMINATIONS

In terms of Regulation 46 (2) of the Company Secretaries Regulations, 1982 as in force, a candidate can seek "Verification of Marks" in any subject(s) of CS examination within 30 days from the date of declaration of results. The application for verification of marks should be made by interested candidates in the prescribed mode with requisite **fee @ Rs. 250/- per subject within 30 days (one month)** from the date of declaration of results. Interested candidates can apply for verification of marks either through **on-line** or **off-line** mode by following the procedure hosted on the Institute's website (www.icsi.edu) at the URL : https://www.icsi.edu/WebModules/VOM_June2017.pdf

4. PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S) TO STUDENTS

The Institute has been providing the facility of inspection or supply of certified copies of answer book(s) to the candidates on their request as per Guidelines, Rules and Procedures framed by the Institute in this regard. The "Guidelines, Rules and Procedures for Providing Inspection and/or Supply of Certified Copy (ies) of Answer Book(s) to students" and the format of the application are given below.

GUIDELINES, RULES AND PROCEDURES FOR PROVIDING INSPECTION AND/OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S) TO STUDENTS

(As modified by the Examination Committee of the Council at its 148th Meeting held on 14th August, 2013)

1. These guidelines, rules and procedures for providing inspection and/or supply of certified copy(ies) of answer book(s) to students will be applicable beginning from June, 2013 session of examinations onwards. Under these guidelines, a student can seek inspection and/or supply of certified copy (ies) of his/her evaluated answer book(s).
2. A student who wishes to inspect and/or obtain certified copy(ies) of his/her answer book(s) of any subject(s) of a particular examination shall apply on the prescribed application form together with (a) requisite fee; and (b) self-attested photocopy of his/her Admit Card (Roll No.) or Student Identity Card so as to reach the Institute within 45 days from the date of declaration of the result.
3. Fee of Rs. 500 per subject/answer books payable for supply of certified copy(ies) of answer book(s) and Rs. 450 per answer book for providing inspection thereof respectively. The fee shall be paid through Demand Draft drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi.
4. The envelope containing student's Application Form, duly completed in all respect, together with the requisite fee and photocopies of the supporting documents, as mentioned in para 2 above, shall be superscribed "**Application for providing Inspection/Supply of Certified Copies of Answer Books**" and sent to :

**Joint Secretary
Directorate of Examinations
The Institute of Company Secretaries of India
C-37, Sector 62, Institutional Area,
NOIDA – 201 309.**

5. Application Form without requisite fee and supporting documents and complete particulars, as indicated above, shall not be entertained.
6. Before providing inspection and/or supplying certified copy(ies) of answer book(s) to a student on his/her request, if it is noticed that any sub-question/question of his/her answer book(s) has inadvertently remained unevaluated or there is some posting or totalling error, the Institute would rectify such omission and commission and communicate the revised marks/result to the student. **However, it may be noted that re-valuation of answers is not permissible under Regulation 46(2).**
7. The inspection done and/or certified copies of the answer books supplied to the student shall be for his/her exclusive self-inspection/ personal reference and guidance only.
8. **No other person except the student concerned would be allowed to inspect his/her answer book(s) on the designated date and time as communicated by the Institute. Similarly, on receipt of certified copy (ies) of the answer book(s), the applicant student shall be the sole custodian of it and he/she shall not part with the custody/possession of the same and shall not use the same for any other purpose(s).**
9. If any error is found at any point of time as provided in para 6 above, the Institute shall have *suo motu* power to rectify the same.

APPLICATION FORM FOR PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S)

(Before filling-up this form, please go through the Guidelines, Rules and Procedures)

Joint Secretary
Directorate of Examinations
The Institute of Company Secretaries of India
C – 37, Sector-62, Institutional Area
NOIDA – 201 309 (UP)

Dear Sir,

I, the undersigned, request you to provide me inspection/certified copy(ies) of my answer book(s) as per details given below:

PART-A

1.	Name of Student				
2.	Student Regn. No.				
3.	Complete Correspondence Address				
		PIN CODE:			
		MOBILE :			
4.	E-mail id				
5.	Specify your request for: (by ticking (√) the appropriate box)	Providing inspection of my answer book(s)	Supply of certified copy(ies) of my answer book(s)		
6.	Details about appearance in the subjects of examination for which copy(ies) of answer book (s) is/are requested	Stage & Session of Exam.	Roll No.	Name of the Subject(s)	Marks Obtained
7.	Details of fee remitted: Rs.500 per subject/ answer book for supply of certified copy(ies); and Rs. 450 per answer book for seeking inspection.	Demand Draft No.	Date	Name of the Issuing Bank	Amount (Rs.)

PART-B

Have you applied for Verification of Marks also? YES / NO (Tick the appropriate choice)

I have read the prescribed guidelines, rules and procedures and the same are acceptable to me.

My Email-ID, Mobile Number and Correspondence Address are the same as registered on my student's portal of ICSI.

I hereby undertake that I am a *bona fide* student of the Institute and the above answer book(s) belong to me. For this purpose, I am enclosing self-attested photocopy of my Admit Card (Roll No.)/ Student Identity Card issued to me by the Institute. In case, any particulars or statement is found to be false, the Institute may take appropriate action against me, as deemed fit.

Yours faithfully,

(Signature)

Place: _____

Date: _____

Name: _____

5. HOW TO APPLY FOR PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY(IES) OF ANSWER BOOK(S)

A candidate who wishes to inspect and/or obtain certified copy(ies) of his/her answer book(s) of any subject(s) of a particular examination, can apply either through **on-line** or **off-line** mode **within 45 days from the date of declaration of the result.**

On-Line Mode Procedure: For submitting application through on-line mode, candidates are advised to follow the procedure hosted on the Institute's website www.icsi.edu at the link given below:

[https://www.icsi.edu/webmodules/Verification of Marks of CS Exam.pdf](https://www.icsi.edu/webmodules/Verification%20of%20Marks%20of%20CS%20Exam.pdf)

Off-Line Mode Procedure: In case any candidate wishes to apply for inspection or supply of certified copies of answer book(s) through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post addressed to *The Joint Secretary, Dte. of Examinations, The Institute of Company Secretaries of India, C-37, Sector 62, Institutional Area, NOIDA – 201 309 (U.P.)*. Candidates can also submit their applications at Regional/Chapter/Head Office (Noida).

It has been observed that many a times, candidates are found confused with the procedure of inspection of their answer book(s) or getting the certified copies of their evaluated answer book(s). Thus, candidates may understand the procedures followed for inspection and supply of certified copies of answer book(s) as detailed below before they apply for the same:

S. No.	Inspection of answer books	Supply of certified copies of answer books
1.	Under Inspection of answer books, candidates can physically inspect the certified true photo copies of their answer books applied for.	In the case of providing certified copies of answer books, the certified true copies of the same in <i>pdf</i> format shall be uploaded on the website of the Institute and candidates can take the print out for their reference.
2.	Candidates can apply for inspection of their answer books either through on-line or off-line mode as per the prescribed procedure	Candidates can apply for certified copies of answer books either through on-line or off-line mode as per the prescribed procedure
3.	The prescribed fee for inspection is Rs. 450 per subject and is to be paid through Demand Draft drawn in favour of “The Institute of Company Secretaries of India”, payable at New Delhi.	The prescribed fee for supplying certified copies of answer books is Rs. 500 per subject and is to be paid through Demand Draft drawn in favour of “The Institute of Company Secretaries of India”, payable at New Delhi.
4.	Before providing inspection to the candidates, the answer book(s) shall be processed as per the prescribed Guidelines in this regard.	Before providing certified copies of answer book(s) to the candidates, the same shall be processed as per the prescribed Guidelines in this regard.
5.	Candidates have to personally visit ICSI’s Noida office, located at C-37, Sector-62, Institutional Area, Distt-Gautam Budh Nagar, Noida 201309, (U.P.) as per the specified time and date informed to them for inspecting their answer books. They have to carry Institute’s I-card, copy of the E-Admit Card of the relevant session to establish their identity for inspecting their answer books. No other person will be allowed to accompany him/her during the process of inspection.	The scanned copy of the answer book(s) in <i>pdf</i> format shall be hosted on the website which can be accessed through a secured password. Necessary communication in this regard shall be sent to the candidate concerned through e-mail and SMS as registered on student’s portal. Candidates can take the print out of the scanned certified copies of their answer books for their reference.
6.	The status/outcome of the application received for providing Inspection of the answer books will be shown on the Institute’s website: www.icsi.edu . The candidate concerned can enquire about the status/outcome of his/her application by entering his/her Roll No. or Student Registration Number.	The status/outcome of the application received for supply of certified copies of answer books will be shown on the Institute’s website: www.icsi.edu . The candidate concerned can enquire about the status/outcome of his/her application by entering his/her Roll No. or Student Registration Number.

7.	During inspection of the answer book(s), no queries regarding answers written by the candidates or award of marks shall be entertained. Copy of the answer book(s) shall not be provided to the candidates after the completion of inspection.	Candidates can take the print out of the scanned certified copies of their answer books for their reference from the link given to this effect from the website of the Institute. No photo copies of answer book(s) in physical form shall be dispatched to the candidates. No queries regarding award of marks shall be entertained by the Institute.
----	--	--

6. CONDUCT OF CS EXAMINATIONS -DECEMBER, 2019

The next examination for Executive Programme (Old/New Syllabus) and Professional Programme (Old/New Syllabus) scheduled in December, 2019 will be held from 20th December, 2019 to 30th December, 2019 as per the Examination Time-Table (published elsewhere in this bulletin) at 128 examination centres, viz., 1. Agra, 2. Ahmedabad, 3. Ahmednagar, 4. Ajmer, 5. Akola, 6. Aligarh, 7. Allahabad, 8. Alwar, 9. Amravati, 10. Amritsar, 11. Ambala, 12. Aurangabad, 13. Bangalore, 14. Bareilly, 15. Beawar, 16. Belgaum, 17. Bhayander, 18. Bhilai, 19. Bhilwara, 20. Bhopal, 21. Bhubaneswar, 22. Bikaner, 23. Bilaspur, 24. Calicut, 25. Chandigarh, 26. Chennai, 27. Chittorgarh, 28. Coimbatore, 29. Dehradun, 30. Delhi (East), 31. Delhi (North), 32. Delhi (South), 33. Delhi (West), 34. Dhanbad, 35. Ernakulam, 36. Faridabad, 37. Gandhidham, 38. Gandhinagar, 39. Ghaziabad, 40. Gorakhpur, 41. Guntur-Amaravati, 42. Gurgaon, 43. Guwahati, 44. Gwalior, 45. Hisar, 46. Hooghly, 47. Howrah, 48. Hubli-Dharwad, 49. Hyderabad, 50. Imphal, 51. Indore, 52. Jabalpur, 53. Jalgaon, 54. Jamnagar, 55. Jaipur, 56. Jalandhar, 57. Jammu, 58. Jamshedpur, 59. Jhansi, 60. Jhunjhunu, 61. Jodhpur, 62. Kanpur, 63. Kolhapur, 64. Kolkata (North), 65. Kolkata (South), 66. Kota, 67. Kottayam, 68. Lucknow, 69. Ludhiana, 70. Madurai, 71. Mangalore, 72. Meerut, 73. Moradabad, 74. Mumbai Zone-I, 75. Mumbai Zone-II, 76. Mumbai Zone-III, 77. Mumbai Zone-IV, 78. Mumbai Zone-V, 79. Mumbai Zone-VI, 80. Muzaffarnagar, 81. Mysore, 82. Nagpur, 83. Nashik, 84. Navi Mumbai, 85. Noida, 86. Palakkad, 87. Pali, 88. Panaji, 89. Panipat, 90. Patiala, 91. Patna, 92. Pimpri-Chinchwad, 93. Puducherry, 94. Pune Zone-I, 95. Pune Zone-II, 96. Pune Zone-III, 97. Pune Zone-IV, 98. Raipur, 99. Rajkot, 100. Ranchi, 101. Rewari, 102. Rourkela, 103. Sagar, 104. Salem, 105. Sambalpur, 106. Satara, 107. Shimla, 108. Sikar, 109. Siliguri, 110. Solapur, 111. Sonapat, 112. Srinagar, 113. Surat, 114. Thane Zone-I, 115. Thane Zone-II, 116. Thane Zone-III, 117. Thiruvananthapuram, 118. Thrissur, 119. Tiruchirapalli, 120. Udaipur, 121. Ujjain, 122. Vadodara, 123. Vapi, 124. Varanasi, 125. Vijayawada, 126. Visakhapatnam, 127. Yamuna Nagar and 128. Overseas Centre — Dubai.

- NOTES:**
1. **Imphal (Manipur), Amritsar (Punjab), Patiala (Punjab), Rewari (Haryana), Gandhidham (Gujarat) and Vapi (Gujarat) are on Experimental Basis.**
 2. **The Institute reserves the right to withdraw any centre at any stage without assigning any reason.**
 3. **Please note that no request for change of examination venue will be entertained in respect of a particular city, where multiple examination venues exist.**

7. TIME-TABLE FOR DECEMBER, 2019 EXAMINATIONS

 THE INSTITUTE OF Company Secretaries of India भारतीय कम्पनी सचिव संस्थान <small>IN PURSUIT OF PROFESSIONAL EXCELLENCE</small> <small>Statutory body under an Act of Parliament</small>				
COMPANY SECRETARIES EXAMINATIONS, DECEMBER, 2019				
TIME-TABLE				
EXAMINATION TIMING : 2:00 P.M. TO 5:00 P.M.				
Day	Executive Programme (Old Syllabus)	Executive Programme (New Syllabus)	Professional Programme (Old Syllabus)	Professional Programme (New Syllabus)
20.12.2019 Friday	Cost and Management Accounting (Module-I) (OMR Based)	Jurisprudence, Interpretation and General Laws (Module-I)	Advanced Company Law and Practice (Module - I)	Governance, Risk Management, Compliances and Ethics (Module - I)
21.12.2019 Saturday	Industrial, Labour and General Laws (Module-II) (OMR Based)	Securities Laws and Capital Markets (Module-II)	Information Technology and Systems Audit (Module - II)	Secretarial Audit, Compliance Management and Due Diligence (Module - II)
22.12.2019 Sunday	NO EXAMINATION	NO EXAMINATION	NO EXAMINATION	NO EXAMINATION
23.12.2019 Monday	Tax Laws and Practice (Module-I) (OMR Based)	Company Law (Module-I)	Advanced Tax Laws and Practice (Module - III)	Corporate Funding and Listing in Stock Exchanges (Module - III)
24.12.2019 Tuesday	Company Accounts and Auditing Practices (Module-II)	Economic, Business and Commercial Laws (Module-II)	Secretarial Audit, Compliance Management and Due Diligence (Module - I)	Advanced Tax Laws (Module - I)
25.12.2019 Wednesday	NO EXAMINATION	NO EXAMINATION	NO EXAMINATION	NO EXAMINATION
26.12.2019 Thursday	Company Law (Module-I)	Setting up of Business Entities and Closure (Module-I)	Financial, Treasury and Forex Management (Module - II)	Corporate Restructuring, Insolvency, Liquidation and Winding - up (Module - II)
27.12.2019 Friday	Capital Markets and Securities Laws (Module-II)	Corporate and Management Accounting (Module-II) (OMR Based)	Drafting, Appearances and Pleadings (Module - III)	Multidisciplinary Case Studies (Module - III) [Open Book Exam.]
28.12.2019 Saturday	Economic and Commercial Laws (Module-I)	Tax Laws (Module-I) (OMR Based)	Corporate Restructuring, Valuation and Insolvency (Module - I)	Drafting, Pleadings and Appearances (Module - I)
29.12.2019 Sunday	NO EXAMINATION	Financial and Strategic Management (Module-II) (OMR Based)	Ethics, Governance and Sustainability (Module - II)	Resolution of Corporate Disputes, Non- Compliances and Remedies (Module - II)
30.12.2019 Monday	NO EXAMINATION	NO EXAMINATION	Elective 1 out of below 5 subjects (Module - III) [Open Book Exam.]	Elective 1 out of below 8 subjects (Module - III) [Open Book Exam.]
			(i) Banking Law and Practice	(i) Banking - Law and Practice
			(ii) Capital, Commodity and Money Market	(ii) Insurance - Law and Practice
			(iii) Insurance Law and Practice	(iii) Intellectual Property Rights - Laws and Practices
			(iv) Intellectual Property Rights - Law and Practice	(iv) Forensic Audit
			(v) International Business-Laws and Practices	(v) Direct Tax Law and Practice (vi) Labour Laws and Practice (vii) Valuations and Business Modelling (viii) Insolvency - Law and Practice

8. GRANT OF FACILITY OF WRITER'S HELP/EXTRA TIME TO PHYSICALLY DISABLED CANDIDATES IN CS DECEMBER, 2019 EXAMINATIONS

Any physically disabled/challenged candidate having a minimum of 40% physical disability or deformity of permanent nature and who wishes to seek writer's help and/or extra time for the purpose of appearing in Company Secretaries Examination is requested to submit a separate application in the prescribed format as specified below in addition to submitting his/her online enrolment application for appearing in the examination together with the attested photocopies of following documents and with full size photograph showing the disability:

- (i) Disability Certificate issued by the Medical Board/doctor of not below the rank of Civil Surgeon/Medical Superintendent of a Central or State Govt. Hospital /Medical College, certifying the nature (permanent or temporary) and percentage of disability and its duration affecting his/her ability and/or the normal physical functions; and
- (ii) Letter of Permission issued to him/her by Sr. Secondary Board/University and/or any other professional/educational examining body, such as — UPSC, SSC, State Public Service Commission, The Institute of Chartered Accountants of India, The Institute of Cost Accountants of India, etc., granting him/her such assistance for appearing or writing the examinations.

Physically disabled candidates who had been granted facility of writer's help/extra time in the previous CS examination(s) and wish to avail of such concession or assistance for writing the ensuing examination are required to apply again for each session of examination giving reference of communication allowing such facility granted in the past. In such cases, candidates are not required to submit the attested copies of above stated documents and full size photographs.

It is clarified that in case of disablement of temporary nature and injuries like, fracture in the arm, forearm or dislocation of a shoulder, elbow, wrist or any other illness, etc., the candidates are not eligible to seek any concession or assistance of writer and/or extra time.

The duly filled in application on the prescribed form along with the supporting documents, if any, should be sent to the Institute at the address given below at least 45 days in advance from the date of commencement of examination:

The Joint Secretary
Directorate of Examinations
The Institute of Company Secretaries of India
'ICSI HOUSE', C-37, Sector 62, Institutional Area,
NOIDA – 201 309 (U.P.)

Communication regarding grant of writer's help and/or extra time for writing the examinations is normally sent to the respective candidates 8-10 days before the commencement of each examination after the issue of Admit Cards/Roll Number.

For quick disposal, the application for grant of writer's help and/or extra time should not be clubbed with any other query or correspondence.

The prescribed application form for availing the facility of writer's help and/or grant of extra time can be downloaded from the website of the Institute: www.icsi.edu at the URL given below:

https://www.icsi.edu/webmodules/Scribe_form.pdf

9. WARNING AGAINST ADOPTION OF UNFAIR MEANS - JUNE, 2019 EXAMINATIONS

While considering matters concerning conduct of Institute's June, 2019 Examinations, the Examination Committee of the Council of the Institute found the following examinees guilty of adopting of unfair means :

Sl No.	Roll Number	Student Registration Number	Stage of Examination
1	723172	140112425/10/2014	Professional Programme (Old Syllabus) Module: I
2	700226	150008738/08/2013	Professional Programme (Old Syllabus) Module: II & III
3	640061	440561336/03/2017	Executive Programme (Old Syllabus) Module I:
4	619608	340504887/11/2016	Executive Programme (Old Syllabus) Both Modules
5	640210	440320926/05/2015	Executive Programme (Old Syllabus) Module: II
6	719739	340187056/07/2015	Professional Programme (Old Syllabus) All Modules
7	631893	440650314/02/2018	Executive Programme (Old Syllabus) Module: II
8	736062	421137706/02/2012	Professional Programme (Old Syllabus) Module: I & II
9	863725	440567283/05/2017	Professional Programme (New Syllabus) All Modules
10	636942	340613780/02/2018	Executive Programme (Old Syllabus) Both modules

Accordingly, the Committee – (a) cancelled the results of the above mentioned candidates in respect of their appearances in June, 2019 examinations; and/or (b) debarred the candidates from appearing in the next session(s) of examinations.

The Committee further observed that such an unbecoming behaviour was not befitting the aspirants intending to join the profession of 'Company Secretaryship' and, therefore, any such attempt to indulge in unfair practice by the examinees shall be viewed seriously.

Sd/-
(CS Ashok Kumar Dixit)
Officiating Secretary, the ICSI

10. NOTIFICATIONS

Merit Scholarship - List of Awardees December, 2018



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

File No.207-Exams-D-2018
Dated the 22nd July, 2019

NOTIFICATION

No. ICSI/04/2019

In pursuance of para 11 of the "Merit Scholarship (Company Secretaryship Course) Scheme 1983", the following students have been awarded 'Merit Scholarships' for the Executive Programme and Professional Programme examinations on the basis of their meritorious performance in the Foundation Programme and Executive Programme Examinations of 'company secretaryship' held in December, 2018:

FOR EXECUTIVE PROGRAMME

S. No.	Name of the student	Registration No.
1.	KALYANI ASHWIN PUNDLIK	440748527/02/2019
2.	YUKTI JAIN	240726883/02/2019
3.	JANVI	240728297/02/2019
4.	MUSKAN SAHU	440746156/02/2019
5.	ASHITA GOYAL	440754096/02/2019
6.	NEHA SHARMA	140581697/02/2019
7.	AMEESHA SHEORAN	240726815/02/2019
8.	PRAJAKTA MILIND KAMBLE	440762951/02/2019
9.	KESHAV TIWARI	240734835/02/2019
10.	VARDHMAN JAIN	240729299/02/2019
11.	GURDEEP SINGH SAINI	440783891/04/2019
12.	RIYA BHAGCHANDANI	240744194/02/2019
13.	STUTI SUSHIL JAIN	440742488/02/2019
14.	NARENDRA KISHOR LAKHANI	440767621/02/2019
15.	AKSHATA ATUL DESAI	440748043/02/2019
16.	HARSH MANTRI	440766884/02/2019
17.	SAMEER SANJAY JOSHI	440746586/02/2019
18.	KARINA DEEPAK CHANDWANI	440754910/02/2019
19.	ADITI SHARMA	240729645/02/2019
20.	PRIYA PREMSINGH THAKUR	440756016/02/2019
21.	KANIKA GOYAL	240735071/02/2019
22.	GITIKA AGGARWAL	240734729/02/2019
23.	ASHITA HEMANTKUMAR DAKE	440762478/02/2019
24.	KUNAL SHARMA	240726495/02/2019
25.	KAUSHAL JAISWAL	140582822/02/2019
26.	AMANPREET KAUR	240729034/02/2019
27.	SIDDHI PANKAJ SINGAL	440750344/02/2019
28.	HIMANI	240728260/02/2019
29.	AAYUSHI DALKE	440765064/02/2019

Contd. 2.

Vision
"To be a global leader in promoting good corporate governance"

Motto
सत्यं वद। धर्मं चर।
Speak the truth. Obey by the law

Mission
"To develop high calibre professionals facilitating good corporate governance"

Connect with ICSI

ICSI Noida Office C-36 & 37, Sector-62, NOIDA (U.P.)-201 309
tel 0120- 4522 000 fax +91-120-4264 443, 4264 445 email info@icsi.edu website www.icsi.edu





**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

:2:

FOR PROFESSIONAL PROGRAMME

S.No.	Name of the student	Registration No.
1.	NIVEDITA NATARAJAN	340602845/12/2017
2.	ANKIT AGARWAL	140545385/02/2018
3.	MAITRI YOGESH MEGHANI	440641296/02/2018
4.	QASIM SAIF	440655520/02/2018
5.	URVASHI GUPTA	240629683/02/2018
6.	SWARALLI JITENDRA MEHTA	440631305/01/2018
7.	SHRUTI KALPESH SHAH	440650591/02/2018
8.	TARUN BEHAL	240514439/05/2016
9.	NEHA JAYESH PATEL	440642080/02/2018
10.	SMRITI ARORA	140508560/02/2017
11.	DIVYANSHU AJMERA	250651220/02/2018
12.	ANSHUL AGARWAL	240488266/02/2016
13.	SALONI KARNAWAT	440665502/02/2018
14.	ADITI GOYAL	440616297/08/2017
15.	AKASH PRAKASH OSWAL	440643284/02/2018
16.	RONAK CHETAN THAKKER	440620109/09/2017
17.	PAVAN RAJKUMAR KANDOI	450619680/09/2017
18.	SHEKHAR ATUL PANSE	440644371/02/2018
19.	NIKHIL PATIDAR	440640205/02/2018
20.	DIVESH RAJESH TALREJA	440452389/05/2016
21.	KAIVALYA RAVINDRA NADKARNI	440630921/01/2018
22.	GIRIJA SANTOSH CHAVAN	440640188/02/2018
23.	ARHAM SUNIL PARAKH	440632194/02/2018
24.	ISHIKA JAIN	240639559/02/2018
25.	RAVINDRA RAJUBHAI PUROHIT	440642771/02/2018
26.	NISARG AMISH SHAH	440648544/02/2018
27.	SHREYA RAJKUMAR MASALIA	440659580/02/2018

(CS ASHOK KUMAR DIXIT)
OFFICIATING SECRETARY

NEW DELHI - 110 003.

Vision

"To be a global leader in promoting
good corporate governance"

Motto

सत्यं वद। धर्मं चर। *Speak the truth; abide by the law*

Mission

"To develop high calibre professionals
facilitating good corporate governance"

Connect with ICSI

ICSI Noida Office C-36 & 37, Sector-62, NOIDA (U.P.)-201 309
tel 0120- 4522 000 fax +91-120-4264 443, 4264 445 email info@icsi.edu website www.icsi.edu



Merit-cum-Means Assistance - List of Awardees December, 2018


**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

 File No.205:Exams:D-2018
 Dated the 8th August, 2019

NOTIFICATION
No. ICSI/05/2019

In accordance with the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983" (as amended upto 9th April, 2015), as in force, the following students have been selected for award of "Merit-cum-Means Assistance" for Executive Programme and Professional Programme on the basis of results of Foundation Programme and Executive Programme Examinations, December 2018 and fulfilling the eligibility criteria:

S.NO.	NAME OF THE STUDENT	STUDENT REGN. NO.
EXECUTIVE PROGRAMME		
1.	SHWETA PATIDAR	440770886/02/2019
2.	SHRUTI PANDYA	440754719/02/2019
3.	ANISHI SATISH DAMMANI	440770089/02/2019
4.	MAHAK JAIN	440756568/02/2019
5.	SIMRAN KAUR ARORA	440746624/02/2019
6.	BHAVIKA MUNDRA	440769120/02/2019
7.	PRANAV NILKANTH MAHALPURE	440776584/02/2019
8.	PRANJAL MUTHA	440755263/02/2019
9.	KARUNA R	340692855/02/2019
10.	MANISHA SINGH TANWAR	440772009/02/2019
11.	BAPILCHANDRA LAISHRAM	140587635/02/2019
12.	RESHMA RAJ NR	340694662/02/2019
13.	SIDDHARTH JAIN	240745845/02/2019
14.	AMISHA TIWARI	440742021/02/2019
15.	MADHU	240746826/02/2019

PROFESSIONAL PROGRAMME		
1.	NIKITA GULSHAN NANDWANI	440635706/02/2018
2.	MANSI BIRLA	440650871/02/2018
3.	RITIKA MANOJ SURANA	440673602/02/2018


 (CS ASHOK KUMAR DIXIT)
 OFFICIATING SECRETARY

New Delhi - 110003

 Vision
 "To be a global leader in promoting
 good corporate governance"

 Motto
 सत्यं वद। धर्मं चर। सत्यं तेज त्वाग्नेः अग्नेर् ह्यु तेज इव

 Mission
 "To develop high calibre professionals
 facilitating good corporate governance"

Connect with ICSI

 ICSI Noida Office C-36 & 37, Sector-62, NOIDA (U.P.)-201 309
 tel 0120- 4522 000 fax +91-120-4264 443, 4264 445 email info@icsi.edu website www.icsi.edu


11. ANNOUNCEMENTS**I) ATTENTION TO THE EXAMINEES APPEARING IN EXECUTIVE PROGRAMME EXAMINATION UNDER NEW SYLLABUS (SYLLABUS - 2017)**

Candidates are requested to take note of the following in respect of their examination:

1. Schedule of Examination

The next examination for the Executive Programme under the New Syllabus (Syllabus – 2017) shall be held from 20th December to 30th December, 2019 for the following papers:

Module - I

1. Jurisprudence, Interpretation and General Laws
2. Company Law
3. Setting up of Business Entities and Closure
4. Tax Laws

Module - II

5. Corporate and Management Accounting
6. Securities Laws and Capital Markets
7. Economic, Business and Commercial Laws
8. Financial and Strategic Management.

Examination Time - Table has been published in the Student Company Secretary e-bulletin and also hosted on the website of the Institute.

2. Mode of Examination

Hitherto, the Institute has been conducting descriptive mode of examination for all subjects/papers of Executive Programme (New Syllabus - 2017). However, the Council of the Institute decided to conduct OMR based examination for the following three subjects of the CS Executive Programme (New Syllabus – 2017) with effect from December, 2019 session of examination:

<i>Sr. No.</i>	<i>Subjects</i>	<i>Module</i>
1.	Tax Laws	I
2.	Corporate and Management Accounting	II
3.	Financial and Strategic Management	II

However, in the following remaining five subjects of Executive Programme (New Syllabus - 2017), candidates would continue to be examined through descriptive examination:

Sr. No.	Executive Programme (New Syllabus -2017)	Module
1.	Jurisprudence, Interpretation and General Laws	I
2.	Company Law	I
3.	Setting up of Business Entities and Closure	I
4.	Securities Laws and Capital Markets	II
5.	Economic, Business and Commercial Laws	II

3. Structure of Question Papers

In OMR based examination, each paper shall be of three hours duration having 100 Multiple Choice Questions (MCQs) of one mark each with four answer options out of which the candidates shall be required to choose one correct answer option in the prescribed manner. However, the Question papers for the subjects where the examination is in descriptive mode shall contain both theoretical and practical questions as per the nature of the subjects.

4. Availability of Question paper printed in Hindi Medium

Candidates should write their examination either in English or Hindi language as per their option of medium for writing the examination. Question papers of the following subjects of Module II shall be made available in Hindi medium along with English version for those candidates who have opted for writing their examination in Hindi medium:

1. Securities Laws and Capital Markets
2. Economic, Business and Commercial Laws.

However, question papers/question paper booklets of the following subjects shall be provided to all candidates in English language only:

Sr. No.	Executive Programme (New Syllabus -2017)	Module
1.	Jurisprudence, Interpretation and General Laws	I
2.	Company Law	I
3.	Setting up of Business Entities and Closure	I
4.	Tax Laws	I
5.	Corporate and Management Accounting	II
6.	Financial and Strategic Management	II

Candidates who have enrolled with the option to write the examination in Hindi medium should write their answers in Hindi language only.

**II) OMR BASED EXAMINATION IN THREE SUBJECT OF CS EXECUTIVE PROGRAMME
(OLD SYLLABUS - 2012 AND NEW SYLLABUS—2017)**

1. The Institute has been conducting OMR based Examination in the following three subjects of the CS Executive Programme (Old Syllabus - 2012) with effect from December, 2014 session of Examination:

<i>Sr. No.</i>	<i>Subjects</i>	<i>Module</i>
1.	Cost and Management Accounting	I
2.	Tax Laws and Practice	I
3.	Industrial, Labour and General Laws	II

2. Hitherto, the Institute has been conducting descriptive mode of examination for all subjects/papers of Executive Programme (New Syllabus - 2017). However, the Council of the Institute has decided to conduct OMR based examination for the following three subjects of the CS Executive Programme (New Syllabus - 2017) with effect from December, 2019 session of examination:

<i>Sr. No.</i>	<i>Subjects</i>	<i>Module</i>
1.	Tax Laws	I
2.	Corporate and Management Accounting	II
3.	Financial and Strategic Management	II

3. In the above subjects, candidates' knowledge, competency and proficiency would be examined through objective type Multiple Choice Questions (MCQs) under OMR mode of examination. However, in the following remaining four subjects of Executive Programme, (Old Syllabus - 2012) and five subjects of Executive Programme (New Syllabus - 2017), candidates would continue to be examined through descriptive mode of examination:

<i>Sr. No.</i>	<i>Executive Programme (Old Syllabus -2012)</i>	<i>Executive Programme (New Syllabus - 2017)</i>
1.	Company Law	Jurisprudence, Interpretation and General Laws
2.	Economic and Commercial Laws	Company Law
3.	Company Accounts and Auditing Practices	Setting up of Business Entities and Closure
4.	Capital Markets and Securities Laws	Securities Laws and Capital Markets
5.		Economic, Business and Commercial Laws

4. In OMR based examination, each paper shall be of three hours duration having 100 Multiple Choice Questions (MCQs) of one mark each. The questions shall be of average, above average and difficult level covering the entire syllabus. In case, the syllabus of any paper is divided into different Parts, i.e., Part - A, Part - B, etc., requisite number of questions shall be asked from the respective Part corresponding to the weightage of marks as prescribed in the syllabus.
5. Each question shall contain four answer options and the candidate shall be required to select one option as his/her correct answer and mark in the OMR answer sheet by darkening the respective circle with blue/black ball point pen.
6. Negative marks shall be applied for wrong answers attempted by the candidates in the ratio of 1: 4, i.e. deduction of one (1) mark for every four (4) wrong answers or proportion thereof, i.e., 0.25 mark for each wrong answer and total marks obtained by the candidates in such papers would be rounded up to next whole number. Further, the negative marks per paper would be limited to the extent of marks secured for correct answers so that no candidate shall secure less than zero mark in the above subjects.
7. Question paper booklets for the OMR based examination in respect of the following subjects/papers shall be provided in English language only :

Sr. No.	Executive Programme (Old Syllabus -2012)	Executive Programme (New Syllabus -2017)
1.	Cost and Management Accounting	Tax Laws
2.	Tax Laws and Practice	Corporate and Management Accounting
3.		Financial and Strategic Management

However, candidates of Module II of Executive Programme (Old Syllabus – 2012) who opt for writing the examination in Hindi medium shall be provided question paper booklet of Industrial, Labour and General Laws (Module-II) paper in English along with its Hindi version. However, OMR Answer sheets for all the subjects would be provided in English language only.

8. Previous sessions question papers of OMR based examination in the respect of the three subjects of Executive Programme (Old Syllabus) are available on the website of the Institute for the reference of the students. Detailed instructions for appearing in OMR based examination would be hosted on the website of the Institute as well as published in the Student Company Secretary e-journal and provided along with the e-Admit Card of the candidates.

III) NEW EXAMINATION CENTRES

ATTENTION STUDENTS!
NEW EXAMINATION CENTRES
FOR CS EXAMINATION-DECEMBER, 2019

The Institute is pleased to announce opening of new Examination Centres at following cities on an experimental basis w.e.f. December, 2019 examination onwards:

S.No.	City & State	Centre Code
1.	Imphal (Manipur)	116
2.	Amritsar (Punjab)	249
3.	Patiala (Punjab)	242
4.	Rewari (Haryana)	250
5.	Gandhidham (Gujarat)	470
6.	Vapi (Gujarat)	471
7.	Port Blair (Andaman & Nicobar)*	324

*Exam Centre for Foundation Programme only

Accordingly, candidates can opt for new examination centre at the aforesaid city (ies) while enrolling for December, 2019 examination.

JOINT SECRETARY
DIRECTORATE OF EXAMINATIONS

IV) VERIFICATION OF MARKS***ATTENTION STUDENTS!*****VERIFICATION OF MARKS OF COMPANY SECRETARIES EXAMINATIONS
JUNE, 2019**

In terms of Regulation 46 (2) of the Company Secretaries Regulations, 1982, as in force, a candidate can seek “Verification of Marks” in any subject(s) of CS examination within 30 days from the date of declaration of results. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite fee @ Rs. 250 per subject. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: https://www.icsi.edu/WebModules/VOM_

The on-line facility for applying for Verification of Marks will be operative from Monday, the 26th August, 2019 from 00:01 hrs and will be valid till Tuesday the 24th September, 2019 up to 24:00 hrs.

The last date of submitting applications for Verification of Marks is 24th September, 2019

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The procedure for submitting application for Verification of Marks is given on the website of the Institute at the link given below:

https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf

For applying Verification of Marks through on-line mode, the interested candidates can access the following link:

<https://smash.icsi.in/scripts/login.aspx>

JOINT SECRETARY
DIRECTORATE OF EXAMINATIONS

V) PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S)***ATTENTION STUDENTS!*****PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S) OF CS EXAMINATION – JUNE, 2019**

The Institute has been providing the facility of Inspection or Supply of Certified Copies of Answer Book(s) to the candidates on their request as per Guidelines, Rules and Procedures framed by the Institute in this regard.

A candidate who wishes to Inspect* and/or obtain Certified Copy(ies) of his/her Answer Book(s) of any subject(s) of a particular examination, can apply either through on-line or off-line mode as per the prescribed procedure **within 45 days from the date of declaration of the result.**

The on-line facility for applying for Inspection or supply of Certified Copies of Answer Book(s) will be operative from **Monday, the 26th August, 2019 from 00:01 hrs** and will be valid till **Wednesday the 9th October, 2019 up to 24:00 hrs.**

The prescribed fee for supply of Certified Copy (ies) of Answer Book(s) is **Rs. 500/-per subject** and fee for Inspection* of Answer Book(s) is **Rs. 450/- per subject.**

The last date of submitting applications is **9th October, 2019.**

If any candidate wishes to apply for Inspection or supply of Certified Copy(ies) of Answer Book(s) through off-line mode, he/she can download the prescribed Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring *"The Institute of Company Secretaries of India"* payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The "Guidelines, Rules and Procedures for Providing Inspection and/or Supply of Certified Copy (ies) of Answer Book(s) to students" are available on the website of the Institute under Examination Section at the link given below:

https://www.icsi.edu/docs/webmodules/Inspection_Certified_Copy.pdf

For applying Inspection or supply of Certified Copy (ies) of Answer Book(s) through on-line mode, the interested candidates can access the following link:

<https://smash.icsi.in/scripts/login.aspx>

****[For Inspection candidates have to personally visit ICSI Noida Office at C-37, Sector-62, Institutional Area, Gautam Budh Nagar, Noida 201309 to inspect his/her answer book (s).]***

**JOINT SECRETARY
DIRECTORATE OF EXAMINATIONS**

Attention Students !!**CORPORATE COMPLIANCE EXECUTIVE CERTIFICATE FOR STUDENTS**

The Institute launched the 'Corporate Compliance Executive Certificate' in terms of Chapter IVA (Regulation 28A & 28B) of the Company Secretaries Regulations, 1982 on 4th October, 2013.

ELIGIBILITY FOR AWARD OF CORPORATE COMPLIANCE EXECUTIVE CERTIFICATE

A person who –

- is currently registered as a student of the Company Secretaryship course of the Institute;
- has completed at least one group of the Intermediate/Executive Programme Examination of the Company Secretaryship Course, and
- has completed a training of Six months under Regulation 28A of the Company Secretaries Regulations, 1982, which may include skill oriented practical/class room training for two weeks.

PROCEDURE

An eligible student may apply for award of Corporate Compliance Executive Certificate by submitting an application in specified format (available on the website of the Institute www.icsi.edu), after making payment of a fee of Rs. 2000 (two thousand only), either in cash (at counters of the Institute across the county) or by way of Demand Draft in favour of 'The Institute of Company Secretaries of India' payable at New Delhi.

STATUS OF HOLDER OF CORPORATE COMPLIANCE EXECUTIVE CERTIFICATE

- The student who is awarded **Corporate Compliance Executive Certificate** of the Institute shall be entitled to use the descriptive letters "Corporate Compliance Executive".
- The grant of Certificate of **Corporate Compliance Executive Certificate** shall not confer on the Corporate Compliance Executive the rights of a member, nor entitle him to claim membership of the Institute.

VALIDITY OF CERTIFICATE

- The Corporate Compliance Executive certificate is valid for a period of three years (financial years) and is renewable on completion of four Programme Credit Hours (PCH) and payment of requisite fee as the Council may determine from time to time.

OTHER DETAILS

- The student shall have to complete the course of Corporate Compliance Executive Certificate including the training requirements within the registration period.
- The student having awarded the Corporate Compliance Executive Certificate may continue to pursue the regular Company Secretaryship course if he so desires.
- Except to the extent provided in this Chapter IVA (Regulations 28A & 28B) of the Company Secretaries Regulations, 1982 or as decided by the Council from time to time, regulations in Chapter IV and VI relating to 'Registered Students' and 'Examinations' shall mutatis-mutandis apply to the 'Corporate Compliance Executive Certificate Course'.
- A student after having awarded the Corporate Compliance Executive Certificate shall secure four Programme Credit Hours (PCH) for renewal of Corporate Compliance Executive Certificate.
- There shall be no exemption from training.

**Brochure and application form are available at CCEC section on website of the Institute www.icsi.edu.
For queries please write at ceec@icsi.edu or contact on phone number 0120-4082135.**

Attention Students !!

LICENTIATE - ICSI

Regulation 29 & 30 under Chapter-V of the Company Secretaries Regulations, 1982 provides for Licentiate ICSI.

ELIGIBILITY FOR AWARD OF LICENTIATE ICSI

A person who –

- has completed the Final examination or Professional Programme examination conducted by the Institute may, within six months from the date of declaration of results in which he has passed the Final examination or Professional Programme examination can apply for enrollment as a licentiate
- the Council, however, may condone the delay in applying for licentiateship by any person for reasons to be recoded in writing.

PROCEDURE

An eligible student may apply for enrollment as Licentiate ICSI by submitting an application in prescribed form ST-8 alongwith annual subscription of Rs. 1000/- in cash (at counters of the Institute across the country) or by way of Demand Draft in favour of ‘The Institute of Company Secretaries of India’ payable at New Delhi along with copies of date of birth, professional programme pass certificate and graduation certificate/foundation pass certificate duly attested by any member of the Council/Regional Council/Satellite Chapter of the Institute or any Officer of the Institute.

STATUS OF LICENTIATES

- The person enrolled as a Licentiate of the Institute shall be entitled to use the descriptive letters “Licentiate ICSI” to indicate that he has qualified in the Final examination or Professional Programme examination of the Institute.
- The grant of licentiateship shall not confer on such licentiate any rights of a member nor entitle him to claim any form of membership of the Institute or its Regional Council or Chapter, as the case may be.
- The licentiate may be permitted to borrow books from the library of the Institute, Regional Council or Chapter or participate in the activities of the Institute, its Regional Council or Chapter as the case may be, subject to such conditions as may be imposed by the Council, Regional Council or Chapter, as the case may be.

VALIDITY OF CERTIFICATE

- A licentiate shall not ordinarily be eligible to renew his enrolment for more than five years after passing the Final Examination or Professional Programme examination.

OTHER DETAILS

- The Licentiate will be provided Chartered Secretary Journal of the Institute free of cost.
- The student enrolled as a Licentiate ICSI may apply for ACS Membership on attaining the eligibility for ACS by surrendering his Licentiateship.
- A Licentiate may apply in the prescribed form for exemption from training requirements (except MSOP) along with the requisite documents of work experience. eMSOP can be undergone through online mode by the eligible candidates for acquiring ACS Membership.
- The annual licentiate subscription becomes due and payable on the first date of April every year and non-payment of annual subscription on or before the thirtieth of June of a year shall disentitle the person to use the descriptive letters “Licentiate ICSI” from 1st July of that year, until his annual subscription for the year is received by the Institute.
- The name of the person so disentitled shall be published in the Journal.

For queries, please write at licentiate@icsi.edu or contact on phone number 0120-4082136.

News from Region

SIRC

THE INSTITUTE OF COMPANY SECRETARIES OF INDIA SOUTHERN INDIA REGIONAL COUNCIL				
<u>ORAL COACHING CLASSES FOR PROFESSIONAL PROGRAMME – NEW SYLLABUS</u>				
<u>ALL MODULES: WEEK-END CLASSES FOR DECEMBER 2019 EXAMINATION</u>				
DATE OF COMMENCEMENT	MODULE	DAYS	TIMING	FEE
31.08.2019	Module-I	Saturdays	01.30 p.m. to 03.30 p.m.	Rs.6600/-
		Sundays	07.00 a.m. to 09.00 a.m.	
		Tuesdays	06.00 p.m. to 08.00 p.m.	
31.08.2019	Module-II	Saturdays	03.45 p.m. to 05.45 p.m.	Rs.6600/-
		Sundays	09.15 a.m. to 11.15 a.m.	
		Thursdays	06.00 p.m. to 08.00 p.m.	

WHY SHOULD YOU UNDERGO CLASS ROOM TEACHING [ORAL COACHING] AT ICSI-SIRC?

1. Students undergoing oral coaching classes at ICSI-SIRC are exempted from taking the Pre-Examination Test of the respective subjects/ modules, if they pass off-line test in all the subjects conducted by the Institute.
2. Classes are conducted exclusively for students doing CS course and the focused coaching helps the students tremendously.
3. Classes are conducted for the past several decades and thousands of Company Secretaries have passed from our oral coaching with many students getting All India Rank.
4. The faculty members are sought after professionals; they teach not only theoretically but also provide practical experience.
5. Students undergoing Classroom teaching can utilize the library and reading room (with more than 2000 books) free of cost for their reference.
6. Students can attend all meetings organized by Students Forum of ICSI free charge which will enable them to update their knowledge, clarify doubts and improve their leadership skill.
7. Sessions on how to prepare exams and also doubt clearing session exclusively for the difficult subjects will be free for Oral Coaching Students.

For further details please contact:

SIRC OF THE ICSI,

9, Wheat Crofts Road,

Nungambakkam, Chennai – 600 034

Phone: (044) 28279898, 28268685

E-mail: siro@icsi.edu

THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
SOUTHERN INDIA REGIONAL COUNCIL

ORAL COACHING CLASSES FOR
EXECUTIVE PROGRAMME
MODULE -I & MODULE-II
JUNE 2020 EXAMINATION

DATE OF COMMENCEMENT..	14.10.2019
STAGE ..	MODULE-I MORNING
TIMINGS ..	6.30 a.m. to 8.30 a.m.
FEES ..	Rs.6600/-
STAGE ..	MODULE-II EVENING
TIMINGS ..	6.00 p.m. to 8.00 p.m.
FEES ..	Rs.6600/-
Contact :	SIRC OF THE ICSI
Phone :	(044) 28279898 / 28268685
E-mail :	siro@icsi.edu

- * Oral Coaching Students can once attend the Model Examination and Crash Course FREE OF COST
- * Classes are conducted from Monday to Saturday
- * Exemption from Pre-examination test (Online). Such students have to appear and pass the offline test conducted by the Institute.

© The Institute of Company Secretaries of India.

All rights reserved. No part of this Bulletin may be translated or copied in any form or by any means without the prior written permission of The Institute of Company Secretaries of India.

Disclaimer :

Although due care and diligence have been taken in preparation and uploading this E-bulletin, the Institute shall not be responsible for any loss or damage, resulting from any action taken on the basis of the contents of this e-bulletin. Any one wishing to act on the basis of the material contained herein should do so after cross checking with the original source.

Editorial Team

DR. S. K. JENA, DIRECTOR

DR. GARGI RAJVANSHI, ASSISTANT DIRECTOR

AKANSHA GUPTA, EXECUTIVE (ACADEMICS)

Directorate of Academics

For views/suggestions/feedback please write to : academics@icsi.edu