



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

ICSI/ID/3/2019

July 10, 2019

**Important decisions taken at the
Special Meeting of the Council held on 27.06.2019**

- 1. Letter dated 17th June, 2019 received from MCA regarding difficulty in filing Form INC 22A (ACTIVE).**

The Council deliberated the matter and it was observed that all the representation annexed to the letter were based on incorrect facts and reflected a tendency to avoid the implementation of the law whereas the initiative of MCA was focussed in strengthening governance and compliance. It was decided to submit a detailed representation to MCA to maintain status-quo of limits with respect to appointment of whole time company secretary in terms of Rule 8A of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

- 2. Implementation of Employee Company Secretary Identification Number (eCSIN) Guidelines.**

In terms of Clause (1) of part II of the Second Schedule to the Company Secretaries Act, 1980 as amended by the Company Secretaries (Amendment) Act, 2006, the Council has made quoting of eCSIN (Employee Company Secretary Identification Number) mandatorily for every appointment / cessation of Company Secretary in terms of Section 203 of the Companies Act, 2013 read with Rule 8 / Rule 8A of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

Further, the Council has approved the Employee Company Secretary Identification Number (eCSIN) Guidelines, 2019 which shall be mandatory w.e.f 1st October, 2019.

- 3. Implementation of Unique Document Identification Number (UDIN) Guidelines.**

In terms of Clause (1) of part II of the Second Schedule to the Company Secretaries Act, 1980 as amended by the Company Secretaries (Amendment) Act, 2006, the Council has made quoting of mandatory UDIN (Unique Document Identification Number) in the documents certified / verified / attested / signed / authenticated by a company secretary in practice for the professional services mentioned in the Unique Document Identification Number (UDIN) Guidelines.

Further, the Council has also approved the Unique Document Identification Number (UDIN) Guidelines, 2019, which shall be mandatory w.e.f 1st October, 2019.

Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु। अविद्वेष्टं कुरु।

Mission

"To develop high calibre professionals facilitating good corporate governance"