



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

**Clarifications regarding revised eligibility criteria for completing 15 days
Academic Program**

(a) Applicability of 15 days Academic Program :

Students under earlier training structure (i.e. students registered in Executive program on or before 31.03.2014)	Passed Executive Program before June 2015 exam session	Not applicable
	Passed Executive Program in June 2015 exam session and onwards	Not applicable
Students under modified training structure (i.e. students registered in Executive program on or after 01.04.2014)	Passed Executive Program before June 2015 exam session	Not applicable
	Passed Executive Program in June 2015 exam session and onwards	Applicable

(b) If any student is under earlier training structure and takes switch over to modified training structure. In such case as his/her candidature has been shifted to modified training structure, 15 days Academic Program shall be applicable to him, provided he/she has passed/completed Executive Program in June 2015 exam session or afterwards.

(c) If a student was initially under earlier training structure and during the period he/she has already completed some part of 15 days Academic Program (i.e. 2 days Induction or 3 days eGovernance etc..). Since after issue of revised eligibility criteria, 15 days Academic Program is no more applicable to students of earlier training structure, he/she may be advised that he/she is no more required to complete rest part of 15 days Academic Program. If he/she has already taken advance admission for rest part of 15 days Academic Program and the

said program is not yet organised, in such case he/she is allowed to take refund of fees. But if program is already over in such case no refund of fees is admissible.

- (d) If a student was initially under earlier training structure and during the period he/she has already completed some part of 15 days Academic Program (i.e. 2 days Induction or 3 days eGovernance etc.). Now after some time he/she is taking switchover to modified training structure. Since 15 days Academic Program is applicable to students of modified training structure, it will be applicable to this student also provided he/she has passed/completed Executive Program in June 2015 exam session onwards. In such case he/she is not required to repeat those parts of 15 days Academic Program which he/she had already completed when he/she was under earlier training structure. He/she will be required to complete only balance part of 15 days Academic Program.