

User Manual

For

Students for Applying:

Verification of Marks

Inspection / Certified Copies of Answer Books

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Introduction

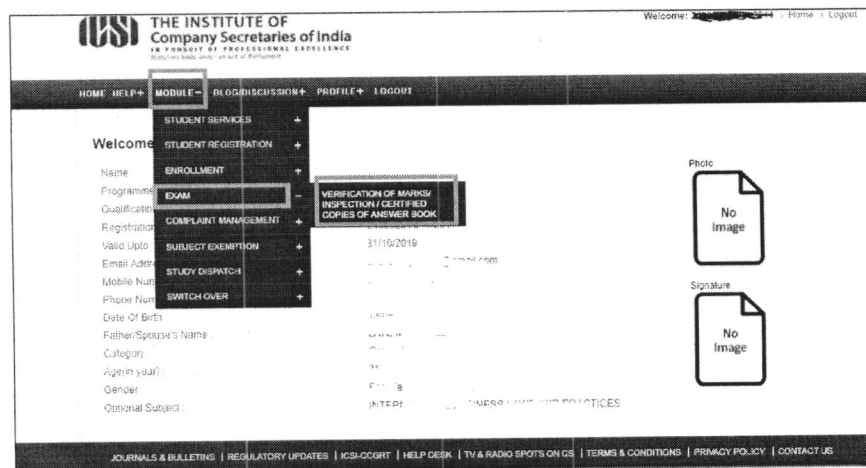
This document will help ICSI Students to request for Verification of Marks, Certified Copies/ Inspection of Answer Books.

Login

1. Students will visit (<https://smash.icsi.edu/scripts/login.aspx>)
2. Students will login to their account.
3. After successful login user will be redirected to the dashboard.
4. If user has forgotten password, then it can be recreated using “forgot password” link.

Process: Request for Verification of Marks/ Inspection/Certified Copies of Answer Books

1. User will mouse over to the header menu MODULE and scroll down to Exam submenu and click on “Verification Of Marks/Inspection/Certified Copies of Answer Books”. (Module > Exam> Verification Of Marks/Inspection/Certified Copies of Answer Books) As shown below



Screen 1 : Navigation Screen for Applying Post Exam Service Request