

ATTENTION STUDENTS !

VERIFICATION OF MARKS – FOUNDATION PROGRAMME EXAMINATION DECEMBER, 2018

In terms of Regulation 46 (2) of the Company Secretaries Regulations, 1982, as in force, a candidate can seek “Verification of Marks” in any subject(s) of CS examination **within 30 days** from the date of declaration of results. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ ₹250 per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: <https://www.icsi.edu/media/webmodules/VOM.pdf>

The on-line facility for Verification of Marks has been made operative from **Friday, the 22nd February, 2019 from 00:01 hrs up to Saturday, the 23rd March, 2019 till 24:00 hrs.**

The last date of submitting applications for Verification of Marks is **23rd March, 2019.**

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s for Verification of Marks through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The procedure for submitting application for Verification of Marks is given on the website of the Institute at the link given below:

<https://www.icsi.edu/webmodules/Verification of Marks of CS Exam.pdf>

For applying Verification of Marks through on-line mode, the interested candidates can access the following link: <https://smash.icsi.in/scripts/login.aspx>

Joint Secretary
Directorate of Examinations