

ATTENTION STUDENTS!

**VERIFICATION OF MARKS – FOUNDATION PROGRAMME EXAMINATION
DECEMBER, 2019**

In terms of Regulation 46 (2) of the Company Secretaries Regulations, 1982, as in force, a candidate can seek “Verification of Marks” in any subject(s) of CS examination **within 30 days** from the date of declaration of results. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ ₹250 per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: <https://www.icsi.edu/media/webmodules/VOM.pdf>

The on-line facility for Verification of Marks has been made operative from **Sunday, the 26th January, 2020 from 00:01 hrs up to Monday, the 24th February, 2020 till 24:00 hrs.**

The last date of submitting applications for Verification of Marks is **24th February, 2020.**

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s for Verification of Marks through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The procedure for submitting application for Verification of Marks is given on the website of the Institute at the link given below:

https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf

For applying Verification of Marks through on-line mode, the interested candidates can access the following link: <https://smash.icsi.in/scripts/login.aspx>

Joint Secretary
Directorate of Examinations