

**ATTENTION STUDENTS!**

**VERIFICATION OF MARKS – FOUNDATION PROGRAMME EXAMINATION  
DECEMBER, 2020**

In terms of Regulation 42 (2) of the Company Secretaries Regulations, 1982, as in force, a candidate may apply for “Verification of Marks” in any subject(s) of CS examination **within 21 days** from the date of declaration of his/her result. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ ₹250 per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: <https://www.icsi.edu/media/webmodules/VOM.pdf>

The on-line facility for Verification of Marks has been made operative from **Tuesday, the 19<sup>th</sup> January, 2021 from 00:01 hrs up to Monday, the 8<sup>th</sup> February, 2021 till 24:00 hrs.**

The last date of submitting applications for Verification of Marks is **8<sup>th</sup> February, 2021.**

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s for Verification of Marks through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favo/uring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The procedure for submitting application for Verification of Marks is given on the website of the Institute at the link given below:

[https://www.icsi.edu/webmodules/Verification\\_of\\_Marks\\_of\\_CS\\_Exam.pdf](https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf)

For applying Verification of Marks through on-line mode, the interested candidates can access the following link: <https://smash.icsi.in/scripts/login.aspx>

Joint Secretary  
Directorate of Examinations