

User Manual for Endorsement of Member Verification under ICSI-ICSA MoU

1. ICSI Website Home Page: - www.icsi.edu → Click on Online Services → ICSA-Endorsement

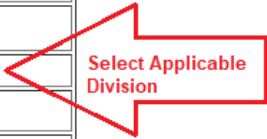


2. Please enter Membership No. and Date of Birth in (DD/MM/YYYY) format Click on Fetch Button

The image shows a web browser window displaying the 'Endorsement of Member Verification Under ICSI-CGI(ICSA)MoU' form. The browser address bar shows the URL 'icsi.in/StudentMemberPages/EndorsementofMemberWL.aspx'. The form contains the following text: 'Fields marked with (*) are compulsory.', 'Member please ensure to check his/her details (name, email address, phone number etc.) before making payment.', 'If you wish to update the details,you can make online request through Institute's web portal [Click Here](#).', 'You may also refer FAQs available as [Click Here](#) for updating in your details.', and 'Please ensure to select the correct division of ICOSA, the request of changing of division will not be accepted.' Below the text, there are two input fields: 'Membership No*' with the value 'A1234,F1234' and 'Date of Birth*' with the value 'DD/MM/YYYY'. A 'Fetch' button is located to the right of the 'Date of Birth' field.


3. The Endorsement application form will appear. Select Appropriate Division.

Member No.	
Member Name.	
Select Address	<input checked="" type="radio"/> Professional Address <input type="radio"/> Residential Address
Address.	
Email ID.	
Mobile No.	
Amount(Including GST.)	1770
Select Division*	Australia
Place your request for	<input type="checkbox"/> --Select-- <input checked="" type="checkbox"/> Australia <input type="checkbox"/> New Zealand <input type="checkbox"/> Canada <input type="checkbox"/> UK and rest of world <input type="checkbox"/> Zimbabwe <input type="checkbox"/> Malaysia <input type="checkbox"/> Singapore <input type="checkbox"/> Southern Africa <input type="checkbox"/> HongKong/China
	Committee/Board of



4. Upload relative document in case applicable on the basis of selected Division.


Member No.	
Member Name.	
Select Address	<input checked="" type="radio"/> Professional Address <input type="radio"/> Residential Address
Address.	
Email ID.	
Mobile No.	
Amount(Including GST.)	1770
Select Division*	Malaysia
Copy of Residence Permit(pdf/jpg)*	<input type="button" value="Choose File"/> No file chosen
Place your request for	<input checked="" type="radio"/> Debit/Credit Card <input type="radio"/> Net Banking
<input type="checkbox"/>	* No criminal case is pending or has been held guilty in the past.
<input type="checkbox"/>	* Has not been held Guilty under the Company Secretaries Act 1980 in last six years by Disciplinary Committee/Board of Discipline.
<input type="checkbox"/>	* Not been declared insolvent by Comptent Authority.
<input type="button" value="Proceed for Payment"/>	



5. Mark the Check Boxes and Click on Proceed for Payment Button.

Endorsement Of Member Verification Under ICSI-ICSA MoU	
Fields marked with (*) are compulsory. Member Please ensure to check his/her details(name,email address,phone number,etc)before making payment.	
Member No.	<input type="text"/>
Member Name.	<input type="text"/>
Select Address	<input checked="" type="radio"/> Professional Address <input type="radio"/> Residential Address
Address.	<input type="text"/>
Email ID.	<input type="text"/>
Mobile No.	<input type="text"/>
Amount(Including GST.)	<input type="text" value="1770"/>
Select Division*	Australia <input type="text"/>
Place your request for	<input checked="" type="radio"/> Debit/Credit Card <input type="radio"/> Net Banking
<input checked="" type="checkbox"/>	* No criminal case is pending or has been held guilty in the past.
<input checked="" type="checkbox"/>	* Has not been held Guilty under the Company Secretaries Act 1980 in last six years by Disciplinary Committee/Board of Discipline.
<input checked="" type="checkbox"/>	* Not been declared insolvent by Comptent Authority.
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 2px solid red; padding: 5px; color: red; font-weight: bold;">Click on above checkbox and proceed for Payment.</div> <div style="border: 1px solid gray; padding: 5px; background-color: #cccccc;">Proceed for Payment</div> </div>	

6. After successful Payment the Receipt will be generated.

 <p>THE INSTITUTE OF COMPANY SECRETARIES OF INDIA 'ICSI HOUSE', C-37,SECTOR-62, NOIDA, U.P. - 201301 Website : www.icsi.edu E-mail : info@icsi.edu Call Center helpline numbers: 011 33132333,011 66204999 GST NO : 09AAATT1103F2ZX</p>	
Ack. No. <input type="text"/>	Date : 12/03/2020
Mr. / Ms. / M/s <input type="text"/>	
Regn./Ref. No. <input type="text"/>	
Financial Year. 2019_2020	
Dear Sir/Madam ,	
ACKNOWLEDGEMENT : Endorsement Of Member Verification Under ICSI-ICSA MoU	
We acknowledge with thanks your payment through the payment gateway. Kindly refer the above mentioned acknowledgement number for future correspondence.	
Fees: ₹1500/-	
GST Tax: ₹270/-	
Total Accepted Fees (Including GST): ₹1770/-	
Rupees:	
for THE INSTITUTE OF COMPANY SECRETARIES OF INDIA	
This is computer generated invoice and do not require any stamp or	
signature	