Unique Document Identification Number (UDIN)

Subject: ICSI launches Unique Document Identification Number (UDIN)

In an attempt to pursue heightened sense of self-governance and strengthen the practising side of the profession of Company Secretaries, The Institute of Company Secretaries of India has rolled out a unique initiative in the form of Unique Document Identification Number or UDIN.

Aimed at strengthening the framework of good governance UDIN shall serve the following purposes simultaneously:

- provide ease of maintaining Register of Attestation/ Certification services
- prevent counterfeiting of various attestations/ certifications
- ensure compliance w.r.t ceilings on the number of certifications / attestations
- enable stakeholders & regulators to verify genuinity of documents signed or certified by Company Secretaries in Practice,

Emphasizing on the need of UDIN, CS Ranjeet Pandey, President, ICSI said, “Under the mechanism, an alpha numeric number shall be generated for the identification of every document attested by Practising Company Secretaries which shall definitely act as a trust enhancer by facilitating verification that the document is genuinely signed or certified by a Company Secretary in Practice.”

The ICSI UDIN will be mandatory for every document except an e-form, signed or certified by a CS with effect from 1st October, 2019.

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The Institute of Company Secretaries of India (ICSI) is a premier professional body set up under an Act of Parliament, i.e., Company Secretaries Act, 1980, for the regulation and development of the profession of Company Secretaries in India. It functions under the jurisdiction of Ministry of Corporate Affairs, Government of India. The Institute, being a pro-active body, focuses on best and top-quality education to students of Company Secretaries Course and best quality set standards for CS members. The institute has over 58,000 members and about 3.5 lakh students on its roll.