

ATTENTION STUDENTS !

SUPPLY OF COPY OF ANSWER BOOKS TO THE STUDENTS OF CS EXAMINATIONS DECEMBER, 2023 SESSION

1. The Institute provides the facility of supply of Copy of Answer Books to the students on their request for the session December, 2023 at **ICSI Answer Book Portal**.
2. The copy of evaluated Answer Books shall be supplied to the Applicant students within the prescribed time as per the Record Retention schedule i.e. Ordinarily for a period 45 days from the date of Declaration of Result.
3. Any student can seek a copy of his/her Answer Book(s). The copy of evaluated Answer Book(s) is the personal information of the student, and such Answer Book(s) shall only be supplied to the student concerned and not to anyone else.
4. A candidate who wishes to obtain copy of his/her Answer Book(s) of any subject(s), as above, can apply using the following link:

<https://cc.icsi.edu>

The portal will be opened for students w.e.f. 27th February 2024 .

5. After applying, necessary credentials and other information for accessing the Answer Book(s) will be sent to the student at his/her email id registered with the Institute in the Student Account/Smash Portal. In case of any difficulty in accessing the answer Book(s), the student may write at email cpioexam@icsi.edu within the retention period of the Institute.
6. The copy of the Answer Book(s) supplied to the student shall be for his/her exclusive self-inspection /personal reference, guidance and solely be used for the bonafide educational purposes by the Applicant student and the same shall not be used for any legal purposes. Under no circumstances, the Answer Book(s) so supplied shall be made available or put up for review in public domain to any other person or put up for view in public domain. Sharing copy of Answer Book(s) or part thereof to any other person or in public domain/social media etc. and/or making comments publicly on valuation of Answer Book(s) are strictly prohibited and such instances will be viewed seriously.
7. A student who has accessed his/her Answer Book(s) of any subject/s of December, 2023 examination and wishes to address his/her grievances in respect of any error or inconsistency in valuation of Answer Book(s) if any, should apply using prescribed Application Form together with the requisite fee for Verification of Marks under Regulation 42(2) of the CS Regulations, 1982 through Student Login on the ICSI Portal within 60 days from the date of Declaration of Result or 15 days from accessing of the Answer Book(s) as made available to the Student by the Institute, whichever is earlier.

CPIO(Examinations)
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