



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

User Manual for Knowledge On Demand For Students



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Registration URL for Knowledge On Demand for Students

1. KOD students across 13 batches:

<https://g25.tcsion.com/EForms/configuredHtml/1677/62804/application.html?id=KOD-FS>

2. KOD Annual Subscription batch :

<https://g25.tcsion.com/EForms/configuredHtml/1677/62804/application.html?id=KOD-FSAS>

Steps to Fill the Registration Form

- Select any of the desired topic
- Select your Category as Student
- Enter your Registration Number and Other Details
- Accept the terms and conditions and then proceed to pay
- Once the payment is successful the screen will POP-UP with a message.
- Please keep screen shot of the message for future reference.
- Follow the steps in following slides to continue the content access on LMS

Step 1 :

- Please go to ICSI website (<https://www.icsi.edu/home/>)
- Click on knowledge on Demand as per screenshot attached

The screenshot shows the ICSI website homepage. At the top, there is a navigation bar with the ICSI logo on the left, and links for RO/CCGR, STUDY CENTERS, CHAPTERS, and OVERSEAS PRESENCE in the center. A search bar is on the right with the text 'Enter your search term'. To the far right is the '75 Azadi Amrit Mahotsav' logo. Below the navigation bar is a dark blue banner with white text: 'HOME • PROFILE • MEMBER • EMPLOYEE • ONLINE SERVICES • MEDIA CENTRE • CAREERS • TENDERS • CONTACT US • STUDENT'. Below this is a light blue banner with the text 'EXAMINATION' and 'Hurry Up!! Join Online Doubt Clearing Classes for Students appearing in Ju'. On the left side, there is a vertical stack of social media icons for Twitter, Facebook, YouTube, LinkedIn, and Instagram. The main content area features a grid of ten promotional tiles. The first row includes: '2nd International Conference of ICSI Overseas Centre', 'Corporate Tax Conference 2023', '24th National Conference of PCS', 'Chartered Secretary', and 'Guidelines and Concessions FOR DIVYANGJAN (PwD)'. The second row includes: 'Knowledge on Demand', 'ALL INDIA COMPANY LAW QUIZ 2023 For CS students', 'ICSI NATIONAL AWARDS FOR EXCELLENCE IN CORPORATE GOVERNANCE 2022', 'Specialised and Advanced Courses', and 'E-cart'. A blue arrow with the text 'Click here' points to the 'Knowledge on Demand' tile.

Select any course from drop down option and proceed for registration

 Personal Details

Personal Details

Course Name *

Course Name

|

---Select---

Knowledge On Demand For Students on Advanced Office Skills

Knowledge On Demand For Students on Advanced Excel Skills Session 1

Knowledge On Demand For Students on Advanced Excel Skills Session 2

Knowledge On Demand For Students on Artificial Intelligence and AI Tools Session 2

Knowledge On Demand For Students on Research Ability Court Craft and Drafting Skills Interpretations Skill

Knowledge On Demand For Students on Corporate Etiquette

Knowledge On Demand For Students on Communication Skills

Knowledge On Demand For Students on Behavioural Skills Session 1

Date of Birth *

dd/mm/yyyy



Course Type (For Students only) *

Course Type

Last Name

Last Name

Father's name

Father's name

District *

---Select---

Pin *

PIN

Once registration is complete a popup message will be there



Note

Dear Candidate,
Your registration is successful for the Fundamentals of Corporate Restructuring
Mergers and Acquisitions-CS Ravi Verma.

Login Id: Your Login Id is your membership number@icsi.edu for example if your
membership number is F1234 then your Login Id is f1234@icsi.edu .

Default Password: Learn@1234 (Please note that first letter of Password is in Capital
letters)

Note: Existing users (already registered/pursuing any other course on ICSI LMS) may
continue to use the password which they are using to access other courses on LMS.

Your login credentials will be active subject to the successful realization of payment
For any further details you may write to us at

kod@icsi.edu

With Best Wishes,
E-Academic Cell, ICSI

Close



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How to Login on LMS

Key Information

1) Website to login : <https://www.tcsion.com/LX/login#lx>

If you are ICSI Student Your login Id will be your Registration number(without slash Sign)[@icsi.edu](mailto:icsi.edu) for example if your registration number is 123456789/02/2020 then your Login Id is 123456789022020@icsi.edu

• Password:

Existing users may continue to use the password which has been used for other courses. In case, you have forgotten the password use Forget Password option. The password reset link will be sent to your email id registered in ICSI records.

Password reset link: https://www.tcsion.com/dotcom/PasswordPolicy/forget_pwd.jsp?orgFolder=TCSSMB&loginType=12NaN1

New users (first time users of ICSI online course). The first-time password is Learn@1234 (Please note that first letter of Password is in Capital letters)

2) Upon first login you will be shown CHANGE PASSWORD PAGE where old password is Default Password Learn@1234 . Please set you password using capital letters, small letters, special character and numbers (for example Light@1234). Detailed on Slide 5.

3)In case you Forgot password use the "Forgot Password" option

Where Login ID is same as above. Use email option to reset password. An email will be sent to your email id registered with ICSI where you can reset password.

4) We recommend Laptop/Desktop for using on the e-learning platform.

System Requirements

For a better experience on using LMS please ensure the following:

1. Good Speed internet connection (4MB/s)
2. Updated version of Google Chrome/Mozilla Firefox browsers. We do not recommend Internet Explorer
3. Preferred Screen resolution - 1366 x 768 / 1280 x 720.
4. Regular cleaning of browser cache memory
5. Pop up enabled from LMS website
6. Zoom level should be 100%. (You can set it through ctrl+0 button)
7. While watching videos make sure your session is not idle/not expired. In case of buffering, please make sure you have recommended internet bandwidth, if so, please try to login again on your current session.

Url to Login: <https://www.tcsion.com/LX/login#lx>

Login with the default password and then follow the steps to reset password given in next slides

Login

Keep me signed in

Login

[Forgot Login ID?](#)

[Forgot Password?](#)

Change Password



Your password has been reset by the administrator. Please change your password



Confirm

Please use your existing password in the first row. Use second and third row to set a new password that is Alphanumerical with minimum One capital , One small, one number and one special character. Example Ace@1234

Forgot Password

123456789012345@icsi.edu



 Get New Image

Type the text shown in the image above.
Enter 7 characters. No spaces.
No special characters.

 Help

Reset Password via:

- Email
- OTP

Submit

[Return to Login](#)

Login id :

For Students:

Registration Number
(without slash
sign)[@icsi.edu](mailto:icsi.edu)

Steps to view the Video on LMS



Name Display

Admin Dashboard | 0 Credits

- 15 COURSES ENROLLED
- 2 COURSES COMPLETED
- 3 CERTIFICATES ACHIEVED
- 0 COMMUNITIES SUBSCRIBED

Looking for something that might interest you ?

Courses

COURSE CONTENT IS NOW AVAILABLE
AT YOUR CONVENIENCE
 PARTICIPATE AND LEARN TO ENHANCE YOUR SKILLS

Be an active part of this course batch



Home Page/Landing Page

CLICK ON THE LAUNCH BUTTON TO

Knowledge On Demand Batch

0 Hands-on 0 Pending	0 Assessments 0 Pending	1 Assignments 1 Pending
--------------------------------	-----------------------------------	-----------------------------------

Self Paced | Start 08 Jan 2021 - 08 Jan 2023

LAUNCH

Course Name

0 Hands-on 0 Pending	0 Assessments 0 Pending	0 Assignments 0 Pending
--------------------------------	-----------------------------------	-----------------------------------

Self Paced | Start 23 Oct 2018 - 22 Oct 2022

LAUNCH

COURSE NAME

0 Hands-on 0 Pending	1 Assessments 1 Pending	1 Assignments 1 Pending
--------------------------------	-----------------------------------	-----------------------------------

Self Paced | Start 04 Aug 2020 - 04 Aug 2021

LAUNCH

COURSE NAME

0 Hands-on 0 Pending	0 Assessments 0 Pending	0 Assignments 0 Pending
--------------------------------	-----------------------------------	-----------------------------------

Self Paced | Start 14 Sep 2018 - 13 Sep 2022

LAUNCH



Dummy X



0%

Knowledge On Demand Batch

CONTENT

POSTS ⁹⁹⁺

NOTES 0



Expand TOC

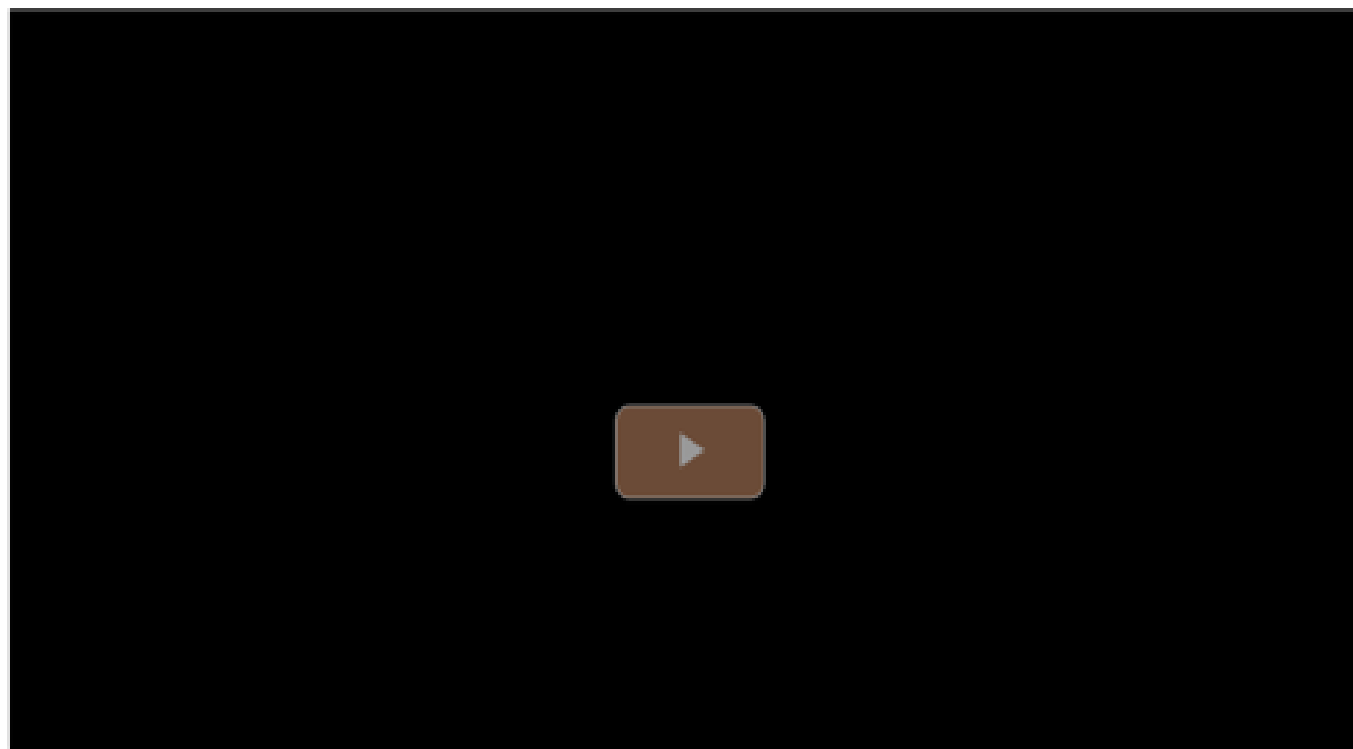
Video 1 - Inaugural and Introduction



Public Content



Click on three lines to access table of content(TOC)

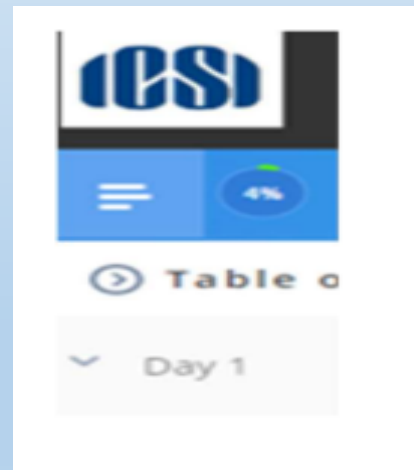


Complete all the nodes after that your course completion percentage will become 100%

The screenshot shows a course interface with a teal header. The header contains a navigation menu with 'CONTENT', 'POSTS' (with a '0' notification), and 'NOTES' (with a '0' notification). A search bar is present in the center of the header. Below the header, a sidebar on the left lists course items: 'Video-Export-CS Sudha G. Bhushan' (marked as VIDEO) and 'PPT'. The main content area displays the video player for 'Video-Export-CS Sudha G. Bhushan'. The video player is currently blacked out, and an error message is displayed at the bottom: 'Experiencing issue while playing Video. Please [Click Here](#)'. A 'Public Content' label is visible in the top right corner of the video player area. A circular arrow icon is located on the right side of the video player.

Progress Monitoring

- You will be able to see the Course Completion Percentage meter in
- green color on the screen from time to time



Contact Us

Contact Us

- In case you still face some difficulty please write to us and mention your login ID
- For assistance :
Email id for Knowledge on Demand Department: kod@icsi.edu