

PART 1 : FAQ ON CSEET(CS EXECUTIVE ENTRANCE TEST)

Q: 1	What is the effective date of the implementation of restructured CSEET?					
A: 1	The restructured CSEET will be applicable for candidates registering on or after 16th December 2025. The first examination under the revised structure will be held in June 2026.					
Q: 2	When is the First attempt to appear for CSEET under the restructured Centre Based CSEET Examination?					
A: 2	The First attempt to appear for CSEET under the restructured Centre Based CSEET Examination is June 2026.					
Q: 3	When is the last attempt to appear for CSEET under the present remote proctored mode?					
A: 3	The last attempt for CSEET in present remote proctored mode is January 2026 to be held on 10th January 2026.					
Q: 4	How many times will CSEET be conducted in a year?					
A: 4	CSEET will be held three times a year — in the first week of February, June, and October.					
Q: 5	What is the mode of restructured CSEET examination?					
A: 5	The restructured CSEET will be conducted in Examination Centre Based Mode at designated examination centres across different cities in India.					
Q: 6	What are the timings of the examination?					
A: 6	The examination will be conducted in the second half of the day i.e. Afternoon session: For subjective papers: 2:30 PM to 5:45 PM For OMR-based paper: 2:30 PM to 4:45 PM Candidates will be given 15 minutes of question paper reading time in all the papers.					
Q: 7	What is the structure and pattern of the examination?					
A: 7	Day of Exam	Subjects	Marks	Pattern	Duration	
	First Day	Business Communication	100	Subjective	3 Hours	
	Second Day	Fundamentals of Accounting	100	Subjective	3 Hours	
	Third Day	Economic and Business Environment	100	Subjective	3 Hours	
	Fourth Day	Business Laws and Management Business Laws -60 Marks Business Management-40 Marks	100	OMR BASED	2 Hours	
Q: 8	What is the eligibility criteria for appearing in CSEET?					
A: 8	Only Indian Nationals are eligible to apply. A candidate who has passed or is appearing in the Senior Secondary(10+2) Examination or its equivalent is eligible to register for CSEET.					
Q: 9	Who are exempted from appearing in CSEET?					
A: 9	The following categories are exempted and can directly register for the CS Executive Programme: Candidates who have passed : CS Foundation pass students Graduates and Post-Graduates ICAI Intermediate Pass students ICMAI Final Pass students Students appearing in the final year or final semester of undergraduate programmes (03 years)- [Provisional Registration] Students who have passed the 6th semester of any recognized integrated programme (05 years' duration) Students who are appearing in the 6th semester of any recognized integrated programme (05 years' duration) [Provisional Registration].					
Q: 10	What is the validity period of CSEET registration?					
A: 10	The CSEET registration is valid for 3 years from the month of registration.					

Q: 11	What is the passing criteria for CSEET?			
A: 11	A candidate shall be declared pass in CSEET if he/she secures in one sitting, a minimum of forty percent marks in each paper and fifty percent marks in the aggregate of all papers of CSEET. There is no provision for exemption or carry forward of marks in CSEET.			
Q: 12	Will a physical mark sheet be issued to CSEET Students?			
A: 12	No. Only E-Marksheets will be issued. Physical mark sheets will not be provided.			
Q: 13	What is the validity of the CSEET result?			
A: 13	The CSEET Result will only be valid for a period of One year from the date of declaration of result and students passing the CSEET should register for CS Executive Programme within the said period.			
Q: 14	What is the fee structure for CSEET?			
A: 14	CSEET FEE (Including SIP & Free Online Classes)	Rs. 7500		
	Examination Fees Per Session	Rs. 1500		
Q: 15	Are there any fee concessions?			
A: 15	Category	Concession		
	SC/ST	50%		
	Physically Handicapped	50%		
	ICSI Staff and Wards / Spouse of ICSI Staff	75%		
	Students from Northeastern States, Andaman & Nicobar Islands, Lakshadweep & Himachal Pradesh	50%		
	Students from the Union Territories of Jammu & Kashmir and Ladakh	100%		
	<u>Exam Enrolment Fee</u>			
	Category	Concession		
	SC/ST	50%		
	Physically Handicapped	50%		
	ICSI Staff and Wards / Spouse of ICSI Staff	75%		
Q: 16	What is the surcharge for opting for an overseas examination centre (Dubai)?			
A: 16	If a student opts for the overseas centre at Dubai, the following surcharge is applicable: US\$ 100 or its equivalent in Indian Rupees. This is in addition to the prescribed examination fee: ₹ 1,500/-			
Q: 17	What if the student request a change of examination centre from India to Dubai?			
A: 17	If a student submits a request to change the examination centre from any centre in India to Dubai, the following will apply: Surcharge of US\$ 100 or its equivalent in Indian Rupees. In addition to the prescribed centre change fee of ₹ 250/-			
Q: 18	What happens if change requests are submitted after the last date?			
A: 18	Any request for changes received after the prescribed last date will be rejected without further notice			
Q: 19	Can the CSEET fee be refunded?			
A: 19	No. Refunds are not permitted under any circumstances, including cases of ineligibility, except in instances of double payment.			
Q: 20	What are the cut-off dates for registration?			
A: 20	Cut off Dates	June Session	October Session	February Session
	Registration	01st November to 28 th / 29 th February	01 st March to 30 th June	01 st July to 31 st October

Q: 21	When can a student enroll for CSEET examinations?																											
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Q: 26	What is the processing time for Verification of Result?				
A: 26	Cut off Dates	June Session	October Session	February Session	
	Processing of VOM Applications	30 days from the Receipt of VOM Applications	30 days from the Receipt of VOM Applications	30 days from the Receipt of VOM Applications	
Q: 27	Is there any mandatory requirement before enrollment for CSEET Examination and after CSEET Registration?				
A: 27	Yes. Candidates shall be required to complete Student Induction Programme (SIP) before enrolling for CSEET Examination.				
Q: 28	Is there any classes that will be provided by ICSI for CSEET Students?				
A: 28	Yes, Free online Classes will be conducted for each session for the registered students of CSEET				
Q: 29	When will the study material be issued to students?				
A: 29	The study material will be made available to the students at the time of registration. Study material will also be made available on the website of the Institute.				
Q: 30	Where can I find the detailed syllabus and updates?				
A: 30	Detailed syllabus of restructured CSEET will be made available on the website of the Institute separately, www.icsi.edu				
Q: 31	Is there any negative marking in OMR based papers of CSEET?				
A: 31	No. There will be no negative marking for wrong answers in the OMR-based papers of CSEET.				
Q: 32	How many attempts are allowed under restructured CSEET Examination?				
A: 32	Students are allowed to appear in restructured CSEET Examination till validity of CSEET Registration...				
Q: 33	Is the student required to remit Registration Fee again at the time enrollment for each examination session in case of any unsuccessful attempt?				
A: 33	Students are required to register for CSEET only once can appear in any examination session till the validity of registration i.e., 3 years from the month of registration. Students are allowed to appear in restructured CSEET Examination till validity of CSEET Registration..				

PART- 1 : (B) REGISTRATION TO CSEET (CS EXECUTIVE) ENTRANCE EXAMINATION

How to Register for CSEET Entrance Examination?

In order to Register for “CSEET”, type www.icsi.edu in any browser, then click on “Student Tab”.(screenshot attached) and click at “Register for CSEET”.

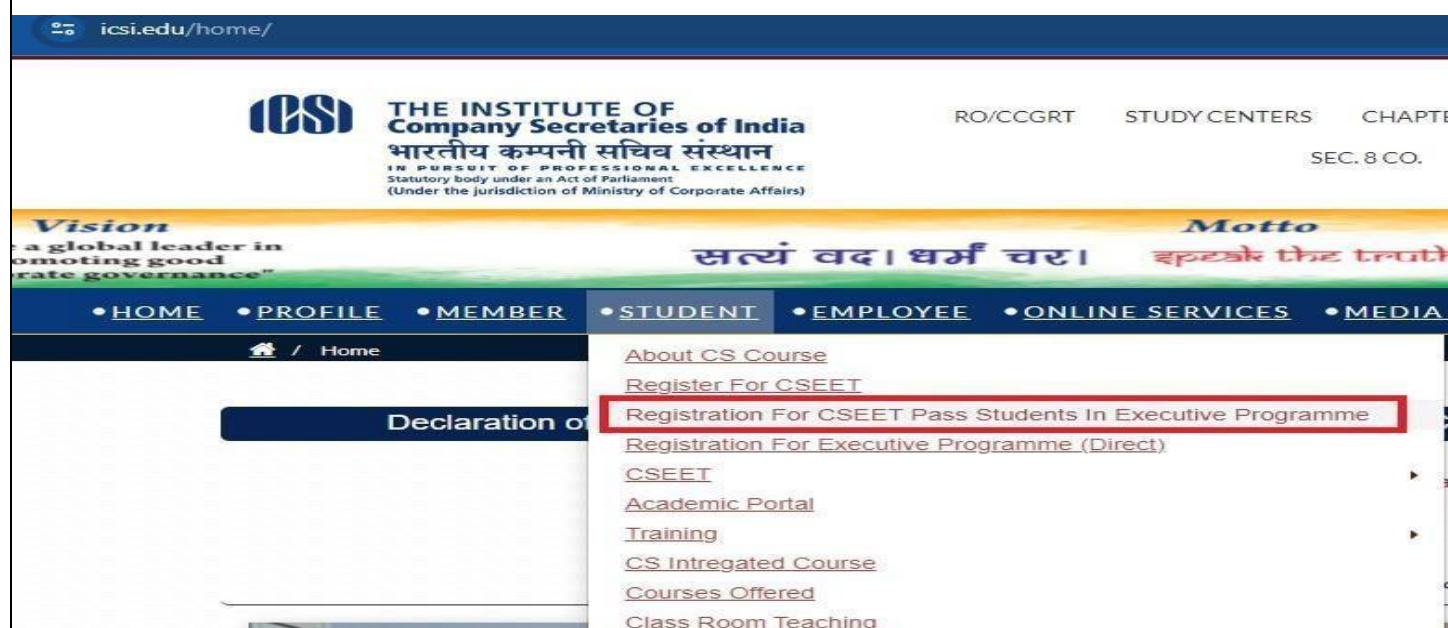


PART 2 : FAQ ON CS EXECUTIVE PROGRAMME

How to Register for Executive Programme?

In order to Register for “Executive Programme (CSEET Passed)”, type www.icsi.edu in any browser, then click on “Student Tab”.(screenshot attached) and click at [Registration for CSEET Pass Students in Executive Programme.](#)”

Steps 1:



Q. 1

Whether Registration Form is also available at institute’s website? If yes, can I download it and submit the same?

A. 1

No. Downloaded copy of registration form is not acceptable. Students are essentially required to fill up and submit their application through Online Mode.

Q. 2

What is the revised Fee Structure for registration to Executive Programme?


A.2

The revised Fee Structure for registration to Executive Programme is given below:

	Executive Programme		
	CSEET Passed	CS Foundation Passed	Graduates /Post-Graduates /ICAI Intermediate Pass /ICMAI Final Pass students / Students who have passed the 6th semester of any recognized integrated programme (05 years’ duration) / Appearing Final Year/Final Semester examination of Graduation/Students who are appearing in the 6th semester of any recognized integrated programme (05 years’ duration
Registration Fee	2000	2000	2000
Education Fee	12900	12900	12900
CSEET Exemption Fee	Nil	Nil	5000
Pre-Exam Test Fee	1000	1000	1000
Three Days Orientation Programme Fee (TDOP)	2500	2500	2500
Chartered Secretary Journal Subscription (Optional) for one year	500	500	500
Total	18900	18900	23900

Q.3	How to Register for Executive programme?
A.3	<p>Process of direct online registration for Executive Programme (Direct Admission –Graduates /Post-Graduates /ICAI Intermediate Pass /ICMAI Final Pass students / Students who have passed the 6th semester of any recognized integrated programme (05 years’ duration)</p> <p>https://www.icsi.edu/media/webmodules/22022022_Process_of_direct_online_registration_for_Executive_Programme.pdf</p> <p>Process of online registration of Executive Programme for CSEET pass students –</p> <p>https://www.icsi.edu/media/webmodules/22022022_Processof_online_registration_of_Executive_Programme_for_CSEET_passt udents.pdf</p>
Q.4	Which are the stages covered under CS Course?
A.4	<p>There are two stages covered under CS Course.</p> <p>Executive Programme A student passed (10+2) Examination or equivalent there to and passed CSEET Examination shall be eligible to appear in the CS Executive Programme OR ICAI, ICMAI Final Course passed, Graduates and Post-Graduates students can seek direct admission to Executive Programme . Students who have passed the 6th semester of any recognized integrated programme (05 years’ duration) OR Foundation Passed of ICSI Professional Programme – CS Executive Passed</p>
Q.5	I am appearing in Final year exam of Graduation. Can I apply for direct registration in Executive Programme?
A.5	Yes. Students appearing in The Final Year/Final Semester examination of Graduation/ 6th semester of any recognized integrated Programme (05 years’ duration) / appearing in the final year or final semester of undergraduate Programmes (03 years)can register provisionally upon submission by them of their Final Year/Final Semester Graduation Examination Admit Card.
Q.6	I have registered online. When would I get my study material?
A.6	Students who have registered online need to upload their documents at their respective account. Students get study material within 21 working days.
Q.7	Is there any requirement to send any document or copy of the online registration application along with documents to the Institute in physical form?
A.7	Students applying through online mode are NOT required to send hard copies of any document to the Institute unless specifically asked for producing the same for verification.
Q.8	Which subjects are covered under the Executive Programme?
A.8	<p>There are Seven (7) subjects covered under two Groups: -</p> <p>Group- 1 JURISPRUDENCE, INTERPRETATION & GENERAL LAWS COMPANY LAW & PRACTICE SETTING UP OF BUSINESS, INDUSTRIAL AND LABOUR LAWS CORPORATE ACCOUNTING AND FINANCIAL MANAGEMENT</p> <p>Group- 2 CAPITAL MARKET & SECURITIES LAWS ECONOMIC, COMMERCIAL & INTELLECTUAL PROPERTY LAWS TAX LAWS & PRACTICE</p>
Q.9	I want to register for CS Course but cannot make a payment online using a credit card. What do I do?
A.9	For online registration, apart from Credit Card, may pay through Debit Card/ Net banking Channels / or Bank Challan (Through Canara Bank Branches). If you are facing any difficulty to pay through payment gateway or not getting payment confirmations (including non-generation acknowledgements), kindly send the request at support.icsi.edu
Q.10	What is the procedure for getting refund of excess payments during Online registration process?
A.10	After successful payment, a formal acknowledgement/receipt will be generated by the system. In case of multiple payments, you may write to the Directorate of Student Services at dss@icsi.edu for processing the refund of excess amount received by the Institute.

Q.11	What are the various fee concessions for registration in Executive Programme?	
A.11	CONCESSION IN FEE FOR REGISTRATION TO EXECUTIVE PROGRAMME / PROFESSIONAL PROGRAMME	
	Category	Concession
	SC/ST	50%
	Physically Handicapped [as defined under Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act]	Only Registration Fee is to be paid. (At present “Registration Fee” for Executive Programme is Rs.2000/- & “Registration Fee” for Professional Programme is Nil)
	ICLS Officers and Officials Ministry of Corporate Affairs	100%
	ICSI Staff and Wards / Spouse of ICSI Staff	75%
	Wards and widows of martyrs of Indian Army, Indian Air Force, Indian Navy and all para military forces In Service/ Retired personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces	100% at the time of registration to Executive Programme stage
	Wards of all personnel of Indian Army, Indian Air Force, Indian Navy and all para military forces.	
	Candidates who are inducted as “Agniveer” under AGNEEPATH Scheme of the Government of India after completing four years under the Scheme	
	Students from the Union Territories of Jammu & Kashmir and Ladakh	
	Students from North Eastern States, Andaman & Nicobar Islands, Lakshadweep & Himachal Pradesh	50% at the time of registration to Executive Programme stage
	Economically Backward Section (EBS)- (EWS Certificate issued by Tehsildar, Sub-Divisional Magistrate (SDM), District Magistrate (DM), or any other competent authority authorized by the respective State Government & Family income should be less than and equal to Rs. 3,00,000/-)	
	CONCESSION IN EXAMINATION FEE FOR STUDENTS OF EXECUTIVE PROGRAMME / PROFESSIONAL PROGRAMME	
	Category	Concession
	SC/ST	50%
	Physically Handicapped [as defined under Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act]	75%
	ICSI Staff and Wards / Spouse of ICSI Staff	75%
	ICLS Officers and Officials Ministry of Corporate Affairs	100% (Only for the first attempt)
	CONCESSION IN FEE FOR REGISTRATION DE NOVO	
	Category	Concession
	SC/ST	50%
	Physically Handicapped [as defined under Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act]	75%
	ICSI Staff and Wards / Spouse of ICSI Staff	75%
Q.12	I have already applied for my registration. When shall I get the Registration Number?	
A.12	Students get the User Id instantly after making payment of requisite fees. This user Id is in fact their Registration Number.	
Q.13	My registration is pending. What should I do now?	
A.13	Registration is pending due to either non-compliance of documentary evidence or submission of less fees. Students are required to upload the pending documents or Fee through SMASH portal. Students are sent mails regarding pendency of registration. Registration gets approved on compliance of the above.	

Q.14	I have received in-complete set of books. When will I receive the balance (Books) Study Material?				
A.14	Incomplete set of books are sometimes provided to you at the time of registration, due to out-of-stock position of certain study materials or due to updation in study material. The remaining books are automatically sent to the students immediately on arrival of fresh stock.				
Q.15	I have not received my registration letter and Identity Card. Please let me know the procedure to obtain the registration letter and Identity card?				
A.15	The Institute has discontinued the system of sending Registration Letter and Identity Card by post (in physical form). Instead, the registration letter along with Identity card can easily be downloaded from Institute's website www.icsi.edu				
Q.16	I have subscribed for the journal 'Chartered Secretary' along with my registration fee. Kindly let me know procedure for getting the journal?				
A.16	As per procedure, all requests received for subscription for sending Chartered Secretary are forwarded to concerned section for sending the same to the respective student. In case of not receiving the same, you may take up your queries / grievance through Communication Portal by selecting CS Journal from drop down menu at support.icsi.edu				
Q.17	What is validity period of my registration number?				
A.17	Registration for Executive Programme and Professional Programme is valid for five years.				
Q.18	Can I get the validity of my registration number renewed after expiry of the same?				
A.18	Registration of students of Executive Programme / Professional Programme can be renewed after the expiry of five years period from the month of registration via Denovo.				
Q.19	What is ICSI Student Education Fund Trust?				
A.19	With an objective to encourage and economically backward and academically bright students to pursue the Company Secretary ship Course, the Institute has created a Trust viz. ICSI Students Education Fund Trust. The details are available at https://www.icsi.edu/seft/				
Q.20	How can we change Photograph and Signature through SMASH Account?				
A.20	<p>Login SMASH account at https://smash.icsi.edu/Scripts/login.aspx & go to Profile -->Change Photo / Signature.</p>  <p>We wish to inform you that Please note that each and every subsequent change in Photograph and Signature in the student records is to be a paid service as per details given below:</p> <table border="1" data-bbox="409 2011 1020 2093"> <tr> <td>Change in Photograph</td> <td>Rs. 100</td> </tr> <tr> <td>Change in Signature</td> <td>Rs. 100</td> </tr> </table> <p>After uploading the photo & signature in SMASH portal, please furnish your any of the Government issued document(s) / coloured Identity Proof (i.e. Pan Card, Driving License/ Passport / Voter Card / Aadhaar Card) at email: dss@icsi.edu.</p> <p>Further, please send a demand draft in favour of "The Institute of Company Secretaries of India" payable at "New Delhi" at the Institute's Noida address along with copy of this communication for approval.</p> <p>The Institute of Company Secretaries of India Dte. of Student Services, C-36, Sector - 62, Noida – 201309 (Uttar Pradesh)</p>	Change in Photograph	Rs. 100	Change in Signature	Rs. 100
Change in Photograph	Rs. 100				
Change in Signature	Rs. 100				

Q.21	How can we update the name in record of the Institute?
A.21	<p>For name change kindly visit the link.</p> <p>https://www.icsi.edu/media/webmodules/REVISED_PROCEDURE_FOR_EFFECTINGCHANGE_NAME_INSTITUTE_RECORDS.PDF</p>
Q.22	How can we reset password of SMASH Account.
A.22	<p>Click the given link to reset your password at https://smash.icsi.edu/Scripts/GetPassword.aspx Enter user ID (your registration number) and verification code Enter mandatory fields: Registration Number, Date of Birth, Country, Registered Mobile Number, Registered E-mail ID and then press submit tab The format of Password will as - Password@123 (At Least One Upper Case, One Lower Case, One Special Character, One Numerical Value. The length of password should be 8 characters) After reset your password Please login at https://smash.icsi.edu/Scripts/login.aspx</p> <p><u>For Foundation passed student:</u> Please login your account with Foundation Programme Registration number at https://smash.icsi.edu/Scripts/login.aspx and password which was reset by you at the time of Executive Programme registration.</p> <p>If you have forgot the password so please reset the new password at https://smash.icsi.edu/Scripts/GetPassword.aspx and fill the details given above.</p>

Part-3 Classroom Teaching Details

Q.1	Does ICSI provide Classroom teaching facilities?
A.1	Yes ICSI Regional offices and chapters are providing classroom teaching facilities for students. Besides, ICSI-HQ is also conducting online centralized classes, Doubt clearing classes for the students of the institute.
Q.2	Where to contact and how to register for ICSI class room teaching?
A.2	Students can contact ICSI Regional Offices/Chapters and Study centres and register there for Class Room Teaching. Details of RO/chapters offices for class room teaching are available at the following link https://www.icsi.edu/media/webmodules/websiteClassroom.pdf Details of study centre for Class Room Teaching are available at the following link https://www.icsi.edu/media/webmodules/Study_Centre.pdf
Q.3	Who is eligible for Class Room Teaching?
A.3	Candidates registered for CSEET and registered students of Executive and Professional Programme can join the ICSI Class Room Teaching faculty.
Q.4	What is the fees for joining Classroom Teaching at RO/chapter offices?
A.4	A student needs to pay very nominal fee for classes conducted by the institute.
Q.5	Where to pay Classroom Teaching fee?
A.5	Fee is payable at respective Regional Office, Chapter Office and Study Centre.
Q.6	What is the evaluation process for Classroom Teaching students?
A.6	Regular Class tests are conducted for the students to prepare them for the main CS examination
Q.7	What is the process of appointment of faculties of CRT?
A.7	A person to be appointed as a CRT Faculty should possess such qualifications as prescribed in the ICSI CRT Guidelines as the exposure, experience and specialization in the relevant subject.
Q.8	How does the institute prepare students for the examination?
A.8	<ol style="list-style-type: none"> 1. Centralized classes (For registration of Centralized classes' link is given below) https://tinyurl.com/478ee6es 2. Doubt clearing classes (Classes are organized for June & December exam students) 3. Special session 4. Video at the E-learning portal <p>4.1 Recorded video lectures for students of the Institute</p> <p>ICSI is recording video lectures of eminent faculties for the students of ICSI which help them to prepare for the examination. Students of the Institute can access recorded videos available on the E- learning platform as per details given below.</p> <p>URL to login: https://elearning.icsi.in</p> <p>Login credentials are sent to all registered students at email.</p> <p>After successful login, go to "My courses" or "My Communities" section, where you will find the Recorded videos and other contents</p> <ol style="list-style-type: none"> 5. Mock test/ Crash course/ Revision Classes are conducted before commencement of the examination.
Q.9	Is there any library facilities available for CRT students?
A.9	Yes, E- library and classroom library is available at RC/chapters offices.
Q.10	What is the process of evaluation of the faculties?
A.10	Feedback of faculty is taken from the students of RC/chapter offices and HQ on regular basis.

Q.11	What is the mechanism adopted for the faculties who get poor feedback?
A.11	Such faculties are replaced with new faculties.
Q.12	Is there any provision of online classes for working students?
A.12	Yes, the details are placed <ul style="list-style-type: none"> 1. Online Master classes/ CSEET Online Centralised Classes 2. Online doubt clearing classes 3. Recorded video lecture through E- learning portal
Q.13	What are the additional benefits for students undertaking classroom teaching at RC/chapter offices and HQ of ICSI?
A.13	For CRT students, undertaking classroom teaching at RC/chapter offices and HQ of ICSI online pre exam test is exempted. Students have to appear in the tests conducted at the institute by the respective faculties.

PART-4 : REGISTRATION TO PROFESSIONAL PROGRAMME

Q.1	I have successfully cleared both groups of the Executive Programme under the same syllabus. I now intend to pursue admission into the Professional Programme. Could you please guide me on how to obtain and submit the application form for registration?										
A.1	Students who have passed both groups of the Executive Programme under the same syllabus are eligible to register for the Professional Programme. Request for registration in the Professional Programme must be submitted exclusively through the online SMASH portal: https://smash.icsi.edu/Scripts/login.aspx . Please note that physical application forms or downloaded versions are not accepted under any circumstances.										
Q.2	What is the fee for registration in Professional Programme?										
A.2	The prescribed fee is ₹19,000 (Education fee) + ₹1,000 (Pre-exam test), payable at the time of registration.										
Q.3	What is the process of registering online?										
A.3	A “Step by Step Procedure for Online Registration” is as follows: Login with user ID and password at https://smash.icsi.edu/Scripts/login.aspx Click on Module => Student Services=> Professional Registration Request Select optional subject (mandatory) spread in Two Groups. Student can also opt for CSJ subscription by clicking on check box against CSJ label. Now click on “Proceed to payment”. On Successful payment, receipt will get generated (otherwise the payment is not successful) and student will be admitted in Professional Programme After submission of fee, download your Professional Registration Letter & Student Identity card										
Q.4	What are various cut-off dates for appearing in One / Both Group(s) of Professional Programme examination?										
A.4	<table border="1"> <tr> <td rowspan="2">For June Session</td> <td>For Both Groups</td> <td>30th November (previous year)</td> </tr> <tr> <td>For Any One Group</td> <td>31st January (same year)</td> </tr> <tr> <td rowspan="2">For December Session</td> <td>For Both Groups</td> <td>31st May (same year)</td> </tr> <tr> <td>For One Group</td> <td>31st July (same year)</td> </tr> </table>	For June Session	For Both Groups	30th November (previous year)	For Any One Group	31st January (same year)	For December Session	For Both Groups	31st May (same year)	For One Group	31st July (same year)
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	For Any One Group	31st January (same year)									
For December Session	For Both Groups	31st May (same year)									
	For One Group	31st July (same year)									
Q.5	I have passed Group 1 of the Executive Programme under the 2017 syllabus and Group 2 under the 2022 syllabus. Am I eligible to register for the Professional Programme?										
A.5	No. To register for the Professional Programme, students must have passed both groups of the Executive Programme under the same syllabus . Passing groups under different syllabi does not qualify for admission to the Professional Programme.										

Q.6	Which subjects are covered under the Professional Programme New syllabus 2022?																								
A.6	<p>Total Seven (07) subjects under both groups:</p> <table border="1"> <thead> <tr> <th colspan="4"><i>Professional Programme- syllabus 2022</i></th> </tr> <tr> <th><i>Paper No.</i></th> <th><i>Group 1</i></th> <th><i>Paper No.</i></th> <th><i>Group 2</i></th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Environmental, Social and Governance (ESG) - Principles and Practice (paper code 531)</td> <td>5.</td> <td>Strategic Management and Corporate Finance (paper code 535)</td> </tr> <tr> <td>2.</td> <td>Drafting, Pleadings and Appearances (paper code 532)</td> <td>6.</td> <td>Restructuring, Valuation and Insolvency (paper code 536)</td> </tr> <tr> <td>3.</td> <td>Compliance Management, Audit & Due Diligence (paper code 533)</td> <td>7.</td> <td>Elective 2 (Select one Paper out of 5 Elective Papers) 7.1 Arbitration, Mediation & Conciliation (551) 7.2 Goods and Services Tax (GST) & Corporate Tax Planning (552) 7.3 Labour Laws & Practice (553) 7.4 Banking & Insurance - Laws & Practice (554) 7.5 Insolvency and Bankruptcy - Law & Practice (555)</td> </tr> <tr> <td>4.</td> <td>Elective 1 (Select one Paper out of 6 Elective Papers) 4.1 CSR & Social Governance (541) 4.2 Internal and Forensic Audit (542) 4.3 Intellectual Property Rights -Law & Practice (543) 4.4 Artificial Intelligence, Data Analytics and Cyber Security - Laws & Practice (544) 4.5 Advanced Direct Tax Laws and Practice (545) 4.6 IFSCA- Regulations, Listing and Compliances (546)</td> <td></td> <td></td> </tr> </tbody> </table>	<i>Professional Programme- syllabus 2022</i>				<i>Paper No.</i>	<i>Group 1</i>	<i>Paper No.</i>	<i>Group 2</i>	1.	Environmental, Social and Governance (ESG) - Principles and Practice (paper code 531)	5.	Strategic Management and Corporate Finance (paper code 535)	2.	Drafting, Pleadings and Appearances (paper code 532)	6.	Restructuring, Valuation and Insolvency (paper code 536)	3.	Compliance Management, Audit & Due Diligence (paper code 533)	7.	Elective 2 (Select one Paper out of 5 Elective Papers) 7.1 Arbitration, Mediation & Conciliation (551) 7.2 Goods and Services Tax (GST) & Corporate Tax Planning (552) 7.3 Labour Laws & Practice (553) 7.4 Banking & Insurance - Laws & Practice (554) 7.5 Insolvency and Bankruptcy - Law & Practice (555)	4.	Elective 1 (Select one Paper out of 6 Elective Papers) 4.1 CSR & Social Governance (541) 4.2 Internal and Forensic Audit (542) 4.3 Intellectual Property Rights -Law & Practice (543) 4.4 Artificial Intelligence, Data Analytics and Cyber Security - Laws & Practice (544) 4.5 Advanced Direct Tax Laws and Practice (545) 4.6 IFSCA- Regulations, Listing and Compliances (546)		
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Q.7	What is the last session of examination under the Professional Programme (Old Syllabus 2017), and when will students be required to switch to the New Syllabus 2022?																								
A.7	The last examination under the Professional Programme (Old Syllabus 2017) was conducted in June 2025 . From the December 2025 session onwards , all students are automatically switched to the Professional Programme (New Syllabus 2022). No student is permitted to appear under the Old Syllabus 2017 after this transition.																								
Q.8	Is there any option to change the elective subject in the Professional Programme?																								
A.8	Yes. Students can change their elective/optional subject via smash portal Login with user ID and password then Click on Module => Student Services=> Change optional subject																								
Q.9	Student registered in professional programme after cutoff dates can appear in the immediate session of exam with some penalty or late fee?																								
A.9	No. Students cannot appear if not eligible by cut-off dates.																								
Q.10	Is it true that all Students of Executive and Professional Programme 2022 New Syllabus (including those switchovers from old to New Syllabus) are required to pay pretest fee and have to successfully complete an Online Pre-Exam Test to become eligible for appearing in the main examinations?																								
A.10	Students who have registered under New Syllabus 2022 or have switch over from Old Syllabus 2017 to New Syllabus 2022 of Executive Programme and Professional Programme shall be required to pay pretest fee and have to successfully complete a Pre-Exam Test before enrolling for the main examinations. Steps to pay Pre-Test Fee : https://www.icsi.edu/media/webmodules/ProcessRemitPretestFeeUnderSyllabus2022.pdf Instructions Manual for Pre-Examination Test on Elearning Portal (imp. links) https://www.icsi.edu/media/webmodules/InstructionsManualPreExaminationTestElearningPortal15032024.pdf																								

PART-5: REGISTRATION DENOVO

Q.1	When can I apply for registration De-novo (i.e., renewal of registration)?
A.1	A student can apply for registration de-novo (i.e., renewal of registration) immediately on expiry of five years from the date of his/her previous registration but in any case within five years from the date of expiry of the registration.
Q.2	What is the validity of Registration De-Novo?
A.2	Registration De-Novo is valid for a further period of five years
Q.3	How many times can I apply for Registration De-Novo?
A.3	Registration De-novo can be sought on a continuous basis unlimited number of times, provided each renewal is sought within the stipulated period.
Q.4	I wish to apply for registration De-novo. Where can I get the de novo form?
A.4	Physical de novo forms are not acceptable w.e.f 1 st January 2014. Students are advised to apply online through https://smash.icsi.edu/Scripts/login.aspx
Q.5	How can I pay the Registration De-Novo fees?
A.5	Payment can be made online through Credit Card, Debit Card, or Net Banking on the SMASH portal.
Q.6	How much fees I am required to pay for applying for registration De-novo?
A.6	Rs.2,000/- (lump- sum). Students who apply for Registration de-novo within two years of the expiry of former registration. Rs 3,000/- (lump-sum) If students fail to apply for Registration de-novo within two years of expiry Registration, they may still seek Registration de-novo within a maximum period of five years from the expiry of former registration. Students belonging to Physically Handicapped Category and SC/ST Category will be required to remit only 25% and 50% respectively of the lump sum fee applicable for General Category Students as mentioned above for seeking Registration De-novo.
Q.7	Can I apply online before the expiry of my registration?
A.7	Yes. Students may apply for Registration De-Novo up to three months prior to expiry.
Q.8	How do I apply online for Registration De-Novo?
A.8	Login with user ID and password (https://smash.icsi.edu/Scripts/login.aspx) Click on Module > Student Services > Apply For Denovo Select service name: De novo Click on “Proceed to payment” Select Payment Mode Request ID and Transaction ID will generate on successful submission of the request. Click on Proceed For all successful payments, Payment receipt is generated otherwise the payment is not successful) Please download Identity Card <i>Note:</i> Registration must be valid at the time of exam enrollment. If expired, renewal through De-Novo is mandatory before enrollment.

Q.9	Whether study material is issued to the student seeking registration denovo?
A.9	Students may please note that while seeking Registration Denovo, study Material shall not be issued to the students. Study material(s), if any, required by them may be purchased from the Institute by remitting the requisite amount separately as the cost of study material(s) is not covered under the Registration Denovo Fee.
Q.10	What are the cut-off dates for applying for Registration De-Novo?
A.10	The following are the cut-off dates for applying for De Novo vis-à-vis the CS Examinations conducted in June & December: 09th April: (For June session of examination) 10th October: (For Dec. session of examination)
Q. 11	If I renew my registration, will my syllabus, exemptions, and group passes remain valid?
A. 11	Renewal of registration only extends registration validity it does not have any impact on syllabus /Group pass or exemption already granted. In nutshell the syllabus in which student is already registered before renewal will remain same. Any Group(s) passed details would remain intact and Exemption already granted remains valid till completion of respective Group/stage.
Q.12.	If I have partially completed the Pre-Test under Syllabus 2022 and my registration expires, will I need to pay the Pre-Test fee again after taking Denovo registration?
A.12	Yes you need to pay pretest fee after denovo and have to complete pre-examination test for becoming eligible to enroll for main exam

PART-6 : CONTINUATION OF REGISTRATION

Q.1	Who is eligible for Continuation of Registration?
A.1	Students who have passed Professional Programme shall be required to keep the registration valid till completion of all training requirements so as to become entitled to be enrolled as member of the Institute.
Q.2	What is the validity of Continuation of Registration?
A.2	Each renewal is valid for one year .
Q.3	How many times I can apply for Continuation of Registration?
A.3	The renewal through Continuation of Registration shall be done on 'per year' basis depending upon the left-over training period and a student may seek 'Continuation of Registration' for a maximum period of five years at one go. For any Further details/ query, submit your query at: Communication Portal http://support.icsi.edu
Q.4	I wish to apply for continuation of registration. Where can I get the Continuation Form?
A.4	Physical Continuation forms are not acceptable. Students are advised to apply through online services at https://smash.icsi.edu/Scripts/login.aspx Enter the User Id (Student Registration Number), Password and the Verification Code. Click on Module ◊ Student Services ◊ Apply for Continuation of registration. Select service name as "Continuation of registration" & then "Proceed to Payment"
Q.5	How can I pay the Continuation of Registration fees?
A.5	Students can make payment of applicable fees through online smash portal using available modes (Credit Card, Debit Card, Net Banking, etc.).
Q.6	How much fees I am required to pay for applying for Continuation of Registration?
A.6	The fee is Rs.1000/- per year. The Continuation of Registration shall be effective from the date of expiry of former registration and the students shall be required to pay accumulated arrears of fee, if any, from the date of expiry of former registration. Arrears of fee, if any, shall be applicable for a maximum period of five years.
Q.7	Is there any limit on arrears of fees?
A.7	Yes, arrears of fees will be charged for a maximum period of 10 years only, even if the period of registration expired is more than 10 years.
Q.8	I have passed Professional stage in June 2019 am I eligible to apply for Continuation of Registration?
A.8	No, you are not eligible. Continuation of Registration is applicable for those students who have passed professional programme on or after December 2019 session of examination.

PART-7 : PAPER-WISE EXEMPTION

Q. 1	Who is eligible to claim subject-wise exemption on the basis of qualifications						
A.1	Exemptions are available to students holding certain higher qualifications viz LLB/ICAI(cost)as per the Institute's guidelines. The detailed eligibility list is provided in the official notification: https://www.icsi.edu/media/webmodules/ATTENTION_STUDENTS_RECIPROCAL_EXEMPTION_NEW_SYLLABUS_2022.pdf For any Further details/ query, submit your query at <i>Communication Portal</i> http://support.icsi.edu						
Q.2	What is the last date for applying for Paper-wise exemption (On the basis of qualification)?						
A.2	The Cut-off dates for applying for paper-wise exemption (on the basis of qualification) are given below: i) 9th April : (For June session of examination) ii)10th October : (For Dec. session of examination) Applications received after the stipulated cut-off dates will be considered for next Subsequent sessions of examinations even if all eligibility conditions are fulfilled.						
Q. 3	I am having desired qualification. How can I claim subject-wise exemption?						
A.3	Student is required to apply for exemption through online services available at https://smash.icsi.edu/Scripts/login.aspx . Please follow the steps for applying exemption on the basis of higher qualification from the user manual link placed below: https://smash.icsi.edu/Documents/Qualification_Based_Subject_ExemptionandCancellation_Student.pdf						
Q. 4	I have already been granted exemption. I have also received a confirmation mail/letter in this connection from the Institute. Am I required to pay exemption fee per subject every time I am appearing in the examinations?						
A.4	No. Exemption fee is required to be paid only once and the exemptions once granted will hold good during the validity of registration period or passing/completing the examination, whichever is earlier. No need to apply again if exemption already granted.						
Q. 5	What are the criteria of getting paper-wise exemption, if I have secured more than 60% marks in any paper in my earlier examinations of ICSI? I was absent in one paper. In this scenario, whether I am eligible for Exemption on the basis of 60% marks or not?						
A.5	You are eligible for paper-wise exemption only if you appeared in all the papers of the Group and scored at least 25% marks in each paper. Since you were absent in one paper, you do not qualify for exemption under the 60% rule.						
Q. 6	How much fees I am required to pay for claiming paper wise exemption on the basis of 60% marks secured in Institute's earlier examinations?						
A.6	No exemption fee is required for claiming exemption on the basis of 60% marks secured in Institute's earlier examination.						
Q. 7	Is there any option to cancel the Exemption and what is the Last Date to cancel the Exemption already granted?						
A.7	Yes, student can cancel the Exemption 30 days before commencement of Examination. <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">Session</th> <th>Cut off</th> </tr> </thead> <tbody> <tr> <td>June Examinations</td> <td>01st May</td> </tr> <tr> <td>December Examinations</td> <td>20th November</td> </tr> </tbody> </table>	Session	Cut off	June Examinations	01 st May	December Examinations	20 th November
Session	Cut off						
June Examinations	01 st May						
December Examinations	20 th November						
Q. 8	What is the process of Cancellation of Exemption?						
A.8	User manual of Cancellation of Exemption is placed below : https://www.icsi.edu/media/webmodules/USER%20MANUAL%20FOR%20CANCELLATION%20OF%20EXEMPTION.pdf						
Q.9	Is there any cutoff date for resubmission of document for paper wise exemption on the basis of Higher qualification ICAI (cost)/LLB						
A.9	Yes, student can resubmit documents in smash portal 30 days before commencement of Examination. <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">Session</th> <th>Cut off</th> </tr> </thead> <tbody> <tr> <td>June Examinations</td> <td>01st May</td> </tr> <tr> <td>December Examinations</td> <td>20th November</td> </tr> </tbody> </table>	Session	Cut off	June Examinations	01 st May	December Examinations	20 th November
Session	Cut off						
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December Examinations	20 th November						

PART-8: -SWITCHOVER TO NEW SYLLABUS

FAQ on the Switchover Scheme for Executive Programme 2017 (Old) Syllabus to Executive Programmed 2022(New) Syllabus

Q. 1	Which are the effective dates of implementation of New Syllabus (2022) of Executive Programme Stage?		
A.1	Stage/ Syllabus	Effective Date of Implementation (*)	
	Executive (2022) New Syllabus	1 ST February, 2023	
Q. 2	Which are the papers covered under the New Syllabus 2022 Executive Programme Stage?		
A. 2	EXECUTIVE PROGRAMME		
	GROUP 1		
	1. Jurisprudence, Interpretation and General Laws (<i>paper code 521</i>)		
	2. Company Law and Practice (<i>paper code 522</i>)		
	3. Setting Up of Business, Industrial and Labour Laws (<i>paper code 523</i>)		
	4. Corporate Accounting and Financial Management (<i>paper code 524</i>)		
	GROUP 2		
	5. Capital Market and Securities Laws (<i>paper code 525</i>)		
	6. Economic, Commercial and Intellectual Property Laws (<i>paper code 526</i>)		
	7. Tax Laws & Practice (<i>paper code 527</i>)		
Q. 3	Which is the last session of examination for appearing in Executive Programme Examinations under 2017 Old Syllabus?		
A.3	The Last Examinations under the Executive Programme (Old Syllabus 2017) was held in December 2024 <i>From and including June 2025, Executive Programme Examination shall be held under the new syllabus only</i>		
Q.4	Which is the first session of examination for appearing in Executive Programme Examinations under 2022 New Syllabus?		
A.4	The First Examination under the Executive Programme (New Syllabus 2022) will be held in December, 2023		
Q.5	Kindly provide the procedure to switchover to new syllabus 2022		
A.5	The process of switchover to New Syllabus may be seen at the following link: https://www.icsi.edu/media/webmodules/switchover_process.pdf		
Q.6	Is it true that all Students of Executive Programme 2022 New Syllabus (including those switchover to New Syllabus) is required to successfully complete an Online Pre-Exam Test to become eligible for appearing in the main examinations?		
	Is there any Fee for Pre- Exam after switchover? How do we pay pretest fee?		
A.6	Students who have registered under New Syllabus 2022 of Executive Programme shall be required to successfully complete a Pre-Exam Test before enrolling for the main examinations. Students switching over from Executive Programme old Syllabus 2017 to New Syllabus 2022 shall also be required to successfully complete a Pre-Exam Test to become eligible for enrolling in the main examinations. The details regarding Pre-Examination Test is available at https://www.icsi.edu/media/webmodules/Pre-Examination_FAQ_160621.pdf Yes, Pre-Examination Fee is Rs. 1000/- after switchover from 2017 syllabus to 2022 syllabus.		

Q.7	Please let me know the details of corresponding paper-wise exemptions under New 2022 Syllabus of Executive Programme on switching over from Old 2017 Syllabus			
A.7	EXECUTIVE PROGRAMME			
Subject Passed/Exempted Under 2017 syllabus		Exemption allowed in the Corresponding Subject Under 2022 Syllabus		
421	Jurisprudence, Interpretation & General Laws	521	Jurisprudence, Interpretation and General Laws	
422	Company Law	522	Company Law and Practice	
423	Setting up of Business Entities and Closure	523	Setting Up of Business, Industrial and Labour Laws	
424	Tax Laws	527	Tax Laws & Practice	
425	Corporate and Management Accounting	524	Corporate Accounting and Financial Management	
426	Securities Laws & Capital Markets	525	Capital Market and Securities Laws	
427	Economic, Business and Commercial Laws	526	Economic, Commercial and Intellectual Property Laws	
428	Financial and Strategic Management	524	Corporate Accounting and Financial Management	
Q.8	I had registered in Executive Programme initially under Old 2017 Syllabus and the Institute has issued Study Materials of Old Syllabus. Please clarify if the Institute will be issuing the Study Materials pertaining to New 2022 Syllabus of Executive Programme upon switchover to the New Syllabus?			
A.8	Students who will be switching over from Old Syllabus will have to procure the Study Material(s) of New Syllabus 2022 by remitting the requisite cost via https://smash.icsi.edu/Scripts/ECart/Default/ECartSearchOnlineBooks.aspx			
Q.9	From where I can get information about corresponding exemption after switchover from old syllabus 2017 to new syllabus 2022			
A.9	Students can refer Detailed FAQ pertaining to Corresponding exemption after switchover available at URL: https://www.icsi.edu/media/webmodules/ExecutiveFAQ_SW_24082023.pdf			

FAQ on the Switchover Scheme for Professional Programme 2017 (Old) Syllabus to Professional Programme 2022(New) Syllabus

Q.1	Which are the effective dates of implementation of New Syllabus (2022) of Professional Programme Stage?																					
A.1	<table border="1"> <thead> <tr> <th>Stage / Syllabus</th> <th>Effective Date of Implementation (*)</th> </tr> </thead> <tbody> <tr> <td>Professional (2022) New Syllabus</td> <td>1ST August, 2023</td> </tr> </tbody> </table>	Stage / Syllabus	Effective Date of Implementation (*)	Professional (2022) New Syllabus	1 ST August, 2023																	
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Q.2	Which are the papers covered under the New Syllabus of Professional Programme Stage?																					
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5. Advanced Direct Tax Laws and Practice																						
6. IFSCA- Regulations, Listing and Compliances																						
GROUP 2																						
5. Strategic Management & Corporate Finance																						
6. Corporate Restructuring, Valuation and Insolvency																						
Elective 2 (Select one Paper out of 5 Elective Papers)																						
1. Arbitration, Mediation & Conciliation																						
2. Goods and Services Tax (GST) & Corporate Tax Planning																						
3. Labour Laws & Practice																						
4. Banking & Insurance – Laws & Practice																						
5. Insolvency and Bankruptcy – Law & Practice																						
Q.3	Which is the last session of examination for appearing in Professional Programme Examinations under 2017 Old Syllabus?																					
A.3	The last examinations under the Professional Programme (Old Syllabus 2017) were conducted in June 2025. Please note: From the December 2025 session onwards, all students registered under the 2017 Old Syllabus are compulsorily switched to the 2022 New Syllabus. Requests to continue under the Old Syllabus was not allowed beyond June 2025.																					
Q.4	Which is the first session of examination for appearing in Professional Programme Examinations under 2017 New Syllabus?																					
A.4	The First Examination under the Professional Programme (New Syllabus 2022) were held in June, 2024.																					

Q.5	Do I need to apply separately to switchover from the 2017 Old Syllabus to the 2022 New Syllabus of the Professional Programme?
A.5	No. Students registered under the Old Syllabus 2017 did not need to apply separately. From the December 2025 session onwards , all students were compulsorily migrated to the New Syllabus 2022 in the system. The Institute mandated that no student could continue under the Old Syllabus beyond June 2025 .

Q.6	Is it true that all Students of Professional Programme 2022 New Syllabus (including those switchovers to New Syllabus) are required to successfully complete an Online Pre-Exam Test to become eligible for appearing in the main examinations?
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A.6	Students who have registered under New Syllabus 2022 of Professional Programme shall be required to successfully complete a Pre-Exam Test before enrolling for the main examinations. Students switching over from Old Syllabus 2017 to New Syllabus 2022 of Professional Programme shall also be required to successfully complete a Pre-Exam Test for becoming eligible to enroll in the main examinations.
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Q.7	Please let me know the details of corresponding paper-wise exemptions under New 2022 Syllabus of Professional Programme on switching over from Old 2017 Syllabus
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Q.8	I had registered in the Professional Programme under the Old 2017 Syllabus and the Institute issued me study materials of the Old Syllabus. Will the Institute issue study materials of the New 2022 Syllabus upon switchover?
A.8	No. Students who switched over from the Old Syllabus 2017 to the New Syllabus 2022 are required to procure the study materials of the New Syllabus separately . The materials can be purchased by remitting the requisite cost through the Institute's online portal: https://smash.icsi.edu/Scripts/ECart/Default/ECartSearchOnlineBooks.aspx
Q. 9	Student who have already paid pretest fee under old syllabus 2017 are required to pay pretest fee under new syllabus 2022?
A.9	Yes, student's switchover from 2017 to new syllabus 2022 are required to pay pretest fee Process to pay pretest fee is also available at URL: https://www.icsi.edu/media/webmodules/ProcessRemitPretestFeeUnderSyllabus2022.pdf
Q.10	From where I can get information about corresponding exemption after switchover from old syllabus 2017 to new syllabus 2022
A. 10	Students can refer Detailed FAQ pertaining to Corresponding exemption after switchover available at URL: https://www.icsi.edu/media/webmodules/Executive_FAQ_SW_23022023.pdf
Q.11	Please reverse my syllabus to old syllabus 2017?
A. 11	Reverse switchover is not permissible in any circumstance

PART-9: - RE-REGISTRATION

Q.1	Can you please explain how the Re-Registration method works?																																																																												
A.1	The Re-Registration method is specifically for such students who are not able to seek Registration Denovo after passing the Intermediate Course/ Executive Programme Stage under the various Syllabi introduced by the Institute from time to time.																																																																												
Q.2	Is the Re-Registration method different from Registration De novo?																																																																												
A.2	<p>Re-Registration and Registration De-Novo, are two distinct methods provided by the Institute to help students maintain or restore their registration status.</p> <p>Registration De-Novo applies when a student’s registration has expired but is still within five years of expiry; it allows renewal for another five years while continuing under the same syllabus, with all exemptions and group passes remaining valid.</p> <p>Re-Registration applies when the permissible period for De-Novo has lapsed. Here Intermediate/ Executive pass students can resume their course by taking registration into the professional program, with a validity period of five years. Students are enrolled under the syllabus currently in force at the time of re-registration. Exemptions and passes are carried forward only if they comply with the rules of the new syllabus.</p>																																																																												
Q.3	I am eligible to seek Registration Denovo. Am I eligible to resume CS Course through Re-Registration Method?																																																																												
A.3	No. Students eligible for seeking Registration Denovo will not be eligible to resume CS Course through Re-Registration Method.																																																																												
Q.4	I have passed certain papers of Final Course/Professional Programme Stage also. Am I eligible for corresponding paper-wise exemptions against the papers passed by them in the Final Course/ Professional Programme Stage in addition to total exemption from Executive Programme Stage under the Re-Registration Method?																																																																												
A.4	<p>Students, who have passed/exempted under 2017 Syllabus are eligible for the following corresponding paper-wise exemptions under syllabus 2022</p> <table border="1"> <thead> <tr> <th colspan="2">PROFESSIONAL PROGRAMME (2017 SYLLABUS)</th> <th colspan="2">PROFESSIONAL PROGRAMME (2022 SYLLABUS)</th> </tr> </thead> <tbody> <tr> <td>431</td> <td>Governance, Risk Management, Compliances and Ethics (Module 1)</td> <td>531</td> <td>Environmental, Social and Governance (ESG) – Principles and Practice (Group 1)</td> </tr> <tr> <td>432</td> <td>Advanced Tax Laws (Module 1)</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>433</td> <td>Drafting, Pleadings and Appearances (Module 1)</td> <td>532</td> <td>Drafting, Pleadings and Appearances (Group 1)</td> </tr> <tr> <td>434</td> <td>Secretarial Audit, Compliance Management and Due Diligence (Module 2)</td> <td>533</td> <td>Compliance Management, Audit & Due Diligence (Group 1)</td> </tr> <tr> <td>435</td> <td>Corporate Restructuring, Insolvency, Liquidation & Winding-up (Module 2)</td> <td>536</td> <td>Corporate Restructuring, Valuation and Insolvency (Group 2)</td> </tr> <tr> <td>436</td> <td>Resolution of Corporate Disputes, Non-Compliances & Remedies (Module 2)</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>437</td> <td>Corporate Funding & Listings in Stock Exchanges (Module 3)</td> <td>535</td> <td>Strategic Management and Corporate Finance (Group 2)</td> </tr> <tr> <td>438</td> <td>Multidisciplinary Case Studies (Module 3)</td> <td></td> <td>No Exemption</td> </tr> <tr> <th colspan="4">ELECTIVE PAPER</th> </tr> <tr> <th colspan="2">Existing Syllabus (2017) (Module 3)</th> <th colspan="2">New Syllabus (2022) (Group 1 & Group 2)</th> </tr> <tr> <td>441</td> <td>Banking – Law & Practice</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>442</td> <td>Insurance – Law & Practice</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>443</td> <td>Intellectual Property Rights – Laws and Practices</td> <td>543</td> <td>Intellectual Property Rights – Law & Practice (Group 1 Elective)</td> </tr> <tr> <td>444</td> <td>Forensic Audit</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>445</td> <td>Direct Tax Law & Practice</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>446</td> <td>Labour Laws & Practice</td> <td>553</td> <td>Labour Laws & Practice (Group 2 Elective)</td> </tr> <tr> <td>447</td> <td>Valuations & Business Modelling</td> <td></td> <td>No Exemption</td> </tr> <tr> <td>448</td> <td>Insolvency – Law and Practice</td> <td>555</td> <td>Insolvency and Bankruptcy – Law & Practice (Group 2 Elective)</td> </tr> </tbody> </table>	PROFESSIONAL PROGRAMME (2017 SYLLABUS)		PROFESSIONAL PROGRAMME (2022 SYLLABUS)		431	Governance, Risk Management, Compliances and Ethics (Module 1)	531	Environmental, Social and Governance (ESG) – Principles and Practice (Group 1)	432	Advanced Tax Laws (Module 1)		No Exemption	433	Drafting, Pleadings and Appearances (Module 1)	532	Drafting, Pleadings and Appearances (Group 1)	434	Secretarial Audit, Compliance Management and Due Diligence (Module 2)	533	Compliance Management, Audit & Due Diligence (Group 1)	435	Corporate Restructuring, Insolvency, Liquidation & Winding-up (Module 2)	536	Corporate Restructuring, Valuation and Insolvency (Group 2)	436	Resolution of Corporate Disputes, Non-Compliances & Remedies (Module 2)		No Exemption	437	Corporate Funding & Listings in Stock Exchanges (Module 3)	535	Strategic Management and Corporate Finance (Group 2)	438	Multidisciplinary Case Studies (Module 3)		No Exemption	ELECTIVE PAPER				Existing Syllabus (2017) (Module 3)		New Syllabus (2022) (Group 1 & Group 2)		441	Banking – Law & Practice		No Exemption	442	Insurance – Law & Practice		No Exemption	443	Intellectual Property Rights – Laws and Practices	543	Intellectual Property Rights – Law & Practice (Group 1 Elective)	444	Forensic Audit		No Exemption	445	Direct Tax Law & Practice		No Exemption	446	Labour Laws & Practice	553	Labour Laws & Practice (Group 2 Elective)	447	Valuations & Business Modelling		No Exemption	448	Insolvency – Law and Practice	555	Insolvency and Bankruptcy – Law & Practice (Group 2 Elective)
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Q.5	How can students seek Re-registration?
A.5	Students will fill up the prescribed Re-registration form available on the Institute's website at the following link https://www.icsi.edu/media/webmodules/REREGISTRATION.pdf and the send the same to the Institute alongwith the requisite documents & fee. Development of Online facility is also being explored which will be introduced subsequently.
Q.6	What is the Re-registration fee and what will be the mode of payment for students re-registered under the New Syllabus 2022?
A.6	The Re-registration fee is ₹20,000 , which includes the Pre-Test Fee of ₹1,000 . The payment must be made by way of Demand Draft drawn in favour of " <i>The Institute of Company Secretaries of India</i> ", payable at New Delhi/Noida .
Q.7	What will be the validity period of Re-registration and what if the students are not able to complete the Professional Programme Stage within the validity period?
A.7	The registration will be valid for five years and such students will have to seek Registration Denovo after the said period.
Q.8	Which are the documents to be attached with the registration form and where the application is to be forwarded?
A.8	Documents required: Two latest passport size photographs, Demand Draft, Copies of Mark Sheet(s), Pass Certificate(s) relating to their passing of CS Examinations, Date of Birth Certificate & Other Qualification Certificate. Students have to submit the duly filled up registration form along with the requisite fee at : The Directorate of Student Services, C-36, Sector-62, Noida – 201 309 (U.P)
Q.9	We have heard about the ICSI Amnesty Scheme, whether it is different from the re-registration process. From where can we obtain the official details of this scheme?
A.9	Amnesty is different from Re-registration —as it is a special, one-time scheme announced by the Institute, for limited period enabling former Executive /Professional programme students who missed renewal deadlines to regularize their status by paying nominal fees. You may refer the link for detailed information: https://www.icsi.edu/whats_new_icsi/amnesty/
Q.10	From where I can get more information/ clarification on the Re-Registration Method?
A.10	For any Further details/ query, submit your query at Communication portal http://support.icsi.edu

PART-10: EXAMINATION ENROLLMENT

Q.1	How much examination fee is to be paid by students?				
A.1	Course	General Category Students	SC/ST Students (concession)	Physically Handicapped Students (75% Concession)	
	Executive Programme	Rs 1500/- Per Group	Rs 750/- per Group	Rs375/- per Group	
	Professional Programme	Rs 1800/- per Group	Rs 900/- per Group	Rs 450/- per Group	
For appearing from overseas Dubai Centre: Surcharge of US \$ 100 (or its equivalent to Indian currency) in addition to the applicable examination fees.					
Q.2	What is the mode of payment of exam fees?				
A.2	The fees may be remitted only through online payment gateway as available at Institute's website www.icsi.edu by way of Credit Card/ Debit Card/ Netbanking / Bank Challan (Canara Bank), etc.				
Q.3	When the examination enrollment starts and what is the last date of submission of examination forms for June & December Sessions of Examinations?				
A.3	The Examination Forms for June & December Sessions can be filled as per the following cutoff dates every year: -				
	Session	Without late fees		With late fees of Rs.250/-	
	June Examinations	26th Feb. to 25th March		26th March to 9th April	
	December Examinations	26th August to 25th September		26th September to 10th October	
Q.4	I wish to fill up the examination form. From where can I get the Examination Form?				
A.4	Examination application can be filled up only through online services available at https://smash.icsi.edu/Scripts/login.aspx				
Q.5	How can I fill examination form through Online?				
A.5	Procedure to submit Examination Form : Login https://smash.icsi.edu/Scripts/login.aspx after that Login (through Registration No.) & Password -----click on Module --- Enrolment-----Examination Enrolment Request .				
Q.6	I have already submitted my examination form. Now I wish to change my centre/Medium/ Inter Change of Module. How can I do so?				
A.6	Student can submit the change request only through online services available at Institute's website www.icsi.edu . Login at https://smash.icsi.edu/Scripts/login.aspx with Registration No. & Password -----click Module --- Enrolment-----Examination Enrolment Request --- Apply for Enrolment Services at least 30 days before the commencement of examination of Institute. Payment of applicable fee is to be made through payment gateway. Please note that change of exam center within the same city is not permissible.				
Q.7	I have already submitted my examination form. Now I wish to Add a Group. How can I do so?				
A.7	Student can submit addition of module request latest by 9th April /10th October for June/December session only through online services available at Institute's website www.icsi.edu Login at https://smash.icsi.edu/Scripts/login.aspx after that Login (through Registration No.) & Password ----- Click on Module / Enrollment/ Enrollment Request. Then click on the "Enrollment Services Request". On the top of screen click on "Addition of Module".				
Q.8	I have already submitted my examination form. How will I get my Admit Card (i.e. Roll No.)?				
A.8	Admit Card (Roll Number) will be made available for download from the Institute's official website www.icsi.edu . You can access it 10 days prior the commencement of the examinations				

Q.9	I have already passed examination. How will I get my mark sheet?
A.9	Mark sheet can be downloaded from Institute's website www.icsi.edu . Effective from June, 2011 session, hard copy of mark sheets is issued to only such students who have passed Professional Programme. Hard copy of the mark sheet is NOT issued to Foundation / Executive passed students.
Q.10	I have already passed examination. How will I get my Pass Certificate?
A.10	Pass Certificate is issued to only such students who have passed Professional Programme Issue of Pass certificate has been discontinued for Foundation /Executive passed students effective from June, 2010 session.
Q.11	I had received my mark sheet. But I have lost it. How can I get the duplicate mark sheet?
A.11	Student is required to submit an application (addressed to Directorate of Examinations) for the same and send it to the Institute's Noida office along with a demand draft of Rs 100/- +Rs. 40/= drawn in favour of "The Institute of Company Secretaries of India" payable at New Delhi. Duplicate mark-sheet will be sent at his/her address within 15 days or can apply online through Institute's website www.icsi.edu

Q.12	I had received my Pass Certificate. But I have lost it. How can I get the duplicate Certificate?
A.12	<p style="text-align: center;">Procedure for issue of Duplicate Pass Certificate</p> <p>All students who passed Professional Programme are eligible for obtaining duplicate Pass Certificate. And also who passed Foundation & Executive Programme on or before December 2009, are eligible for issue of duplicate pass certificate.</p> <p>Note:- The issue of duplicate Pass Certificate (Foundation & Executive Programme) has been discontinued from June 2010 onwards.</p> <p style="text-align: center;">Documents required</p> <p>1. An application on a plain paper. 2. Affidavit on 10/- rupees non-judicial stamp paper (format as appended below)</p> <p style="text-align: center;">Fee Payment Mode</p> <p>1. The prescribed fee is Rs. 236 /-(Rs. 200 + 18% GST) per Certificate.</p> <p>2. Payment will be accepted through Demand Draft only drawn in favour of "The Institute of Company Secretaries of India" payable at New Delhi.</p> <p>The application to be sent along with the AFFID-AVIT and demand draft at the below mentioned address –</p> <p>To, Director Directorate of Student Services, ICSI House, C-36, Sector-62, Noida - 201309, Uttar Pradesh.</p> <p>3. The Duplicate Pass Certificate will be sent at the address provided by students or registered with the Institute through speed post only</p> <p>4. The Institute will not take any responsibility for non-delivery / wrong-delivery / misroute / delayed delivery / loss in transit etc. by postal department concerned.</p>

A F F I D A V I T

IS/o Shriaged at present residing at
having Registration Numbersolemnly affirm

and declare that :-

1. I have passed Foundation /Executive / Professional Programme Examination of the Institute as per details given :
Module – I in June/December_____under Roll No _____
Module – II in June/December_____under Roll No _____
Module – III in June/December_____under Roll No _____
Module – IV in June/December_____under Roll No _____
2. I hereby declare that Professional Programme pass certificate received from The Institute of Company Secretaries of India, has been lost/ destroyed.
3. I hereby undertake to return the said certificate to the Institute, if found / traced at any subsequent date.
4. I solemnly affirm that this declaration is true to the best of my knowledge and belief.

Solemnly affirmed at -----

Aforesaid this (date) -----

Deponent

Verification First Class Magistrate/Notary (with seal)

For any Further details/ query, submit your query at *Communication Portal* support.icsi.edu

Q.13 I require a Student Transcript / Certified copy of the syllabus for further studies in Abroad. How Can I get the same?

A.13 All students who passed any group/module or any stage, are eligible for obtaining transcript.
Documents required

Duly filled and signed Transcript Application Form

Self-attested copies of the mark sheets of all the Exam passed. (Foundation, Intermediate/Executive and Final/Professional examination); please note that all mark sheets are mandatory, you must provide self-attested copy of all mark sheets (all groups/ modules).

Screenshot print out of mark sheets, which doesn't have signature of issuing authority are not accepted. If you do not have a copy, then it is advised to get a duplicate mark sheet from the Directorate of Examination and send a copy to us for further processing.

WES Academic form / other form, if any.

Fee Payment Mode

The prescribed fee is ₹ 295 /- (₹ 250 + 18% GST) per set of transcript.

Extra postal charges will be charged in case you want to send the transcript through Speed Post to overseas address i.e. Canada – ₹ 1400/- and USA- ₹ 2150/- (except WES-USA and WES- Canada as transcripts are being sent digitally to WES).

Payment will be accepted through Demand Draft drawn in favour of “The Institute of Company Secretaries of India” payable at New Delhi. The application to be sent along with the transcript request form and other documents as stated above at the below mentioned address – **Director,-Student Services, ICSI House, C-36, Sector-62, Noida - 201309, Uttar Pradesh.**

The transcript will be sent at the address provided by students in the transcript request form in a sealed envelope. Normally the Institute provides the transcript in a sealed and signed envelope (without address

on the envelope) for further forwarding it to the Institution concerned through applicant's choice of mode (courier / speed post / regd. post etc.)

The application for issue of transcript is available at :
https://icsi.edu/student_pn/transcript/

For any Further details/ query, submit your query at *Communication Portal* support.icsi.edu

Q. 14 What is the procedure for surrender of result to re-appear in the same group / module?

1. For surrender of result you are required to submit an Affidavit on Rs. 10/= non-judicial stamp paper (format appended below).
2. Attach the mark-sheet (*Executive /Professional Programme*) in original

Your request should be addressed to:

To,
Director,
Dte of. Student Services
The Institute of Company Secretaries of
India C-36 Sector-62
Noida- 201 309

I..... S/o, D/O Shri Aged at present residing at
..... having Registration Number..... solemnly affirm and declare
that :-

1. I have passed Module _____ *Executive / Professional Programme Examination of the Institute vide Roll No.*
_____ *in* _____ *session (copy of the mark-sheet attached)*
2. That I wish to re-appear in the above Module _____ *of the Executive /Professional Programme to be held in*
_____ *Examination.*
3. That I am surrendering the said result of *Executive / Professional Program examination held in June 2017 for*
seeking higher marks in the Institute's examination.
4. I will not claim any benefit in future which I have received against the above result.
5. I solemnly affirm that this declaration is true to the best of knowledge and belief.

Solemnly affirmed at -----

aforesaid this(date)-----

Deponent

Verification

First Class Magistrate/Notary (with seal)