

ICSI - SMASH

User Manual

For

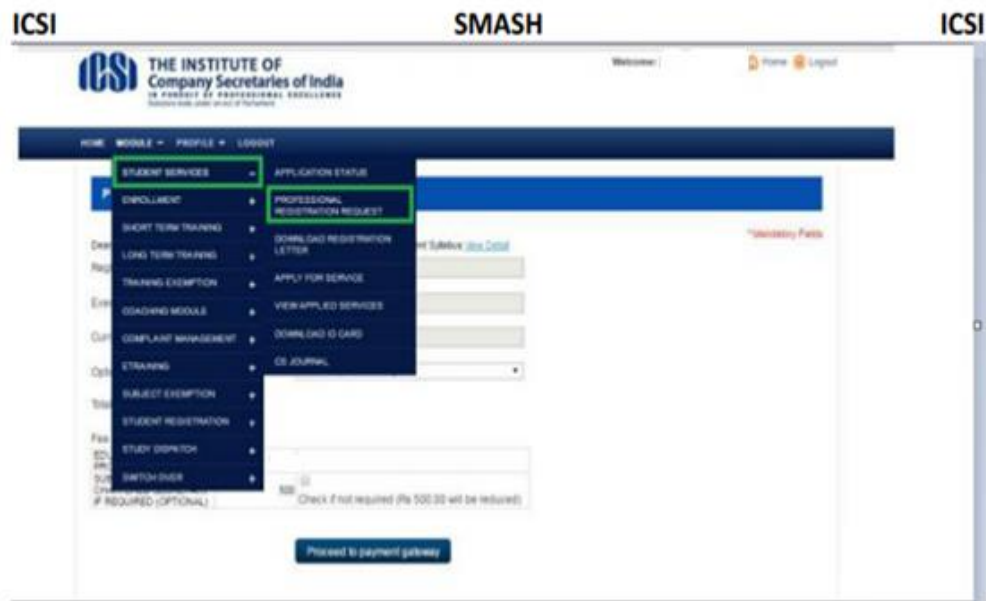
Professional Registration for Students

Process for Registration in Professional Programme

1. User will access the application URL (<https://smash.icsi.edu/Scripts/login.aspx>).
2. Below login screen will appear to the user.

The screenshot shows the login interface of The Institute of Company Secretaries of India (ICSI). At the top, the ICSI logo and name are displayed, along with the text 'THE INSTITUTE OF Company Secretaries of India' and 'IN PURSUIT OF PROFESSIONAL EXCELLENCE'. Below this is a navigation bar with links: HOME, STUDENT, COMPLAINT, REGISTRATION OF COMPANY, and COUNSELLOR REGISTRATION. The main content area features a 'USER LOGIN' form with fields for 'Enter Username', 'Enter Password', and 'Verification Code'. A 'Submit' button is located below the form. To the right of the 'Verification Code' field, the code 'lohvny' is displayed next to a refresh icon. Below the form, there is a link for 'Forgot Password' and a message: 'Are you interested in CS Course? Kindly click here to fill your details so that our counsellor can contact to guide you further.'

3. Enter valid user credentials which user was using during executive programme, enter verification code as shown on screen and click on login button.
4. Navigate to link by using Module->Student Services -> Professional Registration request.



5. Student will have to select optional subject mandatory.
6. Student can also opt for CSJ subscription by click on check box against CSJ label.

The screenshot shows the 'Professional Registration' form in the ICSI SMASH portal. The form is titled 'Professional Registration' and includes a 'Dear Candidate, you will be registered for Professional Programme under : Current Syllabus [View Detail](#)' message. The form contains several fields: 'Registration Number', 'Executive Result' (with a dropdown menu showing 'PASS'), 'Current Syllabus', 'Optional Subject *', and 'Total Fee'. Below these fields is a table for 'Fee Type' with columns for 'Fee Type', 'Amount', and 'Check if not required (Rs 500.00 will be reduced)'. The table lists three fee types: 'EDUCATION FEE - PROFESSIONAL', 'SUBSCRIPTION TO CHARTERED SECRETARY', and 'PRE-EXAM TEST FEE - PROFESSIONAL'. The 'SUBSCRIPTION TO CHARTERED SECRETARY' row has a checkbox checked. At the bottom of the form, there is a 'Proceed to payment gateway' button.

Fee Type	Amount	Check if not required (Rs 500.00 will be reduced)
EDUCATION FEE - PROFESSIONAL		
SUBSCRIPTION TO CHARTERED SECRETARY	500	<input checked="" type="checkbox"/>
PRE-EXAM TEST FEE - PROFESSIONAL	1000	

7. Now click on “Proceed to payment gateway and then on Proceed button”.

Not secure 192.168.2.25/Scripts/Student/ProfessionalRegistration.aspx

ICS THE INSTITUTE OF Company Secretaries of India
भारतीय कंपनी सचिवी संस्थान
INSTITUTE OF PROFESSIONAL SECRETARIES
भारतीय कंपनी सचिवी संस्थान
Under the patronage of Ministry of Corporate Affairs

Welcome | Home | Logout

HOME | HELP | MODULES | BLOG/REVISION | PROFILE | LOGOUT

Professional Registration

Dear Candidate, you will be registered for Professional Programme under : Current Syllabus (2015-2016)

Registration Number:

Examinative Result:

Current Syllabus:

Optional Subject 1 from Group I:

Optional Subject 2 from Group I:

Total Fee:

Fee Type:

SUBSCRIPTION TO CHARTERED SECRETARY:

PRE -EXAM TEST FEE - PROFESSIONAL:

[Proceed to payment gateway](#)

Welcome to The Institute of Company Secretaries of India - Google Chrome

Secure | <https://smash.icsi.in/Scripts/PGIntegration/PaymentReceipt.aspx>

Choose Payment Mode/Gateway

Payment Mode/Gateway*

Please select

Please select

Kotak Bank

Challan

Billdesk

Axis Bank

* Bill Desk provides option to pay using Credit Card, Debit Card, Debit Card + XTR PIN, Internet Banking, Wallet/Cash Cards.

* Axis Bank provides option to pay using Debit/Credit Card only.

* Challan can be submitted to any Branch of Canara Bank.

8. On Successful payment receipt will get generated.

Bill of Supply

Dear Sir/Madam,

We acknowledge with thanks the receipt of online payment (Billdesk) of Rs. 20000.00 towards the following fee(s) :-

S.No.	Description	Amount
1	EDUCATION FEE-PROFESSIONAL	19000.00
2	PRE -EXAM TEST FEE – PROFESSIONAL	1000.00

Total Amount: 20000.00

Accepted Fees 20000.00

Amount in words: Twenty Thousand Only

FOR THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

Authorised Signatory

This is computer generated invoice and do not require any stamp or signature

9. Download ID Card/Registration Letter

After log in , Student can download his/her own ID Card & Registration letter. Click as shown in below image:



You can also post your queries through online grievance portal at <https://smash.icsi.edu/Scripts/Complaint/ComplaintForm.aspx> to get an instant reply.

With best wishes,

Team ICSI