



THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इच्छते तेऽहं तृप्तये, पाण्डिते लक्ष्मिः। इति।

Mission

"To develop high calibre professionals facilitating good corporate governance"

Company Secretary (CS)

A Career with Endless Opportunities

Join ICSI Course Now



ARTS SCIENCE COMMERCE
Opportunity for students from all streams

Distance Learning
Study Material provided by the ICSI
Optional Class Room Teaching
E-Learning Facility

Opportunities in Employment as well as in Practice
Attractive remuneration and growth opportunities

UGC recognises CS qualification as equivalent to Post Graduate Degree

UK ENIC has benchmarked CS Executive and CS Professional Programme as Bachelor and Master degree respectively, with reference to UK and UAE qualification

Journey from a Student to a Company Secretary

YOUR JOURNEY TO SUCCESS BEGINS TODAY



THE INSTITUTE OF COMPANY SECRETARIES OF INDIA (ICSI)

- Statutory Body established under an Act of Parliament, i.e., the Company Secretaries Act, 1980, to regulate and develop the profession of Company Secretaries
- Functions under the jurisdiction of Ministry of Corporate Affairs, Government of India
- Headquarters in New Delhi & 4 Regional Offices in New Delhi, Kolkata, Mumbai, Chennai
- 76 Chapters across India & 4 Centres for Corporate Governance, Research and Training (ICSI-CCGRT) in Hyderabad, Kolkata, Manesar and Mumbai
- Study Centres and Examination Centres across India
- Overseas Centres in Australia, Canada, Singapore, UAE, UK and USA

Company Secretary (CS) - The New Age Governance Professional

ROLE OF COMPANY SECRETARY

Advisor to the Board of Directors	Key Managerial Personnel	Compliance Officer
Corporate Planner and Strategic Manager	Certification Services	Internal Auditor
Secretarial Auditor	Corporate Risk Manager	Chief Governance Officer
GST Professional	Registered Valuer	Insolvency Professional
Representation Services	Social Impact Assessor	Arbitrator & Mediator

CS EXECUTIVE ENTRANCE TEST (CSEET)

Eligibility Criteria

Indian National
Senior Secondary Examination (10+2 pattern) pass/appearing Student or Equivalent thereto

Pattern of Examination

Subject	Marks	Pattern	Duration
Business Communication	100	Subjective	3 Hours
Fundamentals of Accounting	100	Subjective	3 Hours
Economic and Business Environment	100	Subjective	3 Hours
Business Laws and Management	100	OMR Based	2 Hours

Registration Window

June Session Examination (1 st week of June)	October Session Examination (1 st week of October)	February Session Examination (1 st week of February)
1st November to 28/29th February	1st March to 30th June	1st July to 31st October

Fee

₹ 7,500 (Inclusive of one day Student Induction Programme and online classes)

₹ 1,500 Examination fees (per session) to be paid separately

Registration QR



CS EXECUTIVE PROGRAMME

Eligibility Criteria

- CSEET-qualified candidates {(Senior Secondary Examination (10+2 pattern) pass & with CSEET result not older than one year}
- CS Foundation pass students • Graduates and Post-Graduates
- CA Intermediate Pass students • CMA Final Pass students
- Students appearing in final year or final semester of undergraduate programmes (3 years) (Provisional Registration)
- Student who have passed 6th semester of any recognized integrated programme (5 years' duration)
- Students who are appearing in 6th semester of any recognized integrated programme (5 years' duration) (Provisional Registration)

Cut-off dates for Registration

Registration Date	Eligibility for Examination
31 st January	One group in June Session
31 st May	Both Groups in December Session
31 st July	One Group in December Session
30 th November	Both Groups in next year June Session

Completion of online pre-examination is mandatory before enrolment for Examination

Fee

₹ 18,400 for CSEET qualified Students/
CS Foundation Pass Students

₹ 23,400 for Graduate/Post Graduate /
ICAI intermediate /ICMAI Final Course pass
students/Integrated Graduation programme



Curriculum

Group I (4 Papers)

Jurisprudence, Interpretation & General Laws
Company Law & Practice
Setting Up of Business, Industrial & Labour Laws
Corporate Accounting & Financial Management

Group II (3 Papers)

Capital Market & Securities Laws
Economic, Commercial & Intellectual Property Laws
Tax Laws and Practice

CS PROFESSIONAL PROGRAMME

Eligibility Criteria

CS Executive Programme Pass Student

Cut-off dates for Registration

Registration Date	Eligibility for Examination
31 st January	One group in June Session
31 st May	Both Groups in December Session
31 st July	One Group in December Session
30 th November	Both Groups in next year June Session

Completion of online pre-examination is mandatory before enrolment for Examination

Fee

₹ 20,000

Curriculum

Group I (4 Papers)

Environmental, Social and Governance (ESG)- Principles & Practice
Drafting, Pleadings and Appearances
Compliance Management, Audit & Due Diligence
One Elective paper

Group II (3 Papers)

Strategic Management & Corporate Finance
Corporate Restructuring, Valuation and Insolvency
One Elective paper



FEE CONCESSION

- Indian Armed Forces, Paramilitary Forces, Agniveers, Families of Martyrs and Wards of Indian Armed Forces & Paramilitary Forces
- Students of Andaman & Nicobar Islands, Jammu & Kashmir, Ladakh, Lakshadweep, North Eastern States and Himachal Pradesh
 - SC/ST • Divyangjan/ Person with Disabilities (PwD)
- Economically Backward Students (EBS) belonging to the General/Unreserved Category

For details
scan QR code



OTHER BENEFITS

- Fee waiver under SEFT scheme for meritorious and economically weaker students.
- Education Loan facility by Canara Bank for students.

DETAILS OF REGION & CHAPTER OFFICES



Connect with ICSI

www.icsi.edu | | Online helpdesk : <http://support.icsi.edu>

ICSI SUPPORT DESK : 0120-4522 000 (MONDAY TO FRIDAY 9:30 AM TO 5:00 PM)