



West Bengal Highway Development Corporation Limited
(A Wholly Owned Company of Govt. of West Bengal)

HRBC Bhawan, 4th & 5th Floor, Munshi Premchand Sarani, Kolkata 700021
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Corporate Identity Number U45203WB2012SGC180687

www.wbhdcl.gov.in

Memo No: 2360/WBHDCL

Date: 28/12/2022

URGENT OPENING

WEST BENGAL HIGHWAY DEVELOPMENT CORPORATION LIMITED [WBHDCL], a wholly owned company of Govt. of West Bengal, is inviting application from the eligible candidates for a post at an Executive level in the Secretarial & Legal Department of the Company on an immediate basis, through ICSI .

The eligibility criteria is given below for your ready reference-

- **Educational Qualification:** Qualified CS with LLB [preferably passed]
- **Experience:** Minimum 01 years of post-qualification experience.
- **Desirable:** Exposure with Government company, knowledge of ROC form filings, preparation of documents and other company secretarial activities, legal acquaintance with good communication and drafting skills.
- **Salary:** Negotiable
- **Age Limit:** Maximum-30 years as on 01.12.2022
- **No. of vacancies:** 01
- **Nature of engagement:** Contractual
- **Place of work:** Kolkata, West Bengal

Interested and eligible candidates may send their updated resume along with self-attested proof of experience/age/education via email at cs@wbhdcl.gov.in latest by 6th January, 2023.

For and on behalf of WBHDCL

Company Secretary & DGM (legal),
WBHDCL