

Process of online registration for Foundation pass students is given below.

### Steps 1

Please login through your Foundation Programme online account.



### Steps 2

After log in , click on the links given below.



### Steps 3

Click on "Proceed to payment gateway" button on screen.

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Welcome: ██████████ Home Logout

HOME MODULE + PROFILE + LOGOUT

### Executive Programme Registration

\* Mandatory Fields

Foundation Registration Number: 210665011109/2016

First Name: Rakesh

Middle Name: Kumar

Last Name:

Date of Birth: 03/09/1981

Age (in Years): 35

Category: General

Email Id: lakshes1107@gmail.com

Mobile Number: 911543669945

Total Fee: ₹500

Fee Type

|  |      |  |
|--|------|--|
| REGISTRATION FEE- EXECUTIVE                                  | 2000 |  |
| EDUCATION FEE- EXECUTIVE                                     | 8500 |  |
| SUBSCRIPTION TO CHARTERED SECRETARY (IF REQUIRED) (OPTIONAL) | 500  | <input type="checkbox"/> Check if required (Rs 500.00 will be added) |

[Click here to update contact detail](#)

[Click here to update address detail](#)

**Proceed to payment gateway**

## Steps 4

### Payment Mode Selection

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### Choose Payment Mode/Gateway

Payment Mode/Gateway:

- Chaitan
- Bitbest
- Axis Bank

\* Bit Best provides option to pay using Credit Card, Debit Card, Debit Card + ATM PIN, Internet Banking, NetBanking Cards.

\* Axis Bank provides option to pay using Debit/Credit Card only.

\* Chaitan can be submitted to any branch of Canara Bank.

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Best viewed on screen resolution 1024x768 pixels  
Mobile best viewed in IE9, Mozilla 35.0 and above, Chrome 35.0, Safari 5.0.1

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## Steps 5

Please Note Request Id and Transaction Id for future reference



## Steps 6

On Successful Payment, You will be registered in Executive Programme and same will be intimated through email/sms on registered email id/mobile number.

**Note: Foundation Registration number will be used as user id for login in SMASH portal.**

## Step 7

After log in , Student can download his/her own ID Card & Registration Letter.



For any further information/clarification/guidance, please route your query through support.icsi.edu