



!!Attention Students!!

Steps for appearing in Online Pre-Exam Test and Process of Payment of Fee by the Students who are yet to remit fees towards Pre-examination test.

Dear Student,

This is to welcome you in the New Syllabus (2017) for Executive Programme of CS Course. The books for the same have already been despatched and we hope that you have started your studies.

As per the notification for the new syllabus, a mandatory Pre-Examination Test has been introduced as a pre-requisite for seeking enrolment in CS Examinations. You have to take this test before you enrol for December, 2018 Examinations. The enrollment for Examinations shall be opening on 26th August, 2018.

The Pre-Examination test shall be conducted by ICSI for all the students of Executive Programme (under New Syllabus). This Test will serve as eligibility criteria for appearing in the main Examination. In order to take this test, a fee of Rs1000/- is to be paid, which can be paid online by the students who have registered or have switched over to the New Syllabus of Executive Programme Stage and are yet to remit fees towards Pre-exam test as per procedure mentioned at **Annexure-1**. Please follow the steps as indicated therein and make the payment.

Once the payment is realised, you will get an invitation (along with login ID and default password) within 3-5 working days, to join the Online portal for giving the Pre Examination Test. Steps for using the platform may be seen at **Annexure-2**. Please read it carefully and follow the steps after receipt of the invitation.

Please monitor the 'Student' page of Institute's website www.icsi.edu for the latest updates on Pre-Examination Test.

You are free to raise your queries, if any, at <http://support.icsi.edu>

With best wishes,

Team ICSI

PROCESS FOR REMITTING THE FEE FOR PRE-EXAMINATION TEST

1. **Login Page:** Student can login in to the application by entering Registration Number and DOB.

<http://www.icsi.in/PreExamFees/Login.aspx>

Not secure | www.icsi.in/PreExamFees/Login.aspx

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
 IN PURSUIT OF PROFESSIONAL EXCELLENCE
 Statutory body under an Act of Parliament

PRE - EXAM TEST FEE PAYMENT

Please enter your Registration Number and DOB

Registration No:	140545237/02/2018
DOB:	24/11/1992
Submit	

It will not allow student to enter into application if he has already made payment and his transaction is Successful or after Successful reconciliation.

Both Registration Number and DOB are mandatory.

2. **StudentProfile Page:** This page populates student details along with **Pre-Exam Test Fee**.

Not secure | www.icsi.in/PreExamFees/StudentProfile.aspx

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
 IN PURSUIT OF PROFESSIONAL EXCELLENCE
 Statutory body under an Act of Parliament

PRE - EXAM TEST FEE PAYMENT

Registration Number	140545237/02/2018
Student Name	ANANT ALOKE
Date of Birth	11/24/1992
Gender	Male
Mobile	918340398583
EmailID	noddyisone@gmail.com
Stage	Executive
Registration Date	10/02/2018 11:25AM
Expiry Date	31/01/2023
Address	Flat No. 102, Gurukripa Apartment Shukla Colony, Hinoo Ranchi
City	Ranchi
District	Ranchi
State	Jharkhand
PinCode	834002
Country	India
PRE - EXAM TEST FEE	1000.00

Next

3. **PaymentInstruction Page:** This page displays TransactionID, ReceiptID and Instructions. Student can **“Proceed to Payment”** by giving his consent on the same by checking the check box.

← → ↻ Not secure | www.icsi.in/PreExamFees/PaymentInstruction.aspx

Confirmation / Declaration

Ref No:- ICSIPMT4057016

Your Payment Id is : 4057016 and Transaction Id is : 9. Please note the same for future use.

Payment Transactions related guidelines

1. Some times the user can not get the print out of the acknowledgement /payment receipt. The reason might be the "Failed Transaction" OR "Acknowledge not generated (exclusively)" due to heavy traffic or network connectivity issues.
2. In case the receipt is not available within two working day, the stakeholder should send an email to the Institute at eslearning@icsi.edu with details (Registration No, details of the Transactions i.e Transaction ID, Request ID, Date and Time) with the subject line: ONLINE PRE EXAMINATION FEE RECEIPT.
3. The institute takes approximately 48 hours to reconcile the data with the bank.

I have read the above mentioned conditions and agree on the same.

[Proceed For Payment](#)

4. Payment Gateway

← → ↻ Secure | https://pgi.billdesk.com/pgidsk/ProcessPayment?wpage=HQ8JJSZRMEnGT0Y1XF6Pp5Kh

- Credit Card
- Debit Card >
- Debit Card + ATM PIN
- Internet Banking
- Wallet/ Cash Cards

Pay using Debit Card

Card Number

Expiration Date

CVV/CVC

Card Holder Name

[Make Payment](#) [Cancel](#)

Merchant Name
The Institute of Company Secretaries of India

Payment Amount: ₹ 2.00

← → ↻ Secure | https://acs.icicibank.com/acspage/cap?RID=94&VAA=B

Authenticate using OTP

We have successfully verified your details. We will now send a One Time Password (OTP) to your registered mobile number. For added security, you will be required to enter this password instead of your 3D Secure PIN.

Below is the information stored in our database :

Mobile Number: X9XXXX6XX9

Please select your preferred option to receive the OTP:

Mobile Number
 My details do not match

[Submit](#) [Cancel](#)

This page will automatically timeout after 180 seconds.

5. Receipt Generation

The Institute of Company Secretaries of India

TCSI HOUSE, 22, Institutional Area, Lodi Road, New Delhi - 110003
Website :- www.icsi.edu; Email:- info@icsi.edu; phone : 011-45341020

ACKNOWLEDGEMENT RECEIPT

Receipt No. : 9900000140

Date: 19/6/2018

Received with thanks from GAURAV KUMAR GUPTA, holding Registration No. as 440511428/01/2017, a sum of Rs. **2.00 (Rupees Two Only)** towards **PRE -EXAM TEST FEE – EXECUTIVE**

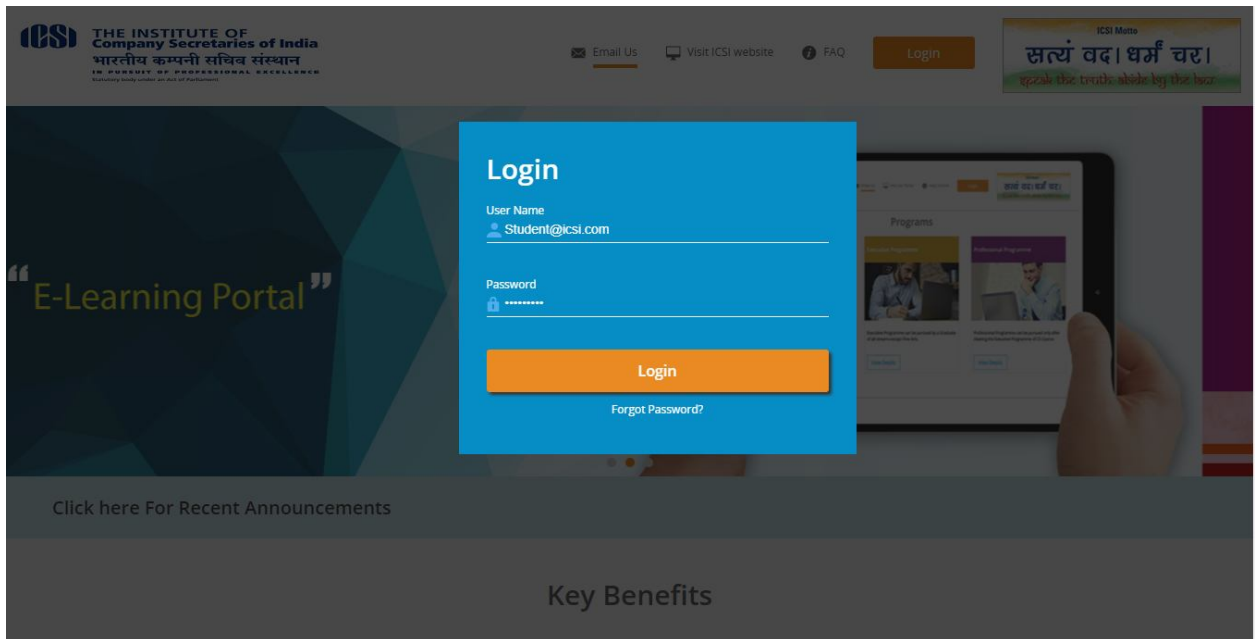
This is a computer generated receipt and requires no signature.

[Print](#)

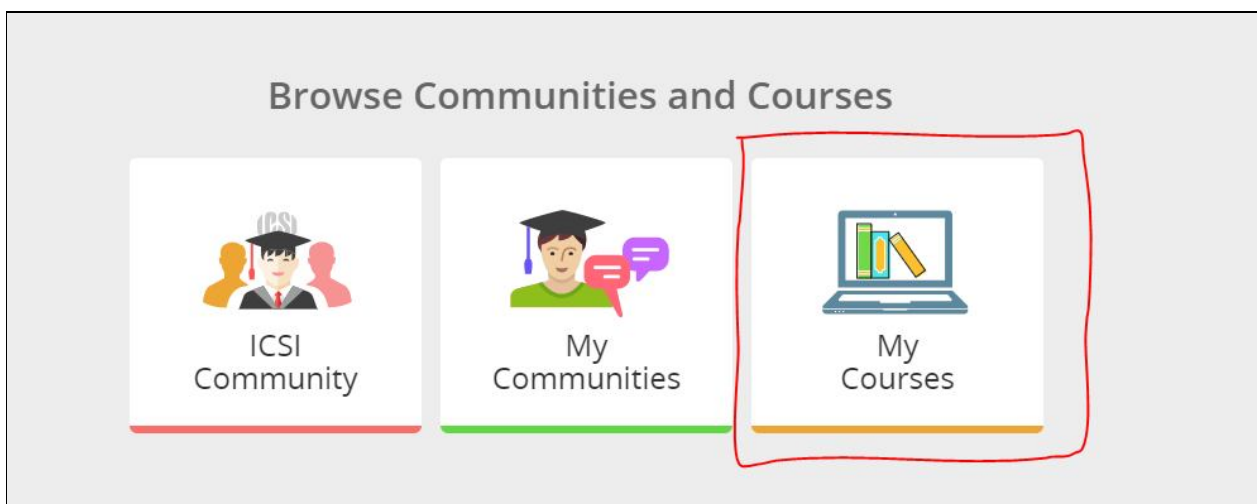
Steps to attempt Online Pre-Examination Test:

1. Login using your credentials:
Link - <https://elearning.icsi.in>

(Please note, your Login credentials (Login Id and password) would be intimated to you once you pay the requisite fee)



2. Click on My Course:



3. After Clicking on My Courses, all the courses in which you are enrolled will appear on the screen. You can select Online Pre Examination Test Executive Module -1 from the list of courses.

Click on Online Pre Examination test Module – 1.

Click on Launch Button in Green Color.

The screenshot displays the 'My Courses' section of a student dashboard. The course 'Online Pre Examination Test Executive Module - 1' is listed with a green 'Launch' button. The dashboard also shows a sidebar with navigation options and a top header with the user's name and search bar.

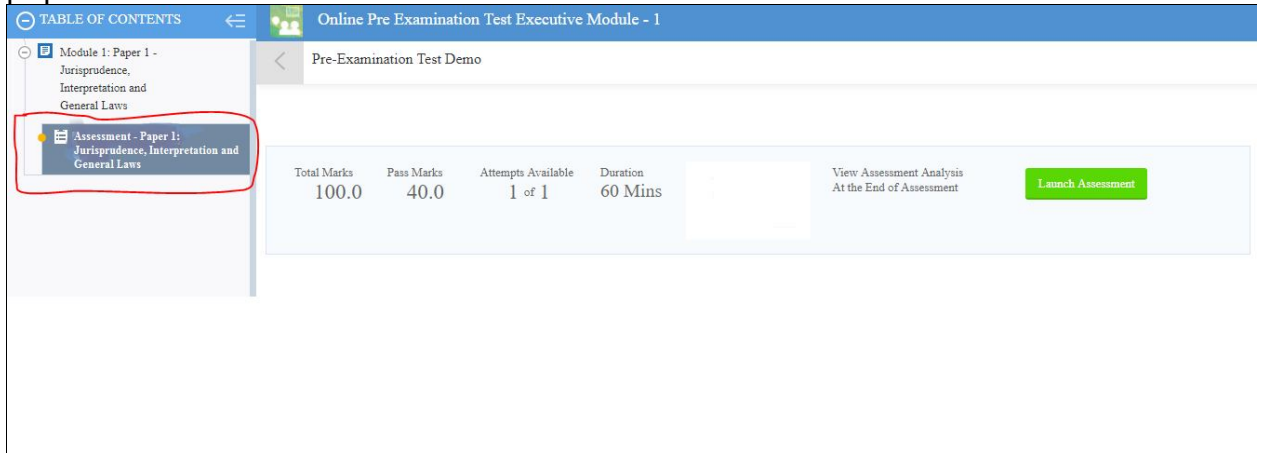
4. Upon Launching, Pre Examination Guidelines page will open, please read guidelines carefully.

The screenshot shows the 'Guidelines for Online Pre-Examination Test' page. The page is titled 'Unit- Module 1: Paper 1 - Jurisprudence, Interpretation and General Laws'. The guidelines are as follows:

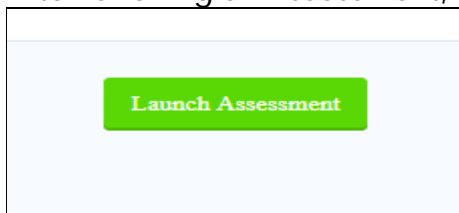
1. Qualifying the Online Pre-examination Test will be mandatory both for examination for the Executive and Professional Programmes.
2. The test will be conducted as follows :
 - a. Online Computer Based
 - b. The student can take the test from his home, cyber café or any other location.
 - c. Multiple Choice Question (MCQ) type with negative marking of 25% of the allotted marks;
 - d. Result of the test should be available immediately on completion of the test;
 - e. Result of the test should be linked with the enrolment process for examination;The questions will be categorized as per three difficulty levels i.e. Easy, Medium and Tough and shall have a ratio of 30-40:30 in the overall marking scheme.
3. The online test shall be of 100 marks.
4. The duration of the test shall be 60 minutes.
5. Total questions in the test shall be 50.
6. The qualifying marks in each subject will be 40%.
7. A student shall have to qualify in all the subjects of the Module in which he wants to appear in an Examination Session;
8. The result of the Test of a subject, in which a student has qualified will remain valid for future Examinations.

The page also includes a 'Mark as Read' button and a 'Comment' section at the bottom.

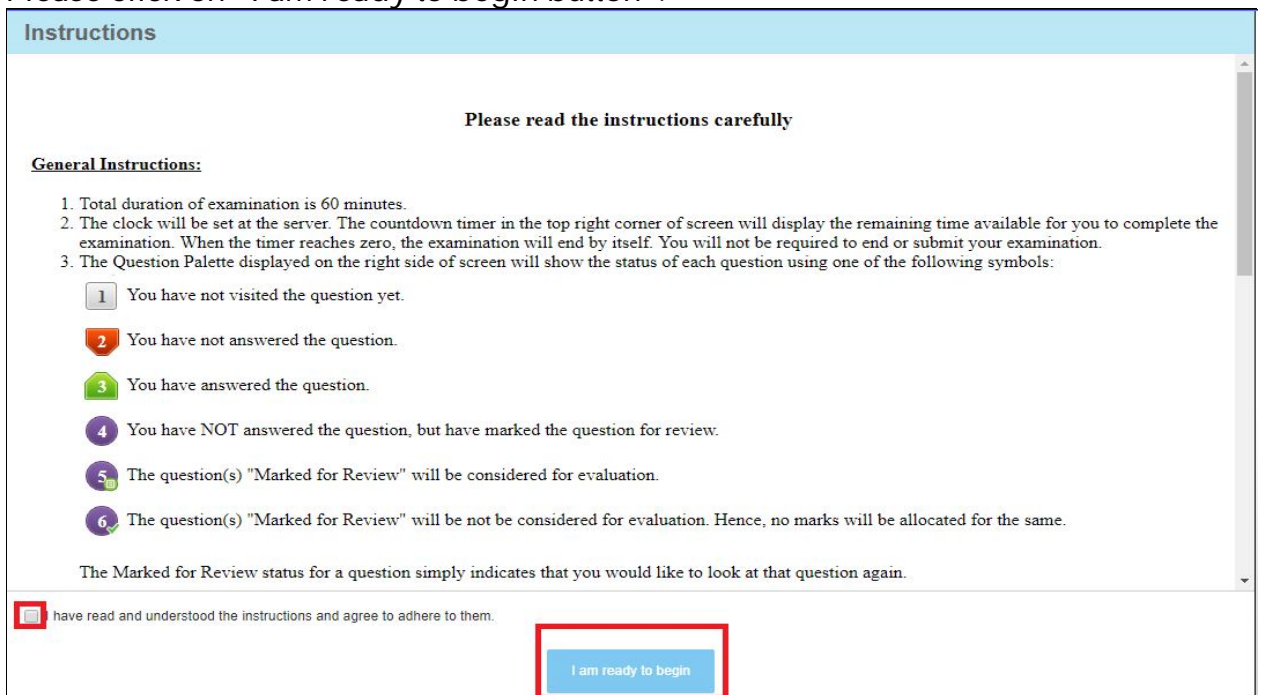
5. After reading Guidelines, Please click on Assessment Tab given just below paper name



6. After Clicking on Assessment, Please click on launch assessment button:



7. After clicking on launch assessment, instruction page will open. Please read these instructions carefully. After reading instruction, please tick the checkbox displaying (I have read and understood the instructions and agree to adhere to them). Please click on "I am ready to begin" button".



8. Assessment will start just after you click on this button. Given below is assessment screen:

Pre-Examination Test Demo

Question Paper Instructions

GROUP

Section Time Left :58:29

SECTION

Student1 st...

Question No. 1

Which of the following articles guarantees equality before law and equal protection of law for all individuals residing within the territory of India?

17

15

18

14

0 Answered 1 Not Answered

49 Not Visited 0 Marked for Review

0 Answered & Marked for Review (will not be considered for evaluation)

SECTION

Choose a Question

1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24

Mark for Review & Next Clear Response Save & Next Submit

X